

9-25-1992

1992 - Board of Trustee Meeting Minutes

Board of Trustees, Central Washington University

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APPROVED 11/20/92

**MINUTES
REGULAR MEETING OF THE BOARD OF TRUSTEES**

**CENTRAL WASHINGTON UNIVERSITY
September 25, 1992
11:00 a.m.**

The regular meeting of the Board of Trustees was called to order by the Chair, Susan E. Gould, at 11:04 a.m., September 25, 1992, in Room 143 of Bouillion Hall on the campus of Central Washington University in Ellensburg, Washington.

ROLL CALL

Present

Mrs. Susan E. Gould, Chair
Mr. Frank R. Sanchez, Vice-Chair
Mr. Ron Dotzauer
Mr. David A. Pitts
Dr. R. Y. Woodhouse

A quorum was present.

Others

Dr. Carol E. Barnes, Dean of Extended University Programs
Dr. Gerald L. Cleveland, Dean, School of Business and Economics
Mrs. Gloria J. Craig, Secretary to the Board of Trustees
Dr. Don Cummings, Dean, College of Letters, Arts and Sciences
Dr. Robert Envick, Chair, Department of Industrial and Engineering Technology
Dr. Barney Erickson, Chair, Faculty Senate
Dr. Ron Frye, Associate Dean, School of Professional Studies
Mr. Wendell Hill, Director, Auxiliary Services
Mr. John Holman, Director, Facilities Management
Mr. Courtney S. Jones, Vice President for Business & Financial Affairs
Ms. Teresa C. Kulik, Senior Assistant Attorney General
Dr. Gary Lewis, Dean of Library Services
Mr. Larry Llum, Vice President for University Relations and Development
Ms. Joan Mosebar, Association of Administrators
Dr. Linda B. Murphy, Dean, School of Professional Studies
Dr. Ivory V. Nelson, President
Dr. James G. Pappas, Dean of Academic Services
Mayor Stanley Ray, City of Ellensburg
Dr. Connie M. Roberts, Acting Associate Provost for Institutional Research
and Assessment
Dr. Donald M. Schliesman, Interim Provost and Vice President for Academic Affairs
Dr. Gerald J. Stacy, Dean of Graduate Studies and Research and Associate Provost for
Faculty Professional Development

Dr. Gregory Trujillo, Vice President for Student Affairs
Ms. Kristin Wetzell, President, Board of Directors, Associated Students of Central
Washington University
Ms. Ona K. Youmans, Director, Personnel Services

APPROVAL OF MINUTES

The minutes of the regular Board Meeting held June 12, 1992 were approved as written.

CONSENT AGENDA

The consent agenda presented included items 3, 4, 5, 19, 24, 25, 26, 27, 28, 29, and 30.

MOTION NO. 92-61: Trustee Pitts moved, seconded by Trustee Woodhouse, that all the items on the consent agenda be approved. Motion carried.

The items approved were:

PERSONNEL REPORTS AND RECOMMENDATIONS

Emeritus Professor Status - In recognition of his long and distinguished service to Central Washington University, the title of Emeritus Professor is conferred upon D. Daryl Basler and he is granted all rights and privileges of this title effective December 31, 1992.

Faculty Tenure-Track Appointments - The appointments of the following tenure-track faculty are hereby approved:

Frederick J. Abel, Professor of Education with Tenure for the 1992-93
Academic Year
Susan Donahoe, Assistant Professor of Education for the 1992-93 Academic
Year
Michael L. Gleason, Assistant Professor of Biological Sciences for the 1992-93
Academic Year
Tan Huaixiang, Assistant Professor of Theatre Arts for the 1992-93 Academic
Year
K. Katarin Jurich, Assistant Professor of Sociology for the 1992-93 Academic
Year
David J. Majsterek, Associate Professor of Education for the 1992-93 Academic
Year
D. Gall Wilson, Assistant Professor of Education for the 1992-93 Academic
Year

Faculty Leave without Pay - The following request for faculty leave without pay is hereby approved:

Kent D. Richards, Professor of History, is hereby approved for leave without pay for the 1992-93 academic year, for the purpose of performing additional research on Indian-white relations in the Pacific Northwest, with time to count towards seniority.

Distinguished Civil Service Status - In recognition of their years of service to Central Washington University, the following classified staff employees were given distinguished civil service status:

Floyd Bentz, Auxillary Services Maintenance Mechanic II, effective September 30, 1992

Marilyn Edwards, Dining Services, effective August 31, 1992

Ruby Harris, Auxillary Services, effective August 29, 1992

Approval of Award of Construction Contract with Roof Toppers - Reroofing of Stephens-Whitney (Contract #2987)

The Board of Trustees of Central Washington University hereby approves the award of the construction contract with Roof Toppers to re-roof Stephens-Whitney Hall which had deteriorated beyond the effectiveness of repair.

