

6-14-1991

1991 - Board of Trustee Meeting Minutes

Board of Trustees, Central Washington University

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**MINUTES
REGULAR MEETING
BOARD OF TRUSTEES
CENTRAL WASHINGTON UNIVERSITY
JUNE 14, 1991
ROOM 143, BOUILLON HALL
11:00 A.M.**

RECEIVED

OCT 02 1991

CWU LIBRARY
Dean of Library Services

The regular meeting of the Board of Trustees was called to order by Chair R. Y. Woodhouse, at 11:06 A.M., June 14, 1991, in Room 143 of Bouillon Hall on the campus of Central Washington University in Ellensburg, Washington.

ROLL CALL

Present

Dr. R. Y. Woodhouse, Chair
Mr. Graham Tollefson, Vice Chair
Mr. Ron Dotzauer
Mr. S. Sterling Munro
Mr. David Pitts
Mr. Frank R. Sanchez

Absent

Mrs. Susan E. Gould

A quorum was present.

Others

Mr. Joe Antonich, Controller
Dr. Jimmie Applegate, Dean, School of Professional Studies
Dr. Carol Barnes, Dean of Extended University Programs
Dr. Daryl Basler, Faculty Athletic Representative
Mr. Dave Brown, Chair-Elect, Association of Administrators
Dr. Gerald Cleveland, Dean, School of Business and Economics
Mr. Rich Corona, Business Manager
Mrs. Gloria J. Craig, Secretary to the Board of Trustees
Mr. Jon Elliott, Executive Vice President, Board of Directors, Associated Students of Central Washington University
Dr. Robert V. Edington, Provost and Vice President for Academic Affairs
Dr. Ron Frye, Interim Dean, School of Professional Studies
Dr. Donald L. Garrity, President
Dr. Donald E. Guy, Vice President for Student Affairs
Mr. Wendell Hill, Director, Auxiliary Services
Mr. John Holman, Director of Facilities Management
Ms. Nancy Howard, Director, Affirmative Action Program
Mr. Courtney S. Jones, Vice President for Business & Financial Affairs
Dr. Jerry L. Jones, Special Assistant to the President
Mr. Larry Lium, Vice President for University Relations & Development
Dr. Charles McGehee, Chair of the Faculty Senate
Ms. Cheryl McKernan, Chair of the Association of Administrators
Dr. James G. Pappas, Dean of Admissions and Records
Dr. Gerald J. Stacy, Dean of Graduate Studies and Research and Associate Provost for Faculty Professional Development
Mr. Eric Peter, President, Board of Directors, Associated Students of Central Washington University
Mr. Dick Thompson, Director, Governmental, Community and Corporate Relations

APPROVAL OF MINUTES

MOTION NO. 91-29: Trustee Tollefson moved, seconded by Trustee Pitts, that the minutes of the regular meeting held April 12, 1991, the special meeting held May 3, 1991, and the special meeting held May 20, 1991 be approved. Motion carried.

CHANGES TO THE AGENDA

The following changes to the published agenda were approved:

Add Item IV-U, Appointment of Administrative, Civil Service Exempt Staff; Changes to Item VII-H-1, Dean Science Building Reroof project, and VII-H-6, Athletic Complex Modifications project proposed motions; and delete Items VII-G-1, Acceptance of Nicholson Pavilion Addition - Phase II, and VII-R, Proposed Faculty Leave Without Pay.

REPORTS**Board of Trustees**

Chair Woodhouse announced that the Board would convene in executive session for lunch at approximately 12:00 noon to discuss personnel matters and would reconvene in open session at approximately 1:15.

At the request of Dr. Woodhouse, Dick Thompson reported on the progress of the presidential search process. The presidential search office is now open and is located in room 290E of the library. Mr. Thompson reviewed the membership of the committee, the methodology to be employed in the process, and the outcome of the committee meetings held May 20 and June 13. The present focus is on the statement of leadership qualities for the new president, the advertising for nominations and applications, the process for screening and evaluating of candidates, and the review of the planned timeline of activities.

President

President Garrity thanked the Trustees and other colleagues for participating in Commencement exercises both in Ellensburg and in Federal Way.

Dr. Garrity introduced the new president of the board of directors of the Associated Students of Central Washington University (ASCWU), Eric Peter, who will sit as the ASCWU representative to the Board for 1991-92.

The president then thanked Dr. Charles McGehee and the Faculty Senate Executive Committee for their assistance in the appointment of the interim provost and the acting dean of undergraduate studies.

At the president's request, Dick Thompson gave the Board a legislative report. Discussion ensued.

Provost and Vice President for Academic Affairs

No report.

Faculty Senate Chair

Senate Chair McGehee reported that last fall the senate had appointed two ad hoc committees to work on a revision of the curriculum process and the revision of the structure of the senate itself. Both committees have been active during the year and the committee on curriculum has presented an 11-point plan to revise the process to be implemented next year. The committee on senate structure determined it could not consider the senate structure alone but must look

at the entire academic governance structure. It will continue to meet on the matter this summer and plan to have recommendations next year.

