

2-20-1987

1987 - Board of Trustee Meeting Minutes

Board of Trustees, Central Washington University

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MINUTES
REGULAR MEETING
BOARD OF TRUSTEES
CENTRAL WASHINGTON UNIVERSITY
FEBRUARY 20, 1987
BOUILLON HALL - ROOM 143
2:00 P.M.

The regular meeting of the Board of Trustees was called to order by Chair Susan E. Gould at 2:04 p.m., February 20, 1987 in Room 143, Bouillon Hall, on the campus of Central Washington University in Ellensburg, Washington.

ROLL CALL

Present

Mrs. Susan E. Gould, Chair
Mr. Rueben A. Flores, Vice-Chair
Mr. Robert A. Case II
Mr. S. Sterling Munro

Absent

Dr. R. Y. Woodhouse
Dr. Carrol A. Hernandez

Others

Dr. Donald L. Garrity, President
Dr. Edward J. Harrington, Vice President for Academic Affairs
Dr. Donald E. Guy, Dean of Students
Mr. Courtney S. Jones, Vice President for Business & Financial Affairs
Dr. Ken Gamon, Faculty Senate Chair
Dr. Jimmie Applegate, Chair, Association of Administrators
Mr. Mark Johnson, President, Board of Directors, Associated Students
of Central Washington University
Ms. Teresa C. Kulik, Assistant Attorney General
Mrs. Gloria Craig, Secretary to the Board of Trustees

APPROVAL OF MINUTES

MOTION NO. 6050: Trustee Case moved for approval of the minutes of the regular meeting of December 12, 1986. Motion seconded by Trustee Munro and carried.

CHANGES TO THE AGENDA

There were no changes to the published agenda.

REPORTS

Board of Trustees

Chair Gould asked Trustee Munro to report on the activities of the legislative committee.

Mr. Munro told of the filing of articles of incorporation with the state of Washington for the Central Washington University Friends of Higher Education.

This is an advocacy group whose purpose is to support the interests of Central Washington University in particular, and higher education in general, and to help the University during the political decision-making process in Olympia. Members of the group's Board of Directors are Bruce Johnson of Wildwood Associates, Kirkland; Robert A. Case I, Thayer-Case Realty, Ellensburg; Larry Danton, Dean of the School of Business and Economics at Central Washington University, Ellensburg; and Sterling Munro, John Nuveen & Co, Seattle, and member of the Board of Trustees of Central Washington University. Larry Lium, Director of University Relations and Development of Central Washington University, is also one of the original members of the group.

The services of Northwest Strategies of Seattle have been engaged to assist in mobilizing those who are interested in the state of the University including students, faculty, administrators, alumni, and those in the other communities who have taken a deep interest in the University and its effectiveness.

Other items relating to higher education funding and legislative activities were discussed. Trustee Case had testified at the House Ways and Means Committee hearing on the Governor's higher education priority and tax plan which was recently held in Yakima. At the Chair's request, Mr. Case reviewed the proceedings. Mark Johnson of the BOD-ASCWU also attended the hearing and said he was very impressed with Mr. Case's testimony.

Chair Gould had also given testimony to both the Senate and House Ways and Means Committees in Olympia, the content of which she shared with the Board. Mrs. Gould reported that the responses from the Committees were positive.

President

President Garrity expressed thanks on behalf of the whole University to Chair Gould and Trustee Case for testifying on behalf of CWU, and to Trustee Munro for bringing together the Friends of Central Washington University.

President Garrity reported on some of the accomplishments of our students. Three members of the football team achieved the status of Academic All-American. Seven of our Math students blitzed the actuarial exams given recently by the state, five of whom passed two of the tests the same day. This is an extraordinary feat accomplished nationwide by only 14 percent of those who make the attempt.

Mark Johnson, BOD President, will be gone from Central during Spring Quarter doing an internship with Senator Daniel Evans in Washington D.C. The President expressed Central's pride in Mark's acceptance and wished him well.

Dr. Garrity called attention to the 1000th basketball victory for Coaches Leo and Dean Nicholson and Dean's personal victory when he passed the 500th.

