

5-8-1992

1992 - Board of Trustee Meeting Minutes

Board of Trustees, Central Washington University

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Copy of Minutes

APPROVED JUNE 12, 1992

**MINUTES
REGULAR MEETING OF THE BOARD OF TRUSTEES
CENTRAL WASHINGTON UNIVERSITY**

Friday, May 8, 1992
11:00 a.m.

The regular meeting of the Board of Trustees was called to order by the Chair, Dr. R. Y. Woodhouse, at 11:04 a.m., May 8, 1992, in Room 143 of Bouillon Hall on the campus of Central Washington University in Ellensburg, Washington.

ROLL CALL

Present

Dr. R. Y. Woodhouse, Chair
Mr. Graham Tollefson, Vice-Chair
Mr. Ron Dotzauer
Mrs. Susan E. Gould
Mr. David A. Pitts

Absent

Mr. Frank Sanchez

A quorum was present.

Others

Central Washington University

Dr. Carol E. Barnes, Dean of Extended University Programs
Mr. Dave Brown, Chair, Association of Administrators
Dr. Gerald L. Cleveland, Dean, School of Business and Economics
Mr. Rich Corona, Business Manager
Mrs. Gloria J. Craig, Secretary to the Board of Trustees
Dr. Don Cummings, Dean, College of Letters, Arts and Sciences
Dr. Ron Frye, Interim Dean, School of Professional Studies
Mr. John Holman, Director, Facilities Management
Dr. Jim A. Haskett, Director, Information Resources
Mr. Courtney S. Jones, Vice President for Business & Financial Affairs
Ms. Teresa C. Kulik, Senior Assistant Attorney General
Dr. Gary Lewis, Dean of Library Services
Mr. Larry Llum, Vice President for University Relations and Development
Dr. Charles McGehee, Chair of the Faculty Senate
Ms. Joan Mosebar, Assistant Dean of the School of Business and Economics
Dr. Ivory V. Nelson, President
Dr. James G. Pappas, Dean of Admissions and Records
Mr. Eric Peter, President, Board of Directors, Associated Students of Central Washington University
Dr. Connie M. Roberts, Acting Vice Provost and Dean of Undergraduate Studies
Dr. Donald M. Schliesman, Interim Provost and Vice President for Academic Affairs
Dr. Gerald J. Stacy, Dean of Graduate Studies and Research and Associate Provost for Faculty Professional Development
Dr. Gregory Trujillo, Interim Vice President for Student Affairs

CHANGES TO THE AGENDA

The Board agreed to the following changes to the agenda: the new format of the agenda; change in the date of retirement for Richard Leinaweaver to at the end of spring quarter, 1992; add the title of "Status of Budget Changes and Reserves, April 21, 1992" to the agenda.

The Chair announced that the Board would work straight through the agenda and not break for lunch during this meeting.

APPROVAL OF MINUTES

MOTION NO. 92-38: Trustee Tollefson's motion for approval of the minutes of the regular meeting of the Board of Trustees held March 13, 1992 was seconded by Trustee Dotzauer and passed.

CONSENT AGENDA

The Consent Agenda items included were numbers 3, 5, 6, 9, 10, 16, 17, 18, 19, 20, 21 and 22.

MOTION NO. 92-39: Trustee Gould moved, seconded by Trustee Tollefson, that all of the items proposed as part of the Consent Agenda be approved. Motion carried.

The items approved were:

PERSONNEL REPORTS AND RECOMMENDATIONS

Military Faculty Appointments - The appointment of Lt. Col. Gary W. Elliott as Professor of Aerospace Studies and Chair of the Aerospace Studies Department is hereby approved.

Faculty Professional Leaves 1992-93 - The following 1992-93 faculty professional leaves are hereby approved: *John P. Foster*, Associate Professor of Communication, two quarters (1993 winter and spring quarters); *William D. Schmidt*, Professor of Librarianship, three quarters (1992-93 academic year).

Emeritus Professor Status - In recognition of their long and distinguished service to Central Washington University, the title of Emeritus Professor is conferred upon the following faculty and they are granted all rights and privileges of this title effective May 8, 1992.

Richard E. Leinaweaver, Theatre Arts - Dr. Leinaweaver came to Central Washington University in 1965 and has served not only as a valued faculty member, but also several periods as Department Chair. He was the founding father of the summer theater program and could be counted on to present productions which made the audience both laugh and cry.