Student Government

Board of Directors (BOD) president, Eric Peter, said that the new members of the Board of Directors look forward to working with the Board of Trustees, students and faculty of Central Washington University and to keep open the lines of communication among all. Jon Elliott was present to represent the former BOD. Members of the BOD will be available all summer if anyone wishes to contact them. Mr. Peter thanked the Trustees for their help for a successful year. Chair Woodhouse wished them well and said she looked forward to working with the new Board of Directors.

Association of Administrators

Association Chair, Cheryl McKernan, announced the following list of officers for the Association of Administrators for 1991-92: Dave Brown, Coordinator, Disabled Student Services - Chair; Joan Mosebar, Assistant Dean, School of Business and Economics - Chair-Elect; Bonnie Nelson, Acting Director of Institutional Research & Assessment - Secretary/Treasurer; Sally Thelen, Counselor, Student Health & Counseling Services - Member at Large; and Tom Eckert, Academic Advisor, Access Program - Member at Large.

Annual Affirmative Action Update

Ms. Nancy Howard, Director of the Affirmative Action Program, presented the annual affirmative action program report which was reviewed with the Board. The goals achievement analysis was discussed. Progress towards institutional affirmative action goals was reported with the greatest success being the increased representation of women and minorities on the faculty and within the administration. Ms. Howard stated that we must continue these activities to bring our campus to a position of diversity and outlined plans for the continuation of progress and achievement of affirmative action goals.

Mr. Sanchez noted that the information presented was from 1990 and asked when the data might be available for 1991. Ms. Howard responded that the information should be available at the very end of Fall Quarter, 1991. Mr. Sanchez request an update report at that time.

Status of Reserves and Budget Changes as of May 28, 1991

The Status of Reserves and Budget Changes report as of May 28, 1991 was presented by Vice President Courtney Jones and discussed.

Report of Capital Projects Under \$100,000

The report of capital projects under \$100,000 was presented by Vice President Courtney Jones. There were no questions or comments.

Report of Capital Projects Over \$100,000

The Board received the report of capital projects over \$100,000 from Vice President Courtney Jones and discussed specific projects.

Resignation of Administrative, Civil Service Exempt Staff

The resignation of Robin S. MacAlpine, Minority Admissions Counselor, was reported to the Board, effective July 25, 1991.

Administrative, Civil Service Exempt Staff Change in Assignment

President Garrity reported that Donald E. Guy, Vice President for Student Affairs, plans to step out of that position effective August 31, 1991. Trustee Munro expressed appreciation to Dr. Guy for the working relationship enjoyed with Student Affairs over the years. Chair Woodhouse expressed the same sentiments on behalf of the Board.

Reappointment of Administrative, Civil Service Exempt Staff

The following reappointments of administrative, civil service exempt staff were reported to the Board:

Reporting to the Provost and Vice President for Academic Affairs

Stephen K. Ainsworth, Director, International Programs, effective through August 31, 1994
 Carol E. Barnes, Dean of Extended University Programs
 Thomas J. Broberg, Director of Cooperative Education and Internships
 John A. Bull, Assistant Director of Continuing Education for Senior Programs
 Toni M. Chepoda-Palmer, Admissions Counselor
 Gerald L. Cleveland, Dean, School of Business and Economics
 Judith A. Couture, Secretary to the Provost
 Donald W. Cummings, Dean, College of Letters, Arts and Sciences, effective through the 1992-93 academic year
 Anne S. Denman, Associate Dean, College of Letters, Arts and Sciences
 Vernon L. LaBay, Assistant to the Provost
 Cheryl A. McKernan, Director of the Academic Skills Program
 Joan F. Mosebar, Assistant Dean, School of Business and Economics
 Bonnie C. Nelson, Evaluation and Assessment Coordinator
 E. Jean Rodgers, Director of Continuing Education
 Gerald J. Stacy, Dean of Graduate Studies and Research and Associate Provost for Faculty Professional Development, effective through August 31, 1994
 Nancy E. Vogel, Advisor to Foreign Students and Scholars
 Robert M. Welshons, Academic Skills Specialist - English, effective for the 1991-92 academic year

Reporting to the Vice President for Business and Financial Affairs

Richard Corona, Business Manager
 James Haskett, Director of Information Resources
 John Holman, Director of Facilities Management
 William Teed, Assistant Director of Applications for Information Resources

Reporting to the Vice President for Student Affairs

- * Catherine Alawiye, Academic Skills Advisor, Access Program
- Jack Baker, Coordinator, Substance Abuse Program
- * Keith Champagne, Assistant Director of Student Activities
- ** Patricia Cole, Counselor, Student Health and Counseling
- David Coon, Associate Director of Residence Living
- Donna Croft, Director, Financial Aid
- * Carol Drinkwater, Counselor, Financial Aid
- Patricia Haley, Secretary to the Vice President for Student Affairs
- Sherri Keeler, Assistant Director of Financial Aid for Counseling
- ** David Lundy, Physician, Student Health & Counseling
- Sandra Oftedahl-Brown, Assistant Director of Financial Aid for Operations
- * Linda Ruffer, Director, Women's Resource Center
- ** Celestine Thelen, Counselor, Student Health and Counseling
- * 10 months
- ** 9 months