The establishment of the \$50,000 Lillian Bloomer Memorial Scholarship Fund was announced. Interest earned from this fund will be used to grant scholarships to members of the Douglas Honors College. Thanks go to Linda Marra, Assistant Professor of Music and Director of the William O. Douglas Honors College who was most responsible for obtaining this donation. Lillian Bloomer graduated from this institution when it was a normal school. She taught in the training school and in the Department of Education, and retired from Central in 1960. The President expressed appreciation to the anonymous donor for this memorial scholarship.

President Garrity reported on enrollment and then called on Dr. Jerry Jones, Special Assistant to the President and legislative liaison, to update the Board on the actions of the legislature. At the conclusion of the report by Dr. Jones, Trustee Munro voiced his appreciation of the fine job performed by Dr. Jones in his capacity as legislative liaison.

Drs. Garrity and Harrington reviewed the "12 Critical Questions" being worked on by the Higher Education Coordinating Board as it reviews higher education in the state of Washington. Central has responded to each of the questions, and as the Board was briefed on those responses, questions from Trustees were discussed and answered.

Vice President for Academic Affairs

Vice President Harrington had no report at this time.

Faculty Senate Chair

Dr. Gamon reported that the Senate has been quite busy with curriculum matters. Additionally, the Personnel Committee is looking into the possibility of changing professional growth and merit policy and procedures. The Code and Budget committees have also been active. The Senate has been looking into the whole question of assessment (which is one of the areas of concern to the Higher Education Coordinating Board).

Most recently the committee to determine the recipients of the Distinguished Professor awards has commenced work. Elections are underway to fill the "At-Large" Senator positions with high interest and voter turnout. Dr. Gamon completed his report telling the Board that the Senate office is working on a newspaper clipping notebook relevant to the different areas of concern being addressed, and planning is underway for a Senate-sponsored Friday Fest early in Spring Quarter.

Student Government

Board of Director's President Mark Johnson introduced several people who work on the Board of Directors and some other students who came to the meeting to gain more knowledge of the proceedings of the Board of Trustees. Those introduced were: Karen Henninger, ASCWU Director of Clubs and Organizations; Mike Ferguson, ASCWU Vice President for Budget and Finance; Mike Little, ASCWU candidate; Duane LaRue, ASCWU Executive Vice President; Stacy Smith and Alex Taub, ASCWU Emerging Leaders; Michael Paulos, ASCWU candidate; Jeanine Godfrey, ASCWU Director of

Facilities Planning; and Robert Sorbo, ASCWU Photographer. As this was the last meeting at which he would be representing the Board of Directors, Mark Johnson thanked the Board for the enjoyable experience he has had working with the Trustees. Chair Gould said the Board had also enjoyed Mr. Johnson's participation and wished him well.

Association of Administrators

Dr. Jimmie Applegate, Chair of the Association of Administrators, read from the letter distributed to the Board at its February 20 meeting concerning salaries of Administrators. Pending legislation, if passed, would grant salary increases to the faculty but would exclude "administrators." The Association seeks equitable consideration and fairness in the matter of salary increases and seeks the support of the Board of Trustees.

The Association of Administrators is also working on a recommendation for a Distinguished Administrator award for the University. Discussions on the subject will be undertaken in the near future.

RECESS

The Chair declared a short recess at 3:52 p.m.

RECONVENED

The meeting reconvened in open session at 4:01 p.m.

The Chair recognized Trustee Case who said that in light of the inadequacy our administrators are feeling and pursuant to Dean Applegate's report, he believed it incumbent on the Board to endorse the need identified by the Association of Administrators for equitable treatment with regard to salary increases.

MOTION NO. 6051: Mr. Case moved, seconded by Mr. Munro and Mr. Flores, that President Garrity and his staff be directed to make that emphasis that administrators as well as faculty be included in the salary increase proposal to the appropriate people in Olympia when they have a chance to do so.

Mr. Case elaborated saying that as long as he had been on the Board, they have been served by administrators who have served the Trustees well. He believes the Board should endorse a salary increase of parity for it is as high a priority for administrators as for the faculty.

On call for the question, the motion carried.

On behalf of the Association of Administrators, Dr. Applegate thanked the Board for its endorsement.

