

3-9-1990

## 1990 - Board of Trustee Meeting Minutes

Board of Trustees, Central Washington University

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Approved April 20, 1990

MINUTES  
REGULAR MEETING  
BOARD OF TRUSTEES  
MARCH 9, 1990  
ROOM 143, BOUILLON HALL  
11:00 A.M.

RECEIVED

MAY 1 1990

The regular meeting of the Board of Trustees was called to order by Chair S. Sterling Munro at 11:04 a.m., March 9, 1990, in Room 143 of Bouillon Hall, on the campus of Central Washington University in Ellensburg, Washington.

ROLL CALL

Present

Mr. S. Sterling Munro, Chair  
Mr. David A. Pitts  
Mr. Graham Tollefson  
Dr. R. Y. Woodhouse

Absent

Mr. Ron Dotzauer  
Mrs. Susan E. Gould

Others

Mr. F. W. Allison, Business Manager  
Mr. Joseph Antonich, Chair, Association of Administrators  
Dr. Jimmie Applegate, Dean, School of Professional Studies  
Dr. Carol E. Barnes, Dean of Extended University Programs  
Dr. Donald W. Cummings, Dean of the College of Letters, Arts and Sciences  
Mrs. Gloria J. Craig, Secretary to the Board of Trustees  
Dr. Robert V. Edington, Provost and Vice President for Academic Affairs  
Dr. Donald L. Garrity, President  
Ms. Joan Baird Glover, Director of Community Relations  
Dr. Donald E. Guy, Vice President for Student Affairs  
Dr. Beverly Heckart, Chair, Faculty Senate  
Mr. Courtney S. Jones, Vice President for Business & Financial Affairs  
Dr. Jerry L. Jones, Special Assistant to the President  
Ms. Teresa Kulik, Assistant Attorney General  
Mr. Lawrence H. Llum, Vice President for University Relations and Development  
Mr. Henri Moreau, Representing the Associated Students of Central Washington University  
Dr. James G. Pappas, Dean of Admissions and Records  
Dr. Donald M. Schliesman, Dean of Undergraduate Studies  
Mr. Richard G. Thompson, Jr., Director of Governmental and Corporate Relations

APPROVAL OF MINUTES

As there were no corrections or additions to the minutes of the regular meetings of November 3 and December 8, 1989, the Chair declared both to be approved as received.

CHANGES TO THE AGENDA

The President requested that item IV-C Ann Daley, Higher Education Coordinating Board be removed as Ms. Daley was unable to come to the meeting.

Chair Munro acknowledged removal of the report item and stated that the Board looks forward to the opportunity to have Ms. Daley with us soon.

Item IV-X, Faculty Leave Without Pay was moved to the end of Item VII.

REPORTS

Board of Trustees

Chair Munro acknowledged the presence of a quorum.

President

President Garrity reported that admissions for Fall Quarter, 1990 were closed as of March 1. We will be accepting exceptional cases in the months of March and April such as those who come to us from the Community Colleges with their Associate of Arts degrees completed, and other special cases. Though enrollments are declining nationally, applications to CWU are higher this year than last.

The President reported that forums have been held this quarter on the topics of a University vision statement and of Assessment, both of which were very helpful to the University.

With the permission of the Board, the President yielded the floor to Dick Thompson, Director of Governmental and Corporate Relations, for an update on the Olympia scene.

Mr. Thompson reviewed the status of legislation proposed during the current legislative session and other legislative activities which would have an effect on CWU. Budget items affecting Central Washington University which were under consideration by the legislature were discussed and questions from the Trustees answered.

Chair Munro expressed the appreciation of the Board for the good work being done by Mr. Thompson and thanked him for his report.

Provost and Vice President for Academic Affairs

Provost Edington reported that the University had received from the Digital Equipment Company a grant of almost \$200,000 in the form of new equipment for our Geographic Information System (GIS) lab, the Computer Service Center, and Demographic projects with Professor Kaufman (Sociology). Dr. Edington outlined some of the benefits this grant brings to Central.

Faculty Senate Chair

No report.