Approval of Advertising and Contract Award for Electrical Cable Replacement--Phase I (Contract #2866A)

The Board of Trustees of Central Washington University hereby approves the advertisement for bids for the construction of the Electrical Cable Replacement Project--Phase I (Contract #2866A) and contract award to the lowest responsive bidder within the maximum allowable construction funds available.

Accept as Complete the Electrical Panel R1 Upgrade, Michaelson Hall (Contract #2798C)

The Board of Trustees of Central Washington University hereby accepts as complete, the Electrical Panel R1 Upgrade--Michaelson Hall Project, (Contract #2798C) as designed by ABACUS Consultants, Bellevue WA, and performed by Rainbow Electric, Inc., Spokane WA for the amount of \$8,959.00, not including WSST.

Approval of Advertising, Award and Execution of Construction Contract on the Shaw/Smyser Remodel - Bid Package 2 (Rebid)

The Board of Trustees of Central Washington University hereby approves the delegation of authority to the Vice President for Business and Financial Affairs, or his designee, to re-advertise for bids, award, and execute a construction contract for Shaw Smyser Hall Remodel, Bid Package II, to the low responsive bidder if within the maximum construction funds available.

Accept as Complete the Nicholson Pavilion Relighting Project (Contract #2797C)

The Board of Trustees of Central Washington University hereby accepts as complete, the Nicholson Pavilion Relighting Project (Contract #2797C) as designed by Luhn, Schafer, Wanless Associates, Spokane WA, and performed by D&S Electrical Contractors Inc., Clarkston WA, for the amount of \$127,204.00, not including WSST.

Accept as Complete the Steamline Replacement Phase II Project

The Board of Trustees of Central Washington University hereby accepts as complete the Steamline Replacement Phase II Construction Project.

Accept as Complete the Stellacoom Center Signage

The Board of Trustees of Central Washington University hereby accepts this complete project.

COLLECTIVE REPORT ITEMS

Report items 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 20, 21, 22, 23, and 31 were received collectively by the Board of Trustees.

They were:

Report of Faculty Foreign Assignments:

Webster F. Hood, Professor of Philosophy, Institute of Political Science, Humboldt University, Germany, Fall 1992, Air Travel Provided by International Programs
David R. Hosford, Professor of Biological Sciences, Shimane Prefectural Shimane Women's Junior College, Japan, Fall and Winter, 1992-93, Air Travel Provided by International Programs
Rex S. Wirth, Professor of Political Science, Centro Mexicano Internacional (CMI) Programs, Morelia, Mexico, Winter 1993, Air Travel Provided by CMI, \$400 Living Stipend Provided by International Programs

Report of Temporary and Part-time Faculty Appointments:

Jean P. Abel, Associate Professor of Education, September 16, 1992 through June 15, 1993
Yvonne D. Alder, Lecturer of Business Education, September 16, 1992 through June 15, 1993
John A. Alsoszatal-Petheo, Assistant Professor of Anthropology, September 16, 1992 through June 15, 1993
Joan M. Ash, Assistant Professor of Home Economics--Family & Consumer Studies, September 16, 1992 through June 15, 1993
Sharel J. Babcock, Lecturer of Education, September 16, 1992 through June 15, 1993
Barbara N. Bicchieri, Lecturer of Anthropology, September 16, 1992 through June 15, 1993
Carolyn E. Booth, Lecturer in the Paramedic Program, Physical Education Department, December 16, 1992 through June 15, 1993, 3 Credits/Quarter
James N. Bradley, Half-Time Assistant Professor of Business Administration and Half-Time Ellensburg Business Incubator Manager, September 1, 1992 through August 31, 1993
Robert A. Case II, Lecturer of Business Administration, September 16, 1992 through December 15, 1992, 5 Credits
Rod E. Case, Lecturer, University English as a Second Language, September 20, 1992 through December 6, 1992