The Board received reports G through J collectively, without questions. These were:

Status of Reserves and Budget Changes, January 27, 1987

Report of Capital Projects Under \$100,000

Annual Financial Report, Fiscal Year ended June 30, 1986

Auditor's Report & Financial Statements for the Associated Students and the Housing and Food Services as of June 30, 1986

Faculty Appointments, Temporary and Part-time

James C. Chatters, Associate Director of the Central Washington Archaeological Survey and Research Associate for Contract Archaeology, term appointment for the period December 16, 1986 through March 15, 1987

Glenn H. Shelton, Instructor of Flight Technology, special term appointment effective January 21, 1987 through June 15, 1987, only

Cynthia A. Silker, Instructor in the University English as a Second Language Program, special appointment effective January 5, 1987 through June 12, 1987, only

Suzanne A. Sorom, Acting Instructor of Home Economics, special term appointment effective January 5, 1987 through June 15, 1987, only

Robert A. Sporre, Visiting Professor of Drama, special appointment effective February 9, 1987 through December 15, 1987, only

Morris L. Uebelacker, Instructor of Geography, part-time appointment effective Winter Quarter, 1987, only

Faculty Reassignment

The reappointment of Larry P. Bundy, Associate Professor of Business Administration, reassigned to the position of Program Director for the Business Administration program in the Tri-Cities Center, reappointment effective from Winter and Spring Quarters, 1987, only.

Appointments - Administrative, Civil Service Exempt Staff

The following appointments of Administrative, Civil Service Exempt staff were reported:

Mrs. Barbara Miller was hired as Day-Care, Pre-School Coordinator in the Student Day Care Center effective September 15, 1986 through June 15, 1987.

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Ms. Linda MacDicken was hired as a half-time Physician Assistant in the Student Health and Counseling Center, effective December 16, 1986 through June 15, 1987.

Ms. Sandra Oftedahl-Brown was hired as a Counselor in the office of Financial Aid, effective December 3, 1986 through August 31, 1987.

Mr. Dave N. Brown was hired as the Coordinator of the Handicapped Student Service, effective February 17, 1987 through August 31, 1987.

Ms. Carolyn L. Wells appointed Registrar effective December 16, 1986.

Administrative, Civil Service Exempt Staff position modification and title change

Ms. Sally Thelen's title was changed from Director of Student Health Center to Director of Student Health and Counseling Center to reflect expanded position responsibilities as a result of reorganization.

Report on the Long-Range Plan for the School of Professional Studies

Dr. Jimmie R. Applegate introduced the following members of the School of Professional Studies: Dr. Ross Byrd, Chair, Department of Business Education and Administrative Management; Dr. Bonnie Brooks, Chair, Department of Education; Dr. Ronald Frye, Associate Dean, School of Professional Studies and Director of Teacher Certification; and Captains Jack Nettis and Jim Boynton of the AFROTC/Aerospace Studies division.

The Dean presented the published Long-Range Plan for the School of Professional Studies to the Trustees and highlighted special segments. Included in the School of Professional Studies are the Departments of Aerospace Studies; Business Education and Administrative Management; Education; Home Economics--Family & Consumer Studies; Military Science; Physical Education, Health and Leisure Services; and Industrial & Engineering Technology. In addition, the Intercollegiate Athletics and the Occupational Development and Safety programs are located administratively in the School of Professional Studies.

The role of the School of Professional Studies is to support the mission of Central Washington University by providing and supporting educational opportunities of the highest quality for students in professional programs.

Dr. Applegate reviewed other goals and objectives of the School of Professional Studies and the plans for achieving them. He shared the concerns and needs of the School and said that a balance of

liberal arts, science and professional educational experiences is required to prepare students for life in a changing world.

In summary, Dean Applegate said that the faculty and staff in the School of Professional Studies will continue their emphasis on providing students educational experiences of the highest possible quality. Recruiting efforts will be directed toward employing skilled faculty to serve as exemplary models of teacher-scholars and providers of public service. Efforts will be expanded to ensure program offerings are supported by research and are relevant to current practice by reviewing curricula and by enhancing and utilizing advisory boards. We will seek national accreditation and state approval for our education, engineering technologies, leisure services, and paramedics programs. And finally, additional financial resources and physical facilities for faculty and staff in the School of Professional Studies will be sought.

Discussion ensued. The Board thanked Dean Applegate for his report.