Student Government

Henri Moreau, Executive Vice President of the Board of Directors, Associated Students of Central Washington University, gave a brief report to the Trustees including information on the student government elections, the Emerging Leaders Program, and a special entertainment activity.

Association of Administrators

No report.

Status of Budget Changes and Reserves

Vice President Courtney Jones presented the reports on the status of budget changes and reserves for January 23, 1990 and February 20, 1990. The Trustees had reviewed the reports and there were no questions or comments.

Report of Capital Projects Over \$100,000

Individual projects were discussed. President Garrity said that it appears the aquatic facility will be completed and we will be in a position to dedicate the building at the April 20 Board meeting. Plans are underway to accomplish that event.

Annual Financial Report: Fiscal Year Ended 6/30/89

Vice President Courtney Jones was pleased to note that the State Examiner noted no findings in the Central Washington University annual financial report for the fiscal year ended June 30, 1989. The Board had reviewed the report and had no questions.

Appointment, Administrative, Civil Service Exempt

The following appointments of administrative, civil service exempt staff were reported to the Board:

Catherine Alawiye, Academic Skills Advisor in the Access Program on a full-time, ten-month appointment, effective December 26, 1989.

Dr. Sara Arroyo, Director of the Student Health and Counseling Center on a full-time, ten-month appointment, effective February 13, 1990.

Brett Houghton-Wenger, Counselor in the Health and Counseling Center on a one-half time temporary appointment for winter and spring quarters 1990.

Peggy Pace, Counselor in the Health and Counseling Center on a one-half time temporary appointment for winter and spring quarters 1990.

Jerry E. Thompson, Research Associate with the GIS Laboratory for a twelve-month period (December 18, 1989, through December 17, 1990)

Appointments, Temporary and Part-time Faculty

The following appointments of temporary and part-time faculty were reported to the Board:

Patricia A. Ainsworth, Part-time Instructor of Communication for 1990 winter quarter

Stephen K. Ainsworth, Part-time Professor of Anthropology for 1990 winter quarter

Sharel J. Babcock, Instructor of Education for the 1990 winter quarter

Judy A. Backlund, Part-time Instructor of Communication for 1990 winter quarter

Frances K. Bailey-Town, Part-time Instructor in the English as a Second Language Program for the 1990 winter quarter

John A. Barnes, Part-time Instructor of Mathematics for the 1990 winter quarter

Mark D. Bodamer, Part-time Instructor of Psychology for the 1990 winter quarter

Carolyn E. Booth, Instructor of Health Education for the 1990 winter quarter

Frances K. Bovos, Instructor of Education in the Yakima Program for the 1989 fall quarter

Charles Chandler, Assistant Track Coach for the 1990 winter and spring quarters

Kathleen M. Cioffi, Part-time Instructor of Communication for the 1990 winter quarter

Mr. Frank L. Glaspey, III, Part-time Instructor of Law and Justice for the 1990 winter quarter

Edith M. Greatsinger, Instructor of Early Childhood Education for the 1990 winter quarter

Margaret C. Gries, Part-time Instructor of Music for the 1989 fall quarter and the 1990 winter quarter

Timothy J. Hacker, Part-time Instructor of English and in the English as a Second Language Program for the 1990 winter quarter

- Lee Hochberg, Part-time Instructor of English for the 1989 fall quarter and the 1990 winter quarter
- Samuel T. Horney III, Instructor of Flight Technology for the 1990 winter quarter
- Lynn M. Jenison, Acting Assistant Professor of Business Administration for the 1990 winter quarter
- Richard G. Johnson, Part-time Instructor of English for the 1990 winter quarter
- Gregory W. Kummer, Part-time Instructor of Communication for the 1990 winter quarter
- Thomas C. Lillard, Acting Assistant Professor of Business Administration for the 1990 winter quarter
- Robin K. Little, Acting Instructor of Flight Technology for the 1990 winter quarter
- Kenneth E. Lloyd, Part-time Professor of Psychology for the 1990 winter quarter
- Jacqueline D. Lohman, Acting Instructor of Physical Education for the 1990 winter quarter
- Lynda L. Lynch, Practicum Supervisor in the Education Department for the 1990 winter quarter
- Marion F. Marx, Part-time Instructor of Communication for the 1990 winter quarter
- Philip W. Mattocks, Jr., Acting Assistant Professor of Biology for the 1989-90 academic year
- Mark F. Morrill, Head Men's and Women's Tennis Coach for the 1989-90 season
- James P. Nahan, Acting Instructor of Industrial and Engineering Technology for the 1990 winter quarter
- Christie A. Newbill, Acting Assistant Professor of Accounting for the 1990 winter quarter
- Ann B. Olson, Part-time Instructor of English for the 1990 winter quarter
- Christine Patterson, Instructor of Dance for the 1990 winter quarter
- Mary F. Potter, Part-time Instructor in the English as a Second Language Program for the 1990 winter quarter

