

4-12-1991

1991 - Board of Trustee Meeting Minutes

Board of Trustees, Central Washington University

Follow this and additional works at: http://digitalcommons.cwu.edu/bot_minutes

Recommended Citation

Board of Trustees, Central Washington University, "1991 - Board of Trustee Meeting Minutes" (1991). *CWU Board of Trustees Meeting Minutes*. Book 382.

http://digitalcommons.cwu.edu/bot_minutes/382

This Book is brought to you for free and open access by the University Archives and Special Collections at ScholarWorks@CWU. It has been accepted for inclusion in CWU Board of Trustees Meeting Minutes by an authorized administrator of ScholarWorks@CWU.

APPROVED JULY 12, 1991

RECEIVED

SEP 28 1991

CWU LIBRARY
Dean of Library Services

MINUTES
SPECIAL MEETING
BOARD OF TRUSTEES
CENTRAL WASHINGTON UNIVERSITY
ROOM 207A, BOUILLON HALL
APRIL 12, 1991
9:30 A.M.

The special meeting of the Board of Trustees was called to order by the Chair, Dr. R. Y. Woodhouse, at 9:32 a.m., April 12, 1991, in Room 207A of Bouillon Hall, on the campus of Central Washington University, Ellensburg, Washington.

ROLL CALL

Present

Dr. R. Y. Woodhouse, Chair
Mr. Graham Tollefson, Vice Chair
Mr. Ron Dotzauer
Mrs. Susan E. Gould
Mr. S. Sterling Munro
Mr. David A. Pitts
Mr. Frank R. Sanchez

EXECUTIVE SESSION


An executive session was called for at 9:33 a.m. to discuss personnel matters. The Chair announced adjournment would be no later than 11:00 a.m.

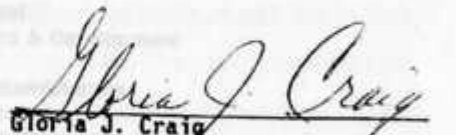
NEXT MEETING

The next regular meeting of the Board of Trustees will be held April 12, 1991 in room 143 of Bouillon Hall on the campus of Central Washington University in Ellensburg, Washington commencing at 11:00 a.m.

ADJOURNMENT

The meeting adjourned at 10:55 a.m.


Dr. R. Y. Woodhouse, Chair
Board of Trustees
Central Washington University


Gloria J. Craig
Secretary to the Board of Trustees
Central Washington University

APPROVED JUNE 14, 1991

**MINUTES
REGULAR MEETING
BOARD OF TRUSTEES
CENTRAL WASHINGTON UNIVERSITY
APRIL 12, 1991
ROOM 143, BOUILLON HALL
11:00 A.M.**

The regular meeting of the Board of Trustees was called to order by the Chair, Dr. R. Y. Woodhouse, at 11:07 a.m., April 12, 1991, in Room 143 of Bouillon Hall on the campus of Central Washington University in Ellensburg, Washington.

ROLL CALL

Present

Dr. R. Y. Woodhouse, Chair
Mr. Graham Tollefson, Vice Chair
Mr. Ron Dotzauer
Mrs. Susan E. Gould
Mr. S. Sterling Munro
Mr. David Pitts
Mr. Frank R. Sanchez

A quorum was present.

Others

Mr. Joe Antonich, Controller
Dr. Jimmie Applegate, Dean, School of Professional Studies
Dr. Carol E. Barnes, Dean of Extended University Programs
Dr. Gerald Cleveland, Dean, School of Business & Economics
Mr. Rich Corona, Business Manager
Mrs. Gloria J. Craig, Secretary to the Board of Trustees
Dr. Robert V. Edington, Provost and Vice President for Academic Affairs
Dr. Donald L. Garrity, President
Dr. Donald E. Guy, Vice President for Student Affairs
Mr. John Holman, Director of Facilities Management
Mr. Wendell Hill, Director, Auxillary Services
Mr. Courtney S. Jones, Vice President for Business & Financial Affairs
Dr. Jerry L. Jones, Special Assistant to the President
Ms. Teresa C. Kulik, Senior Assistant Attorney General
Mr. Larry Lium, Vice President for University Relations & Development
Dr. Charles McGehee, Chair of the Faculty Senate
Ms. Cheryl McKernan, Chair of the Association of Administrators
Dr. James G. Pappas, Dean of Admissions and Records
Dr. Donald Schliesman, Vice Provost and Dean of Undergraduate Studies
Dr. Gerald J. Stacy, Dean of Graduate Studies and Research and
Associate Provost for Faculty Professional Development
Mr. Dan Sutich, President, Board of Directors, Associated Students of
Central Washington University
Mr. Dick Thompson, Director, Governmental, Community and Corporate
Relations