Administrative, Civil Service Exempt Continuing Contracts

The following continuing contracts for administrative, civil service exempt personnel were reported to the Board:

Reporting to the Provost and Vice President for Academic Affairs

Carolyn L. Wells, Registrar

Reporting to the Vice President for Student Affairs

Dave Brown, Coordinator, Disabled Student Service

Murray Larsen, Director of Residence Living

Deanna Thompson, Assistant Director of Financial Aid for Student Employment

Change of Faculty Assignment

The change in faculty assignment for Franklin D. Carlson to half-time Director of Summer Session for the period September 1, 1991, through August 31, 1992 was reported.

Exchange Faculty Appointment

The exchange faculty appointment of Dinara Georgeoliani, Exchange Professor from Tbilisi, Georgian Republic, USSR was reported.

Appointment of Temporary and Part-Time Faculty

The appointments of the following temporary and part-time faculty were reported:

Patricia A. Ainsworth, Assistant Professor of Communication for the 1991 spring quarter

Mark D. Bodamer, Assistant Professor of Psychology for the 1991 spring quarter

Richard J. Borrud, Assistant Professor of Leisure Services in the Physical Education, Health Education and Leisure Services Department for the 1991 spring quarter

Michele D. Brown, Instructor of Leisure Services in the Physical Education, Health Education and Leisure Services Department for the 1991 spring quarter

Catherine L. Dillon, Instructor of Leisure Services in the Physical Education, Health Education and Leisure Services Department for the 1991 spring quarter

Stephen Dukelow, Instructor of Industrial and Engineering Technology for the 1991 spring quarter

Joel Geffen, Instructor of Geography for the 1991 spring quarter

Robert E. Gimlin, Jr., Instructor of Leisure Services in the Physical Education, Health Education and Leisure Services Department for the 1991 spring quarter

William L. Hall, Instructor of Industrial and Engineering Technology for the 1991 spring quarter

Jimmie J. John, Assistant Professor of Sociology for the 1991 spring quarter

Jacquelyn Herum, Instructor of English as a Second Language for the 1991 spring quarter

Margaret C. Jones, Assistant Professor of English for the 1991-92 academic year

Thomas C. Lillard, Instructor of English as a Second Language for the 1991 spring quarter

John A. Llewellyn, Instructor of Industrial and Engineering Technology for the 1991 spring quarter

Jacqueline D. Lohman, Instructor of Physical Education in the Physical Education, Health Education and Leisure Services Department for the 1991 spring quarter

Deborah A. Nethery, Instructor of Physical Education in the Physical Education, Health Education and Leisure Services Department for the 1991 spring quarter

Christine Patterson, Instructor of Dance in the Physical Education, Health Education and Leisure Services Department for the 1991 spring quarter

David J. Pilcher, Cheerleading Coach in the Athletics Program for the period April 1 through May 31, 1991

David L. Smith, Instructor of Education for the 1991 spring quarter
 Pamela Thomas, Instructor of Dance in the Physical Education, Health Education and Leisure Services Department for the 1991 spring quarter
 James H. Thomsen, Instructor of Psychology for the 1991 spring quarter
 Carolyn S. Willberg, Instructor of English as a Second Language for the 1991 spring quarter
 Sharleen K. Woods, Instructor of Physical Education in the Physical Education, Health Education and Leisure Services Department for the 1991 spring quarter
 Rick L. Wright, Instructor in Communication for the 1991 spring quarter
 Suzanne G. Young, Instructor of Physical Education in the Physical Education, Health Education and Leisure Services Department for the 1991 spring quarter

Faculty Resignations

The following faculty resignations were reported:

Larry P. Bundy, Professor of Business Administration, effective at the end of the 1990-91 academic year.

Parker C. Fawson, Assistant Professor of Education, effective the end of the 1991 summer session.

Appointment of Athletic Director

Dr. Gary C. Frederick, was appointed Athletic Director and Head Women's Basketball Coach for the period September 1, 1991, through August 31, 1994.

Faculty Retirements

The following faculty retirements were reported:

J. Richard Jensen, Professor of Music, full retirement effective the end of the 1991 fall quarter

Dan A. Unruh, Professor of Education, full retirement effective the end of the 1991 fall quarter

Curt A. Wiberg, Professor of Biological Sciences, phased retirement effective the end of the 1991 spring quarter

Appointment of Administrative, Civil Service Exempt Staff

The following appointments of administrative, civil service exempt staff were reported:

Raymond D. Riznyk, Associate Dean of Graduate Studies/Director of Grants and Sponsored Research effective August 1, 1991, through August 31, 1992.

