

3-8-1991

1991 - Board of Trustee Meeting Minutes

Board of Trustees, Central Washington University

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APPROVED APRIL 12, 1991

MINUTES
REGULAR MEETING
BOARD OF TRUSTEES
CENTRAL WASHINGTON UNIVERSITY
MARCH 8, 1991
ROOM 143, BOUILLON HALL
11:00 A.M.

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The regular meeting of the Board of Trustees was called to order by the Chair, Dr. R. Y. Woodhouse, at 11:02 a.m., March 8, 1991, in Room 143 of Bouillon Hall, on the campus of Central Washington University in Ellensburg, Washington.

ROLL CALL

Present

Dr. R. Y. Woodhouse, Chair
Mr. Graham Tollefson, Vice-Chair
Mr. Ron Dotzauer
Mrs. Susan E. Gould
Mr. S. Sterling Munro
Mr. David A. Pitts
Mr. Frank R. Sanchez

A quorum was present.

Others

Dr. Jimmie Applegate, Dean, School of Professional Studies
Dr. Carol E. Barnes, Dean of Extended University Programs
Dr. Jerald R. Brong, Assistant Director, Governmental and Corporate Relations
Dr. Gerald Cleveland, Dean, School of Business and Economics
Mrs. Gloria J. Craig, Secretary to the Board of Trustees
Dr. Robert V. Edington, Provost and Vice President for Academic Affairs
Mr. Jon Elliott, Executive Vice President, Board of Directors, Associated Students of Central Washington University
Dr. Donald L. Garrity, President
Dr. Donald E. Guy, Vice President for Student Affairs
Mr. John Holman, Director of Facilities Management
Mr. Courtney S. Jones, Vice President for Business & Financial Affairs
Dr. Jerry L. Jones, Special Assistant to the President
Ms. Teresa C. Kulik, Senior Assistant Attorney General
Mr. Larry Lium, Vice President for University Relations and Development
Dr. Charles McGehee, Chair of the Faculty Senate
Ms. Cheryl McKernan, Chair of the Association of Administrators
Dr. Gerald J. Stacy, Dean of Graduate Studies and Research and Associate Provost for Faculty Professional Development
Mr. Dick Thompson, Director, Governmental, Corporate, and Community Relations

APPROVAL OF MINUTES

MOTION NO. 91-8: Trustee Dotzauer moved, seconded by Trustee Tollefson, that the minutes of the regular meeting held January 25, 1991 be approved. Motion carried.

CHANGES TO THE AGENDA

There were no changes to the published agenda.

REPORTS

Board of Trustees

There was no report from the Board.

President

President Garrity reported that on the federal scene, Congress will be considering the question of the reauthorization of the higher education act. The single most important budget item is student financial aid, the bulk of which is federally funded. President Bush has suggested in his proposal a significant modification of the previous budgets for financial aid. His proposal calls for a significant increase in the amount of the Pell grant program which would be welcomed by higher education. However, the total amount of dollars available would be reduced. This would mean a reduced number of students would be eligible for Pell Grant funds. Higher education as a whole is voicing criticism of this.

With the Chair's permission, President Garrity asked Dick Thompson, Director of Governmental, Corporate, and Community Relations, to update the Trustees on the legislative scene. Mr. Thompson said that Central is primarily represented in Olympia by himself, Dr. Jerry Brong, Assistant Director of Governmental and Corporate Relations, and two faculty members, Dr. Phil Backlund of the Department of Communication and Dr. Robert Wieking of the Department of Industrial and Engineering Technology. Mr. Thompson introduced Dr. Brong who is spending the most time on the scene. Issues of concern to Central Washington University were reviewed and a status report given.

The Board discussed the information presented by Mr. Thompson and thanked him for his report.

Provost and Vice President for Academic Affairs

No report.

Faculty Senate Chair

Dr. Charles McGehee, Chair of the Faculty Senate, reported that the Senate voted to conduct a vote of confidence regarding the Provost and Vice President for Academic Affairs. Results of the vote will be communicated to the Faculty, the President, and the Board of Trustees.

Student Government

Jon Elliott, Executive Vice President, Board of Directors, Associated Students of Central Washington University, told the Board that the process of developing the Student Activities

budget has started with Vice President Donald Guy, Student Affairs. The committee has been selected.

Besides being involved with finals this week, students are concerned about various legislative matters, primarily the proposal to increase tuition. Mr. Elliott elaborated on the impact the proposed tuition increase would have on students.

Association of Administrators

Cheryl McKernan, Chair of the Association of Administrators, gave a brief report on current activities of the Association and invited the Trustees to attend the Friday Fest social event later in the day which was sponsored by the Association of Administrators and the Retirees' Association.

Report of Status of Reserves and Budget Changes

Vice President Courtney Jones presented the Report of Status of Reserves and Budget Changes as of February 19, 1991. Questions asked by the Board were discussed and answered.

Report of Capital Projects Under \$100,000

The report of capital projects under \$100,000 was received with no questions or comments.