Virgil J. Olson, Sociology - Dr. Olson came to Central in 1960 and was one of the activist professors of the sixties who was successful in getting students concerned and thinking about the issues of the times. He has served as chair of the Sociology Department and taught Law and Justice courses as well.

Distinguished Professor of the University, 1992-93 - The following faculty are hereby granted the 1992-93 Distinguished Professor of the University awards:

Donald J. Cocheba, Professor of Economics - Research
Elbert E. Bilyeu, Professor of Spanish - Teaching

Distinguished Civil Service Status - Margot A. Fitzgerald has announced her intention to retire following 21 years of service to Central Washington University as a civil service employee. Ms. Fitzgerald is currently an Administrative Assistant B in the College of Letters, Arts, and Sciences.

In recognition of her long and distinguished service to Central Washington University, Distinguished Civil Service status is hereby awarded to Margot A. Fitzgerald, Administrative Assistant B, College of Letters, Arts and Sciences, and she is granted all rights and privileges of this title, effective May 8, 1992.

CONSTRUCTION PROGRAM

Chiller Replacement - The Board of Trustees of Central Washington University hereby approves the placement of an advertisement for bids and award of a construction contract to improve the performance reliability of the two chillers in the Old Chiller Plant.

Hertz Hall CAI Lab and Acoustic Remodel - The Board of Trustees of Central Washington University hereby approves the placement of an advertisement for Letters of Interest to provide consultant services for Hertz Hall Remodel project and to award contract to selected firm.

Mitchell Hall Remodel - The Board of Trustees of Central Washington University hereby approves the placement of an advertisement for Letters of Interest to provide consulting services for Mitchell Hall Remodel project and the award of a consultant contract to the selected firm.

Asbestos Consulting Survey - The Board of Trustees of Central Washington University hereby accepts as complete, the Asbestos Consulting Survey (Contract #2786A) as provided by Environmental Health Sciences, Inc., for the amount of \$182,215.00.

Fuel Tank Removal and Replacement - The Board of Trustees of Central Washington University hereby accepts as complete, the Fuel Tank Removal and Replacement Project, (Contract #2731) as designed by HNTB, Bellevue WA and performed by Aer-Ex, Inc., Ellensburg WA for the amount of \$13,365.00, not including Washington State Sales Tax.

Acceptance of Voice Messaging System - The Board accepts as complete the voice messaging system purchased from Ellensburg Telephone Company for the amount of \$130,435.12.

Approval of Award of the Intra-Building Wiring Contract for Voice, Data, and Video as Part of Phase II of the Telecommunications Project - The Board accepts the recommendation of the Telecommunications Committee to award a contract for intra-building wiring for telephone, computer, and video networks as part of Phase II of the Telecommunications Project.

OTHER PERSONNEL REPORTS AND RECOMMENDATIONS

Faculty Tenure Track Appointments

MOTION NO. 92-40: Trustee Dotzauer moved, seconded by Trustee Gould, that the Board of Trustees approve appointment of the following tenure-track faculty:

James A. Bailey, Assistant Professor of Accounting for the 1992-93 academic year

Loretta S. Gray, Assistant Professor of English for the 1992-93 academic year

Elizabeth Leonard, Assistant Professor of Psychology for the 1992-93 academic year

Jeffrey L. Snedeker, Assistant Professor of Music for the 1992-93 academic year

Motion carried.

Faculty Promotions - Effective Fall Quarter, 1992

MOTION NO. 92-41: Trustee Dotzauer moved, seconded by Trustee Gould, that the following faculty be promoted to the rank indicated (7 to Associate Professor; 13 to Professor) effective fall quarter, 1992:

To Professor

Bruce D. Bagamery	Business Administration
William L. Benson	Sociology
Karen J. Blair	History
Patricia A. Callaghan	English
Makiko Doi	Library
Edward Golden	Business Administration
Patrick L. McLaughlin	Library
James L. Nimnicht	Business Administration
Connie J. Nott	Business Administration
Eric S. Roth	Music
Catherine J. Sands	Anthropology
John G. Utzinger	Philosophy
Thomas Y. Yeh	Library

To Associate Professor

Osman Alawiye	Education
Nancy E. Jurenka	Education
Michael A. Launius	Political Science
Patricia A. Maguire	PEHELS
Vincent M. Nethery	PEHELS
John F. Pickett	Music
Christine A. Sutphin	English

Motion carried. The Chair congratulated all those receiving promotions.