Connie M. Roberts, Acting Vice Provost and Dean of Undergraduate Studies for the period September 1, 1991 through August 31, 1992.

EXECUTIVE SESSION

The Chair called for an executive session at 12:00 noon to discuss personnel matters to reconvene in open session at approximately 1:15 p.m. At 1:15 p.m. it was announced the executive session would last until 1:30 p.m.

RECONVENED

The meeting reconvened in open session at 1:30 p.m.

COMMUNICATIONS

The Chair acknowledged receipt of an April 11, 1991 letter from the American Federation of Teachers, Local No. 3231. In response to the subject addressed, Trustee Pitts asked for a report at the next Board meeting giving the total number of full-time equivalent positions accounted for by temporary and part-time appointments, what percentage that represents of the total number of faculty, and whether this has been going up or coming down over the past five years.

UNFINISHED BUSINESS

None.

NEW BUSINESS

Distinguished Civil Service Status

Vice President Courtney Jones recommended that Distinguished Civil Service recognition be awarded Ellen Crawford, Maintenance Custodian Supervisor in the Conference Center, after 23 years of dedicated service, effective upon her retirement March 15, 1991. Ms. Crawford contributed greatly to the conference program and was an integral part of its success.

MOTION NO. 91-30: Trustee Pitts moved, seconded by Trustee Munro, that Ellen Crawford, Maintenance Custodian Supervisor, be awarded Distinguished Civil Service status effective March 15, 1991 as recommended. Motion carried.

Dr. Don Cummings, Dean of the College of Letters, Arts and Sciences, presented the recommendation that Mr. Phillip DeBusschere, Science Instructional Technician II, be awarded Distinguished Civil Service status in recognition of his 20 years of dedicated service to CWU. Mr. DeBusschere demonstrated a strong dedication to his job and his department and helped keep the technical aspects of the Biology Department running in a quiet and effective manner.

MOTION NO. 91-31: Trustee Munro moved, seconded by Trustee Pitts, that Distinguished Civil Service status as recommended be awarded Phillip DeBusschere, Science Instructional Technician II, effective April 16, 1991. Motion carried.

Vice President Jones recommended that Distinguished Civil Service status be awarded Evelyn Jenks, Maintenance Custodian II, Housing Services Department, effective upon her retirement June 14, 1991. Ms. Jenks completed 16½ years of dedicated service at CWU and contributed to the success of the Senior Ventures program.

MOTION NO. 91-32: Trustee Pitts moved, seconded by Trustee Tollefson, that Distinguished Civil Service status as recommended be awarded Evelyn Jenks, Maintenance Custodian II, effective June 14, 1991.

The Board expressed recognition and understanding of the skills and talents contributed by all the nominees for Distinguished Civil Service status.

On call for the question, the motion carried.

Vice President Jones reviewed the recommendation from Dr. Jimmie Applegate, Dean of the School of Professional Studies, that Distinguished Civil Service recognition be awarded to Dora Haight, Administrative Secretary, effective May 31, 1991. Ms. Haight completed 15 years of dedicated service to the university and performed her work in an exemplary fashion at all times.

MOTION NO. 91-33: Trustee Pitts moved, seconded by Trustee Tollefson, that Distinguished Civil Service status as recommended be awarded Dora M. Haight, Administrative Secretary, effective May 31, 1991.

Emeritus Administrator Status

Provost Edington presented the recommendation that Dr. Frank A. Schneider be named Emeritus Dean of Library Services, effective April 15, 1991. Dean Schneider served as the Dean of University Libraries for nearly 12 years. At the time of his appointment, he had already devoted 27 years to the practice of librarianship. His contributions to the university were many and included help in securing the sizeable Roy and Isabel Tullis endowment for the library. Dr. Schneider's influence on the library and its role on this campus has been great and will be long lasting.

MOTION NO. 91-34: Trustee Munro moved, seconded by Trustee Pitts, that Dr. Frank A. Schneider be given the status of Emeritus Dean of Library Services effective April 15, 1991.

Mr. Munro noted that Dr. Schneider rarely missed a Board of Trustees meeting and said that he would miss him and his service to the institution very much.

On call for the question, the motion carried.

Adoption of Resolution 91-3 - New purchasing, contracting and leasing authorities (title revisions, etc. updating former resolution 88-4 as amended March 8, 1991)

MOTION NO. 91-35: Trustee Munro moved, seconded by Trustee Pitts, that the Board adopt Resolution 91-3 (Purchasing, Contracting and Leasing Authorities) as presented by the administration. Motion carried.

Signatory Authority for Housing and Student Activities and Facilities Bond Accounts

The bond account trustee, First Interstate Bank, has asked for an approved list of authorized signatories for cash and investment transactions. The trustee currently maintains the Housing System Bond Accounts and the Student Activities and Facilities Bond Account.