Report of Capital Projects Over \$100,000

Vice President Jones reviewed the status of the capital projects over \$100,000 with the Board.

Report of Examination - Associated Students - July 1, 1989 through June 30, 1990

Central is required to produce this special audit report in the bonded funds. A copy had been sent to the Trustees earlier. Vice President Jones said there were no exceptions noted by the Auditor.

Report of Examination - Housing and Food Services - July 1, 1989 through June 30, 1990

The subject report was submitted for information without findings.

Annual Financial Report - Fiscal Year ended June 30, 1990

The annual financial report for the fiscal year ended June 30, 1990 was presented.

The Chair thanked Vice President Jones for his reports.

The Board received agenda items IV-M through IV-R collectively as follows:

Appointment of Administrative, Civil Service Exempt staff

Donna Croft, Director of Financial Aid, effective February 20, 1991 through August 31, 1991

Jack L. McPherson, Associate Professor of Education, responsible for coordinating NCATE accreditation effort for the period of July 1, 1991, through August 31, 1992.

Administrative, Civil Service Exempt Resignations

Jimmie R. Applegate, resignation as Dean of the School of Professional Studies, effective June 30, 1991

Appointment, Temporary and Part-Time Faculty

Carolyn E. Booth, Instructor in the Paramedic Program for the 1991 spring quarter.

Diane R. Briggs, Instructor in Education for the 1991 winter and spring quarters.

Robert A. Case II, Acting Assistant Professor of Business Administration for the 1991 spring quarter.

H. Louise Danton, Instructor in Education as a Student Teaching Supervisor for the 1991 winter quarter.

Barbara Lee Goosman, Instructor in Education as a Student Teaching Supervisor for the 1991 winter quarter.

William Lorne Hall, Instructor in Industrial and Engineering Technology for the 1991 winter quarter.

Eric Dean Idler, Assistant Wrestling Coach in Athletics for the 1991 winter quarter.

Sonja E. Kromann, Instructor in librarianship for the 1991 winter, spring and summer quarters.

Merle H. Kunz, Instructor in the English as a Second Language Program for the 1991 winter quarter.

Linda Lee Lynch, Instructor in Education for the 1991 winter quarter.

Beverly Jean Ormbrek, Instructor of Dance in the Physical Education Department for the 1991 winter quarter.

John L. Picha, Assistant Track Coach in Athletics for the 1991 winter and spring quarters.

Steven Charles Rosbach, Instructor of Construction Management in the Industrial and Engineering Technology Department for the 1991 winter quarter.

Michael A. Satnik, Instructor in Mathematics for the 1991 winter quarter.

Emily Boys Stevenson, Assistant Professor of Home Economics--Family and Consumer Studies for the 1991 winter quarter.

Sharleen Kay Woods, Instructor of Physical Education for the 1991 winter quarter.

Suzanne Y. Young, Instructor of Physical Education for the 1991 winter quarter.

Appointment of Department Chairs and Program Directors

Eva-Marie Carne, Professor of German, Acting Chair of the Foreign Languages Department for the period September 1, 1991, through June 15, 1992.

Extended University Center Coordinator Resignation

Frank D. Carlson, resignation as Coordinator of the South Seattle Extended Degree Center, effective fall quarter, 1991.

Faculty Retirements

Kenneth K. Harsha, Professor of Business Education and Administrative Education, full retirement effective the end of the 1991 spring quarter.

Roger G. Stewart, Associate Professor of Psychology, full retirement effective the end of the 1991 spring quarter.

COMMUNICATIONS

None.

UNFINISHED BUSINESS

None.

NEW BUSINESS

Amendment of Resolution 88-4, Adopted 10/28/88, Purchasing Authorization

The proposed action would result in more efficient handling of work assignments and purchase order distribution for the Purchasing Department.

MOTION NO. 91-9: Trustee Dotzauer moved, seconded by Trustee Gould, that Resolution 88-4 be amended following the designation of Purchasing Manager to read: and, at the Purchasing Manager's discretion, Purchasing Department Buyer I up to the amount where the State requires formal written bids (currently \$5500), and Buyer II up to one-half the amount where the State requires formal written bids (currently \$2750). Motion carried.

(Resolution 88-4 on file in the President's Office.)

Resolution No. 91-1 - VISA Card Authorization

The proposed resolution is a renewal of the previous agreement with Rainier National Bank, Seattle, WA caused by the merger with Security Pacific Bank Washington, Seattle, WA and will authorize the President or Vice President of Business and Financial Affairs to designate authorized individuals of CWU to use the VISA cards for official university business.

MOTION NO. 91-10: Trustee Gould moved, seconded by Trustee Dotzauer, that the Board of Trustees adopt Resolution No. 91-1 authorizing the President or Vice President for Business & Financial Affairs to designate individuals of Central Washington University to be authorized use of VISA cards for official university business. Motion carried.

Barge Hall Renovation - Portable Units

Vice President Courtney Jones explained that the request for the Board to authorize the use of portable units was to accommodate departments and programs needing temporary office space in conjunction with the Barge Hall remodeling plan.

