

9-14-1990

## 1990 - Board of Trustee Meeting Minutes

Board of Trustees, Central Washington University

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MINUTES  
REGULAR MEETING  
BOARD OF TRUSTEES  
SEPTEMBER 14, 1990  
ROOM 143, BOUILLON HALL  
11:00 A.M.

The regular meeting of the Board of Trustees was called to order by the Chair, Dr. R. Y. Woodhouse, at 11:05 a.m., September 14, 1990, in Room 143 of Bouillon Hall, on the campus of Central Washington University in Ellensburg, Washington.

ROLL CALL

Present

Dr. R. Y. Woodhouse, Chair  
Mr. Graham Tollefson, Vice-Chair  
Mr. Ron Dotzauer  
Mrs. Susan E. Gould  
Mr. S. Sterling Munro  
Mr. David A. Pitts  
Mr. Frank R. Sanchez

Others

Dr. Jimmie Applegate, Dean, School of Professional Studies  
Dr. Carol E. Barnes, Dean of Extended University Programs  
Mrs. Gloria J. Craig, Secretary to the Board of Trustees  
Dr. Robert V. Edington, Provost and Vice President for Academic Affairs  
Dr. Donald L. Garrity, President  
Dr. Donald E. Guy, Vice President for Student Affairs  
Mr. John Holman, Director of Physical Plant  
Mr. Wendell Hill, Director, Auxiliary Services  
Mr. Courtney S. Jones, Vice President for Business & Financial Affairs  
Dr. Jerry L. Jones, Special Assistant to the President  
Ms. Teresa C. Kulik, Senior Assistant Attorney General  
Mr. Larry Lium, Vice President for University Relations & Development  
Dr. Charles McGehee, Chair of the Faculty Senate  
Ms. Cheryl McKernan, Chair of the Association of Administrators  
Dr. James G. Pappas, Dean of Admissions and Records  
Mr. William Ross, Director of Facilities Planning and Construction  
Dr. Donald Schliesman, Dean of Undergraduate Studies  
Dr. Frank Schneider, Dean of Library Services  
Dr. Gerald J. Stacy, Dean of Graduate Studies and Research and  
Associate Provost for Faculty Professional Development  
Mr. Dan Sutich, President of the Board of Directors of the Associated  
Students of Central Washington University  
Mr. Al Teeple, Campus Police Chief  
Mr. Dick Thompson, Director of Governmental and Corporate Relations  
Dr. Greg Trujillo, Associate Provost for Institutional Research and  
Assessment

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#### APPROVAL OF MINUTES

MOTION NO. 90-1: Trustee Tollefson moved, seconded by Trustee Pitts, that the minutes of the regular meeting held June 15, 1990 be approved as corrected. Motion carried.

#### CHANGES TO THE AGENDA

With the agreement of the Trustees, Item IV-K, Report on Trust Lands, was moved to the end of the Reports section to allow time for a representative of the Commissioner of Public Lands to arrive.

#### REPORTS

##### Board of Trustees

Chair Woodhouse introduced the newest member of the Board of Trustees, Mr. Frank R. Sanchez, and welcomed him to the Board. Mr. Sanchez is presently employed by the Boeing Company in Seattle as an Engineering Design Manager.

##### Ann Daley, Executive Director, Higher Education Coordinating Board

President Garrity introduced Ms. Ann Daley, the Executive Director of the Higher Education Coordinating Board (HECB). Ms. Daley expressed her pleasure for the opportunity to speak to the Trustees and invited their questions as the report proceeded. Ms. Daley stated that the best known mission of the HECB is its responsibility to plan and coordinate the State's higher education system and referred to the Higher Education Master Plan which was adopted in 1987. Ms. Daley briefly reviewed the history of the HECB, its members, its philosophy, and other goals both achieved and pending.

Specifically mentioned were programs administered or coordinated by the Board including the State's financial aid programs and the displaced homemaker program. The HECB also evaluates the budget requests submitted by higher education and determines what its recommendations to the Governor will be. They will meet in Spokane on October 10 and 11 to make the determination for this budget cycle.

Other studies presently under way are a major study of the enrollment needs for the citizens of the state of Washington, an in-depth study of the need to expand the graduate education opportunities available, a study on measuring education, a study of tuition policy and tuition waivers, an update of the cost study, and a study on how to improve the enrollment and success of minority students.