- Joan M. Cawley-Crane, Assistant Professor of Home Economics-Family & Consumer Studies, September 16, 1992 through June 15, 1993, 10 Credits
- Lori B. Clark, Lecturer of Physical Education (67%) and Swim Coach in Athletics (33%)
- Gilbert E. Coleman, Lecturer of Physical Education (64%) and Basketball Coach in Athletics (36%), September 16, 1992 through June 15, 1993
- Ula M. Cutten, Lecturer, University English as a Second Language, July 16, 1992 through February 28, 1993
- Robin P. Fritz, Half-Time Lecturer of Theatre Arts, September 16, 1992 through June 15, 1993, Part of Administrative Exempt Assignment
- Wanda H. Fujimoto, Assistant Professor of Business Administration, September 16, 1992 through June 15, 1993
- Tina L. Georgeson, Lecturer of Education, September 16 1992 through December 15, 1992, 3 Credits
- Karen L. Gookin, Lecturer of English, September 16, 1992 through June 15, 1993
- Edith M. Greatsinger, Lecturer of Psychology (Director of the Preschool Program), September 16, 1992 through December 15, 1992
- Richard M. Hilliard, Assistant Professor of Mathematics, September 16, 1992 through June 15, 1993
- Jimmie J. John, Assistant Professor of Sociology, September 16, 1992 through June 15, 1993
- C. Boyd Johnson, Associate Professor of Business Administration, September 16, 1992 through June 15, 1993
- Nancy A. Katzer, Lecturer of Physical Education (56%) and Softball/Basketball Coach in Athletics (44%)
- Steven D. Kimball, Lecturer of Foreign Languages and History (50/50), September 16, 1992 through June 15, 1993
- Judith A. Kleck, Lecturer of English, September 16, 1992 through June 15, 1993
- Merle H. Kunz, Lecturer of History, September 16, 1992 through June 15, 1993, 32 Credits
- Deborah L. Landrie, Lecturer of Physical Education, September 16, 1992 through December 15, 1992, 3 credits
- John J. Lasik, Associate Professor of Business Administration, September 16, 1992 through June 15, 1993
- Nancy J. Leahy, Lecturer of Physical Education, September 16, 1992 through June 15, 1993
- Debble J. Lee, Lecturer of English, September 16, 1992 through December 15, 1992, 4 Contact Hours
- Margaret A. Lewis, Assistant Professor of Accounting, September 16, 1992 through June 15, 1993
- Thomas C. Lillard, Lecturer, University English as a Second Language, September 20, 1992 through December 6, 1992, 67% for Quarter; Lecturer of Business Administration, September 16, 1992 through December 15, 1992, 5 Credits
- Robin K. Little, Lecturer of Industrial and Engineering Technology, September 26, 1992 through December 15, 1992, (includes travel), 3 credits
- Mary E. Lochrie, Assistant Professor of Business Education, September 16, 1992 through June 15, 1993
- Jacqueline D. Lohman, Lecturer of Physical Education, September 16, 1992 through December 15, 1992, 3 Credits

Virginia B. Mack, Assistant Professor of English, September 16, 1992 through June 15, 1993

Pamela S. Mahre, Assistant Professor of Food Science and Nutrition, Home Economics Department, September 16, 1992 through June 15, 1993, 11 Credits

Allen R. McMillan, Assistant Professor of Law and Justice, September 16, 1992 through June 15, 1993

Mary F. Minor, Lecturer of Business Education, 67%, September 16, 1992 through June 15, 1993

MaryJo U. Morrissey, Lecturer of Home Economics, December 16, 1992 through March 15, 1993, 4 Credits

James P. Nahan, Lecturer of Industrial & Engineering Technology, September 16, 1992 through December 15, 1992, 4 Credits

Deborah A. Nethery, Lecturer of Physical Education, September 16, 1992 through December 15, 1992, 4 Credits

Greg A. Olson, Lecturer of Physical Education (58%) and Football/Wrestling Coach in Athletics (42%), September 16, 1992 through June 15, 1993

Gary I. Parson, Assistant Professor of Business Administration, September 16, 1992 through June 15, 1993

Mary K. Radeke, Lecturer of Physical Education (Assist Director of Orchesis), September 16, 1992 through June 15, 1993

Margaret E. Ratcliff, Lecturer in the Paramedic Program, Physical Education, September 16, 1992 through December 15, 1992, 2 Credits

Anju Relan, Assistant Professor of Education, September 16, 1992 through June 15, 1993

Sharon L. Rosell, Assistant Professor of Physics, September 16, 1992 through June 15, 1993

Julia J. Robinson, Assistant Professor of Computer Science, September 16, 1992 through June 15, 1993

Robert Schnelle, Lecturer of English, September 16, 1992 through December 15, 1992, 8 Contact Hours

Fred C. Schuneman, Lecturer of Industrial & Engineering Technology (Coordinator of CWU Electronic Engineering Program at Pierce College), September 16, 1992 through June 15, 1993

Sylvia A. Severn, Assistant Professor of Education, 100%, 1992-93

Leslie L. Sinclair, Lecturer of Art, September 16, 1992 through December 15, 1992, 5 Credits

Ruth A. Stacy, Lecturer of Mathematics, September 16, 1992 through June 15, 1993

Michael P. Tomulty, Lecturer of Physical Education, September 16, 1992 through December 15, 1992, 2 Credits

William H. Turnquist, Assistant Professor of Business Administration, September 15, 1992 through June 15, 1993

Rebecca L. Yoxthelmer, Assistant Professor of English, September 16, 1992 through June 15, 1993

Nicolaus C. Zentner, Lecturer of Geology, September 1, 1992 through May 29, 1993

Report of Visiting/Exchange Faculty Appointments

Tetsushi Horikawa, Visiting Professor from Kyoto University of Foreign Studies, Reporting to Director of International Programs, April 1, 1993 through March 31, 1994, Housing Provided

Toahiyuki Nakatsuka, Exchange Professor from Shimane Women's Junior College, Fall 1992 and Winter 1993, Foreign Languages Department, Housing Provided September 15, 1992 through March 31, 1993

