

9-18-1987

1987 - Board of Trustee Meeting Minutes

Board of Trustees, Central Washington University

Follow this and additional works at: http://digitalcommons.cwu.edu/bot_minutes

Recommended Citation

Board of Trustees, Central Washington University, "1987 - Board of Trustee Meeting Minutes" (1987). *CWU Board of Trustees Meeting Minutes*. Book 353.

http://digitalcommons.cwu.edu/bot_minutes/353

This Book is brought to you for free and open access by the University Archives and Special Collections at ScholarWorks@CWU. It has been accepted for inclusion in CWU Board of Trustees Meeting Minutes by an authorized administrator of ScholarWorks@CWU.

(APPROVED OCTOBER 30, 1987)

Library

MINUTES
REGULAR MEETING
BOARD OF TRUSTEES
CENTRAL WASHINGTON UNIVERSITY
SEPTEMBER 18, 1987
BOUILLON HALL - ROOM 143
12:00 Noon

The meeting was called to order by Chair Susan E. Gould at 12:04 p.m., September 18, 1987 in Room 143, Bouillon Hall, on the campus of Central Washington University in Ellensburg, Washington.

The Chair recognized a quorum was not present but that a fourth member was expected soon. It was agreed that as action was not required, the meeting could proceed with Reports until the necessary quorum was achieved.

REPORTS

Board of Trustees

Chair Gould reported that representatives of the Association of University Boards testified at the Higher Education Coordinating Board hearing two weeks earlier regarding its draft Master Plan for higher education in the state of Washington. Copies of the testimony given by the AUB Chair, Craig Cole of the Western Washington University Board of Trustees, dealing with the concerns of the Boards of the Regional Universities and The Evergreen State College were sent to all participating institutions. Chair Gould stated that she also testified the same night, particularly in regard to how the draft plan affects Central Washington University and the plan for serving higher education needs in the Puget Sound area.

The Chair announced she would be making appointments to the standing committees of the Board in the October meeting.

Mrs. Gould introduced Mr. Harvey Vernier, our new Trustee, and welcomed him to the Board.

President

President Garrity reported that Central had its usual busy summer. The activities began with the Girls' State program the Sunday following Commencement, and continued through the customary enthusiastic involvement with Business Week. The new "Senior Ventures Program" was instituted by Wendell Hill and his associates and by every evaluation, it was an extremely successful program. It appears that the participation next summer will be 50% higher than the 75-80 who were in each session of the month-long program this year. The program also had a very positive reception in the community.

We have already begun the new school year with Preview Week. We have 750+ new students on campus representing approximately 700 freshmen and

60-70 transfer students. Additionally we have several hundred parents participating in this great program over the weekend.

Word has been received from the Council for the Advancement and Support of Education that Darwin Davis, Senior Graphics Designer/Illustrator and Carolyn Richards, Graphics Designer/Illustrator, have won a U.S. National Design award for the graphics work they have done for the University. President Garrity said that the award is well-deserved.

The meetings between the University committee and the Ellensburg business community concerning Senate Bill 5688 (which relates to campus business activities) are continuing. Vice President Jones says it appears we are moving to a point where we will be considering the policy document soon, and from every indication received from the business community about this, they are very happy with the discussions that are transpiring. From time to time letters have appeared in the local newspaper which might give the impression that there is dissatisfaction with the business community and their dealings with the University, but that is not the case.

The Board is aware that the major subject over the course of the summer has been the development of the Higher Education Coordinating Board draft Master Plan. Since the special meeting of September 4, there have been a few developments which Dr. Garrity reviewed. At the recent hearing, Senator Gould testified very effectively on behalf of the University.

Mr. Charles Collins, Chair of the Higher Education Coordinating Board, indicated to the Joint Senate and House higher education committees that he felt they would be making changes to the role and missions of the comprehensive universities in the draft plan. The President expressed his hope that this means they will be using the suggestions we made and that the HECB will modify the tiered admission statement away from elitism.

The matter of responding to the underserved urban population of the state is fairly clear in the case of Spokane, the Tri-Cities, and Vancouver. There has been substantial opposition to the proposal to have Washington State University do it all, most of which has come from people well-informed about higher education.

The President reviewed other aspects of the Draft Plan and told of responsive actions by the University staff. There will be another hearing with the Higher Education Coordinating Board on October 1 at 1:30 p.m. at the Senior Citizens' Center in Fife. Dr. Garrity recommended that Trustee Munro be spokesman for the Board on this occasion.

Reporting on administrative personnel matters, President Garrity said that Dr. Jerry Jones, Special Assistant to the President and legislative liaison, was suffering from a back problem and was unable to attend the meeting. After the October meetings with the Higher Education Coordinating Board, Vice President Harrington is going to take on a special study assignment which will take him away from the office for several days. The Board was aware of this plan and Dr. Garrity's belief that the institution will profit from the result.