Another subject given a high priority by the HECB members is Assessment. They have been extremely pleased with the work that has occurred on Assessment this biennium and with the success of the programs developed to measure the outcomes.

In conclusion, Ms. Daley stated her belief that it is critical to convince the Legislature to improve funding for higher education. The Board will be working closely with the institutions to determine their future goals and needs. It is hoped that a full report will be available by the beginning of the legislative session in January, 1991. The HECB hopes to work together with the staffs of all the institutions over the next year to focus on what the university of the 21st century should look like and how to prepare for the future. Questions from the Trustees were answered.

Chair Woodhouse thanked Ms. Daley for coming and said she was pleased that Central's Board was the first to be visited by the HECB director.

#### President

On behalf of the Chair and the President, Dr. Garrity presented Trustee Sterling Munro a plaque from the Association of Governing Boards recognizing his distinguished trusteeship. Mr. Munro expressed his thanks and appreciation.

President Garrity told the Board of the success of preview week and that approximately 750 freshman students attended. Though the exact registration number when school starts next week is not known at this time, all indications are we will again be overenrolled. The president will ask Dr. James G. Pappas, Dean of Admissions and Records, to give an enrollment report to the Board at its October meeting and will share with them the administration's plans for the rest of the year.

The last item of the President's report related to the orientation of new faculty and administrative staff which was coordinated by the Faculty Senate. Dr. Garrity said that it was a very impressive group which will add strength to our ranks.

#### Provost and Vice President for Academic Affairs

Regarding the pressure of enrollments, Provost Edington stated that our students, in increasingly greater numbers, are staying in school. That fact coupled with the tremendous pressure by students who are qualified to enter CWU but have to be turned away because of enrollment caps creates severe problems for managing enrollments.

The Provost said that others want CWU to deliver programs to their areas. Specifics were discussed with the Trustees.

#### Faculty Senate

Dr. Charles McGehee, Chair of the Faculty Senate, elaborated on the new faculty orientation mentioned in the President's report saying that 35 of 38 new people attended and that the information was well received. One of the goals of the Senate is to establish itself in a "mentoring" role for new faculty.

Student Government

Dan Sutich, President of the Board of Directors of the Associated Students of Central Washington University (BOD-ASCWU), introduced Jennifer Fisher who is the BOD representative to the Faculty Senate. Mr. Sutich reported that the BOD has four new incoming officers and three returning to the Board. Upcoming events in which the students have a great interest include the Yakima River cleanup and the CWU Homecoming. Legislatively, the top priority is the enrollment cap though they have some concerns, primarily with the housing situation. The group is excited, enthusiastic, and ready to go.

Trustee Pitts asked if there is space in the classrooms and other facilities for increased enrollment. Vice President Courtney Jones advised the Board of the present campus housing situation and how the needs were being met. Wendell Hill, Director of Auxiliary Services, supplemented the information offered by Mr. Jones. At the request of the Chair, it was agreed that a report on the housing situation would be presented to the board at the October meeting.

Association of Administrators

No report.

With the concurrence of the Board, Chair Woodhouse announced that a lunch break would be called for at 1:00 p.m.

Status of Reserves and Budget Changes Report

Vice President Courtney Jones presented the report on the status of reserves and budget changes as of September 4, 1990. There were no questions.

Report of Capital Projects Under \$100,000

The report of capital projects under \$100,000 was received from Vice President Jones with no questions.

Report of Capital Projects Over \$100,000

Vice President Jones reviewed the status of the projects included in this report. He told the Board that progress on the remodel project at Shaw/Smyser Hall had been impeded because of the discovery of major amounts of asbestos which must be removed. A report on the matter has been sent to the Office of Financial Management along with a request for additional funding in the capital budget to resolve the problem. It is estimated that it will mean an increase of as much as \$750,000 in the cost which could take six months to one year obtain. In the meantime, the classrooms are closed to the students with the classes being taught at varied locations, and faculty and staff who are normally housed in Shaw/Smyser are scattered across the campus. Discussion of the problem and its ramifications for the University and its students, faculty, and

staff ensued. It was agreed that it is imperative for the University to have additional funding to address the asbestos removal problem and complete the renovation of Shaw/Smyser as soon as possible.