James Green, Trust Center Coordinator at Stillman is Center Coordinator at Stillman effective September 1, 1990.

- David R. Ratcliff, Acting Instructor in the Paramedic Program for the 1990 winter quarter
- Margaret E. Ratcliff, Acting Instructor in the Paramedic Program for the 1989 fall quarter
- Deanna M. Rengstorff, Part-time Instructor of English for the 1990 winter quarter
- Dottie L. Rogers, Acting Instructor of Physical Education for the 1990 winter quarter
- Jane Rominger, Acting Instructor of Physical Education for the 1990 winter quarter
- David B. Satnik, Part-time Instructor in Computer Science for the 1990 winter quarter
- Michael A. Satnik, Part-time Instructor of Mathematics for the 1990 winter quarter
- Ronald H. Stokes, Part-time Instructor of Mathematics for the 1990 winter quarter
- Tamsin Swain, Part-time Instructor of English for the 1990 winter quarter
- Virginia L. Taylor, Part-time Instructor of English and English as a Second Language for the 1990 winter quarter
- Pamela M. Thomas, Acting Instructor of Dance for the 1990 winter quarter
- Monica M. Torrey, Part-time Instructor of Music for the 1989 fall quarter and the 1990 winter quarter
- Robert F. Trapp, Part-time Instructor of Communication for the 1990 winter quarter
- Douglas G. Williams, Acting Assistant Professor of Business Administration for the 1990 winter quarter
- Leonard R. Williams, Part-time Instructor of Communication for the 1990 winter quarter
- D. Gail Wilson, Instructor of Education, Yakima Center, 1989-90 academic year
- Kathy A. Woolman, Acting Instructor of Education, Yakima Center, 1989 fall quarter

Bang-Soon L. Yoon, Part-time Instructor of Political Science for the 1990 winter quarter

Suzanne G. Young, Acting Instructor of Physical Education for the 1990 winter quarter

Cynthia A. Green, Instructor of English as a Second Language for the 1989-90 academic year

Mary J. Hodor, Instructor of English as a Second Language for the period March 15, 1990 through March 14, 1991

Deborah A. Nethery, Assistant Swimming Coach for the 1990 winter quarter

D. Gay Ott, Part-time Instructor of Music for the 1990 winter quarter

Mary F. Potter, Part-time Instructor of English for the 1990 winter quarter

Carl F. Rosser, Instructor of English as a Second Language for the period March 15, 1990 through March 14, 1991

Jack W. Schmidt, Instructor of Industrial and Engineering Technology for the 1990 winter quarter

Glenn H. Shelton, Instructor of Flight Technology for the 1990-91 academic year

Audra M. Stott, Acting Instructor of Physical Education for the 1990 winter quarter

Gordon Althaus, Instructor of Industrial & Engineering Technology, Winter Quarter, 1990 only.

Jeffrey Boesel, Instructor of Flight Technology, Winter Quarter, 1990 only.

W. Alan Croft, Instructor, Department of Industrial and Engineering Technology, Winter Quarter, 1990 only.

At the President's request, Dr. Donald Guy, Vice President for Student Affairs, introduced Dr. Sara Arroyo, Director of the Student Health and Counseling Center, and Ms. Linda Ruffer, Director of the Women's Resource Center to the Board. The Chair welcomed them to the staff.