Report on Assessment

The subject of assessment is under consideration by the Higher Education Coordinating Board. President Garrity explained that he and Drs. Harrington and Gamon have appointed a committee within the University to come up with proposals as to how to deal with the question of assessment, and that it is important for the Board to get an initial introduction to the subject.

Dr. Donald Schliesman, Dean of Undergraduate Studies, chair of the Assessment Committee, was asked to brief the Board on the subject to date. Dean Schliesman said that assessment is a difficult topic to address on both the state and national level, but one that all colleges and universities are being asked to address. Basically we will assess how well we are meeting our published goals and objectives.

The Trustees commented on the topic of assessment and shared their knowledge of and experience with this important subject. The Board will be kept apprised of progress on the matter within the institution.

Housing Bond Refinance

Vice President Courtney Jones summarized the issue of housing bond refinance. The U.S. Department of Education is offering substantial discounts for prepayments of College Housing Program Loans. C.W.U. has eight housing system bond issues in this program. A final determination of cost benefit savings cannot be made until bond counsel presents alternative refinancing options, and financial institution proposals are solicited and analyzed. Central has 90 days to complete the action if it is deemed desirable. If action is to be recommended, the matter will be brought back to the Board, probably at the April meeting.

COMMUNICATIONS

There were no communications to be acknowledged at this meeting.

OLD BUSINESS

No old business was pending.

NEW BUSINESSDistinguished Civil Service recognition

Dean of Students, Dr. Donald E. Guy, told the Board that Fran Burk Gomez, Program Manager A in the Office of Financial Aid, retired from CWU as of December 31, 1986, after 19 years of service. Her dedication and professional style of excellence will be missed.

On behalf of Dr. Frank A. Schneider, Dean, Library Services, Vice President Edward Harrington reviewed the years of service rendered CWU by Alice M. Lunstrum as a Library Technician II and Jean V. Johnson in the Instructional Media Department. Ms. Lunstrum has served the curriculum library in a cordial and personal manner, and provided a highly effective quality of service to students, faculty, and general library users for 16 years. Ms. Johnson has been employed in the Instructional Media Department for 17 years, accomplishing a variety of tasks. Her efforts were characterized by a cordial demeanor as she rendered careful and courteous service to the thousands of users she has served.

MOTION NO. 6052: Mr. Munro moved, seconded by Mr. Flores, that Fran Burk Gomez, Alice M. Lunstrum, and Jean V. Johnson be granted Distinguished Civil Service status, effective December 31, 1986, January 31, 1987, and December 31, 1986, respectively. Motion carried.

Fee for use of Microcomputers and Computer Terminals

President Garrity presented the President's Advisory Council's proposal for charging fees for use of microcomputers and computer terminals outside of class. The University is no longer financially able to subsidize these activities.

MOTION NO. 6053: Mr. Flores moved, seconded by Mr. Case, that in accordance with the recommendation, effective Spring Quarter, a fee of \$12.00 per quarter be established for use of University microcomputers and computer terminals by students. Excluded from this fee is access to these devices during a class period.

Those who wished to speak to the subject were heard.

Mr. Flores called for the question and the motion carried.

Tuition and fees for Summer Session - Fiscal Year 1987-88

Vice President Jones reviewed the proposed schedule of fees for summer session, fiscal year 1987-88.

MOTION NO. 6054: Mr. Case moved for acceptance of the proposed schedule to increase tuition and fees for summer session, fiscal year 1987-1988 as submitted. Motion seconded by Mr. Munro and carried. (Copy on file in the President's office.)

Tuition and Fees for Regular Sessions - Fiscal Year 1987-88

Vice President Jones reviewed the proposed schedule of fees for regular sessions - fiscal year 1987-88.

MOTION NO. 6055: Mr. Case moved for acceptance of the proposed schedule to increase tuition and fees for regular sessions, fiscal year 1987-1988 as submitted. Motion seconded by Mr. Flores and carried. (Copy on file in the President's office.)

Establishment of a VISA/MasterCharge Account for Collection

Vice President Jones reviewed the proposal which he said is for the convenience of the students and said that the bank service charges and collection discounts will be paid by maintaining a higher compensating balance in the University checking account.