MOTION NO. 91-36: Trustee Tollefson moved, seconded by Trustee Pitts, that the First Interstate Bank, trustee for the Housing System and Student Activities and Facilities Bond Accounts, be authorized to accept the signatures of seven university officers as authority for cash and investment activities. Motion carried. (List available in the president's office.)

Gender Equity Plan

Nancy Howard, Director of the Affirmative Action Program, presented the proposed Gender Equity Plan for Central Washington University and gave the Board a brief historical rundown on the subject. Assisting Ms. Howard in the presentation was Dr. Daryl Basler, the CWU Faculty Athletic Representative representing himself in that role as well as the university Athletic Committee. Lengthy discussion ensued with Trustees expressing concern about scholarships being offered from state funds solely on the basis of athletic ability.

After further debate, the following motion was offered:

MOTION NO. 91-37: Trustee Munro moved, seconded by Trustee Sanchez, that the Board adopt the gender equity program presented deleting items 1 and 2 (portions granting waivers for athletic ability and talent without proving need and that the money which the waivers replace must be transferred into women's programs), and further that the Board request that the administration work with athletic department supporters to design a plan for a fund-raising effort to support the women's athletic programs to try to make up for this.

Discussion continued. It was suggested that the administration come back to the board with a clarified version of the program the Board could consider.

MOTION NO. 91-38: Trustee Pitts moved, seconded by Trustee Tollefson, that motion number 91-37 be tabled. Motion carried.

Acceptance of Contract #2217 with Telecommunications International, Inc.

MOTION NO. 91-39: Trustee Tollefson moved, seconded by Trustee Munro, that the Board accept the recommendation of the University's Telecommunications Committee to accept as complete contract #2217 with Telecommunications International, Inc. for consulting services for the installation of selected telephone, computing, and television networks and associated equipment. Motion carried.

Acceptance of the Reroofing Holmes Dining Complex & Tunstall Commons Project (#2536C)

MOTION NO. 91-40: Trustee Munro moved, seconded by Trustee Pitts that the Board accept as complete the Reroof Holmes Dining & Tunstall Commons project as designed by Schreiber Lane Architects, Seattle WA and constructed by Krueger Sheet Metal, Spokane, WA for the amount of \$270,654.21 not including Washington State Sales Tax. Motion carried.

Acceptance of the Chilled Water Line: P.E. & Hebel Project (#2575C)

MOTION NO. 91-41: Trustee Pitts moved, seconded by Trustee Tollefson, that the Board accept as complete the Chilled Water Line: P.E. & Hebel project, as designed In-House and constructed by Zypher Mechanical, Inc., Tri-Cities WA for the amount of \$458,231.06 not including Washington State Sales Tax. Motion carried.

Acceptance of the Food Lab Renovation - Michaelsen Hall Project (#2570)

MOTION NO. 91-42: Trustee Pitts moved, seconded by Trustee Tollefson, that the Board accept as complete the Renovation to Food Analysis Lab, Michaelsen Hall, Room 222 project as designed by Schreiber & Lane Architects, Seattle WA and constructed by Belsaas & Smith Contractors, Inc., Ellensburg WA for the amount of \$86,719.20 not including Washington State Sales Tax. Motion carried.

Acceptance of the Bookstore Remodel Project (#2529)

MOTION NO. 91-43: Trustee Pitts moved, seconded by Trustee Tollefson, that the Board accept as complete the Bookstore Remodel Project as designed by Schreiber & Lane Architects, Seattle WA and construct by Belsaas & Smith Construction Co., Inc., Ellensburg WA for the amount of \$102,511.41 not including Washington State Sales Tax. Motion carried.

Action to advertise and contract for capital projects

MOTION NO. 91-44: Trustee Pitts moved, seconded by Trustee Tollefson, that subject to the CWU capital budget being funded by the legislature, the Board authorize action on capital projects as listed:

Dean Science Building reroof project - Delegate authority to the Vice President for Business and Financial Affairs, or his designee, to select a firm to provide consultant services for Dean Science Building Reroof Project, advertise for bids for the work, and issue a contract for construction before September, 1991.

Bouillon Hall East Entry - Delegate authority to the Vice President for Business and Financial Affairs, or his designee, to advertise for bids and award construction contract to low bidder if within available funding.

Shaw/Smyser Hall Remodel - Delegate authority to the Vice President for Business and Financial Affairs, or his designee, to place advertisement for Letter of Interest to provide consultant services for Shaw/Smyser Hall remodel project and to award contract to selected firm.

Asbestos Consulting Services (Project #2786A) - Delegate authority to the Vice President for Business and Financial Affairs, or his designee, to award contract to Environmental

Health Sciences, Inc., Bellevue, Washington for services on the Asbestos Survey of Academic Buildings.

Hogue Technology Reroof - Delegate authority to Vice President for Business and Financial Affairs, or his designee, to place advertisement for Letters of Interest to provide consultant services for Hogue Technology Building Reroof and to award contract to selected firm, and to issue a contract for construction before September, 1991.