#### Faculty Change in Assignment

The following changes in assignment were reported to the Trustees:

Teresa L. Martin from Assistant Professor of Education to Assistant Professor of English

James Green from Center Coordinator at Steilacoom to Center Coordinator at Yakima effective September 1, 1990.



Appointment of Department Chairs and Program Directors

The following appointments of department chairs and program directors were reported to the Board:

Donald G. Dietrich, Chemistry Department Chair, September 1, 1990, through August 31, 1991

Rosco Tolman, Foreign Languages Department Chair, September 1, 1990, through August 31, 1994

Michael A. Launius, Political Science Department Chair, September 1, 1990 through August 31, 1994

Exchange Faculty Appointment

The appointment of Carlos Suarez of Pontificia Universidad Javeriana, Bogota, Colombia, Visiting Exchange Professor in Foreign Languages, 1990 winter and spring quarters was reported to the Board. President Garrity reported that Dr. Ainsworth, Director of International Programs, is involved in discussions with the Pontificia Universidad Javeriana to develop a special relationship. We anticipate completion of discussion in the next several weeks. This will be a welcome addition as our emphasis in the Pacific Rim takes us into South America.

Faculty Resignation

The following faculty resignations were reported to the Board:

Karl W. Cloninger, Assistant Professor of Leisure Services, effective the end of the 1989-90 academic year

Scott A. Ricardo, Assistant Football Coach, effective February 9, 1990

Michael J. Arcidiacono, Professor of Mathematics, effective January 1, 1990.

Parents Association Report

President Garrity introduced Ms. Joan Baird Glover, Director of Community Relations, to present the Parents Association report and said that he believes the CWU association may very well become the finest Parents Association in the state in the public sector.

Ms. Glover explained the makeup of the Parents Association which includes every parent of a CWU student. Membership in the Association gives the parents an opportunity to know what is going on in the University. At the present time, involvement with the University is primarily with the recruitment and enrollment effort, but it will be as broad as the group wishes to make it.

Within the Association, a group called the Parents Council has been formed. Dues are paid by those wishing to join the Parents Council. There are four categories: member - \$20-99 per family; donor - \$200-299 per family; Sponsor - \$300 - 499 per family; benefactor - \$500 - 999 per family; and President's Associate - \$1,000 and up per family. This Council now includes 106 dues-paying members, 89% from western Washington, 8% from eastern Washington, and 3% from out of state. The Parents Fund has been established from the dues paid. At the present time, approximately \$4,000 is in the fund. The Parents Board is the governing board of the Parents Council. They make decisions about distribution of funds and run the program.

One of the first projects to be undertaken by the Council is to work with the Alumni Association to develop a career data base as a resource for the University. To date over 70 alumni and parents have volunteered their names to be included.

Other information regarding the Parents Association and the Parents Council was shared and discussed with the Trustees. Chair Munro said that this is the type of program that will enhance Central's visibility and expressed delight at the progress reported.

In closing, Vice President Lium said that it is hoped that the Association will give parents a sense of belonging at the University. Both President Garrity and Vice President Lium complimented Ms. Glover for her work with the Parents Association program.

Report of Examination - CWU Associated Students 7/1/88 - 6/30/89

Vice President Courtney Jones reviewed elements of the report with the Board. There were no questions.

Report of Examination - CWU Housing and Food Services 7/1/88 - 6/30/89

The Board had received the report at an earlier date and had no questions at this time.

Report of Capital Projects Under \$100,000

This report was received by the Trustees with no questions or comments.

Administrative, Civil Service Exempt Resignation

The following administrative, civil service exempt resignation was reported:

Ronald M. Frye, Assistant Dean, School of Professional Studies, and Director of Certification, resignation effective fall quarter, 1990.

Dr. Frye wishes to return to teaching.

Continuation of Administrative, Civil Service Exempt Appointment

The continuation of the appointment of Scott Drummond, Interim Special Programs Coordinator through June 30, 1990 was reported.

COMMUNICATIONS

There were no communications to be acknowledged at this time.

