

3-29-1995

1995 - Board of Trustee Meeting Minutes

Board of Trustees, Central Washington University

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**MINUTES
REGULAR MEETING
BOARD OF TRUSTEES
CENTRAL WASHINGTON UNIVERSITY
March 29, 1995
11:00 a.m.**

The regular meeting of the Board of Trustees of Central Washington University was called to order by the Chair, Ron Dotzauer, at 11:00 a.m., March 29, 1995, in Room 407-408 of the CWU SeaTac Center in SeaTac, Washington.

ROLL CALL

Present

Mr. Ron Dotzauer, Chair
Ms. Gwen Chaplin, Vice Chair
Ms. Cynthia Curreri
Mr. Frank Sánchez
Mr. Mike Sells
Dr. R. Y. Woodhouse
Mr. Wilfred Woods

A quorum was present.

Others

Dr. Philip M. Backlund, Associate Dean, Colleges of Arts and Humanities/Behavioral, Natural and Social Sciences
Dr. Robert M. Benton, Coordinator, CWU Lynnwood Center
Mr. Richard A. Brown, Science Facility Project Manager
Mr. Robert Chrisler, Director, Auxiliary Services
Mr. Richard E. Corona, Business Manager
Dr. David P. Dauwalder, Dean, School of Business and Economics
Dr. Anne S Denman, Dean, College of Behavioral, Natural and Social Sciences
Dr. Robert V. Edington, Coordinator, CWU Steilacoom and SeaTac Centers
Ms. Lisa Garcia-Hansen, Vice Chair, Association of Exempt Administrative and Professional Staff
Mr. Mike Hardiman, Director, Business Services and Contracts
Ms. Nancy Howard, Director, Affirmative Action
Mr. Courtney S. Jones, Vice President, Business and Financial Affairs
Ms. Gail K. Jones, Director, Alumni Affairs and Community Relations
Ms. Teresa C. Kulik, Senior Assistant Attorney General
Ms. Martha B. Lindley, Director, Governmental and Corporate Relations
Dr. Richard L. Meier, Associate Vice President, Student Affairs
Ms. Judy B. Miller, Recording Secretary
Dr. Thomas D. Moore, Provost/Vice President for Academic Affairs
Dr. Linda B. Murphy, Dean, College of Professional Studies
Dr. Ivory V. Nelson, President
Dr. Sidney L. Nesselroad, Chair, Faculty Senate
Dr. James G. Pappas, Dean, Academic Services
Dr. Gregory Trujillo, Interim Vice President, Student Affairs
Mr. Mark A. Young, Vice President, University Advancement

CHANGES TO THE AGENDA

Editorial changes were made to Item 19, Proposed Delegation of Responsibility of Services and Activities Guidelines to the President.

GENERAL ANNOUNCEMENTS

Chair Dotzauer welcomed those assembled to the CWU SeaTac Center and thanked center coordinators, Dr. Robert Edington, SeaTac Center, and Dr. Robert Benton, Lynnwood Center, for providing the Board with center briefings. Central's newest trustee, Mike Sells, was welcomed to the Board.

APPROVAL OF MINUTES

Dr. Woodhouse requested a correction to her title as president of the National Urban League Association of Executives.

Motion No. 95-10: Trustee Chaplin moved, seconded by Trustee Woodhouse, that the minutes of the regular board meeting of January 27, 1995, be approved as corrected.
Motion carried.

CONSENT AGENDA

Motion No. 95-11: Trustee Woods moved, seconded by Trustee Sánchez, that the Board of Trustees approve action items 3, 4, 5, 12 by consent, and receive report items 6, 7, 8, 9, 10, 11, 15, 16 collectively. Motion carried.

Action items included on the Consent Agenda were:

Faculty Tenure-Track Appointments

The tenure-track appointment of Rodney L. Bransdorfer, Assistant Professor (Spanish), Foreign Languages, is hereby approved effective Fall 1995.

Faculty Leave of Absence without Pay

The following leaves of absence without pay for the time period designated are hereby approved.

Geography	George Macinko, 46% reduction for the 1995-96 academic year, with time to count towards seniority.
History	Kent D. Richards, Spring & Fall 1995 and Spring 1996, with time to count towards seniority.
Psychology	Roger S. Fouts, Spring 1995, with time to count towards seniority.