Continuing with the review of the major capital projects, Vice President Jones asked Mr. William Ross, Director of Facilities Planning and Construction, to review the schematics of the Barge Hall Renovation project with the Board. Mr. Ross presented the drawings and reported on the proposed location of offices within the building.

#### Administrative, Civil Service Exempt Reappointment

The reappointment of Richard G. Thompson, Jr. to the position of Director of Governmental and Corporate Relations September 1, 1990 to August 31, 1991 was reported.

#### Administrative, Civil Service Exempt Resignations

The resignations of the following administrative, civil service exempt staff were reported:

F. W. (Bill) Allison, Business Manager, effective August 31, 1990.

Joan Glover, Director of Community Relations, effective August 31, 1990.

Earl Martin, Minority Student Academic Advisor, effective September 13, 1990.

#### Administrative, Civil Service Exempt Appointments

The following administrative, civil service exempt appointments were reported to the Board:

Charles Wayne Barnett, Minority Student Academic Advisor in Special Services, effective September 1, 1990 through June 30, 1991.

Patricia Cole, Counselor in the Health and Counseling Center, effective September 17, 1990.

David Coon, Associate Director of Residence Living, effective July 2, 1990.

Donald W. Cummings, Dean of the College of Letters, Arts & Sciences for the period of September 1, 1990 through August 31, 1992.

Anne S. Denman, Associate Dean of the College of Letters, Arts and Sciences for the period of September 1, 1990 through August 31, 1992.



Barney L. Erickson Director of Summer Session for the period of September 1, 1990 through August 31, 1991.

Mike McCormack, Director of the Central Washington University Institute for Science and Society for the period of May 10, 1990 through December 31, 1990.

E. Jean Rodgers, Director of Continuing Education for the period of September 1, 1990 through August 31, 1991.

Celestine Thelen, Counselor in the Health and Counseling Center, effective September 17, 1990.

Robert M. Welshons, Academic Skills Specialist - English for the 1990-91 Academic Year.

Upon indication of a desire to discuss one of the appointments, the Chair announced that an Executive Session to discuss personnel matters would be called during the lunch break.

Administrative, Civil Service Exempt Interim Appointments

The following administrative, civil service exempt interim appointments were reported to the Board:

Shelly Carlson, continuation of her appointment as Interim Assistant Director of Residence Living, effective June 16, 1990 through August 31, 1991.

Richard Corona, Interim Business Manager, effective August 6, 1990, until such time as the permanent replacement is appointed or the temporary appointment is otherwise ended.

Brent Houghton-Wenger, Interim Assistant Director of Residence Living, effective August 16, 1990 through June 15, 1991.

Administrative, Civil Service Exempt Change of Assignment

It was reported to the Board that Sara Arroyo was reassigned to the position of Executive Assistant to the Vice President for Student Affairs effective September 1, 1990 through June 7, 1991.

Temporary and Part-Time Faculty Appointments

The following temporary and part-time faculty appointments were reported to the Board:

Yvonne D. Alder, Instructor of Business Education for the 1990-91 Academic Year

Joan M. Ash, Assistant Professor of Home Economics-Family and Consumer Studies for the 1990-91 Academic Year

Sharel J. Babcock, Instructor of Education for the 1990 Fall Quarter

Judy A. Backlund, Reading Practicum Supervisor and Education Week Program Director for the 1990-91 Academic Year

Frances K. Bailey-Town, Instructor, Asia University Program for the 1990 Fall Quarter

William L. Baker, Women's Soccer Coach for the period of August through November, 1990

Charles Chandler, Assistant Football Coach and Head Track Coach for the 1990-91 Academic Year

Lori B. Clark, Assistant Swim Coach for the 1990-91 Academic Year

Arthur M. Cove, Jr., Acting Assistant Professor of Accounting for the 1990 Fall Quarter

Midori Doi, Instructor of Japanese in Foreign Language and Bilingual Student Services Specialist in ESL for the 1990-91 Academic Year

Virginia L. Durgan, Assistant Professor of Education for the 1990-91 Academic Year

