

6-11-1993

1993 - Board of Trustee Meeting Minutes

Board of Trustees, Central Washington University

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APPROVED SEPTEMBER 3, 1993

**MINUTES
REGULAR MEETING
BOARD OF TRUSTEES
CENTRAL WASHINGTON UNIVERSITY
June 11, 1993
11:00 a.m.**

The regular meeting of the Board of Trustees of Central Washington University was called to order by the Chair, Susan E. Gould, at 11:01 a.m., June 11, 1993, in Room 143 of Bouillon Hall on the campus of Central Washington University.

ROLL CALL

Present

Ms. Susan E. Gould, Chair
Mr. Frank R. Sanchez, Vice Chair
Ms. Gwen Chaplin
Mr. David A. Pitts
Mr. Wilfred Woods

Absent

Mr. Ron Dotzauer
Dr. R. Y. Woodhouse

A quorum was present.

Others

Dr. Carol E. Barnes, Dean of Extended University Programs
Ms. Agnes Canedo, Special Assistant to the President
Ms. Gloria J. Craig, Secretary to the Board of Trustees
Dr. Don Cummings, Interim Dean, College of Letters, Arts and Sciences
Dr. Linda Douglas, Associate Dean, School of Professional Studies
Dr. Barney Erickson, Chair, Faculty Senate
Mr. John Holman, Director, Facilities Management
Mr. Courtney S. Jones, Vice President for Business & Financial Affairs
Dr. Mary B. Marcy, Director of Governmental Relations
Ms. Joan Mosebar, Chair, Association of Administrators
Dr. Ivory V. Nelson, President
Dr. James G. Pappas, Dean of Academic Services
Ms. Barbara Radke, Interim Vice President for University Relations and Development
Dr. Donald M. Schliesman, Interim Provost/Vice President for Academic Affairs
Dr. Gerald J. Stacy, Dean of Graduate Studies and Research and Associate Provost for Faculty Professional Development
Dr. Greg Trujillo, Interim Vice President for Student Affairs
Ms. Kristin Wetzal, President, Board of Directors, Associated Students of Central Washington University

Changes to the agenda included the addition of the June 3 minutes for approval, deletion of the proposed acceptance of the Psychology Animal Research Facility, and deletion of sections 9.90 and 9.92 from the recommended Faculty Code changes.

Chair Gould announced that the trustees would work straight through the agenda then break for lunch before the 2:30 p.m. ribbon-cutting ceremonies at the Primate Facility.

APPROVAL OF MINUTES

Hearing no objection, Chair Gould declared the minutes of the regular board meeting of May 14, 1993 and the special meeting of June 3, 1993 approved.

CONSENT AGENDA

Chair Gould read the titles of the consent agenda items number 3, 4, 5, 6, 14, 17, 18, 19, 20, 21, 22, 23, and 24. Trustee Sanchez questioned the appointment of faculty to tenure-track positions who do not have the doctorate. Provost Schliesman assured the trustees that in all cases, faculty must have achieved the terminal degree prior to tenure being granted.

Further discussion involved the flight technology modulars and how this area fits into the university strategic plan. Mr. Sanchez stated that he thinks flight technology is good for the university, but asked how it fits into the strategic plan for engineering technology. Provost Schliesman said that the administration will prepare a report on the subject for presentation to the Board at a meeting in the fall. This was agreeable to Trustees.

Motion No. 93-12: Trustee Woods moved, seconded by Trustee Pitts, that the consent agenda be approved as submitted. Motion carried.

Items approved included:

PERSONNEL REPORTS AND RECOMMENDATIONS

Provost and Vice President for Academic Affairs

Emeritus Professor Status

Because of their outstanding contributions to Central Washington University by the individuals listed below, and in recognition of their long and distinguished service, the title of Emeritus Professor is conferred upon the following individuals and they are granted all rights and privileges of that title:

Bernard L. Martin, Professor of Mathematics and Computer Science, Phased Retirement Effective the End of Fall 1993
Wells A. McInelly, Associate Professor, Counseling Center, Phased Retirement effective September 30, 1993
John G. Utzinger, Professor, Philosophy, Phased Retirement, Effective January 1, 1994
Calvin G. Willberg, Associate Professor of Computer Science, Full Retirement effective the end of the 1992-93 academic year.