MOTION NO. 91-11: Trustee Dotzauer moved, seconded by Trustees Pitts and Tollefson, that the Board delegate to the Vice President for Business & Financial Affairs the authority to proceed with leasing of approximately 17,500 gross square feet of temporary office space in conjunction with the Barge Hall remodeling plan. Motion carried.

Faculty Appointments - Tenure-Track

MOTION NO. 91-12: Trustee Tollefson moved, seconded by Trustee Munro, that the following tenure-track faculty appointments be approved:

Joseph William Bonebrake, Associate Professor of Industrial and Engineering Technology, effective fall quarter, 1991.

Dominique Rita Isner-Ball, Assistant Professor of French in the Foreign Languages Department, effective fall quarter, 1991.

M. Meghan Miller, Associate Professor of Geology, effective winter quarter, 1992.

Charles M. Rubin, Assistant Professor of Geology, effective winter quarter, 1992.

Motion carried.

Faculty Reappointments, Second Probationary Year 1991-92 - no assurance of tenure

MOTION NO. 91-13: Trustee Pitts moved, seconded by Trustee Gould, that the following faculty be reappointed to the second probationary year - 1991-92 - with no assurance of tenure:

College of Letters, Arts and Sciences

Bobby J. Cummings, Professor of English
James L. Hale, Assistant Professor of English

Paul W. James, Assistant Professor of Biological Sciences
John F. Michel, Assistant Professor of Music
Carrie B. Rehkopf, Assistant Professor of Music
Jan M. Rizzuti, Assistant Professor of Mathematics
Stephen B. Schepman, Assistant Professor of Psychology
Philip Signorelli, Assistant Professor of Drama
Anthony J. Stahelski, Assistant Professor of Psychology

School of Professional Studies

Madalon G. Lalley, Associate Professor of Education
Jose Licano-Palma, Assistant Professor of Education
Susan M. Madley, Assistant Professor of Education
Debra A. Prigge, Assistant Professor of Education
Candace E. Schulhauser, Assistant Professor of Education
Henry S. Williams, Assistant Professor of Education
Marcia B. Zack, Assistant Professor of Education

Motion carried.

Faculty Emeritus Status

Dean Jimmie Applegate reviewed the 33-year teaching career of Kenneth K. Harsha, Professor of Business Education and Administrative Management, who will retire effective the end of the 1991 spring quarter. Dr. Harsha has served Central well both on campus and on the state, regional, and national levels. He has collaborated on several publications for both the high school and post-secondary markets. He has had a long and distinguished career and it is recommended that the Board award him the status of Emeritus Professor of Business Education and Administrative Management as he retires.

MOTION NO. 91-14: Trustee Pitts moved, seconded by Trustee Gould, that Dr. Kenneth K. Harsha be awarded the status of Emeritus Professor of Business Education and Administrative Management effective on his retirement at the end of the 1991 spring quarter. Motion carried.

Dean Applegate then presented information on the 25-year teaching career at Central Washington University of Roger Stewart, Associate Professor of Psychology, who will retire effective the end of the 1991 spring quarter. Dr. Stewart's teaching is characterized by clarity of presentation, by attention to student needs, and by a concern with demonstrating the relevance and value of psychological concepts and methods. In recognition of his contributions to CWU and its students, it is recommended that Dr. Stewart be awarded the status of Emeritus Professor of Psychology as he retires.

MOTION NO. 91-15: Trustee Gould moved, seconded by Trustee Munro, that Dr. Roger Stewart be awarded the status of Emeritus Professor of Psychology effective on his retirement at the end of the 1991 spring quarter. Motion carried.

January 1, 1991 Administrative Salary Adjustment - Completion

The Legislature granted authority for an average 6% salary adjustment effective January 1, 1991 for administrative exempt personnel. The proposed action is in

accordance with the Administrative Exempt Salary Policy and completes the adjustments.

MOTION NO. 91-16: Trustee Dotzauer moved, seconded by Trustees Gould and Pitts, that pursuant to the authority granted by the Legislature for a salary adjustment for administrative exempt personnel on January 1, 1991, the salary of the President be adjusted as recommended. Motion carried.

NEXT MEETING

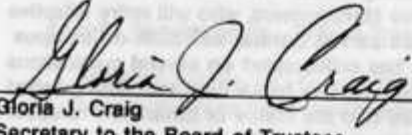
The next regular meeting of the Board of Trustees will be held on April 12, 1991 in Room 143 of Bouillon Hall on the campus of Central Washington University commencing at 11:00 a.m.


RECESS AND EXECUTIVE SESSION

The Chair called a recess at 12:12 p.m. to be followed by an Executive Session (convened at 12:32 p.m.) to discuss personnel matters. It was anticipated that adjournment would be at approximately 3:00 p.m.

ADJOURNMENT

The meeting was declared adjourned at 5:30 p.m.


Gloria J. Craig
Secretary to the Board of Trustees
Central Washington University


Dr. R. Y. Woodhouse
Chair, Board of Trustees
Central Washington University