Daniel C. Fennerty, Assistant Professor of Education for the 1990-91 Academic Year

Wanda H. Fujimoto, Assistant Professor of Business Administration for the 1990-91 Academic Year

T. Michael Gardiner, Assistant Professor of Art for the 1990 Winter Quarter

Cynthia A. Green, Assistant Director of UESL Programs for the 1990-91 Academic Year

Alan F. Hauff, Assistant Professor of Business Administration and Ellensburg Business Incubator Facility Manager for the period of July 1, 1990 through June 30, 1991

James B. Heikes, Head Wrestling Coach for the period of October 1990 through March 1991

Jacquelyn S. Herum, Instructor, English as a Second Language for the Fall, 1990

Steven J. Horowitz, Acting Director of UESL Programs for the 1990-91 Academic Year

David N. Housh, Cheerleader Coordinator for the period of July 1, 1990 through May 31, 1991



C. Boyd Johnson, Associate Professor of Business Administration for the 1990-91 Academic Year

Margaret C. Jones, Assistant Professor of English for the 1990-91 Academic Year

Merle H. Kunz, Instructor, English as a Second Language for the 1990 Fall Quarter

John J. Lasik, Associate Professor of Business Administration for the 1990-91 Academic Year

Margaret A. Lewis, Assistant Professor of Accounting for the 1990-91 Academic Year

Mary E. Lochrie, Assistant Professor of Business Education for the 1990-91 Academic Year

Mark F. Morrill, Men's & Women's Tennis Coach for the 1990-91 Tennis Season

Gary I. Parson, Assistant Professor of Business Administration for the 1990-91 Academic Year

Dale V. Samuelson, Instructor of Flight Technology for the 1990-91 Academic Year

Ronald F. Schwartz, Assistant Professor of Business Administration for the 1990-91 Academic Year

Sylvia A. Severn, Assistant Professor of Education for the 1990-91 Academic Year

Hugh M. Spall, Associate Professor of Business Administration for the 1990-91 Academic Year

Michael P. Tomulty, Instructor, English as a Second Language for the 1990 Fall Quarter and Instructor, Asia University Program for the 1990 Fall and 1991 Winter Quarters

William H. Turnquist, Assistant Professor of Business Administration for the 1990-91 Academic Year

Dennis A. Van Horn, Acting Instructor of Education for the 1990 Spring Quarter

R. Bruce Walker, Assistant Football Coach for the period of August 1990 through June 1991

Sally L. Weitz, Instructor, English as a Second Language and Asia University Program for the 1990 Fall Quarter

D. Gail Wilson, Assistant Professor of Education for the 1990-91 Academic Year

Kenneth M. Wilson, Head Baseball Coach for the 1990-91 Academic Year

Roger Hong Yu, Assistant Professor of Physics for the 1990-91 Academic Year

Appointment of Department Chairs and Program Directors

The following appointments of department chairs and program directors were reported to the Board:

Richard V. Alumbaugh, Westside Director, Law and Justice Program for the period of September 1, 1990 through August 31, 1991

Robert M. Benton, Coordinator of the Lynnwood Center for the period of September 1, 1990 through August 31, 1991

Barry J. Donahue, Director, Douglas Honors College for the period of September 1, 1990 through August 31, 1991

Gary C. Frederick, Director of Athletics for the period of September 1, 1990 through August 31, 1991

Robert D. Gaines, Chair, Department of Chemistry for the period of September 1, 1990 through August 31, 1994

James G. Green, Coordinator, Yakima Center for the period of September 1, 1990 through August 31, 1991

Gerald P. Gunn, Acting Co-Chair of the Department of Business Administration for the period of September 1, 1990 through August 31, 1991

Eldon C. Johnson, Acting Co-Chair of the Department of Business Administration for the period of September 1, 1990 through August 31, 1991

Robert C. Mitchell, Chair, Department of Physics for the period of September 1, 1990 through August 31, 1994

Max D. Zwanziger, Director, Law and Justice Program for the period of September 1, 1990 through August 31, 1991

Visiting Faculty Appointments

The following visiting faculty appointments were reported to the Board:

Claude Romeyer Dherbey, University of Grenoble, Grenoble, France,  
Visiting Instructor, Foreign Language for the 1991 Winter and  
Spring Quarters