Faculty Tenure-Track Appointments

The following tenure-track appointments are hereby approved:

John A. Alwin, Associate Professor, Geography and Land Studies, 1993-94 Academic Year

David P. Dauwalder, Dean of the School of Business and Economics and Professor of Business Education with Tenure, September 1, 1993 through August 31, 1994

Bruce C. Palmquist, Assistant Professor, Physics and Science Education, 1993-94 Academic Year

Ann L. Root, Assistant Professor, Geography and Land Studies, 1993-94 Academic Year

Alberta J. Thyfault, Assistant Professor, Education, 1993-94 Academic Year

Military Faculty Appointment

Major Stephen E. Moore, was appointed Assistant Professor of Military Science, effective June 1993.

Faculty Leave Without Pay

Leave without pay for Badiul A. Majumdar, Professor, Business Administration, was approved for the 1993-94 Academic Year, time to count towards seniority.

Business and Financial Affairs

In recognition of his superlative career during which he built a fine Auxiliary Services organization, the Board of Trustees awarded the status of Distinguished Administrator to Wendell Hill, Director of Auxiliary Services, effective upon his retirement, June 30, 1993.

CONSTRUCTION PROGRAM

Bouillon Asbestos Abatement (contract #3273)

Delegation of authority to the Vice President for Business and Financial Affairs to negotiate new contract with current consultant, or if unsuccessful, advertise for and select a new consultant for construction and abatement documents.

Black Hall Addition & Remodel Pre-Design Project

Delegation of authority to the Vice President for Business and Financial Affairs to advertise for consultants and execute a contract for Architect/Engineer services for Black Hall Addition and Remodel Pre-Design services.

Mitchell Hall Remodel (Contract #3145)

Delegation of authority to the Vice President for Business & Financial Affairs to advertise for bids, award and execute a contract for construction of the Mitchell Hall interior remodel.

Accept as complete the Voice, Data and Video Rewiring (Contract #3029)

Acceptance as complete the Voice, Data and Video Rewiring Project as designed by EDS Telecommunications Services, Portland, Oregon and installed by Optec, Inc., Tukwila, Washington.

Flight Technology Modulares - authority to purchase modular units

Delegation of authority to the Vice President for Business & Financial Affairs to advertise for and purchase modular units with all associated appurtenances.

Accept as complete the Barge Hall & Shaw/Smyser Site Utilities (Contract 2572-2C)

Acceptance as complete the Barge and Shaw/Smyser Halls Site Utility Project as designed by SERA Architects and constructed by Nordic Construction, Inc., of Seattle Washington.

Authority to relocate the Manastash and Nanum modular units

Approval for the relocation of the Manastash and Nanum Modular units from their existing temporary locations to their permanent locations.

Approval to extend consultant contract for design for the Science Facility (Contract #2912)

Delegation of authority to Vice President for Business and Financial Affairs, or his designee, to enter into a contract with the Tsang Partnership, Inc., to provide consulting services for the Science Facility project.

Collective Report Items

The Board received report items 7, 8, 9, 10, 11, 12, 13, 15, and 25 collectively. They were:

PERSONNEL REPORTS AND RECOMMENDATIONS

Provost and Vice President for Academic Affairs

Report of Faculty Foreign Assignments

Steven E. Farkas, Associate Professor of Geology, is assigned for Fall 1993 to Janus Pannonius University, Hungary.

Report of Non-Tenure Track Faculty Appointments

Jeffrey Lee is appointed Adjunct Professor of Geology, effective immediately and continuing until further notice.

Report of Faculty Retirements

The following faculty retirements were reported:

Bernard L. Martin, Professor of Mathematics and Computer Science, Phased Retirement Effective the End of Fall 1993
Wells A. McInelly, Associate Professor, Counseling Center, Phased Retirement effective September 30, 1993
John G. Utzinger, Professor, Philosophy, Phased Retirement, Effective January 1, 1994
Calvin G. Willberg, Associate Professor of Computer Science, Full Retirement effective End of 1992-93 Academic Year

Report of Administrative, Civil Service Exempt Appointment

David P. Dauwalder was appointed to the position of Dean of the School of Business and Economics and Professor of Business Education with Tenure, effective September 1, 1993 through August 31, 1994.