UNFINISHED BUSINESS

There was no unfinished business for consideration at this meeting.

NEW BUSINESS

Approval of Memorial Committee Recommendation

At the request of President Garrity, Vice President Larry Lium reviewed the recommendations of the Memorials Committee. Mr. Lium said that the recommendations had the unanimous support of the committee and had received the endorsement of the President.

MOTION NO. 6295: Trustee Pitts moved, seconded by Trustee Tollefson, that the Board approve the naming of the following facilities as recommended: 1) the reference section in the library be named for Roy and Isabel Tullis; 2) the water lab in Dean Hall be named after Ted Boven; 3) the Anthropology/Sociology building be named after Corinne E. Farrell, M.D. Motion carried.

Signatory Authority for Housing and Student Activities and Facilities Bond Accounts

Vice President Courtney Jones presented this item.

MOTION NO. 6296: Trustee Pitts moved, seconded by Trustee Woodhouse, that First Interstate Bank, trustee for the Housing System and Student Activities and Facilities Bond Accounts, be authorized to accept the signatures of seven University officers as authority for cash and investment activities. Motion carried.

(Note: the seven officers authorized are President Donald L. Garrity; Vice President Courtney S. Jones; Business Manager F. William Allison; Controller Joseph M. Antonich; Budget Director Mark Hall; Director, Business Services and Contracts Rich E. Corona; and Accounting Manager Mauro L. Coballes.)

EXECUTIVE SESSION

Chair Munro called an executive session at 12:25 p.m. to discuss Personnel matters.

RECONVENED

The meeting reconvened in open session at 12:49 p.m.

Appointment - Tenure Track

MOTION NO. 6297: Trustee Tollefson moved, seconded by Trustee Woodhouse, that the Board approve the tenure track appointment of Debra J. Prigge, Assistant Professor of Education, Effective Fall quarter, 1990. Motion carried.

Faculty Reappointments Second Probationary Year, 1990-91 - No Assurance of Tenure

MOTION NO. 6298: Trustee Woodhouse moved, seconded by Trustees Pitts, that the Board approve the following faculty reappointments second probationary year, 1990-91 with no assurance of tenure:

School of Business and Economics

Connie J. Nott, Associate Professor of Business Administration

College of Letters, Arts and Sciences

Geoffrey P. Boers, Assistant Professor of Music  
Kathleen D. Easter, Associate Professor of Art  
Steven D. Olson, Assistant Professor of English  
Stephanie Stein, Assistant Professor of Psychology

School of Professional Studies

Osman Alawiye, Assistant Professor of Education  
Andrea C. Bowman, Assistant Professor of Education  
Parker C. Fawson, Assistant Professor of Education  
Nancy E. Jurenka, Assistant Professor of Education  
Patricia A. Maguire, Assistant Professor of Leisure Services  
Vincent M. Nethery, Assistant Professor of Physical Education  
Robert H. Perkins, Assistant Professor of Business Education

Motion carried.

ROTC Faculty Appointments

MOTION NO. 6299: Trustee Tollefson moved, seconded by Trustee Pitts, that the Board approve the following ROTC faculty appointments:

William A. Anderson, Assistant Professor of Military Science

Gary G. Lynde, Professor of Military Science and Chair of the Department of Military Science

Motion carried.

Faculty Retirement

Dean Jimmie Applegate, School of Professional Studies, reviewed the teaching career of Dr. Pearl D.M. Douce', Professor of Clothing and Textiles, who has requested phased retirement effective with the close of the 1989-1990 academic year. Dr. Douce has been a steady, responsive, and dedicated member of the CWU faculty since 1964. Dean Applegate noted the special recognition awarded Dr. Douce' by the Northwest Co-operative Education Association as Educator of the Year and listed her activities in committee work and as an advisor.

MOTION NO. 6300: Trustee Pitts moved, seconded by Trustee Woodhouse, that the Board approve the request of Dr. Pearl D.M. Douce' to begin phased retirement effective with the close of the 1989-1990 academic year, and that she be granted the title of Emeritus Professor of Clothing and Textiles. Motion carried.