APPROVAL OF MINUTES

MOTION NO. 91-18: Trustee Munro moved, seconded by Trustee Tollefson that the minutes of the special meeting of the Board of Trustees held March 5, 1991 be approved. Motion carried.

MOTION NO. 91-19: Trustee Tollefson moved, seconded by Trustee Pitts, that the minutes of the regular meeting of the Board of Trustees held March 8, 1991 be approved. Motion carried.

CHANGES TO THE AGENDA

The Board agreed to receive and consider an additional appointment under agenda Item VII-F - tenure track faculty - the proposed appointment of Dr. Robert C. Myers as Professor of Librarianship.

REPORTS

Board of Trustees

No report.

President

President Garrity told the Board that we are in the final day of the second annual Japan Week on campus. The weeklong festivities began with the unveiling of a sculpture by Professor Minoru Kurasawa which was presented to CWU from Shimane University, our sister university in Matsue, Japan. The sculpture will stand as a symbol of the ties between our two universities and represents the good things that happen at both as a result of the exchanges. The celebration will culminate with an address by The Honorable Shinsuke Hiral, Consulate-General of Japan from Seattle, and the final event will be a music and dance program.

The president asked the Board to take note that May 11 is the kickoff date of the CWU Centennial celebration.

President Garrity then asked Vice President Courtney Jones to brief the Board on the status of the budget in the legislature. Mr. Jones reviewed the proposed budget as of this date and focused on the elements most critical for Central. In the ensuing discussion, it was agreed that Vice President Jones would prepare a document laying out the budget proposals for the Trustees.

Provost and Vice President for Academic Affairs

No report.

Faculty Senate

No report.

Student Government

Dan Sutich, President of the Board of Directors, Associated Students of Central Washington

University, reported on the election of new officers presently underway. The general election will take place on April 18.

Mr. Sutich said that the student association is working to complete other projects in the near future.

Association of Administrators

At the most recent meeting of the Association, some members requested Chair Cheryl McKernan to ask the Board to take note that they still feel there is a problem with the salary structure and the award of merit salary increases. Ms. McKernan elaborated on the discussion.

Chair Woodhouse stated that the record would indicate Ms. McKernan's comments had been noted.

Status of Reserves and Budget Changes as of March 26, 1991

The Board received the subject report from Vice President Jones with no questions.

Report of Capital Projects under \$100,000

Vice President Jones presented the report of capital projects under \$100,000. The Trustees had no questions.

Report of Capital Projects over \$100,000

Mr. Jones called particular attention to the Primate Research Facility and pointed out that the project is on the agenda for action by the Board at this meeting.

After clarification of certain issues, the Board received the following reports collectively:

Resignation of Administrative, Civil Service Exempt Staff

The resignation of Dr. Robert Edington from his position as provost and Vice President for Academic Affairs was reported effective August 31, 1991.

Appointment of Administrative, Civil Service Exempt Staff

The following appointments of administrative, civil service exempt staff were reported:

Marjorie A. Anderson, Senior Programs Coordinator, effective January 3, 1991, through August 31, 1991.

Dr. Ronald M. Frye, Interim Dean of the School of Professional Studies effective July 1, 1991 through June 30, 1992.

Ms. Joan Harris, Assistant Director of the Institute for Science and Society effective April 1, 1991 through August 31, 1991.

Mr. Mike McCormack, Director of the Central Washington University Institute for Science and Society for the period April 1, 1991 through August 31, 1991.