MOTION NO. 6056: Mr. Case moved approval for the establishment of a VISA/Mastercharge account for payments of tuition and general student fees. Motion seconded by Mr. Flores.

Mr. Munro voiced reservations regarding the wisdom of using a credit card for this purpose.

On call for the motion, the motion carried.

Acceptance of completed capital projects

MOTION NO. 6057: Mr. Case moved, seconded by Mr. Flores, that the following capital projects be accepted as complete:

Bouillon Steamline Replacement as designed by CWU Engineering and constructed by Fairway Mechanical Contractors, Bremerton for the amount of \$60,882.00 not including WSST.

Parking Lot "H" Modifications as designed by CWU Engineering and constructed by Aer-Ex. Inc., Ellensburg, WA for the amount of \$34,970.00 not including WSST.

Hebeler Hall Remodel as designed by Northwest Architectural Co., Seattle, and performed by Western Ventures Construction, Inc., Bellevue, WA in the amount of \$616,289.84 not including WSST.

Motion carried.

Requests for Leave of Absence

MOTION NO. 6058: Mr. Munro moved, seconded by Mr. Case, that the following leaves of absence for faculty be granted:

Margaret A. Sahlstrand, Professor of Art, requests one-half time leave of absence without pay for the 1987-88 academic year, time to count towards seniority

Richard E. Leinaweaver, Professor of Drama, requests leave of absence without pay from February 16, 1987 through December 31, 1987, time to count towards seniority

Motion carried.

Recommendation for Professional Retraining Leave

MOTION NO. 6059: Mr. Munro moved, seconded by Mr. Flores, that the re-training leave for Dr. Larry A. Danton be approved for Fall Quarter, 1987 as recommended by the Professional Leave Committee of the Association of Administrators and President Garrity. Motion carried.

Changes to the Faculty Code

MOTION NO. 6060: Mr. Munro moved, seconded by Mr. Flores, approve the changes in the Faculty Code as passed by the Faculty Senate and endorsed by the President and Vice President for Academic Affairs. Motion carried. (Changes relate to section 9.55-Short-term full-time disability leave--benefit and 7.25-Faculty Loads--Adjustments.)

Request for Release from Contract

MOTION NO. 6061: Mr. Munro moved, seconded by Mr. Flores, that the request for release from contract from James L. Jordan, Assistant Professor of Business Administration, effective the end of Winter Quarter, 1987 be granted. Motion carried.

Faculty Reappointments in 1st year of service

MOTION NO. 6062: Mr. Flores moved, seconded by Mr. Munro and Mr. Case, that the following reappointments for the 1987-88 academic year of first to second year faculty be approved with no assurance of tenure, as submitted.

School of Business and Economics

Norman J. Gierlasinski, Associate Professor of Accounting
Deborah L. Medlar, Assistant Professor of Accounting
Don R. Nixon, Associate Professor of Business Administration

School of Professional Studies

- Ethan A. Bergman, Assistant Professor of Food Science and Nutrition
- David W. Carns, Assistant Professor of Industrial & Engineering Technology
- Minerva L. Caples, Assistant Professor of Education
- Teresa L. Martin, Assistant Professor of Education
- Randall R. Wallace, Assistant Professor of Education
- Stephen C. Jefferies, Assistant Professor of Physical Education

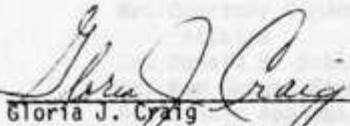
Motion carried.

NEXT MEETING

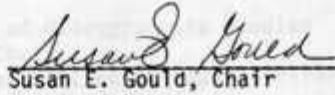
The next regular meeting of the Board of Trustees of Central Washington University is scheduled for Friday, April 10, 1987, in Room 143 of Bouillon Hall on the campus of Central Washington University.

ADJOURNMENT

The meeting was declared adjourned at 6:01 p.m.



 Gloria J. Craig
 Secretary to the Board of Trustees
 Central Washington University



 Susan E. Gould, Chair
 Board of Trustees
 Central Washington University

APPROVAL OF MINUTES

COMMENTS BY THE BOARD

REPORTS

BOARD OF TRUSTEES

BY REQUEST

PRESENTERS

Treasurer Gerry acknowledged the presence of the new President of the Board of Directors, Associated Students of Central Washington