Xiao Shuhul, Junior Exchange Faculty Member from Anhui University, Reporting to Director of International Programs, 1992-93 Academic Year, Housing and \$1,500 Living Adjustment Stipend Provided

Report of Faculty Resignations

Stephen D. Smith, Assistant Professor of Economics, Lynnwood Extended Degree Center, Effective End of 1991-92

Randall R. Wallace, Associate Professor of Education, Effective End of Summer Session 1992

Marcia B. Zack, Assistant Professor of Education, Effective August 28, 1992

Report of Faculty Retirements

David D. Basler, Professor of Education, Full Retirement, Effective December 31, 1992

John M. Herum, Professor of English, Full Retirement, Effective End of Spring 1993

M. Nancy Lester, Professor of Foreign Languages, Phased Retirement, Effective End of Spring 1993

L. Don Ringe, Professor of Geology, Phased Retirement, Effective End of Spring 1993

Report of Department Chair/Program Director Appointments

Frederick J. Abel, Chair of Education, August 16, 1992 through August 31, 1996, \$3,500 Stipend with 100% Release Time

Richard V. Alumbaugh, Director of the Westside Law & Justice Program, September 1, 1992 through August 31, 1993, 50% Release Time

Robert M. Benton, Lynnwood Center Coordinator, Calendar Year Appointment for the Period September 1, 1992 through August 31, 1993, \$1,700 Stipend with 75% Release Time

Frederick R. Byrd, Chair of Business Education and Administrative Management, Academic Year Appointment for the Period September 1, 1992 through August 31, 1996, \$1,700 Stipend with 50% Release Time

Frank L. Cioffi, Chair of English, Academic Year Appointment for the Period September 1, 1992 through August 31, 1993, \$2,600 Stipend with 75% Release Time

Donald J. Cocheba, Chair of Economics, Academic Year Appointment for the Period September 1, 1992 through August 31, 1996, \$1,700 Stipend with 50% Release Time

Anne S. Denman, Chair of Anthropology, Academic Year Appointment for the Period September 1, 1992 through August 31, 1996, \$1,700 Stipend with 50% Release Time

Barry J. Donahue, Chair of Computer Science, Academic Year Appointment for the Period September 1, 1992 through August 31, 1996, \$850 Stipend with 25% Release Time and Director of the Douglas Honors College, Academic Year Appointment for the Period of September 1, 1992 through August 31, 1993, \$850 Stipend with 25% Release Time

James G. Green, Yakima Center Coordinator, Calendar Year Appointment for the Period September 1, 1992 through August 31, 1993, \$1,700 Stipend with 75% Release Time

James R. Hinthorne, Director of the Geographic Information Systems Lab, Academic Year Appointment for the Period September 1, 1992 through August 31, 1996, 50% Release Time

David L. Gee, Chair of Home Economics, Academic Year Appointment for the Period June 16, 1992 through June 15, 1993, \$1,700 Stipend with 50% Release Time

Russell W. Hansen, Chair of Law and Justice, Academic Year Appointment for the Period September 1, 1992 through August 31, 1996, \$1,700 Stipend with 50% Release Time

Beverly A. Heckart, Chair of History, Academic Year Appointment for the Period September 1, 1992 through August 31, 1996, \$1,700 Stipend with 50% Release Time

Mary M. Miller, Chair of Geology, Academic Year Appointment for the Period September 1, 1992 through August 31, 1996, \$1,700 Stipend with 50% Release Time

John Q. Ressler, Chair of Geography and Land Studies, Academic Year Appointment for the Period of September 1, 1992 through August 31, 1996, \$1,700 Stipend with 50% Release Time

Stephen B. Schepman, Co-Director of the Organizational Development Program, Academic Year Appointment for the Period September 1, 1992 through August 31, 1993, 25% Release Time

Stamford D. Smith, Chair of Biological Sciences, Academic Year Appointment for the Period September 1, 1992 through August 31, 1996, \$2,600 Stipend with 75% Release Time

Anthony J. Stahelski, Co-Director of the Organizational Development Program, Academic Year Appointment for the Period September 1, 1992 through August 1, 1993, 25% Release Time

Report of Appointment of Full-time, Non-Tenure Track Coaches

Charles Chandler, Assistant Football Coach and Head Track Coach, September 16, 1992 through June 15, 1993

Bruce Walker, Assistant Football Coach/Athletic Development, September 16, 1992 through June 15, 1993

Report of Appointment of Part-time, Non-Tenure Track Coaches

Bill Baker, Head Women's Soccer Coach, August 22, 1992 through December 31, 1992

Frank Crimp, Head Golf Coach, March 1, 1993 through May 31, 1993

Jim Dooley, Assistant Volleyball Coach, August 22, 1992 through December 31, 1992