Faculty Tenure - Effective Fall Quarter, 1992

MOTION NO. 92-42: Trustee Pitts moved, seconded by Trustee Tollefson, that the following faculty be awarded tenure effective fall quarter, 1992:

Osman Alawiye, Assistant Professor, Education
Bruce D. Bagamery, Associate Professor, Business Administration
Bobby J. Cummings, Professor, English
Nancy E. Jurenka, Assistant Professor, Education
Michael A. Launius, Assistant Professor, Political Science
Patricia A. Maguire, Assistant Professor, PEHLS
Vincent M. Nethery, Assistant Professor, PEHLS
James L. Nimnicht, Associate Professor, Business Administration
Connie J. Nott, Associate Professor, Business Administration
John F. Pickett, Assistant Professor, Music
Christine A. Sutphin, Assistant Professor, English

Motion carried. The Board expressed congratulations to all those receiving tenure.

Appointment of Administrative Civil-Service-Exempt Personnel

The following administrative, civil-service exempt personnel appointments were reported:

Carrie S. Anderson, National Center for Resource Innovations Director for the period April 16, 1992, through August 31, 1992

Michael J. Casey, Credit Programs Coordinator (temporary) for the period April 2, 1992, through June 30, 1992

Janet M. Downs, Associate Director of Residence Living for Special Programs and Staffing for the Period August 17, 1992 through June 18, 1993

Appointment of Part-Time and Temporary Faculty

The following part-time and temporary faculty appointments were reported:

Patricia A. Ainsworth, Assistant Professor of Communication for the 1992 spring quarter

Sharel J. Babcock, Instructor of Education for the 1992 spring quarter

Frances K. Bailey-Town, Instructor of English as a Second Language for the 1992 spring quarter

Jack A. Barnes, Assistant Professor of Mathematics for the 1992 spring quarter

Barbara N. Bicchieri, Instructor in Anthropology for the 1992 spring quarter

Mark D. Bodamer, Instructor in Physical Education in the Physical Education, Health Education, and Leisure Services Department and Assistant Professor of Psychology for the 1992 spring quarter

Candice R. Burchett, Assistant Professor of Business Administration for the 1992 spring quarter

Tim R. Burnham, Instructor in Physical Education in the Physical Education, Health Education, and Leisure Services Department

Robert A. Case II, Assistant Professor of Business Administration for the 1992 spring quarter

Rod E. Case, Instructor in English as a Second Language for the 1992 spring quarter

Kathleen M. Cioffi, Instructor in Theatre Arts for the 1992 spring quarter

Amelia M. Clark, Assistant Professor of Law and Justice and Sociology for the 1992 spring quarter

Dana S. Cole, Assistant Professor of Sociology for the 1992 spring quarter

Paul R. Conrad, Assistant Professor of Communication for the 1992 spring quarter

Debra A. Dutkiewicz-Zetterberg, Instructor in Theatre Arts for the 1992 spring quarter

Patricia G. Garrison, Assistant Professor of English for the 1992 spring quarter

Tina L. Georgeson, Instructor in Education for the 1992 spring quarter

Robert E. Gimlin, Jr., Instructor in Leisure Services in the Physical Education, Health Education, and Leisure Services Department

N. Ross Gordon, Instructor in Industrial and Engineering Technology for the 1992 spring quarter

Robert G. Gordon, Instructor in English for the 1992 spring quarter

Kristofer Graap, Instructor in Mathematics for the 1992 spring quarter

Edith M. Greatsinger, Instructor in Early Childhood Education for the 1992 spring quarter

Margret C. Gries, Instructor in Music for the 1992 spring quarter

Timothy J. Hacker, Instructor in English as a Second Language for the 1992 spring quarter

Jacquelyn S. Herum, Instructor in English as a Second Language and in English for the 1992 spring quarter

Lee Hochberg, Instructor in English for the 1992 spring quarter

John F. Hultquist, Assistant Professor of Geography for the 1992 spring quarter

Andrew P. Jenkins, Instructor in Health Education in the Physical Education, Health Education, and Leisure Services Department for the 1992 spring quarter