Vice President for Academic Affairs

Vice President Harrington informed the Board that we are about to face the prospect of overenrollment for Fall Quarter. He asked that Dr. James Pappas, Dean of Admissions and Records, give the enrollment report to the Board. Dean Pappas said that it appears we will be over-enrolled 7-8% for Fall Quarter.

Faculty Senate Chair

The Chair introduced the new Faculty Senate Chair, Dr. Owen Pratz, who was welcomed by the Board. There was no report for this meeting.

Student Government

No report.

Association of Administrators

Association of Administrators Chair Rich Corona said that the Association is just starting its activities for the new academic year and he hopes to have a report for the next meeting.

Report on Minor Capital Projects under \$100,000

Vice President Courtney Jones reviewed the report on minor capital projects under \$100,000 with the Board.

The Board agreed to receive report items H through N collectively. The reports are the following:

Administrative, Civil Service Exempt resignations

Louis H. Bovos, Special Assistant to the Vice President for Academic Affairs, resignation effective July 31, 1987

V. Gerald Reed, Director, Cooperative Education and Internships, resignation effective August 31, 1987

Guy Solomon, Director of Community Relations, resignation effective August 31, 1987

Susan Sonnen, Counselor in the Health and Counseling Services, tendered her resignation effective June 16, 1987.

Administrative, Civil Service exempt appointments

Scott Drummond was hired as Assistant Director of Residence Living/Coordinator, Student Enrichment, effective August 18, 1987.

Tammy A. Meneghetti was appointed Admissions Counselor, effective September 8, 1987 through August 31, 1988.

John L. Purcell, Assistant Director of Cooperative Education and Internships, was appointed Acting Director of Cooperative Education and Internships starting September 1, 1987 and running until such time as a permanent director is appointed.

Appointments, Temporary and Part-time

Idrenne L. Alparaque, Acting Assistant Professor of Education, effective September 16, 1987 through June 15, 1988, only.

Sharel J. Babcock, Acting Student Teacher Supervisor, effective August 24, 1987 through September 18, 1987, only.

Virginia A. Bennett, Acting Instructor of Home Economics, effective September 27, 1987 through December 15, 1987, only.

Gregory A. Ford, Men's Wrestling Coach, effective October 1, 1987 through March 30, 1988, only.

Samuel Griggs, Assistant Professor of Flight Technology, special term appointment for the 1987-88 academic year.

George B. Harper, Assistant Professor of Communications, effective September 16, 1987 through June 16, 1988, only.

Richard L. Hilliard, Instructor of Mathematics, effective Fall Quarter, 1987, only.

Mary Ann McCord, Assistant Women's Basketball Coach, effective November 1, 1987 through March 25, 1988, only.

Joan F. Mosebar, Assistant Professor of Business Administration, effective September 16, 1987 through June 15, 1988, only.

Gregory B. Sambrano, Men's Soccer Coach, effective August 26, 1987 through November 30, 1987, only.

Earl Dee Torrey, Assistant Professor of Drama, effective September 16, 1987 through June 15, 1988, only.

Mary L. Willson, Assistant Professor of Home Economics Education, effective for the 1987-88 academic year, only.

Visiting and Exchange Professors

Marc L. Connelly, Visiting Lecturer in Graphic Design, effective September 16, 1987 through June 15, 1988, only.

Just Gjessing, Visiting Research Professor of Geography and Resource Management, effective Summer and Fall Quarters, 1987, only (Professor of Geography, University of Oslo, Norway).

Wu Jingwu, Visiting Professor of Chinese Language, Culture and Civilization, effective September 1, 1987 to June 30, 1988, only (Professor in Department of Foreign Languages, Anhui University, Hefei, Anhui, China).

He Xiaofeng, Visiting Exchange Teacher to be assigned in the Department of English, effective September 1, 1987 to June 30, 1988, only (Teacher in Department of Foreign Languages, Anhui University, Hefei, Anhui, China).

Faculty Reassignments

Lawrence A. Danton, Professor of Economics and Business Administration, appointed as Special Assistant to the Dean of the School of Business and Economics for the period September 1, 1987 through December 15, 1987, only.

Linda Marra, Associate Professor of Music, appointed Director, Douglas Honors College effective September 1, 1987 through August 31, 1988, only.

Faculty Release from Contract

Susanne P. Villar, Associate Professor of Librarianship, granted a release from contract effective September 30, 1987.

Appointment of Department Chairs (subject to the provisions of the Faculty Code and the University's Policies Manual, Part V)

L. Clint Duncan, Professor of Chemistry, appointed Chair of the Department of Chemistry effective September 1, 1987 through August 31, 1989.

Dale LeFevre, Professor of Education, appointed Chair of the Department of Education effective September 1, 1987 to June 15, 1988.