Oriana Gonzalez, Universidad Austral De Chile, Valdivia, Chile,  
Visiting Professor, Foreign Language for the 1991 Winter Quarter

Report on County-wide Drug Task Force

Vice President Courtney Jones reported that a small grant was received by local law enforcement agencies. The City Council of Ellensburg has taken action to allow the city to participate. The Task Force which manage the grant will be staffed by one supervisor, two investigators, one half-time secretary, and one half-time prosecutor. Central Washington University would provide office space and desks, along with some minor remodeling to make office space in the Old Hospital, along with the services of one officer for one year. The Kittitas County Prosecutor, David Pitts, will head the task force with the Chief or Sheriff from each department in the county sitting on a board to monitor the activities of the force.

As the item was brought to the Board as a report, the Chair said she entertain a motion to consider the matter for action. Trustee Pitts asked that the record show he abstained from participating in this matter and subsequent action on the subject.

Motion 90-2: Trustee Gould moved that the matter be considered for action and to allow the administration to enter into the Kittitas County Drug Task Force agreement officially. Motion seconded by Trustee Munro. On call for the question, the motion carried with Mr. Pitts abstaining.

COMMUNICATIONS

There were no communications to be acknowledged.

UNFINISHED BUSINESS

There was no unfinished business pending.

NEW BUSINESS

Distinguished Civil Service Recognition

Vice President Courtney Jones reviewed the 21 years of dedicated service to Central Washington University by Betty Ohlde as Emergency Communications Operator in Telecommunications. In recognition of her exemplary service to the University, it is recommended that Ms. Ohlde be granted Distinguished Civil Service status.

Motion 90-3: Trustee Munro moved, seconded by Trustees Pitts and Dotzauer, that Betty Ohlde, Emergency Communications Operator in Telecommunications, be granted Distinguished Civil Service status effective on her retirement, August 24, 1990. Motion carried.

Acceptance of Completed Capital Projects

Motion 90-4: Trustee Gould moved, seconded by Trustee Dotzauer, to accept as completed the following capital projects:

Dining Hall Improvements project as designed by Meng Associates, Seattle WA and constructed by Pacific Crest Contractors, Inc., Spokane WA for the amount of \$268,641.07 not including WSST. (Contract #2349)

Reroofing Auxiliary Services Buildings project as designed by Schreiber & Lane Architects, Seattle WA and constructed by M.G. Wagner C., Inc., Yakima WA for the amount of \$372,357.53 not including WSST. (Contract #2374C)

Paving of Parking Lots A-1 and F as designed in-house by the Physical Plant Engineering Department, and constructed by Central Washington Asphalt, Moses Lake WA for the amount of \$314,026.65 not including WSST. (Contract #2380)

Revisions to Feeders #3 and #9 as designed by Wanless Engineering Associates, Spokane WA and constructed by Rainbow Electric, Inc., Spokane WA for the amount of \$83,478.00 not including WSST. (Contract #2515)

Inspection at Courson/Muzzall Halls, Shoring and Emergency Repairs at Courson project designed by Entranco Engineers, Inc., Seattle and performed by Belsaas & Smith Construction Co., Inc., Ellensburg WA for the amount of \$318,718.73, not including WSST.

Courson Muzzall Halls Shear Walls project designed by Entranco Engineers, Inc., Kirkland WA and constructed by Tri-Ply Construction, Inc., Yakima WA for the amount of \$365,872.00 not including WSST.

On call for the question, the motion carried.

RECESS FOR LUNCH AND EXECUTIVE SESSION

At 12:45 p.m., Chair Woodhouse declared a one-hour recess for lunch which would also be an Executive Session to discuss a personnel matter. The lunch break/Executive Session was held in the meeting room adjacent to Room 143 in Bouillon Hall. At 1:42 p.m., Trustee Gould returned to Room 143 to announce, on behalf of the Chair, that the Executive Session would continue for approximately 30 minutes more.

RECONVENED

The meeting was reconvened in open session in Room 143 at 2:11 p.m.

Provost Edington introduced Dr. Gerald J. Stacy, Dean of Graduate Studies and Research and Associate Provost for Faculty Professional Development. The Chair welcomed the new Dean.