Eric Idler, Assistant Wrestling Coach, September 28, 1992 through March 31, 1993

Mark Morrill, Head Tennis Coach, October 1, 1992 through May 15, 1993

Debbie Nethery, Diving Coach, September 28, 1992 through March 31, 1993

Lissa Olson, Assistant Cross Country Coach, September 1, 1992 through

November 30, 1992 and Assistant Track and Field Coach, January 7, 1993 through May 31, 1993

David Pilcher, Cheerleading Coach, August 1, 1992 through May 31, 1993
 Wayne Purdom, Assistant Football Coach, August 22, 1992 through December 31, 1992
 Greg Sambrano, Head Men's Soccer Coach, August 22, 1992 through December 31, 1992
 Desl Storey, Head Baseball Coach, September 28, 1992 through May 31, 1993

Report of Administrative, Civil Service Exempt Resignations

Judith A. Couture, Secretary to the Provost and Vice President for Academic Affairs, effective July 31, 1992
 Gerald L. Cleveland, Dean of the School of Business and Economics, effective August 31, 1993
 Lovenia A. Smith, Admissions Counselor, effective September 11, 1992
 Lawrence H. Llum, Vice President for University Relations and Development, effective no later than October 30, 1992

Report of Administrative, Civil Service Exempt Appointments

Phillip M. Backlund, Interim Associate Dean of the College of Letters, Arts & Sciences, September 1, 1992 through August 31, 1993, \$55,675
 Kimberly J. Black, Secretary to the Provost, August 3, 1992 through August 31, 1993, \$30,000
 Deborah H. Fouts, Associate Director of the Chimpanzee and Human Communications Institute, August 10, 1992 through June 30, 1993, \$28,800
 Mary B. Marcy, Director of Governmental Relations, effective September 16, 1992, \$43,000
 Nicole L. Bost, Area Coordinator, Residence Living, August 16, 1992 through June 15, 1993, \$1,200/mo. + apt. and meal plan when academic classes are in session
 Michelle C. Dodge, Area Coordinator, Residence Living, August 16, 1992 through June 15, 1993, \$1,200/mo. + apt. and meal plan when academic classes are in session
 Robert E. Pierson, Area Coordinator, Residence Living, August 16, 1992 through June 15, 1993, \$1,200/mo. + apt. and meal plan when academic classes are in session
 Robin L. Wehl, Area Coordinator, Residence Living, August 16, 1992 through June 15, 1993, \$1,200/mo. + apt. and meal plan when academic classes are in session

Report of Administrative, Civil Service Exempt Reappointments

Joan Harris, Assistant Director of the Institute for Science & Society, July 1, 1992 through December 31, 1992 (Initial Appointment: 4/1/91)
 Mike McCormack, Director of the Institute for Science & Society, July 1, 1992 through December 31, 1992 (Initial Appointment: 9/1/90)
 Raymond D. Riznyk, Associate Dean of Graduate Studies/Director of Grants and Sponsored Research, September 1, 1992, through August 31, 1993 (Initial Appointment: 8/1/91)

Report of Administrative, Civil Service Exempt Continuing Contracts

Carol E. Barnes, Dean of Extended University Programs, Effective September 1, 1992 (Initial Appointment: 9/1/88)
John A. Bull, Assistant Director of Continuing Education for Senior Programs, Effective September 1, 1992 (Initial Appointment: 7/1/88)
Joan F. Mosebar, Assistant Dean of the School of Business and Economics, Effective September 1, 1992 (Initial Appointment: 7/1/88)

Report of Administrative, Civil Service Exempt Reassignments

William D. Swain, Director of Admissions and Academic Advising Services, July 15, 1992 through August 31, 1993

CONSTRUCTION PROGRAMReport on State Archives Central Region Branch

CWU Facilities Management has agreed to manage the design and construction of a regional archives building planned for a site at the NW corner of 14th and D street. A building committee has been named and a mandatory site visit took place on September 2. Completion of the contract documents is anticipated by June of 1993 with bidding and construction expected to start in July of 1993, if funds are available.

Report on Psychology Animal Research Facility

The project is approximately 98% complete. Commissioning of all the systems in the facility has not been completed. The Architect has not certified this facility as substantially complete. Until such certification has been made, the university cannot take possession of this facility. Legal problems have arisen. The Board will be advised of the schedule for 100% completion.

Report on Major/Minor Capital Projects

A written review of all current projects had been mailed to the Board. (Copy on file with these minutes in the president's office.)

Report on Bouillon Hall Asbestos

A review of the problem and remedial steps proposed. It is anticipated that this capital improvement will be undertaken in Fall of 1993.

Report on Status of Reserves and Budget Changes, September 9, 1992**BUSINESS AND FINANCIAL REPORTS AND RECOMMENDATIONS**Final Approval of Operating Budget Request for 1993-95 Biennium

Vice President Courtney Jones reviewed the Operating Budget Request for the 1993 -

1995 biennium with the recommendation for approval. Preliminary approval was given by the Board at the June 12 meeting.