Athletic Complex Modifications (Track and Field Resurface) - Delegate authority to the Vice President for Business & Financial Affairs, or his designee, to place advertisement for letters of interest to provide consultant services for track & field resurfacing project and to award contract to selected firm; advertise for bids and issue a contract for construction before September 1991.

Nicholson Skylights - Delegate authority to the Vice President for Business and Financial Affairs, or his designee, to place advertisement for Letters of Interest to provide consultant services of Nicholson Skylights project and to award a contract to the selected firm.

Japanese Garden - Delegate authority to the Vice President for Business and Financial Affairs, or his designee, to place advertisement for Letters of Interest to provide consultant services for the Japanese Garden project, and to award consultant contract to selected firm/individual.

Hertz Recital Hall Acoustical Drapery and Intercom System - Delegate authority to the Vice President for Business and Financial Affairs, or his designee, to place the advertisement for Letters of Interest to provide consultant services for Hertz Recital Hall Acoustical Drapery and Intercom project and to award consultant contract to selected firm.

Chilled Water Expansion (Hebeler Hall) - Delegate authority to the Vice President for Business and Financial Affairs, or his designee, to place advertisement for Letters of Interest to provide consultant services for Chilled Water Expansion - Hebeler Hall project, and to award contract to selected firm.

Nicholson Pavilion Relighting - Delegate authority to the Vice President for Business and Financial Affairs, or his designee, to award consultant contract to Wanless Engineering Associates, Spokane WA, approve preliminary and construction documents, advertise for bids and award construction contract to the low bidder if within available funding. award

Dean Science Building - Delegate authority to the Vice President Advertise for Letters of Interest to provide consultant services for the Dean Science project and to enter into contract negotiations with selected firm - remodel and technology upgrade of laboratories and science equipment.

Motion carried.

Barge Hall Modular Units: Enter into Purchase or Lease Agreement

Vice President Jones explained that due to the scheduled remodeling of Barge Hall, the present occupants will need to be relocated. It has been determined that the difference in the cost of leasing for two years and buying the attractive modular units proposed for use is less than the it would cost to buy new space needed at a later date. Therefore, it is now recommended that the university purchase these units and at the completion of the Barge Hall project use them in other areas. Costs are funded through the minor capital budget.

MOTION NO. 91-45: Mr. Pitts moved, seconded by Mr. Tollefson, that the Board delegate authority to the Vice President for Business and Financial Affairs, or his designee, to enter into a purchase agreement with Evergreen Mobile Company, Issaquah, Washington for Modular Office Units. Motion carried. (The Chair voted aye to save the quorum.)

RECESS AND RECONVENE

Chair Woodhouse declared a 10-minute recess at 2:50 p.m. The meeting reconvened in open session at 3:05 p.m.

NEW BUSINESS (CONT.)**Adoption of S & A Fees Budget**

Vice President Jones reviewed the formulation of the proposed Services & Activities Budget 1991-1992 submitted to the Board and said that agreement had been achieved among all parties, including that in 1992-93, the S & A fund is committed to fund additionally women's softball for the purpose of meeting gender equity requirements.

MOTION NO. 91-46: Trustee Tollefson moved, seconded by Trustee Pitts, that the recommended Services and Activities budget for 1991-1992 be approved. Motion carried. (Copy of the budget on file in the president's office.)

Mandatory health and counseling fees

Vice President Donald Guy, Student Affairs, submitted the proposal to raise the mandatory health and counseling fee from \$21 to \$25 per quarter, beginning Fall Quarter, 1991. He reviewed the rationale for the request with the Board. Discussion of the need for the increase followed. For the 1991 summer session, it was recommended that there not be a mandatory fee but rather that students using the service pay \$15.00 for each visit with a nurse or medical practitioner, etc. Fees for summer conference center participants will be waived as Auxiliary Services has established a fund within the Health Center to cover anticipated expenses.

MOTION NO. 91-47: Trustee Munro moved, seconded by Trustee Tollefson, that the mandatory health and counseling fee be increased to \$25.00 per quarter beginning at the Fall Quarter, 1991 for all campus-based students who take six or more credits. Motion carried.

Distinguished Professors of the University, 1991-92

The Board had earlier received supporting data for the individuals named distinguished professors of the university, 1991-92.

MOTION NO. 91-48: Trustee Pitts moved, seconded by Trustee Sanchez, that the following distinguished professors be named for 1991-92, as recommended:

Makiko Doi, Distinguished University Professor - Public Service
Thomas J. Kerr, Distinguished University Professor - Teaching
Christian I. Schneider, Distinguished University Professor - Research

Motion carried.

CHANGES TO THE FACULTY CODE OF PERSONNEL POLICY AND PROCEDURE

President Garrity presented to the Board the proposed changes to the FACULTY CODE OF PERSONNEL POLICY AND PROCEDURE which had been approved by the Faculty Senate May 15, 1991.