Reassignment of Administrative, Civil Service Exempt Staff

The following reassignments of administrative, civil service exempt staff were reported:

Sherril Keeler, permanent assignment as Assistant Director of Financial Aid effective March 1, 1991.

Sandra Oftedah-Brown, reassignment to the position of Assistant Director of Financial Aid for Operations effective March 1, 1991.

Appointment of Temporary and Part-Time Faculty

The following appointments of temporary and part-time faculty were reported:

Frances K. Bailey-Town, Instructor of English as a Second Language for the 1991 spring quarter

Jack A. Barnes, Assistant Professor of Mathematics for the 1991 spring quarter

Rod E. Case, Instructor of English as a Second Language for the 1991 spring quarter

Dana S. Cole, Instructor of Sociology for the 1991 spring quarter

Paul R. Conrad, Instructor of Communication for the 1991 spring quarter

Patricia G. Garrison, Instructor of English for the 1991 spring quarter

Margret C. Gries, Instructor of Music for the 1991 spring quarter

Jacquelyn Herum, Assistant Professor of English for the 1991 spring quarter

Daniel L. Hiersche, Instructor of Flight Technology in the Industrial and Engineering Department for the 1991 spring quarter

Lee Hochberg, Assistant Professor of English for the 1991 spring quarter

Toni K. Jefferies, Instructor of Education with an assignment as student teacher supervisor for the 1991 spring quarter

Richard G. Johnson, Assistant Professor of English for the 1991 spring quarter

Merle H. Kunz, Instructor of English as a Second Language and Assistant Professor of History for the 1991 spring quarter

Robin K. Little, Instructor of Flight Technology in the Industrial and Engineering Technology Department for the 1991 spring quarter

Thomas C. Lillard, Assistant Professor of Business Administration for the 1991 spring quarter

Philip W. Mattocks, Assistant Professor of Biological Sciences for the 1991 spring quarter

Gary G. McGlothlen, Assistant Professor of Law and Justice for the 1991 spring quarter

Steve J. Morelan, Instructor of Education for the 1991 spring quarter

James P. Nahan, Instructor of Industrial and Engineering Technology for the 1991 spring quarter

Alan B. Nielsen, Instructor of Industrial and Engineering Technology for the 1991 spring quarter

Ann B. Olson, Assistant Professor of English and Instructor of English as a Second Language for the 1991 spring quarter

Deanna D. Rengstorff, Instructor of English for the 1991 spring quarter

Carl F. Rosser, Instructor of English as a Second Language for the 1991 spring quarter

Ruth Ann Stacy, Instructor in Mathematics for the 1991 spring quarter

Tamsin Swain, Assistant Professor of English for the 1991 spring quarter

Michael P. Tomulty, Instructor of English as a Second Language for the 1991 spring quarter

Monica Torrey, Instructor of Music for the 1991 spring quarter

Sally L. Weitz, Instructor of English as a Second Language for the 1991 spring quarter

Dale G. Width, Instructor of Math for the 1991 spring quarter

Douglas G. Williams, Assistant Professor of Business Administration for the 1991 spring quarter

Bang-Soon Yoon, Assistant Professor of Political Science for the 1991 spring quarter

Randall H. Youngren, Assistant Professor of English for the 1991 spring quarter

COMMUNICATIONS

The Chair acknowledged receipt of the memorandum of March 14, 1991 from the Faculty Senate Executive Committee to The President, Board of Trustees, and the Faculty re: vote regarding Provost.

UNFINISHED BUSINESS

There was no unfinished business to be considered at this time.

RECESS AND EXECUTIVE SESSION

The Chair declared a recess for lunch at 11:45 a.m. and stated that the recess would be followed by an Executive Session from 1:00 to 1:30 p.m. to discuss personnel matters. The Board would reconvene at 1:30 p.m. in open session.

RECONVENED

The Board reconvened in open session at 1:32 p.m.

NEW BUSINESS**Distinguished Civil Service Status**

Vice President Courtney Jones reviewed the 28-year career of Keith Cummings, Utility Worker Lead at Central Washington University, and told the Board that Mr. Cummings retired on March 29, 1991. In recognition of his years of faithful service, it was recommended that he be given Distinguished Civil Service status.