Richard G. Johnson, Assistant Professor of English for the 1992 spring quarter

Tery A. Knudson-Zavalney, Instructor in Physical Education in the Physical Education, Health Education, and Leisure Services Department for the 1992 spring quarter

Merle H. Kunz, Instructor in History for the 1992 spring quarter

Debbie L. Landrie, Instructor in Physical Education in the Physical Education, Health Education and Leisure Services Department

Thomas C. Lillard, Assistant Professor of Business Administration for the 1992 spring quarter

John A. Llewellyn, Instructor in Flight Technology in the Industrial and Engineering Technology Department

Paul L. (Tad) Margelli, Jr., Instructor in Music for the 1992 spring quarter

Deborah A. Nethery, Instructor in Physical Education in the Physical Education, Health Education, and Leisure Services Department for the 1992 spring quarter

Ann B. Olson, Instructor in English for the 1992 spring quarter

D. Gay Ott, Instructor in Music for the 1992 spring quarter

John P. Palmer, Instructor in Flight Technology in the Industrial and Engineering Technology Department for the 1992 spring quarter

Kathryn Parkins, Instructor in English for the 1992 spring quarter

Christine Patterson, Instructor in Dance in the Physical Education, Health Education, and Leisure Services Department for the 1992 spring quarter

Carl H. Plumb, Instructor in Education for the 1992 spring quarter

Deanna D. Rengstorff, Instructor in English for the 1992 spring quarter

Carl F. Rosser, Instructor in English for the 1992 spring quarter

Linda M. Ruffer, Instructor in Sociology for the 1992 spring quarter

Elaine M. Sarver, Instructor in Education for the 1992 spring quarter

Don W. Schussler, Instructor in Education for the 1992 spring quarter

Tamsin D. Swain, Assistant Professor of English for the 1992 spring quarter

Monica Torrey, Instructor in Music for the 1992 spring quarter

Anna J. Van Tassel, Instructor in Theatre Arts for the 1992 spring quarter

Dale G. Width, Instructor in Mathematics for the 1992 spring quarter

Suzanne G. Young, Instructor in Physical Education in the Physical Education, Health Education, and Leisure Services Department

Faculty Reassignments

To assist the Education Department with the development of a program in Educational Media two faculty have been reassigned from the Instructional Media Center to the Education Department beginning with the 1992 spring quarter. The following faculty reassignments from the Instructional Media Center to the Education Department, effective March 5, 1992, were reported:

William D. Schmidt, Professor of Librarianship
Charles W. Vlcek, Professor of Librarianship

Visiting Faculty Appointments

The Director of International Programs has made the appropriate arrangements for a member of the Soviet Central Sports Institute in Moscow to serve as a visiting faculty member in the Physical Education, Health Education, and Leisure Services Department. Initial contacts are being made with some of the states from the former Soviet Union with the intent of establishing exchange programs.

The following visiting faculty appointment was reported:

Oleg Milshtein, Visiting Professor from the Soviet Central Sports Institute in Moscow, Russia, for the 1992 spring quarter

Faculty Retirements

The following pending faculty retirements were reported:

Richard E. Leinaweaver, Professor of Theatre Arts, phased retirement effective the end of the 1992 summer session

Virgil J. Olson, Professor of Sociology, phased retirement effective the end of the 1992 spring quarter

Robert C. Mitchell, Professor of Physics, retirement effective the end of the 1993 academic year

BUSINESS AND FINANCIAL REPORTS AND RECOMMENDATIONS

Action on Small Works Roster Procedure

Vice President Courtney Jones said that the Small Works Roster Procedure will expedite Public Works projects under \$50,000 by selecting pre-qualified contractors in an equitable fashion from rotating rosters organized by category of likely services required. The Board discussed elements of the procedure they felt might be troublesome and were assured that the assistant attorney general has reviewed the procedure and it is consistent with what the state law provides.

MOTION NO. 92-43: Trustee Pitts moved, seconded by Trustee Gould, that the Board of Trustees of Central Washington University hereby implements RCW 28.B.10.3355 and authorizes the Vice President for Business and Financial Affairs to establish a Small works Roster for Public Works projects with estimated costs of less than \$50,000. Motion carried.