Report of Administrative, Civil Service Exempt Resignation

Carrie S. Anderson resigned from her position as Director, National Center for Resource Innovations, effective June 16, 1993.

Report of Temporary Administrative, Civil Service Exempt Appointments

Helen L. Danton was appointed Development Coordinator, May 1, 1993 through August 31, 1993.

Vice President for Business and Financial Affairs

Report of Administrative, Civil Service Exempt Retirement

The retirement of Wendell Hill, Director of Auxiliary Services, was reported, effective June 30, 1993.

Report on Status of Reserves and Budget Changes

The subject report covered the period through May 24, 1993.

CONSTRUCTION PROGRAM

Report on Major and Minor Capital Projects

BUSINESS & FINANCIAL REPORTS AND RECOMMENDATIONS

Approval of the proposed 1993-1995 Capital Budget

Chair Gould expressed her appreciation of the study session on the subject budgets

which had been held on June 3, 1993. Vice President Jones reviewed the line items and recommended approval.

MOTION NO. 93-13: Trustee Chaplin moved, seconded by Trustee Woods, that the Board approve the Capital Budget for the 1993-1995 biennium in the amount of \$88,861,000 as presented. Motion carried.

Approval of the proposed 1993-1994 Operating Budget

The proposed 1993-94 operating budget had been discussed in depth at the June 3 study session and was presented with a recommendation for approval. The budgeting process was reviewed and details deliberated. As the enrollment cap has been removed, it will be within the discretion of the Board to determine an enrollment policy. The recommended target would be a total of 7251 students.

The issue of how the administration plans to deal with mandatory budget cuts was discussed. The Board was told that everything possible will be done to protect the academic core of the university and that our number one priority is access. The university also plans to increase its fundraising activity in the private sector to try to offset the reduction in state funding.

MOTION NO. 93-14: Trustee Pitts moved, seconded by Trustee Sanchez, that the Board of Trustees approve the operating budget for the 1993-1994 fiscal year in the amount of \$78,908,867 as submitted. Motion carried.

Approval of the Student Activities Budget - 1993-95

President Nelson said that during the work sessions on the student activities budget, there were questions about funding for the Women's Resource Center. He indicated that a commitment has been made to review the matter next year to ascertain whether or not an increase in the allocation could be made. Trustee Pitts asked if the Board would be informed if the issue did again come before the committee and the president assured him they would. Kris Henry, President-elect of the Board of Directors of the Associated Students of Central Washington University, also agreed that the Board of Trustees would be so apprised.

MOTION NO. 93-15: Trustee Pitts moved, seconded by Trustee Chaplin, that the Board of Trustees approve the Services and Activities Budget for 1993-1994 and 1994-1995 in the amount of \$2,218,878 per year, as submitted. Motion carried.

POLICY RECOMMENDATIONS

Tuition Waivers

The legislature has budgeted tuition and fee waivers at 8% of operating fee revenue. Accordingly, the Budget Advisory Committee recommended allocation of the full estimated \$1,111,000 allowable at this time. Vice President Jones reviewed historical data concerning fee waivers and ongoing commitments. The number of minority student waivers has been improved. Discussion on individual categories of waivers resulted from the data submitted. President Nelson said he was going to appoint a committee this year to review the entire waiver program to see how to do a better job of addressing our needs.

MOTION NO. 93-16: Trustee Woods moved, seconded by Trustee Pitts, that the Board approve the allocation of tuition and fee waivers for fiscal year 1993-1994 as submitted. Motion carried. (List on file in the office of the president.)

Proposed Tuition and Fees for Regular Sessions - Fiscal Year 1993-94

President Nelson stated that the institutions do not have discretion in setting fees. The legislature retains the authority to establish the tuition which we will charge. Ramifications of the increases were discussed. Mr. Sanchez made it clear that other university budgets were established separately and did not effect tuition increases.