REPORTReport on Trust Lands

Vice President Courtney Jones reviewed for the Board the activity going on in the state regarding the cutting of timber on state lands and the effect it would have on Central Washington University's trust lands. To lend further clarification of the issues, Mr. Nixon Handy, Executive Assistant to the Commissioner of Public Lands, was introduced by Mr. Jones.

Mr. Handy gave a brief overview of the history of the federal land grants which provide revenue to the schools and the more recent legislation which would restrict timber sales on those lands. He reviewed the methodology employed in managing the lands and the funds derived from the sale of resources on those lands and spoke of the possible consequences of such sales restrictions for CWU. The report included information regarding potential litigation and actions being taken by other schools involved in this matter.

Lengthy discussion ensued. Mr. Handy stated that he was here to give the Board a briefing on the trust lands and to advise them of others who are pursuing litigation, but not to make any recommendations.

It was agreed that the Board would convene in Executive Session with the Assistant Attorney General at the end of the meeting to discuss the matter further.

Chair Woodhouse thanked Mr. Handy for his report.

CONTINUATION OF NEW BUSINESSApproval of the 1991-93 Operating Budget Request

Vice President Jones reviewed the presentation and approval of the preliminary 1991-93 Operating Budget Request at the June 15, 1990 of the Board of Trustees. He called attention to the changes which had been made to the preliminary budget and the reasons for the modification.

Motion No. 90-5: Trustee Munro moved, seconded by Trustee Tollefson, that the Board approve the 1991-93 Operating Budget Request in the amount of \$131,991,086 as presented. Motion carried.

Approval of the 1991-93 Capital Budget Request

The preliminary 1991-93 Capital Budget had also been approved at the June 15, 1990 meeting of the Board of Trustees. No significant changes had been made.

Motion No. 90-6: Trustee Gould moved, seconded by Trustee Dotzauer, that the Board approve the 1991-93 Capital Budget Request in the amount of \$20,166,000 as presented. Motion carried.

Vice President Jones lauded the extraordinary effort of budget officer, Mark Hall, in the preparation of the budgets, and the Board agreed that they were very well done.

Adoption of Resolution No. 90-1

President Garrity explained that the purpose of the proposed resolution was to address the rights and privileges of enrolled students called to active military service during Operation Desert Shield. The approval of the Board is sought because it is authorized by statute to allow full refund of tuition in certain circumstances and this military action is beyond the power of the students involved to control.

Motion No. 90-7: Trustees Dotzauer and Tollefson moved, seconded by Trustee Munro, that the Board adopt Resolution No. 90-1 as presented by the administration.

In further discussion of the motion, Trustee Pitts suggested that the length of time to apply for re-enrollment following release from active duty be amended to read "180 days" rather than "90 days." All Trustees agreed.

On call for the question, the motion as amended was passed.

(A copy of Resolution No. 90-1 is attached to these minutes.)

Adoption of Resolution No. 90-2

President Garrity explained that the possibility exists for the call to active military service during Operation Desert Shield may involve members of the CWU faculty or staff. It is therefore recommended that a statement of rights and privileges regarding return to employment at CWU be provided.

Motion No. 90-8: Trustee Pitts moved, seconded by Trustee Gould, that the Board adopt Resolution No. 90-2 as presented by the administration. Motion carried.

(A copy of Resolution No. 90-2 is attached to these minutes.)



Approval of Faculty Leave Without Pay

Motion No. 90-9: Mr. Pitts moved, seconded by Mr. Munro, that the Board approve the request of Margaret A. Sahlstrand, Professor of Art, for a 45% leave without pay for the 1990-91 academic year. Motion carried.

Approval of ROTC Faculty Appointment

Motion No. 90-10: Trustee Munro moved, seconded by Trustee Pitts, that the Board approve the appointment of Sgt. Major Ronald Sanchez as Senior Instructor of Military Science beginning 1990 Fall Quarter. Motion carried.