Reappointment of Faculty in their First Probationary Year for the 1995-96 Academic Year, with no assurance of tenure

The reappointment of Carol Aulbach, Assistant Professor of Education, in her first probationary year is hereby approved for the 1995-96 academic year, with no assurance of tenure.

Recommendation for Award of Distinguished Civil Service Status

Darlene C. York, Program Coordinator, Housing Services, upon her retirement March 17, 1995

REPORT items received collectively on the Consent Agenda were:

Report of Faculty Retirements

Donald Dietrich, Professor of Chemistry and Science, effective end of Spring 1995
Daniel D. Ramsdell, Professor of History, effective end of Spring 1996

Report of Department Chair Academic Year Appointments

Anthropology Linda M. Klug, March 16, 1995, through August 31, 1995
English Steven D. Olson, September 1, 1994, through August 31, 1995
Philosophy Peter M. Burkholder, September 1, 1995, through August 31, 1995

Report of Non-tenure Track Faculty Appointments

Anthropology Jensvold, Mary L., Lecturer, Spring 1995, 27%
Art Cawley-Crane, Joan M., Lecturer, Spring 1995, 67%
Art Skoor, John A., Lecturer, Spring 1995, 27%, SeaTac
Center
Biology Mattocks, Philip W., Lecturer, Spring 1995, 33%
Business Ed Lillard, Tom, Lecturer, Spring 1995, 20%
Communication Christensen, Ronald L., Lecturer, Spring 1995, 27%,
Lynnwood Center
Communication Kummer, Gregory S., Lecturer, Spring 1995, 27%
Communication Sather, Lawrence A., Lecturer, Spring 1995, 53%,
Lynnwood & SeaTac Centers
Computer Science Satnik, David B., Lecturer, Spring 1995, 47%
Education Babcock, Sharel, Lecturer, Spring 1995, 80%
Education Backlund, Judy, Lecturer, Spring 1995, 80%
Education DeShaw, Byron, Professor, Spring 1995, 26%
Education Greatsinger, Edith, Lecturer, Spring 1995, 20%
Education Larson, Roxanne, Lecturer, Spring 1995, 80%
Education Mitchell, Dale, Lecturer, Spring 1995, 80%
Education Mould, Richard, Lecturer, Spring 1995, 20%
English Erdman, Ruth D., Lecturer, Spring 1995, 80%
English Herum, Jacquelyn S., Lecturer, Spring 1995, 53%
English Hottle, Carol, Lecturer, Winter 1995, 27%, SeaTac
Center
English Kuzmenkov, Tamara, Lecturer, Spring 1995, 33%,
Steilacoom Center
English Stover, Edward L., Lecturer, Spring 1995, 80%
English West, Margaret J., Lecturer, Spring 1995, 27%
Geography Huckabay, James L., Lecturer, Spring 1995, 100%
Geology Frost, Gina M., Lecturer, Spring 1995, 63%
Geology Lee, Jeff, Lecturer, Winter 1995, 48%
History Width, Dale G., Lecturer, Spring 1995, 33%
Home Economics Mahre, Pamela, Lecturer, Spring 1995, 33%
IET Gordon, Ross, Lecturer, Spring 1995, 26%
IET Little, Robin, Lecturer, Spring 1995, 26%
IET Miklovic, Daniel, Lecturer, Spring 1995, 40%
IET Oxford, Tom, Lecturer, Spring 1995, 20%
Law & Justice Huigens, Kyron J., Lecturer, Spring 1995, 27%,
Steilacoom Center
Law & Justice Kolb, Donna H., Lecturer, Spring 1995, 53%,
Lynnwood & SeaTac Centers
Law & Justice McCain, Paul A., Lecturer, Spring 1995, 100%,
Yakima Center and Ellensburg