MOTION NO. 93-17: Trustee Woods moved, seconded by Trustee Sanchez, that the Board approve the proposed schedule to increase tuition and fees as prescribed by the Higher Education Coordinating Board, effective Fall Quarter 1993. Motion carried.

Tuition approved:

<u>Full-Time</u>	<u>Fall 1993</u>
Undergraduate	
Resident	\$ 657.00
Non-Resident	2,316.00
Graduate	
Resident	1,046.00
Non-Resident	3,179.00

BOARD OF TRUSTEES

Election of Officers for 1993-94

Chair Gould called for nominations for the positions of Chair, Vice-Chair, and Secretary to the Board of Trustees. Trustee Pitts nominated the following:

Chair - Susan E. Gould
 Vice-Chair - Frank R. Sanchez
 Secretary to the Board of Trustees - Gloria J. Craig

Hearing no further nominations or dissent, the Chair declared the nominations closed and a unanimous ballot cast for the above.

Meeting schedule for academic year 1993-94

MOTION NO. 93-18: Trustee Pitts moved, seconded by Trustee Chaplin, that the following calendar of meetings be adopted:

Special meeting:

September 3, 1993 - 9 a.m. - Special teleconference meeting

Regular meetings:

October 1, 1993 - 11 a.m.
November 19, 1993 - 11 a.m.
February 11, 1994 - 11 a.m.
April 8, 1994 - 11 a.m.
June 10, 1994 - 11 a.m.

Motion carried.

In addition to the above, trustees expressed their desire to have a future Board retreat, times for which will be discussed at the regular fall meeting, and a budget study session as was held this year. President Nelson also told the Board that the Council of Presidents is planning a meeting for Regents and Trustees regarding Initiatives 601 and 602.

PRESIDENT'S REPORT AND RECOMMENDATIONS

President Nelson gave the Trustees an update on the strategic plan and the status of university searches. A new Dean of the School of Business and Economics has been hired and an offer has been made for the new Vice President of University Relations and Development.

Our search for a Dean of the College of Letters, Arts & Sciences has proven unsuccessful. We will continue to work on the restructuring of that area as that seems to be part of the problem.

Professor Beverly Heckart, Chair of the Department of History, took issue with the proposed restructuring and said the plan would be detrimental to academic excellence at Central. She further stated that in the eyes of the faculty, to combine disciplines as proposed would make us less of a university and the students would suffer in the long run. Trustee Pitts suggested that consolidation can be part of the growth of knowledge and that the proposed changes will not necessarily have a negative outcome. Just saying it won't work is not participating in the process. President Nelson said it is a question of finite resources and success or failure would really depend on the people who come together working together. Trustee Sanchez reported that in a recent national conference among governing boards, the consensus is that higher education funding will continue to deteriorate for the next two decades and what is happening here is happening every where.

Discussion continued. Faculty Senate Chair Barney Erickson spoke to the restructuring issue also and said the faculty wish to have a lot more involvement with the process and determination of the outcome. According to President Nelson, the proposed plan cannot be expanded, but changes can occur. We cannot maintain the status quo. On July 1, 1994, we will implement a new structure.

Chair Gould asked if the Faculty Senate had made an effort to design their own plan for meeting the concerns. Dr. Erickson responded no. Chair Gould asked if they were able and willing to do something to cover those areas of concern. Dr. Erickson responded he would like to think so, yes. Chair Gould said that as discussed with each of the presidential candidates, the Board believes that something needs to be done in that area and she would personally like to see it a matter of working together realistically.

The president concluded his report touching on commencement, travel restrictions, and public relations and community activities.

Proposed changes to the FACULTY CODE:

The president introduced the proposed Code changes. Individual issues were discussed. President Nelson commended Chair Beverly Heckart of the Faculty Senate Code Committee for their good work as the group labored through the issues.

MOTION NO. 93-19: Trustee Pitts moved approval of the proposed changes to the Faculty Code as submitted, effective immediately. Motion seconded by Trustee Sanchez and carried.