In response to a question from the Chair as to whether or not there were major changes from the preliminary budget approved in June, Mr. Jones answered that there were not. Further discussion of the fiscal future of the state ensued. The present forecast indicates a \$1.5 billion shortfall in the revenue forecast. Central's top priorities are for additional enrollments. Enrollment issues were reviewed. Mr. Jones explained that if we do not enroll the number allotted, our appropriation will be cut. If we overenroll, we do not get to keep the funds. All agreed that access is of the utmost importance to the citizens of the state of Washington at the present time.

MOTION NO. 92-62: Trustee Pitts moved, seconded by Trustee Woodhouse, that the Board of Trustees give final approval of the Operating Budget Request for the 1993-95 biennium. Motion carried.

Final Approval of Capital Budget Request for 1993-95 Biennium

Preliminary approval of the capital budget request for the 1993-95 biennium was given at the June 12, 1992 Board meeting. The budget proposal was reviewed.

MOTION NO. 92-63: Trustee Woodhouse moved, seconded by Trustee Sanchez, that the Board of Trustees give final approval to the Capital Budget Request for the 1993-95 Biennium. Motion carried.

Preliminary Approval of Supplemental Budget Request for Fiscal Year 1993

The subject budget request was reviewed and discussed.

MOTION NO. 92-64: Trustee Pitts moved, seconded by Trustee Sanchez, that the Board give preliminary approval of the proposed Supplemental Budget Request for FY 93. Motion carried.

Proposed Amendments to the CWU Retirement Rules and Regulations

The proposed amendments were explained to the satisfaction of the Board.

MOTION NO. 92-65: Trustee Woodhouse moved, seconded by Trustee Pitts, that the Central Washington University Faculty and Civil Service Exempt Retirement Rules and Regulations (Part 2-2.18 of the University POLICIES MANUAL) be amended as follows:

A. Insert a new definition in 2-2.18.1.3 Definitions as follows:

- 4) Cash Withdrawal Option: Upon or after retirement or separation, a lump sum payment of accumulations attributable solely to employee contributions provided the accumulations are in an investment vehicle which allows cash withdrawal.

and adjust subsequent numbering within the Definitions section.

B. Add a new item to section 2-2.18.5.3 **Annuity Retirement Option** as follows:

4) **Cash Withdrawal:** Upon or after retirement, employees may elect, subject to TIAA/CREF regulations, to make lump sum withdrawal of up to 100% of accumulations attributable solely to participant contributions. This reduces the total TIAA/CREF Annuity income by the amount attributable to such withdrawal. Calculation of the supplemental retirement income payment shall be made on the basis of the original annuity accumulation, before withdrawal of the lump sum payment.

and adjust subsequent numbering within the section.

C. Change section 2-2.18.4.4 **Contribution Rate to TIAA/CREF** as follows:

- (1) Employees less than age 35: 5 percent of includible salary.
- (2) Employees 35 years of age or older:
 - a) **Minimum Contribution:** Beginning with the first of the month following the month in which the participant attains the age of 35 years, 7-1/2 percent of the includible salary.
 - b) **Maximum Contribution:** Beginning with the first month following the month in which the participant attains the age of 50 years, or later upon application, an employee may elect to contribute 10 percent of includible salary.

D. Replace section 2-2.18.8.2 **Repurchase of TIAA/CREF Annuities** with the following:

2-2.18.8.2 **Repurchase of TIAA/CREF Annuities:** A participant who leaves the employ of the university and requests refund of his/her TIAA/CREF accumulations may be granted repurchase of contracts in accordance with the TIAA/CREF published repurchase guidelines applicable to said contracts.

E. Delete section 2-2.18.8.2 **Provision for Changes in TIAA/CREF Repurchase Policy.**

Motion carried.

Approval of the Holiday Schedule for July 1, 1992 through June 30, 1995

Legal holidays are designated by statute (RCW 1.16.050). They are: New Year's Day, Martin Luther King's birthday, Presidents' Day, Memorial Day, Independence Day, Labor Day, Veteran's Day, Thanksgiving Day, the day immediately following Thanksgiving Day, and Christmas Day. Though the Board of Trustees may designate other days to be observed in lieu of the state-designated holidays, it was recommended that for this two-year period, all CWU holidays be observed on the day designated by the state.

MOTION NO. 92-66: Trustee Pitts moved, seconded by Trustee Woodhouse,

that the Board adopt the holiday schedule for the period July 1, 1993, through June 30, 1995 as submitted. Motion carried.

(Copies distributed to the campus community from the office of personnel services.)

Additional Investment Option for Those Participating in the College Retirement Equity Fund (CREF)

Teachers Insurance Annuity Association (TIAA) and College Retirement Equities Fund (CREF) are presently offering colleges and universities with TIAA/CREF retirement plans an additional investment option for employees. Explanation followed. Inclusion of this new account would give participants five CREF options: CREF STOCK MARKET account, CREF MONEY MARKET account, CREF BOND MARKET account, CREF SOCIAL CHOICE account, and CREF GLOBAL EQUITIES account.