Law & Justice	Pelzel, Mr. Leigh H., Lecturer, Spring 1995, 60%, Lynnwood and SeaTac Centers
Mathematics	Giles, Miriam Joyce, Lecturer, Spring 1995, 33%
Mathematics	Width, Dale, Lecturer, Spring 1995, 33%
Music	Carrell, Gerald K., Lecturer, Spring 1995, 20%
Music	Durkee, James J., Lecturer, Spring 1995, 36%
Music	Futterman, Alan, Lecturer, Spring 1995, 20%
Music	Mickel, John E., Lecturer, Spring 1995, 80%
PEHLS	Adkisson, Kevin, Lecturer, Spring 1995, 33%
PEHLS	D'Acquisto, Debra, Lecturer, Spring 1995, 20%
PEHLS	Espinoza, Kristine, Lecturer, Spring 1995, 20%
PEHLS	Gimlin, Robert, Lecturer, Spring 1995, 13%
PEHLS	Landrie, Debbie, Lecturer, Spring 1995, 20%
PEHLS	McEwan, Charles, Lecturer, Spring 1995, 20%
PEHLS	Mitchell, Jack, Lecturer, Spring 1995, 6%
PEHLS	Nemith, Kevin L., Lecturer, Spring 1995, 33%
PEHLS	Radeke, Mary, Lecturer, Spring 1995, 6%
PEHLS	Walton, Tami, Lecturer, Spring 1995, 13%
PEHLS	Young, Sue, Lecturer, Spring 1995, 13%
Philosophy	Case, Robert A. II, Lecturer, Spring 1995, 33%
Political Science	Jacobson, Jeffrey D., Lecturer, Spring 1995, 33%, Lynnwood Center
Political Science	Riggen, Matthew E., Lecturer, Spring 1995, 33%, Steilacoom
Psychology	Bodamer, Mark D., Lecturer, Spring 1995, 67%
Psychology	Jensvold, Mary L., Lecturer, Spring 1995, 27%
Psychology	Shaw, Heidi L., Lecturer, Spring 1995, 27%
Psychology	Soelling, Mark E., Lecturer, Spring 1995, 47%, Steilacoom & SeaTac Centers
Science Ed	Mandt, Douglas K., Lecturer, Spring 1995, 40%, SeaTac Center
Sociology	Cole, Dana S., Lecturer, Spring 1995, 20%
Sociology	Lockhart, Carol J., Lecturer, Spring 1995, 20%, Steilacoom Center
Sociology	Moore, Robert C., Lecturer, Spring 1995, 33%, Steilacoom Center
Sociology	Morelan, Steven J., Lecturer, Spring 1995, 20%, Yakima Center

Report of Administrative, Civil Service Exempt Appointments

Judy B. Miller, Administrative Assistant/Executive Secretary to the President, February 10, 1995, through August 31, 1995

Report of Temporary Administrative Civil Service Exempt Appointments

Graham Nott, Instructional Computing Coordinator, School of Business and Economics, January 16, 1995, through June 30, 1995, 35% Time

Randy Williamson, Career Development Counselor, Career Planning and Placement, February 1, 1995, through June 30, 1995, full time.

Report of Administrative, Civil Service Exempt Resignations

S. Michelle Smith, Student Services Coordinator, Asia University of America Program, effective July 31, 1995

Major and Minor Capital Report

Status of Budget Changes and Reserves

End of Consent Agenda Items

Memorial Resolution

Mr. Dotzauer read a memorial resolution for Gil Coleman, Head Basketball Coach and Assistant Athletic Fundraiser, who passed away March 6, 1995. Mr. Coleman is remembered as an outstanding human being who happened to be a coach. We will miss him.

Motion No. 95-12: Trustee Sells moved, seconded by Trustee Chaplin, that **Resolution 95-02** honoring Gil Coleman be adopted. Motion carried. (*Resolution attached to these minutes.*)

Distinguished Professor Nominees

Motion No. 95-13: Trustee Sánchez moved, seconded by Trustee Chaplin, that Carlos E. Martin be granted the 1995-96 Distinguished Professor of the University award for Teaching and that Kent D. Richards be granted the 1995-96 Distinguished Professor of the University award for Research. Motion carried.

Nominations were not received for the third category, Distinguished Professor of the University Public Service award, even though, as Trustee Curreri observed, many professors give outstanding public service.