Changes approved covered the following: **ISSUE OF CONFIDENTIALITY** - Sections 4.05 (Appointments, General Information), 8.65 (Professional improvement), 10.10 Disciplinary Actions and Policies), 13.10, 13.20, 13.30 (Formal and Informal Hearings); **ISSUE OF SEXUAL HARASSMENT** -10.15 (new), 10.25 (Dismissal for Cause); **ISSUE OF CRITERIA FOR MERIT** - Section 8.75 (merit); **ISSUE OF FEEDBACK TO PROBATIONARY FACULTY BY DEPARTMENT CHAIRS** - Section 5.10 (Reappointments - Procedures); **HOUSEKEEPING** - Section 2.10 - removal of awkward sexist language from the CODE, 5.30 (Tenure-Procedure for granting), 6.25 (Assignment to Units), 9.15 (Professional Leave - Special Conditions); 12.25 (Grievance Procedure).

OTHER REPORTS

Vice President, University Relations and Development

Interim Vice President Barbara Radke reviewed current activities within University Relations and Development. Many Alumni Affairs activities take place at Commencement time including the class tree planting, presentation of the Distinguished Alumni award, and the awarding of medallions to students.

Central has enjoyed some national and state media attention relating to the opening of the Chimpanzee facility. Two other stories are anticipated in the summer - one more on the chimpanzees and one on the Japanese Garden.

Mr. John Holman reported that some vandalism had occurred recently in the garden, but that only minor damage was suffered. Two of the larger lanterns had been tipped over. The garden will be watched more closely.

Turning to the subject of scholarships, Ms. Radke said that 197 Central students are receiving scholarships during 1992-93 for a total amount of \$226,000 funded through the Foundation from 58 different sources.

The audit and accounting reports relating to the Foundation are in process and a report for the Board should be ready in the fall.

As this was Ms. Radke's final Board meeting as Interim Vice President, Trustee Sanchez voiced his satisfaction and thanks to Ms. Radke for all her work. Chair Gould echoed those

sentiments on behalf of the whole Board and said Ms. Radke had done an outstanding job.

Vice President, Student Affairs

Vice President Trujillo commended the students and faculty who worked on the S&A budget presented today over the course of the year and said they did a magnificent job. It took a great deal of discussion and compromise, but they came through it very well and did an excellent job.

Faculty Senate Report

Faculty Senate Chair Barney Erickson mentioned the revisions to the Faculty Code approved today and said there would probably be more to consider next year.

This was also the last meeting for Chair Erickson who will be replaced by Dr. Sidney Nesselroad, Department of Music, effective June 16, 1993. Chair Gould thanked Dr. Erickson for his service and stated the Board's appreciation for his help and effort during very difficult times.

Board of Directors, Associated Students of Central Washington University Report

Ms. Kristin Wetzel, President of the Board of Directors of the Associated Students of Central Washington University, thanked the Board of Trustees for all of the help given the Board of Directors during her tenure as president and wished next year's student leadership the best of luck. She reviewed the slate of officers and introduced Kris Henry, President, and Denise Skagg, Representative to University Life, who were present at the meeting. Ms. Wetzel also thanked faculty and staff who assisted the Board of Directors the past year. Mr. Henry said that he is looking forward to working with the Trustees next year. The Trustees expressed appreciation to Ms. Wetzel for her hard work and that of her administration in representing the students and told Mr. Henry they look forward to working as well with the new Board of Directors.

Association of Administrators Report

Joan Mosebar reported this to be her last Board meeting as Chair of the Association of Administrators, and also as Acting Dean of the School of Business and Economics as she will soon be returning to her position of Assistant Dean. The new Chair of the Association will be Carolyn Wells. Ms. Mosebar thanked the Board for its support. In turn, Chair Gould congratulated Ms. Mosebar for all that was accomplished by the Association during the past year.

COMMUNICATIONS

Chair Gould acknowledged receipt of the following communications:

- May 22, 1993 letter from Professor Kent D. Richards
- May 26, 1993 Letter from Governor Mike Lowry
- May 26, 1993 letter from Professor Kenneth A. Hammond
- May 26, 1993 letter from Kris Henry, President Elect, BOD ASCWU