MOTION NO. 91-20: Trustee Dotzauer moved, seconded by Trustees Pitts and Gould, that Distinguished Civil Service status be awarded to Keith Cummings, Utility Worker Lead in Facilities Management, upon his retirement March 29, 1991. Motion carried.

Vice President Jones continued with the review of the 15-year career of Harold Kortum, Maintenance Supervisor II and told the Board Mr. Kortum would retire June 28, 1991. In recognition of his years of faithful service, it was recommended he be given Distinguished Civil Service status.

MOTION NO. 91-21: Trustee Pitts moved, seconded by Trustee Gould, that Distinguished Civil Service status be awarded to Harold Kortum, Maintenance Supervisor II in Facilities Management, effective upon his retirement June 28, 1991. Motion carried.

Vice President Jones then reviewed the 14-year career of Donn Rothe, Senior Architect, at Central Washington University and told the Board Mr. Rothe would retire April 30, 1991. In recognition of his years of faithful service to the university, it was recommended that Mr. Rothe be given Distinguished Civil Service status.

MOTION NO. 91-22: Trustees Pitts and Gould moved, seconded by Trustees Sanchez and Tollefson, that Distinguished Civil Service status be awarded to Donn Rothe, Senior Architect in Facilities Management, effective upon his retirement April 30, 1991. Motion carried.

Acceptance as complete - Site Clearing and Grading Project

MOTION NO. 91-23: Trustees Dotzauer and Munro moved, seconded by Trustee Gould, that the Board accept as complete the Site Clearing & Grading Project as designed in-house and constructed by Belsaas & Smith Construction, Inc., Ellensburg, WA for the amount of \$79,983.99, not including Washington State Sales Tax. Motion carried.

Award of contract for Psychology Animal Research Facility

MOTION NO. 91-24: Trustee Dotzauer moved, seconded by Trustee Munro, that the Board delegate authority to the Vice President for Business and Financial Affairs, or his designee, to review construction bids, and to award a construction contract to the apparent low bidder, if the bid is within available funding. Motion carried.

Acceptance of Auxiliary Services Projections/Housing and Dining Services, 1991-92

At the request of the President and Vice President Jones, Mr. Wendell Hill, Director of

Auxiliary Services reviewed the Auxiliary Services Projections/Housing and Dining Services document and answered questions from the Trustees. Mr. Hill explained the rationale for the requested rate increases. Dan Sutich, President of the Board of Director of the Associated Students of Central Washington University (BOD ASCWU), said that the BOD ASCWU had questioned the proposed 6% rate increase at their last meeting and asked if the increases were truly necessary. Mr. Hill said he did believe they were necessary and would not be recommended if they were not. Auxiliary Services must operate on the basis of breaking even as they do not receive state funding. Discussion ensued.

MOTION NO. 91-25: Trustee Gould moved, seconded by Trustee Dotzauer, that the Board of Trustees accept the projections of Auxiliary Services as presented and approve the Housing and Dining Services rates for 1991-92 as submitted. Motion carried.

Trustee Munro complimented Mr. Hill and his staff for doing a fine job.

Adoption of Resolution 91-2 and Approval of Request for individual Defense - Courtney S. Jones, Vice President for Business & Financial Affairs and James Haskett, Director, Information Resources

The Board had been given the background information pertinent to the subject request.

MOTION NO. 91-26: Trustee Pitts moved, seconded by Trustee Tollefson, that the Board of Trustees adopt Resolution No. 91-2 and approve the request for individual defense of Courtney S. Jones, Vice President for Business and Financial Affairs, and James A. Haskett, Director, Information Resources, in the matter of Delmar F. Bice III vs. Courtney Jones and Jim Haskett and Jane Doe Haskett, Cause No. CY-91-3026-AAM. Motion carried.

Faculty Tenure-Track Appointments

MOTION NO. 91-27: Trustee Munro moved, seconded by Trustee Pitts, that the following appointments of tenure-track faculty be approved:

Gregory S. Chan, Associate Professor of Education for the 1991-92 academic year

Craig E. Rademacher, Assistant Professor of Physical Education for the 1991-92 academic year

Robert C. Myers, Assistant Professor of Librarianship for the period July 15, 1991 through August 31, 1992.