Chester Z. Keller, Professor of Philosophy, appointed Chair of the Department of Philosophy effective September 1, 1987 through August 31, 1991.

Affirmative Action Report

Ms. Nancy Howard, Director of the Affirmative Action Program at Central Washington University, said that she welcomed the opportunity to report on the status of the program at CWU. Ms. Howard told the Board that in the past the Affirmative Action Program has been reviewed annually by the Higher Education Personnel Board, and in turn, by the Governor's Affirmative Action Policy Committee. However, in the past year the Human Rights Commission's charge has been expanded to include monitoring the higher education Affirmative Action plans. Their review was

more rigorous than in the past and Central's program was one of the first to be considered. The final review result was that of five plans submitted for approval, two were accepted, and one of those was Central's. Subsequently we have received word that our plan was approved by the Governor's Affirmative Action Review Committee.

Ms. Howard reviewed elements of the Plan pointing out successes and deficiencies, and answered questions from the Board on goal-setting criteria and achievement of our published goals. President Garrity said that in organizations such as ours, there is always the opportunity for differences of opinion and friction to arise regarding the Affirmative Action program and that one of the joys of having Ms. Howard as Director of the Affirmative Action Program is that it rarely happens here. She is doing a very good job of working with everyone across the University.

Dr. Garrity pointed out that the import of the Affirmative Action report is given another focus as we turn to the next report item and that is the report of minority student recruitment and retention.

Minority Student Recruitment and Retention Program

At its planning meeting a year ago, the Board gave the matter of minority student recruitment and retention the highest priority. It was a happy coincidence that budgetary improvement from the state occurred to assist us in this effort. Vice President Harrington and Dean Guy were asked to co-chair the planning committee and the Board members were given information as planning was going on. Dean Guy was called on to give the report.

(Trustee Hernandez arrived and a quorum was achieved at 1:00 p.m.)

Dr. Guy reviewed the background of minority student retention in the high schools of the state and the recruitment and retention in higher education. The Board was told of some of the problems encountered and strategies proposed to resolve those problems. The primary categories involved are Blacks, Hispanics, and Native Americans.

Dean Guy and Associate Dean of Students Mike Lopez answered questions from Trustees. President Garrity stated that he believes Central will be able to substantially increase and improve its efforts in this regard and that he is confident that results will show in a relatively short time.

At this time, the Chair returned to the original order of business.

ROLL CALL

Present

Mrs. Susan E. Gould, Chair
Mr. Robert A. Case II
Dr. Carrol A. Hernandez
Mr. Harvey Vernier

Absent

Mr. Rueben A. Flores, Vice-Chair
Mr. S. Sterling Munro
Dr. R. Y. Woodhouse

Others

Dr. Donald L. Garrity, President
Dr. Edward J. Harrington, Vice President for Academic Affairs
Mr. Courtney S. Jones, Vice President for Business & Financial Affairs
Dr. Donald E. Guy, Dean of Students
Dr. Owen Pratz, Chair, Faculty Senate
Mr. Rich Corona, Chair, Association of Administrators
Ms. Teresa Kulik, Assistant Attorney General
Mrs. Gloria J. Craig, Secretary to the Board of Trustees

APPROVAL OF MINUTES

MOTION NO. 6099: Mr. Case moved, seconded by Dr. Hernandez, that the minutes of the regular meeting of June 19, 1987 and the special meeting of September 4, 1987 be approved. Motion carried.

CHANGES TO THE AGENDA

None.

President Garrity introduced Dr. Gerald Cleveland, the new Dean of the School of Business and Economics. Chair Gould welcomed Dr. Cleveland on behalf of the Board.

COMMUNICATIONS

Chair Gould acknowledged receipt of the June 16, 1987 letter from Professor Cynthia K. Bennett of the Art Department.

OLD BUSINESS

No old business was pending for consideration at this time.

NEW BUSINESSAcceptance of Completed Capital Projects

Vice President Courtney Jones presented two completed capital projects for acceptance by the Board.

MOTION NO. 6100: Trustee Case moved, seconded by Trustee Hernandez, that the Board accept as complete the **Walnut Plaza Steamline** as designed by Morse Stafford Partnership, Seattle, WA and constructed by Fairway Mechanical Contractors, Bremerton, WA for the amount of \$87,212.16 not including Washington State Sales Tax, and the **Edison Steampipe Replacement** project as designed by Halvorson, Beach & Bower, Inc., Seattle, WA and performed by Zypher Mechanical, Tri-Cities, WA for \$68,393.00 not including Washington State Sales Tax. Motion carried.

Nicholson Pavilion - Phase II

Vice President Courtney Jones told the Board that 31 bid proposals had been received from consultants for the Nicholson Pavilion - Phase II project. A point system had been utilized to determine the top three firms and from those three the recommended firm was selected. The recommended firm also included a natatorium expert in their bid. The Chair asked about the time frame and Mr. Jones answered that schematics were hoped for by February, 1988.