BUSINESS AND FINANCIAL REPORTS AND RECOMMENDATIONS (*not on the consent agenda*)

Auxiliary Services Program Rates and Budgets

A detailed summary of Auxiliary Services Projections containing a financial review for 1994-95 and budget for 1995-96 was presented to the Board. Vice President Jones noted that the summary prepared by Auxiliary Services staff contains housing rates for next year and is available for distribution to students earlier than usual. Auxiliary Services is self-supporting and must meet the costs incurred operating the program while keeping student impact minimal. The level of residence hall occupancy dropped 100 spaces last year and is projected to drop an additional 100 this year. Apartment construction north of campus providing additional off-campus housing has had a negative effect on university housing occupancy. Increased average student age and child care issues also impact occupancy.

Our sister institutions have comparable or lower occupancy levels and have increased housing rates around 4 percent. Salary adjustments, increased labor costs, inflationary fuel costs, and other factors impact the decision to increase rates. Mr. Jones noted that Central's housing rates are the lowest of Washington's four-year institutions.

Conference Center benefits to the community and the university were discussed. In addition to providing student housing during the academic year, the Conference Center draws conference participants including many youth who could be potential students to our campus.

Trustees Curreri, Chaplin, and Dotzauer complimented Mr. Chrisler on an excellent report.

Motion No. 95-14: Trustee Chaplin moved, seconded by Trustee Curreri, that the Board accept the recommended 1995-96 program, rates, and budget for Auxiliary Services as submitted. Motion carried.

STUDENT AFFAIRS REPORTS AND RECOMMENDATIONS

Services and Activities Fees Guidelines

President Nelson reviewed the process used to draft guidelines governing the expenditure of services and activities fees revenue consistent with legislative intent. Proposed changes to the guidelines will preserve a strong student voice in the process while providing predictable revenue for three programs which involve a significant number of students--athletics, music activities, and the marching band. Adjustments to provisions for dispute resolution and reserves were discussed.

Motion No. 95-15: Trustee Chaplin moved, seconded by Trustee Mike Sells, that the Board adopt the revised guidelines for budgeting and expending services and activities fees revenue. Motion carried.

Delegation of Responsibility of Services and Activities (S&A) Guidelines to the President

Current law specifies heavy involvement of the Board of Trustees in services and activities fees allocation. Presidential involvement is not as explicit. Teresa Kulik explained to the Board that while the President must ensure that the S&A fees process functions smoothly, he was unable to present input until the board meeting. The current proposal would allow issues to be discussed earlier. Board authority over the process remains intact.

Motion No. 95-16: Trustee Woods moved, seconded by Trustee Sánchez, that the Board adopt **Resolution 95-03** delegating responsibility for implementation of the services and activities fees guidelines and procedures to President Ivory V. Nelson while retaining responsibility for budget presentation and adoption. Motion carried. (*Resolution attached to these minutes.*)

OTHER REPORTS AND RECOMMENDATIONS

Provost/Vice President for Academic Affairs

Provost Moore discussed the reorganization of the College of Professional Studies. Faculty in the college voted overwhelmingly to support changing the name of the college to the College of Education and Professional Studies. This significant change includes reorganizing the Department of Education into two departments--Curriculum and Instruction and Teacher Education Programs; changing the Department of Business Education to Administrative Management and Business Education; and Home Economics, Family and Consumer Studies to Family Studies and Consumer Sciences. These changes will restore *education* to a place of prominence and produce a more efficient and effective structure.

Dr. Moore will provide the trustees with an updated organization chart including names of department chairs and their telephone numbers.

Vice President for Business and Financial Affairs

Vice President Jones presented an update on a plan to differentiate parking rates. Campus and public input on the proposed plan was uniformly negative. Consequently, implementation of differentiated rates will not occur at this time.

Vice President for Students Affairs

No report.

Vice President for University Advancement

Community Development Plan

Vice President Young discussed the Community Development Plan which was developed to facilitate better communication with members of the community. A board member will be included in the group.

Another important community tie is the Central Investment Fund (CIF) which has provided scholarships for 502 students in 20 years. This successful endeavor unites business leaders, community members, and the university community in support of higher education.

Chair Dotzauer complimented Mr. Young on efforts to improve the university's image.

University Publications Guidelines

A uniform style guide and publications policy is now in place. These valuable guidelines will help standardize our visual image.