Motion carried.

Faculty Leave of Absence

MOTION NO. 91-28: Trustee Munro moved, seconded by Trustee Pitts, that the request of Margaret A. Sahstrand, Professor of Art, for a 45% leave for the 1991-92 academic year, with time to be counted towards seniority, be approved. Motion carried.

PRESIDENTIAL RESIGNATION

President Garrity made a brief statement indicating he had been in conversation with the Board over the past several weeks regarding his personal and professional plans. The president had proposed to the board that he step out of the presidency December 31, 1991 to pursue some desired professional interests, and thereafter to retire from the university. The Board has accepted his proposal.

The Chair read the following statement into the record:

"The Board of Trustees regrettably accepts the resignation of President Garrity. He has served Central Washington University well over the last 13 years. His leadership and management skills have contributed to the success of this institution and his dedication and enthusiasm will be missed. President Garrity's commitment to higher education and to the students and his strong support of the faculty and staff have been instrumental in maintaining the high standards of this university. As a result of his efforts, thousands of students have received a quality education. We appreciate his years of dedicated service and wish him well in his retirement.

The Board will immediately initiate a search process for a new president. We have contracted with Presidential Search Consulting Services of the Association of Governing Boards to coordinate this recruitment effort. In addition, we will appoint a search committee to participate in the selection process. The committee will include four trustees, two faculty members, one student, one staff member (later defined to mean an administrator), one Alumnus, one Foundation member, and one representative of the city of Ellensburg. We expect the search process to take approximately six months.

Again, the Board wishes to thank President Garrity for his stewardship and for his efforts on behalf of Central Washington University."

Trustee Munro had been on the Board of Trustees when President Garrity came to campus. He told the president that, "We are proud of the way you have served the university, which has made great strides under some difficult situations." Mr. Munro commended President Garrity's influence on the growth of international programs, the relationships developed for the institution throughout the state, the growth in private support, and the great rapport the president has with the students.

Both Faculty Senate Chair Charles McGehee and Vice Provost and Dean of Undergraduate Studies Donald Schliesman urged the Board to reconsider acceptance of the resignation on December 31, 1991 believing that a longer period of time was needed for the presidential search.

RECESS AND EXECUTIVE SESSION

The Chair declared a recess at 2:17 p.m. to be followed by an Executive Session to discuss personnel matters at 2:30 p.m. for approximately one-half hour, with adjournment to follow.

NEXT MEETING

The next regular meeting of the Board of Trustees is scheduled for June 14, 1991, in Room 143 of Bouillon Hall on the campus of Central Washington University beginning at 11:00 a.m.

ADJOURNMENT

The meeting was adjourned at 3:00 p.m.

R. Y. Woodhouse
Dr. R. Y. Woodhouse, Chair
Board of Trustees
Central Washington University

Gloria J. Craig
Gloria J. Craig
Secretary to the Board of Trustees
Central Washington University

ROLL CALL

PRESENT

- Dr. R. Y. Woodhouse, Chair
- Mr. Donald A. Price
- Mr. Frank R. Lindgren

ABSENT

Board of Trustees

At the April 12, 1991 meeting, four trustees were absent to the graduation with committees-Dr. R. Y. Woodhouse, Donald Price, One Clark, and Frank Smith & Additional members of the search committee were absent from as follows:

NAME	COMMITTEE
David Nelson	Search
Steve Larson	One Clark
Gary Brown	Graduation
Clark DePaulis	Search
Steve Price	Administrative Support

The board announced the search committee to be comprised of Dr. Charles Neff, Dr. R. Y. Woodhouse, Steve Larson, Gary Brown, Clark DePaulis, and Steve Price. A search representative will also be invited and will bring the membership of the committee to three. The representative must not be a member of the board.

Dr. Woodhouse introduced Dr. Charles Neff, who represents the Presidential Search Committee of the Association of Governing Boards. Dr. Neff will be working the search committee.

RESOLUTION Vice-Chair Jefferson moved, seconded by Trustee Price that the board accept the resignation of the committee as announced.