MOTION NO. 92-67: Trustee Woodhouse moved, seconded by Trustee Pitts, that those employees participating in the TIAA/CREF retirement program be allowed the additional investment option of the Global Equities Account now being offered by CREF. Motion carried.

Chair Gould welcomed Mayor Stanley Ray of the city of Ellensburg who was in the audience.

Report on Status of Fire Protection Services Negotiations with the city of Ellensburg

Vice President Jones reported that negotiations with the city of Ellensburg regarding fire protection services continue and said he was pleased with the positive approach the city is taking. Progress is being made toward a mutually agreeable working agreement. No action is requested at this time. The matter was placed on the agenda to give the Board an update on the matter.

POLICY REPORTS AND RECOMMENDATIONS

Board of Trustees

Approval of President's trip to Asia

President Nelson requested approval of his trip to China and Japan this fall. Our sister-university in Hefei, China (Anhui University) anticipate the negotiation and signing of an updated agreement between our two institutions. We are currently negotiating a fourth Asia University contract and a visit by the president is an important part of the maintenance of our tie and future contracts with that institution. All of the expenses for the president and for those of Dr. Ainsworth, Director of International Programs, will be paid from grant funds available through International Programs and not state allocations. Mrs. Nelson will accompany the president and her trip will be self-paid from personal funds.

Chair Gould expressed her opinion that this trip is important to the university

and its international programs.

MOTION NO. 92-68: Trustee Pitts moved, seconded by Trustees Woodhouse, that the Board approve President Nelson's trip to China and Japan to take place Fall of 1993 as outlined. Motion carried.

Board of Trustees committee assignments

Chair Gould announced the following committee assignments and indicated each trustee had been contacted in advance and had agreed to serve:

Budget Committee

David Pitts
Frank Sanchez

Legislative Committee

Ron Dotzauer
Frank Sanchez
Susan Gould

Executive Evaluation

David Pitts
Susan Gould
R. Y. Woodhouse

Committee on Diversity and Minority Representation (A Committee of the Higher Education Coordinating Board)

R. Y. Woodhouse
Frank Sanchez

PRESIDENT'S REPORT

President Nelson reviewed the status of the Strategic Planning project and said he would keep the Board informed as the process continues. Speaking specifically to the drafting of a new Mission and Roles statement, Dr. Nelson said that the goal is to formulate a document which will be approved by our Board of Trustees and the Higher Education Coordinating Board.

The president continued his report with information on academic management issues and brief comments on budget, development, university relations, and student relation activities since the last board meeting.

Trustee Sanchez asked that the board be given detailed, written reports at the retreat, or within the next year, the five-year trends on the following items: 1) student recruitment and services - is there a separate cost associated with admissions and recruitment? does it cost more now?; 2) athletics - cost of women's vs. men's programs - breakdown of cost per sport, programs separate, by gender; 3) academics - percentage of the total university

budget; 4) classroom loads - percent of classes taught by full-time, part-time, and tenured faculty; ratio of tenured faculty to total faculty; percent of classes taught by graduate students; percent of classes taught by tenure-track faculty; and 5) review of non-personnel costs.

OTHER REPORTS AND RECOMMENDATIONS

Provost and Vice President for Academic Affairs

Provost Schliesman introduced Dean Linda Murphy, School of Professional Studies, who briefed the board on the imminent visitation by the National Council for the Accreditation of Teacher Education (NCATE). Preparations are moving along quite well as evidenced by the report prepared by the CWU Center for the Preparation of School Personnel, a copy of which was given to each board member. Dean Murphy reviewed the roster of the visitation team which will be on-site November 15 through 18, 1992. After the NCATE visit, we should have word of the status of our request for accreditation by January, 1993. Trustee Pitts inquired if the board members could be of assistance in this endeavor and said he would be available during the visit if a trustee was needed.

Dean Murphy lauded the combined efforts of members of 18 academic departments of the university who worked in close cooperation to prepare for the NCATE visit.

Approval of Federal Aeronautics Administration Agreement

The history of this project was reviewed. The project would establish a center at the Ellensburg airport for education and training of pilots, air traffic controllers, and other air-industry-related personnel. Lengthy discussion ensued concerning resource dedication, long-term ramifications for CWU and its program, and other issues. It was understood that Central's commitment was predicated on its receiving funding of its budget request for the program from the Washington State Legislature.

Trustee Pitts announced that due to a conflict of interest, he could not participate further in the discussion, and he would abstain from voting on the item.

It was agreed that further discussion was necessary before the trustees would be ready to vote on the subject item. The Chair announced that discussion would continue in open meeting with the board at lunch in the cafeteria of the Samuelson Union Building, and that action would be delayed until the end of the meeting.