MOTION NO. 91-49: Trustee Munro moved approval of the proposed changes to the FACULTY CODE OF PERSONNEL POLICY AND PROCEDURE, Sections 8.40 C and 9.92 A, as presented. Motion seconded by Trustee Pitts and passed.

Text of the changes are on file in the president's office and will be incorporated into the FACULTY CODE OF PERSONNEL POLICY AND PROCEDURE, Part 4 of the University Policies Manual.

Faculty Tenure-Track Appointments

MOTION NO. 91-50: Trustee Pitts moved approval of the following faculty tenure-track appointments:

Bruce C. Barnes, Assistant Professor of Industrial and Engineering Technology for the 1991-92 academic year

Thomas D. Gause, Assistant Professor of Music for the 1991-92 academic year

Norman V. Hjelm, Assistant Professor Flight Technology in the Industrial and Engineering Technology Department for the 1991-92 academic year

Robert E. Hunter, Assistant Professor of Industrial and Engineering Technology for the 1991-92 academic year

Hugh M. Spall, Associate Professor of Business Administration for the 1991-92 academic year

Wesley Van Tassel - Professor of Drama with tenure, effective fall quarter, 1991
(Also appointed as Chair of the Drama Department for the period August 16, 1991, through August 31, 1995.)

Lisa L. Weyandt, Assistant Professor of Psychology for the 1991-92 academic year

Roger H. Yu, Assistant Professor of Physics for the 1991-92 academic year with one year of prior service to be applied toward tenure

Motion seconded by Trustee Munro and passed.

Faculty Emeritus Status

Dr. Donald Cummings, Dean of the College of Letters, Arts and Sciences, presented background information on the academic career of Professor J. Richard Jensen who will retire at the end of Fall Quarter after 25 years as a member of the music department faculty. Professor Jensen is not only a concerned and dedicated teacher, but he has published on his specialty of the French horn and been an active and respected performer. In recognition of his contributions to Central Washington University, it was recommended that he be named Emeritus Professor of Music effective upon his retirement at the end of the 1991 Fall Quarter.

MOTION NO. 91-51: Trustee Pitts moved, seconded by Trustee Tollefson, that effective upon his retirement at the end of Fall Quarter, 1991, Professor J. Richard Jensen be named Emeritus Professor of Music. Motion carried.

Dr. Jimmie Applegate, Dean of the School of Professional Studies, presented information to the Board on the 27-year career of Professor Dan A. Unruh with the recommendation he be named Emeritus Professor of Education upon his retirement from the university at the end of Fall Quarter, 1991. Professor Unruh not only knows his profession but can impart effectively what he knows to others. Known as a demanding professor, he has earned the respect of his colleagues as a teacher-scholar who embodies the characteristics of a classical scholar in any field of study. In recognition of his many contributions to Central Washington University, it was recommended that he be named Emeritus Professor of Education effective upon his retirement at the end of the 1991 Fall Quarter.

MOTION NO. 91-52: Trustee Pitts moved, seconded by Trustee Munro, that effective upon his retirement at the end of Fall Quarter, 1991, Professor Dan A. Unruh be named Emeritus Professor of Education. Motion carried.

Dr. Donald Cummings reviewed the academic career of Professor Curt A. Wiberg, Professor of Biological Sciences, who will begin phased retirement effective at the end of the 1991 Spring Quarter after 35 years on the Central faculty. During this time, Professor Wiberg has worked with many state and public agencies to set up research and monitoring programs for the Yakima and other state river ecosystems. He has been an energetic and effective teacher who brought a special expertise and enthusiasm to courses dealing with ecological issues. In recognition of his many contributions to the field of education at Central, it was recommended that he be named Emeritus Professor of Biological Sciences.

MOTION NO. 91-53: Trustee Munro moved, seconded by Trustee Pitts, that effective at the end of Spring Quarter, 1991, Professor Curt A. Wiberg be named Emeritus Professor of Biological Sciences. Motion carried.

Faculty Tenure

MOTION NO. 91-54: Trustee Munro moved, seconded by Trustee Pitts that the Board approve faculty tenure as recommended. Motion carried. (List follows.)

<u>Name</u>	<u>Rank</u>
*Ethan A. Bergman	Assistant Professor of Home Economics
*Patricia A. Bourne	Assistant Professor of Music
*David W. Carnes	Assistant Professor of Indus./Engin. Tech.
*Alla D.R. Choudary	Assistant Professor of Mathematics
*Linda D. Douglas	Assistant Professor of Education
*David W. Hedrick	Assistant Professor of Economics
*Stephen G. Hinthorne	Assistant Professor of Mathematics
*Cen Tsong Lin	Assistant Professor of Mathematics
*Teresa L. Martin	Assistant Professor of English
*Jack A. McPherson	Associate Professor of Education
*L. Gilbert Neal	Assistant Professor of Communication
*Don R. Nixon	Associate Professor of Business Administration
*James J. Ponzetti	Assistant Professor of Home Economics
*Joseph E. Powell	Assistant Professor of English
*Peter J. Saunders	Associate Professor of Economics

* Also recommended for promotion

FACULTY PROMOTIONS, EFFECTIVE THE BEGINNING OF THE 1991 FALL QUARTER

MOTION NO. 91-55: Trustee Pitts moved, seconded by Trustee Tollefson, that faculty promotions effective the beginning of the 1991 Fall Quarter be approved as recommended. Motion carried. (List follows.)