MOTION NO. 6101: Dr. Hernandez moved acceptance of the recommendation of the Architectural Selection Committee to retain the firm of Doudna, Williams, Weber, Architects, AIA/P.S. of Yakima, Washington to provide full architectural services for the Nicholson Pavilion Addition - Phase II; to delegate to the Vice President for Business and Financial Affairs, or his designee, authority to award a consultant contract, to approve preliminary and construction documents, to advertise for bids, to accept the low responsive bid if within the available funding, and to award a construction contract for the project. The motion was seconded by Mr. Vernier and passed.

Increase in alumni placement fees

Dr. Donald E. Guy, Dean of Students, presented the recommendation that our alumni placement fees be increased, effective October 1, 1987. President Garrity stated that these services are self-supporting and that we must charge whatever the costs demand. Such an increase will be consistent with the fee schedules already in place by our sister institutions.

MOTION NO. 6102: Trustee Hernandez moved, seconded by Trustee Vernier, that effective October 1, 1987, the alumni activation fee and mailing fee each be increased by \$5.00. The activation fee would go from \$10.00 to \$15.00 per placement year (October 1 through September 30) and the mailing list fee would go from \$10.00 per level to \$15.00 per level for any four (4) months chosen by the individual during the placement year. Motion carried.

Distinguished Civil Service recognition

Dean of Students, Donald Guy, reviewed the employment history of Peggy Irving, Nurse Practitioner II, from October, 1974 when she came to the Student Health Center, to her retirement June 12, 1987. Dr. Guy said Ms. Irving was a significant team member on the Health Center staff who provided excellent service for students over her 13 years' employment and recommended she be granted Distinguished Civil Service status.

MOTION NO. 6103: Trustee Case moved, seconded by Trustee Hernandez, that Ms. Peggy Irving, Nurse Practitioner II in the Student Health Center, be granted Distinguished Civil Service Recognition effective on her retirement, June 12, 1987. Motion carried.

VISA Card Authorization - Resolution #87-1

The President explained the need for this service citing the reduced amount of cash that must be carried by coaches and others as an example. Dr. Garrity also told the Board of the precautionary measures to be employed to control the use of the cards and to store them safely.

MOTION NO. 6104: Dr. Hernandez moved, seconded by Mr. Vernier, that the Board of Trustees adopt Resolution No. 87-1 authorizing the President or the Vice President for Business and Financial Affairs to designate individuals of Central Washington University to be authorized use of VISA cards for official University business. Motion carried.

Faculty Change in Title

Vice President Harrington reviewed the background information with the Board.

MOTION NO. 6105: Trustee Case moved, seconded by Trustee Hernandez, that the appointment of Robert P. Lapen, Professor of Biology and Health Education, be changed to full-time in the Department of Biological Sciences with title of Professor of Biology. Motion carried.

Faculty appointments

MOTION NO. 6106: Mr. Case moved, seconded by Dr. Hernandez, that the following faculty appointments be approved:

Karen J. Blair, Assistant Professor of History, appointment effective for the 1987-88 academic year

Karl W. Cloninger, Assistant Professor of Leisure Services, effective for the 1987-88 academic year

David M. Darda, Assistant Professor of Biology, appointment effective for the 1987-88 academic year

Jack L. McPherson, Associate Professor of Education, appointment effective for the 1987-88 academic year

John F. Pickett, Assistant Professor of Music, appointment effective for the 1987-88 academic year

Rosemary E. Ross, Associate Professor of Librarianship, period of first year appointment is November 2, 1987 to August 31, 1988

Motion carried.

Grupe Conference Center Remodeling/Furnishing Project

President Garrity told the Board of the need for this project and that the estimated cost is approximately \$133,000, including furnishings.


MOTION NO. 6107: Mr. Case moved that the Board approve the selection of Boyle-Wagoner Architects, Seattle, WA as architectural consultant for Grupe Conference Center Remodeling/Furnishing; delegate authority to the Vice President for Business & Financial Affairs, or his designee, to award a consultant contract, to approve preliminary and construction documents, to advertise for bids, accept the low responsive bid if within the available funding, and to award the construction contract for the project. Motion seconded by Dr. Hernandez and carried.

NEXT MEETING


The next regular meeting of the Board of Trustees of Central Washington University will be held at 12:00 noon on October 30, 1987 in Room 143 of Bouillon Hall on the campus of Central Washington University.

ADJOURNMENT

The meeting was declared adjourned by Chair Susan Gould at 1:49 p.m.



Gloria J. Craig, Secretary to the
Board of Trustees
Central Washington University



Susan E. Gould, Chair
Board of Trustees
Central Washington University