University Relations and Development Report

Mr. Larry Lium, Vice President for University Relations and Development, reported that the CWU Foundation has identified \$25,000 to get the second endowed professorship, and another \$15,000 has become available for the Foundation Board to make grants. In the public relations area, Mr. Lium told the board that Professor Terry DeVietti of the Psychology Department was featured on national television relating to his wild vs. hatchery fish behavior research. Additionally, the British

Broadcast Company has sent a team to interview Professor Roger Fouts regarding his chimpanzee sign language project and will produce an hour-long show to be aired early in 1993.

Dr. Mary Marcy has been appointed to the position of Director of Governmental Relations and will assume her duties on Monday, September 28.

In closing, Vice President Llum outlined plans in the Alumni Affairs area to get the word out about Central.

Faculty Senate Report

Faculty Senate Chair, Dr. Barney Erickson, reported that he would be participating in the annual Fall faculty/administrators meeting on October 6 from 3:00 to 5:00 p.m. along with the President and others.

Board of Directors, Associated Students of Central Washington University

Ms. Kristin Wetzel, President of the Board of Directors (BOD) of the Associated Students of Central Washington University (ASCWU), reported that they have been actively trying to raise the political awareness on campus. The BOD has invited several candidates to speak on campus prior to the November 3 elections and an intensive voter registration effort is underway. Over 600 students have been registered in the last two days.

Ms. Wetzel said that Preview Week went well, and the BOD ASCWU has the year off to a good start.

Association of Administrators Report

Ms. Joan Mosebar, Chair, Association of Administrators, reported that the Association had a busy summer working on several issues. Primary focus has been on some streamlining in administration.

COMMUNICATIONS

The Trustees acknowledged receipt of the undated notice from Hugh M. Spall, Attorney at Law, Ellensburg, WA on behalf of Mark's Landscaping & Design re: claim related to the Psychology Animal Research Facility project.

MEETING SCHEDULE

The proposed schedule of meeting dates was reviewed. Trustee Woodhouse stated for the record that while her personal calendar should allow her to attend meetings on the Fridays listed, she would be unable to participate in events on Thursday evenings prior to the CWU Board meetings as her Metropolitan Seattle Urban League Board meetings are scheduled for each of the pertinent dates. Chair Gould said that if something urgent arose in relation to this, Dr. Woodhouse would be consulted.

MOTION NO. 62-69: Trustee Pitts moved, seconded by Trustee Dotzauer, that the Board of Trustees of Central Washington University establish the following

schedule as regular meeting dates for the 1992-93 academic year:

November 20-21, 1992 (Includes retreat)
 January 22, 1993
 March 19, 1993
 May 14, 1993
 June 11, 1993

On call for the question, the motion carried.

BOARD OF TRUSTEES REPORT

Trustee Sanchez reported on his recent attendance at the national conference of the Association of Governing Boards of Universities and Colleges and said that many issues discussed were pertinent to Central Washington University today. He gave his written report to the secretary to the board of trustees to have it available for those interested to review it.

RECESS and LUNCH

At 12:40 p.m., Chair Gould announced that the Board would take a 10-minute recess and meet again in open session in the cafeteria of the Samuelson Union Building for a working lunch.

RECONVENE

The Board reconvened in open session in Room 143 of Bouillon Hall at 1:35 p.m.

Approval of Federal Aeronautics Administration Agreement (continued)

MOTION NO. 92-70: Trustee Dotzauer moved that the Board of Trustees approve Grant Agreement FACW 91-03 with the Federal Aviation Administration (FAA) in the amount of \$696,020 according to the attached budget. Dr. Linda B. Murphy, Dean of the School of Professional Studies, will supervise the project and represent the University to the FAA. Dr. Robert M. Envick will serve as project director. Motion seconded by Trustee Sanchez and carried with Trustee Pitts abstaining.

EXECUTIVE SESSION

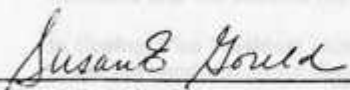
The Chair called for an Executive Session at 1:38 p.m. in the room adjacent to Room 143 of Bouillon Hall for approximately thirty minutes with the Assistant Attorney General for the purpose of discussing possible litigation. (For the record, it was noted that Trustee Dotzauer could not stay for the executive session.) At 2:00, the Chair announced a 15-minute continuation of the executive session.

RECONVENE AND ADJOURNMENT

The Board reconvened in open session and adjourned at 2:08 p.m.

NEXT MEETING

The next regular meeting of the Board of Trustees will be held on November 20, 1992 in Room 143 of Bouillon Hall on the campus of Central Washington University commencing at 11:00 a.m. followed by a Board retreat.



Susan E. Gould, Chair
Board of Trustees
Central Washington University



Gloria J. Craig
Secretary to the Board of Trustees
Central Washington University

[The following text is extremely faint and largely illegible. It appears to be a meeting agenda or minutes, containing sections such as 'EXECUTIVE SESSION', 'MEETING SCHEDULE', and 'BUSINESS AND ADJOURNMENT'. It lists various items for discussion and their respective times.]