Approval of Faculty Tenure-Track Appointments

Motion No. 90-11: Trustee Gould moved, seconded by Trustees Pitts and Dotzauer, that the following faculty tenure-track appointments be approved:

Jose Licano Palma, Assistant Professor of Education effective the 1990-91 academic year

Susan M. Madley, Assistant Professor of Education effective the 1990-91 academic year

Candace E. Schulhauser, Assistant Professor of Education effective the 1990-91 academic year

Henry S. Williams, Assistant Professor of Education effective the 1990-91 academic year

Marcia B. Zack, Assistant Professor of Education effective the 1990-91 academic year

Motion carried.

NEXT MEETING

The next regular meeting of the Board of Trustees of Central Washington University is scheduled for October 12, 1990 in Room 143 of Bouillon Hall commencing at 11:00 a.m. Mr. Munro asked to be excused from the October 12 meeting due to a previous commitment.


RECESS AND EXECUTIVE SESSION


The Chair announced a 10-minute recess at 3:05 p.m. followed by a 15- to 30-minute Executive Session to discuss legal matters. Dr. Woodhouse stated that no further actions would be taken and the meeting would be adjourned upon completion of the Executive Session.



**ADJOURNMENT**

The meeting was adjourned at 3:30 p.m.

  
Gloria J. Craig, Secretary  
to the Board of Trustees  
Central Washington University

  
Dr. R. Y. Woodhouse, Chair  
Board of Trustees  
Central Washington University

CENTRAL WASHINGTON UNIVERSITY  
STATE OF WASHINGTON  
BOARD OF TRUSTEES

RESOLUTION NO. 90-1

WHEREAS, some members of the Washington State military reserve and National Guard units have been, and may continue to be, called into active military service in connection with the activity nationally known as Operation Desert Shield; and

WHEREAS, some enrolled students of Central Washington University are members of such reserve or National Guard units and may be unable to attend classes as a result of being called to active duty during such operation; and

WHEREAS, those students may have made payments for tuition and fees; and

WHEREAS, RCW 28B.15.600 authorizes the Board of Trustees to adopt rules to extend the refund or cancellation period for students who withdraw when called into the military service of the United States;

NOW THEREFORE BE IT RESOLVED that the Registrar is authorized to refund all tuition and fees to any student who is unable to attend or complete coursework as a result of being called to active duty in the armed forces of the United States; and

BE IT FURTHER RESOLVED, that any student whose enrollment at Central Washington University has been disrupted as a result of being called to active service in the armed forces of the United States will be guaranteed enrollment at Central Washington University in any quarter following a request for enrollment; provided the request is received within one hundred eighty days of release from active duty; and

BE IT FURTHER RESOLVED, that unused portion of user fees will be refunded.

The provisions of this resolution are effective immediately.

ADOPTED and signed this 14th day of September, 1990.

APPROVED:

*R. G. Woodhouse*  
Chair, Board of Trustees  
Central Washington University

ATTEST:

*Glenn J. Craig*  
Secretary to the Board of Trustees  
Central Washington University

CENTRAL WASHINGTON UNIVERSITY  
STATE OF WASHINGTON  
BOARD OF TRUSTEES

RESOLUTION NO. 90-2

WHEREAS, some members of the Washington State military reserve and National Guard units have been, and may continue to be, called into active military service in connection with the activity nationally known as Operation Desert Shield; and

WHEREAS, some employees of Central Washington University are members of such reserve or National Guard units and may be called to active duty during such operation; and

WHEREAS, those employees called to active duty will necessarily have their employment disrupted;

NOW THEREFORE BE IT RESOLVED that University employees called to active service shall be entitled to military leave of absence without pay for service in the armed forces of the United States or the state, and to reinstatement to his/her former position, or to one that is equivalent, with cumulative seniority and increments, upon application to the University within ninety calendar days after being released from active military service.

BE IT FURTHER RESOLVED that it is not the intent that the granting of a military leave of absence should in any case effect an extension of the period of employment. Where the employee is engaged for a specific period, or for work which is to be completed within a specific calendar period, the employment terminates with the completion of the particular project or at the end of the specific calendar period. The leave of absence from the employment continues only so long as the original position of employment exists.

BE IT FURTHER RESOLVED that unused portion of user fees will be refunded.


The provisions of this resolution are effective immediately.

ADOPTED and signed this 14th day of September, 1990.

APPROVED:

  
Chair, Board of Trustees  
Central Washington University

ATTEST:

  
Secretary to the Board of Trustees  
Central Washington University