Action on Legislated Cut to Tuition and Fee Waiver Programs

Vice President Jones explained that the legislature has acted to cut tuition and fee waiver programs by 6.6% with the requirement that no single program be cut more than twice the average cut of 6.6%. Accordingly, the University Budget Committee has met a number of times to consider the reduction and formulate the proposed schedule of cuts.

The issues were discussed at length as was the methodology employed to reach the cuts recommended. Responding to the proposed cuts to the veterans' waivers, it was stated that the institution has taken the stance that it is of primary importance to protect the right of veterans to attain a baccalaureate degree rather than concentrating on graduate programs. Board members expressed concern about the importance of the CWU graduate program and the important role graduate students play in our programs. During the continued discussion, Bob Topmiller, an interested veteran student, was invited to state his views on the subject.

Alternative methods of applying the mandated cut were explored.

MOTION NO. 92-44: Trustee Dotzauer moved, seconded by Trustee Tollefson, that the Board approve the scheduled cut to the Tuition & Fee Waiver Programs as presented with the understanding that the Administration may modify the distribution of the cuts as future circumstances may dictate. The motion carried with Trustees Tollefson, Gould, and Dotzauer voting yes, and Trustees Pitts and Woodhouse voting no. (A copy of the document outlining the cuts on file in the office of the president.)

Chair Woodhouse suggested that the Board needs to consider a resolution in terms of policy as this same issue is going to carry through to a number of areas as we go along. For the sake of consistency, the Board should develop a resolution to address it. Dr. Woodhouse asked Mr. Pitts to draft such a document for consideration by the Board and he agreed to do so.

Action on Tuition and Fees for Regular Session 1992-93

MOTION NO. 92-45: Trustee Gould moved, seconded by Trustee Pitts, that the Board approve the proposed schedule to increase tuition and fees 5% as prescribed by the Higher Education Coordinating Board beginning Fall Quarter 1992. Motion carried.

The schedule implemented is:

<u>Full-time</u>	<u>Fall 1991</u>	<u>Fall 1992</u>
Undergraduate		
Resident	566.00	595.00
Non-resident	1,990.00	2,099.00
Graduate		
Resident	900.00	948.00
Non-Resident	2,729.00	2,880.00

Report of Status of Budget Changes and Reserves, 4/21/92

Vice President Jones presented the subject report. There were no questions or comments.

State Auditor's Report - CWU Associated Students Funds-July 1, 1990 through June 30, 1991

The subject audit is performed annually and was received with no questions or comments.

State Auditor's Report- CWU Housing and Food Service Funds - July 1, 1990 through June 30, 1991

This audit report was received by the trustees with no questions or comments.

Trustee Tollefson reported that the audit subcommittee of the Board of Trustees had met with state auditors prior to this meeting and received a report of no findings concerning the standard audit of the entire university. Chair Woodhouse asked that the trustees who did not meet with the auditor receive the overall report.

Report on Bouillon Asbestos

Vice President Jones reported that the asbestos problem in Bouillon Hall is being closely monitored and it is not expected that it will be necessary to evacuate the building. However, he reviewed the contingency plan which has been developed in the event the problem worsens. It is hoped that the asbestos abatement project for Bouillon can be delayed until the present second floor occupants move to Barge Hall in 1993.

Report of Major/Minor Capital Projects

The report was reviewed. Chair Woodhouse complimented Vice President Jones on the new format of the report.

POLICY REPORTS AND RECOMMENDATIONSBoard of Trustees

Chair Woodhouse gave the required notice of the intent of the Board to act to change Bylaws of the Board of Trustees, Part 1-7.0 of the University POLICIES MANUAL, Section 1-7.1.1 Order of Business at its next regular meeting to be held June 12, 1992.

MOTION NO. 92-46: Trustee Pitts moved, seconded by Trustee Dotzauer, that the Board of Trustees of Central Washington University states its intention to amend its bylaws published as Part 1-7.1.1 of the University Policies Manual, Order of Business of the Board of Trustees to remove the mandatory sequence of business presented. This item will be brought before the Board for action June 12, 1992. Motion carried.

PRESIDENT'S REPORT

President Nelson reported on his presidency to date. Major topics covered were campus communication, strategic planning, budget matters, public relations items, and administrative issues.

OTHER REPORTS

Provost and Vice President for Academic Affairs

No report.

Vice President for Student Affairs

No report.