Development Report

President Nelson's visit to Japan last fall is the subject of a Barge Showcase exhibit which opened April 6, 1995.

Faculty Senate

Dr. Sidney Nesselroad, Faculty Senate Chair, asked the Board to reconsider its action declining a faculty request to conduct a collective bargaining election. Lack of discussion on this issue has produced a perception among faculty that they do not have access to the Board. Until the Board discusses the issue or convinces faculty that there is a better way to handle it, faculty will continue to request access.

Board of Directors, Associated Students of Central Washington University

No report.

Association of Exempt Administrative and Support Staff

No report.

PRESIDENT'S REPORT AND ACTIONS

Dedication of Memorial Plaque to Elwyn H. Odell, Professor Emeritus

Motion No. 95-17: Trustee Woodhouse moved, seconded by Trustee Sánchez, that the Board of Trustees approve placing a bronze memorial plaque under the Blue Spruce tree south of the Psychology Building in the name of Professor Elwyn Odell and authorizes Facilities Management to direct the permanent placement of the plaque. Motion carried.

Mr. Dotzauer expressed his pleasure with the Board's action and indicated that Dr. Odell's colleagues brought the issue to the Board's attention.

Adjustments to Master Fee Schedule

Dr. Nelson asked the Board to approve a master fee schedule for all fees currently charged at the university.

Motion No. 95-18: Trustee Woodhouse moved, seconded by Trustee Woods, that the Board adopt the 1994-95 University Master Fee Schedule as submitted. Motion carried.

Approval of New/Increased Fee Requests

New or increased fees are determined by evaluating actual program costs. Additional fees are not assessed for basic instruction, but students involved in expensive programs will be assessed supporting fees. The Board expressed concern that the university remain sensitive to the impact of increased fees on at-risk students.

Motion No. 95-19: Trustee Curreri moved, seconded by Trustees Woods, that the Board of Trustees adopt the recommended new and increased university fees as submitted. Motion carried.

Resolution from Yakama Nation

Dr. Nelson reviewed a letter and resolution received from the Confederated Tribes and Bands of the Yakama Indian Nation granting the university's request to rename a room in the Samuelson Union Building in honor of Chief Owhi.

Legislative Report

Following distribution of legislative pictorial guides and telephone directories to board members, Martha Lindley, Director of Governmental and Corporate Relations, presented an overview of the 1995 Legislative Session. She reviewed the House and Senate versions of the budget and indicated that such marked differences portend a long and difficult budget conference process.

Several other issues were discussed including state competition with private business, public lobbyist limits, contracting out for agency purchasing, shared state employee sick leave, improved access through a single university system governed by a superboard, and provision of alcohol-free residence housing.

Mr. Dotzauer requested that the Board be apprised of legislative activity as it transpires.

COMMUNICATIONS

Mr. Dotzauer acknowledged receipt of the following communication:

February 6, 1995, letter from Martin Kaatz

BOARD OF TRUSTEES

Ms. Curreri expressed interest in a complete board briefing on the Samuelson Union Building food service issue. The Senate Higher Education Committee will be conducting hearings around the state this summer on the commercial activities issue.

EXECUTIVE SESSION AND RECONVENE

Chair Dotzauer called for an executive session and a short break for 15 minutes under the authority of RCW 42.30.110 (b) to consider the selection of a site or the acquisition of real estate and (l) to discuss with legal counsel representing the agency litigation or potential litigation. The executive session was extended by announcement until 1:40 p.m.

RECONVENED IN OPEN SESSION

The meeting reconvened in open session at 1:40 p.m.

NEXT MEETING

The next regular meeting of the Board of Trustees is scheduled for Friday, June 9, 1995, in Room 412 of Barge Hall, on the Central Washington University campus, beginning at 11:00 a.m.

ADJOURNMENT

The meeting was declared adjourned at 1:45 p.m.