Adjustment of Faculty Professional Growth List

MOTION NO. 6301: Trustee Woodhouse moved, seconded by Trustees Pitts and Tollefson, that the adjustment of the faculty professional growth list approved by the Board at their meeting of December 8, 1989 be accomplished as requested with the removal of the following names (who were ineligible as they had been promoted in the same year): Drs. Timothy Young, Minerva Caples, Randall Wallace, Catherine Bertelson, and Stephen Jefferies. Motion carried.

Acceptance of Contract #2304 - General Telephone N.W. from Phase I of the Telecommunications project

Vice President Jones reviewed the chronology of the project and recommended acceptance by the Board.

MOTION NO. 6302: Trustee Tollefson moved, seconded by Trustee Woodhouse, that the Board of Trustees accept the recommendation of the Telecommunications Committee and Telecommunications International, Inc., Project Consultants, to accept as complete Contract No. 2304 with General Telephone Company of the Northwest, Inc. from Phase I of the Telecommunications project. Motion carried.

Distinguished Civil Service Status

Vice President Courtney Jones presented the request that Jake Harris, Auxiliary Services Maintenance, be awarded Distinguished Civil Service Status effective on the date of retirement, February 28, 1990, citing his 27 years of dedicated service to Central Washington University.

MOTION NO. 6303: Trustee Pitts moved, seconded by Trustee Woodhouse, that Distinguished Civil Service status be awarded

to Jake Harris, Maintenance Supervisor in Auxiliary Services, effective upon his retirement, February 28, 1990. Motion carried.

Delegations of authority re: Reroof of Dean Hall project

MOTION NO. 6304: Trustee Tollefson moved, seconded by Trustee Pitts, to delegate authority to the Vice President for Business and Financial Affairs, or his designee, to select consultant, to award consultant contract, to approve preliminary and construction documents, and to advertise for bids relating to the Reroof of Dean Hall project. Motion carried.

Delegations of authority re: Reroof of Holmes and Tunstall-Commons Dining Halls Project

MOTION NO. 6305: Trustee Woodhouse moved, seconded by Trustee Tollefson, to delegate authority to the Vice President for Business and Financial Affairs, or his designee, to select the consultant, to award consultant contract, to approve preliminary and construction documents, and to advertise for bids pertaining to the reroof of Holmes Dining Hall and Tunstall Commons Hall project. Motion carried.

Recommendation of application of prior service toward tenure eligibility

MOTION NO. 6306: Trustee Pitts moved, seconded by Trustee Tollefson, that the Board approve the application of one year of Eugene R. Johnson's prior service toward tenure eligibility as recommended by the administration. Motion carried. (Dr. Johnson is a member of the faculty in the Department of Psychology.)

Reemployment of faculty - Sixth Probationary year

MOTION NO. 6307: Trustee Tollefson moved, seconded by Trustee Woodhouse, that the Board of Trustees approve the reemployment of Susan D. Lonborg, Assistant Professor of Psychology, for her sixth probationary year. Motion carried.

Faculty Leave Without Pay

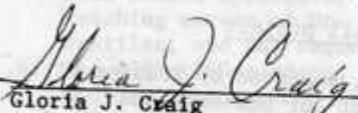
MOTION NO. 6308: Trustee Woodhouse moved, seconded by Trustee Tollefson, to approve the request of Patricia A. Bourne, Assistant Professor in the Department of Music, for a one-fourth time leave without pay for the 1990 spring quarter. Motion carried.

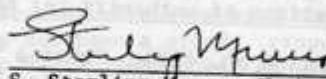
NEXT MEETING

The next regular meeting of the Board of Trustees is scheduled for April 20, 1990 in Room 143 of Bouillon Hall on the campus of Central Washington University, Ellensburg, Washington commencing at 11:00 a.m.

ADJOURNMENT

The meeting was declared adjourned at 12:59 p.m.

  
Gloria J. Craig  
Secretary to the Board of Trustees  
Central Washington University

  
S. Sterling Munro, Chair  
Board of Trustees  
Central Washington University