Vice President for University Relations and Development

Vice President Lium reported on the topics of CWU Foundation activity, recent fund-raising activity, governmental relations, centennial wrap-up, teacher preparation publicity, and other university publicity.

Faculty Senate

Faculty Senate Chair Charles McGehee had no report, but asked that under the new agenda format, more detail be given, particularly on the personnel items.

Associated Students of Central Washington University

Eric Peter, President of the Board of Directors of the Associated Students of Central Washington University (BOD-ASCWU), reported the results of the recently completed elections. Kristin Wetzel was elected president. Mr. Peter also reported that he has been elected to the presidency of the Washington Student Lobby for the coming year. Mr. Peter also reported that the Service and Activities Fees ad hoc committee has met several times prior to the allocation of funds being determined.

The trustees expressed appreciation for the work Eric Peter has done in his term as BOD-ASCWU president and wished him well.

Association of Administrators

Mr. Dave Brown, Chair of the Association of Administrators, reported on the activities of the Association. Topics included were: proposed changes and additions to the Administrative Code, representation on campus committees, the Association bylaws, and the election of officers (to be held during the May 21 meeting).

COMMUNICATIONS

The Board acknowledged receipt of the following communications: March 20, 1992 letter from the CWU Employee Council; April 1, 1992 letter from Personnel Services; April 21, 1992 letter from Linda M. Ruffer (Director, Women's Resource Center), Nancy Howard (Director, Affirmative Action Office), and Patricia J. Cole (Counseling Center); and May 7, 1992 letter from Dan L. White and Dave Y. Killian.

TRUSTEE RESIGNATION

The resignation of Mr. Graham Tollefson from the Board of Trustees effective May 14, 1992 was reported. Mr. Tollefson has accepted a position on the Growth Planning Hearing Board of Eastern Washington and cannot simultaneously hold any other elective office or position of public trust.

Mrs. Gould remarked that Mr. Tollefson will be missed greatly. He could always be counted on to be a voice of calm and reason, no matter how difficult or challenging the task at hand. Mr. Dotzauer said he was sorry for the Board of Trustees and Central Washington University to lose Mr. Tollefson as a trustee. Further, Mr. Dotzauer said he knew of no one who cared more deeply about Central and the Ellensburg community. Mr. Pitts said he was sorry for Central and its Board of Trustees for losing Mr. Tollefson from the Board, but he could think of no better person to serve the state on the Growth Planning Hearing Board.

Provost Schliesman said this was very bad news and that he appreciated all that Mr. Tollefson had done for the university, its academic programs, and for him as an administrator. He wished Mr. Tollefson good luck.

Mr. Tollefson expressed his regret at having to resign from the Board and said it was the hardest letter he had ever had to write. He said it had been a distinct pleasure to have had the opportunity to serve as a trustee along with the others. Believing that the greatness of Central lies before it, he said he was sorry he could not be a part of it but wished us well.

On behalf of himself and the faculty, Dr. McGehee expressed regrets for Mr. Tollefson's resignation and thanked him for his outstanding service to the university.

Assistant Attorney General Teresa Kulik added her regrets for Mr. Tollefson's resignation and said that while she will miss him on the Board, she also believes there is no one better suited to be on the Growth Planning Hearing Board.

President Nelson told Mr. Tollefson that he will be called upon to help Central in other ways and will definitely be included in our future.

NEXT MEETING

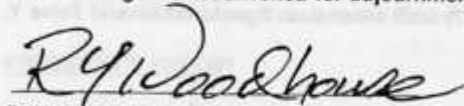
The next regular meeting of the Board of Trustees is scheduled for June 12, 1992, in Room 143 of Bouillon Hall on the Central Washington University campus beginning at 11:00 a.m.

RECESS AND EXECUTIVE SESSION

A short recess was declared at 1:20 p.m. to be followed by an estimated 20-minute executive session in the conference room adjacent to the room 143. The executive session was called for under the authority of RCW 42.30.110 (1) (f) - To receive and evaluate complaints or charges brought against a public officer or employee. At 1:40 p.m. the Chair announced a continuation.

ADJOURNMENT

The meeting was reconvened for adjournment at 2:20 p.m.



R. Y. Woodhouse, Chair
Board of Trustees
Central Washington University



Gloria J. Craig
Secretary to the Board of Trustees
Central Washington University