Central Washington University

WHEREAS the Board of Trustees of Central Washington University's

WHEREAS the Board of Trustees of Central Washington University's

WHEREAS the Board of Trustees of Central Washington University's

Judy B. Miller
Judy B. Miller, Recording Secretary
Central Washington University

Ron Dotzauer
Ron Dotzauer, Chair
Board of Trustees
Central Washington University

Attachments: Resolution 95-02 honoring Gil Coleman
Resolution 95-03 delegating S&A fees guidelines and procedures

WHEREAS the Board of Trustees of Central Washington University's

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WHEREAS the Board of Trustees of Central Washington University's

WHEREAS the Board of Trustees of Central Washington University's

NOW THEREFORE BE IT RESOLVED that the Board of Trustees extends to Mr. Lennie Coleman, Gil's children, and family, and to all of Gil's friends, as stated last year.

BE IT STILL FURTHER RESOLVED that the Board of Trustees would thank Gil Coleman for his years of service to Central Washington University and its students.

ADOPTED and signed this 29th day of March, 1995.

Ron Dotzauer
Ron Dotzauer, Chair

John Bishop
John Bishop, Vice Chair

Debra O'Brien
Debra O'Brien

Frank Sandhu
Frank Sandhu

R. H. Woodhouse
R. H. Woodhouse

Wilfred Woods
Wilfred Woods

Mike Sellen
Mike Sellen

**Central Washington University
Board of Trustees
Resolution 95-02**

WHEREAS Gil Coleman served as Head Coach of Central Washington University's men's basketball team from April 23, 1990 until March 6, 1995, and

WHEREAS Gil commanded the respect, admiration and love of his players, and

WHEREAS Gil contributed significantly to the athletic and personal development of those he coached, and

WHEREAS Gil's teams reflected his values of hard work, tenacity, and an unwillingness to bow to defeat, and

WHEREAS Gil was held in high esteem by the University, the community, and his peers across the state and region, and

WHEREAS Gil was a credit to his profession and to the University, and

WHEREAS Gil fought a courageous battle against cancer,

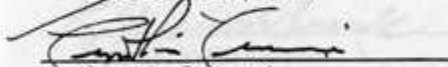
NOW THEREFORE BE IT RESOLVED that the Board of Trustees extends to Ms. Lorrie Coleman, Gil's children, and family, and to all of Gil's teams, its heart felt sympathy.

BE IT STILL FURTHER RESOLVED that the Board of Trustees would thank Gil Coleman for the years of service he gave to Central Washington University and its students.

ADOPTED and signed this 29th day of March, 1995.



Ron Dotzauer, Chair



Cynthia Cuerreri



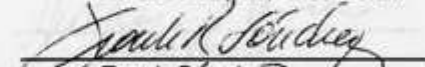
Dr. B.Y. Woodhouse



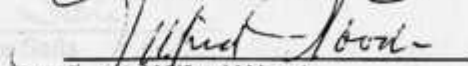
Mike Sells



Gwen Chaplin, Vice Chair



Frank Sanchez



Wilfred Woods

Central Washington University
Board of Trustees
Resolution 95-03

WHEREAS the Board of Trustees of Central Washington University is the governing board of the institution, and

WHEREAS Paragraph 28B.15.045, RCW, provides authority to the Board to provide for budgeting and expenditure of services and activities fees revenue through a services and activities fees committee, and


WHEREAS the General Guidelines and Procedures for Use of Services and Activities Fees, approved this day, provide for the expenditure of such revenues at Central Washington University, and

WHEREAS the Guidelines call for active and involved participation by the Board of Trustees throughout the University procedure, and


WHEREAS the Board is concerned that the process of services and activities fees budgets be completed in a timely manner,

NOW THEREFORE BE IT RESOLVED THAT THE Board of Trustees of Central Washington University, acting under its authority, delegates responsibility for implementation of the guidelines and procedures therein to Ivory V. Nelson, President, Central Washington University: **PROVIDED**, that the Board shall retain responsibility for budget presentation and adoption as set forth in Section IV, Presentation to the Board.

ADOPTED and signed this 29th day of March, 1995.



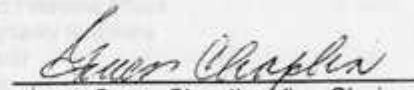
Ron Dotzauer, Chair




Cynthia Cuerreri



Dr. R.Y. Woodhouse



Gwen Chaplin, Vice Chair



Frank Sanchez



Wilfred Woods



Mike Sells