<u>To Professor</u>	<u>Department</u>
Jack R. Dugan	Sociology
Quentin W. Fitzgerald	Art
Philip B. Garrison	English
David L. Gee	Home Economics
Russell W. Hansen	Sociology
Linda Marra	Music
*Jack L. McPherson	Education
*Don R. Nixon	Business Administration
*Peter J. Saunders	Economics

David N. Shorr	Education
Larry A. Wald	Education
Rex S. Wirth	Political Science
Tim L. Yoxthelmer	Indus./Engineer. Tech.

To Associate Professor

*Ethan A. Bergman	Home Economics
*Patricia A. Bourne	Music
*David W. Carns	Indus./Engineer. Tech.
*Alia D.R. Choudary	Mathematics

*Linda D. Douglas	Education
*David W. Hedrick	Economics
*Stephen G. Hinthorne	Mathematics
Eugene R. Johnson	Psychology
*C. T. Lin	Mathematics
*Teresa L. Martin	English
*L. Gilbert Neal	Communication
*James J. Ponzetti	Home Economics
*Joseph E. Powell	English

*Also recommended for tenure

Election of officers

The constitution of the Board of Trustees states that "the Chair, Vice-Chair and Secretary shall be elected annually at the regular Spring Quarter meeting of the Board of Trustees. . . ." The term of office begins July 1.

MOTION NO. 91-56: Trustee Munro moved, seconded by Trustee Pitts, that the 1990-91 officers be continued for 1991-92. Motion carried.

The 1991-92 officers are:

Chair - Dr. R. Y. Woodhouse
 Vice-Chair - Mr. Graham Tollefson
 Secretary to the Board of Trustees - Mrs. Gloria J. Craig

1991-92 Board of Trustees meeting schedule

MOTION NO. 91-57: Trustee Tollefson moved, seconded by Trustee Munro that the following schedule of regular meetings of the Board of Trustees from September, 1991 through January, 1992 be approved:

September 20, 1991 (Board retreat to follow 9/20 and 9/21/91)
 November 1, 1991
 December 6, 1991
 January 17, 1992

Motion carried.

NEXT MEETING

A special meeting of the Board of Trustees to consider the 1991-92 fiscal year operating budget and the 1991-93 biennium capital budget is scheduled for June 28, 1991 at 11:00 a.m. in Room 143 of Bouillon Hall, if the information necessary to take action is available. If the budget

information is not available in time for a meeting to be held June 28, the Board will meet as soon as the administration receives data from Olympia and can furnish the information to the Board.

The next regular meeting of the Board of Trustees is scheduled for September 20, 1991 in Room 143 of Bouillon Hall, on the campus of Central Washington University, beginning at 11:00 a.m.

ROOM 143, BOUILLON HALL

July 13, 1991

1991

ADJOURNMENT

The meeting adjourned at 3:38 p.m.



Dr. R. Y. Woodhouse, Chair
Board of Trustees
Central Washington University



Gloria J. Craig
Secretary to the Board of Trustees
Central Washington University

A number of the Board was present:

Others

Dr. Robert E. Manning, Dean of Extended University Programs
Dr. Gary Bender, Faculty Activities Representative
Mr. Dave Jones, Chair of the Association of Universities
Dr. David Cleveland, Dean, School of Business & Economics
Mrs. Gloria J. Craig, Secretary to the Board of Trustees
Dr. Donald W. Condit, Dean, College of Liberal Arts and Sciences
Dr. Gary Thompson, Vice President
Dr. Donald L. Smith, President
Dr. Robert E. Manning, Vice President for Student Affairs
Dr. Gregory S. Jones, Vice President for Business & Economic Affairs
Dr. Jerry L. Smith, Special Assistant to the President
Mr. Thomas C. Smith, Senior Assistant Attorney General
Mr. Gary Smith, Vice President for University Relations & Development
Dr. James B. Thompson, Dean of Architecture and Health
Mr. Eric R. Jones, President, Board of Trustees, Associated Students of Central Washington University
Dr. Donald Thompson, Vice President and Dean of Continuing Education Studies
Dr. Dick Thompson, Director, Administrative, Community and Corporate Relations

APPROVAL OF MINUTES

NOTING 11:50, Trustees Grant formal approval of the minutes of the special meeting of the Board of Trustees held April 15, 1991. Motion seconded by Trustee Secretary and passed.

CHANGES TO THE AGENDA

Vice-Chair Thompson stated there would be an emergency meeting called at the end of the