

12-8-1995

1995 - Board of Trustee Meeting Minutes

Board of Trustees, Central Washington University

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MINUTES
REGULAR MEETING
BOARD OF TRUSTEES
CENTRAL WASHINGTON UNIVERSITY
December 8, 1995
11:00 a.m.

The regular meeting of the Board of Trustees of Central Washington University was called to order by Vice Chair Gwen Chaplin at 11:00 a.m., December 8, 1995, in Room 412 of Barge Hall on the Central Washington University campus.

ROLL CALL

Present

Ms. Gwen Chaplin, Vice Chair
Mr. Frederic L. "Fritz" Glover
Mr. Frank Sánchez
Mr. Mike Sells
Dr. R. Y. Woodhouse
Mr. Wilfred Woods

Absent

Mr. Ron Dotzauer, Chair

A quorum was present.

Others

Ms. Agnes Canedo, Executive Assistant to the President
Mr. Rich Corona, Business Manager
Mr. Brian Dolman, President, Board of Directors, Associated Students of Central Washington University
Mr. Dan Jack, Director, Alumni Relations
Mr. Courtney S. Jones, Vice President for Business and Financial Affairs
Ms. Teresa C. Kulik, Senior Assistant Attorney General
Ms. Judy B. Miller, Secretary to the Board
Mr. Ezzat Mina, Director, Auditing and Control
Dr. Thomas D. Moore, Provost/Vice President for Academic Affairs
Dr. Ivory V. Nelson, President
Dr. Sarah E. Shumate, Vice President for Student Affairs
Dr. Hugh M. Spall, Chair, Faculty Senate
Mr. Mark A. Young, Vice President for University Advancement

Vice Chair Chaplin welcomed Fritz Glover to the board.

APPROVAL OF MINUTES

Motion 95-42: Trustee Woods moved, seconded by Trustee Woodhouse, that minutes of the regular board meeting of October 6, 1995, be approved. Motion carried.

CONSENT AGENDA

Motion 95-43: Trustee Sells moved, seconded by Trustee Sánchez, that the Board of Trustees receive report items 3, 4, 5, 6, 7, 8, 9, 10, 11 collectively and approve action items 12, 13, 14, 15, 16, 17, 18, 19, 20. Motion carried.

PERSONNEL ACTION ITEMS INCLUDED ON THE CONSENT AGENDA:

Report of Faculty Retirements

Bicchieri, Marco G., Professor of Anthropology, full retirement effective end of Spring 1996
Blanton, Thomas L., Professor English, phased retirement effective end of Spring 1996
Comstock, Dale R., Professor of Mathematics, phased retirement effective end of Winter 1996
Denman, Clayton C., Professor of Anthropology, full retirement effective end of Spring 1996
Sahlstrand, Margaret A., Professor of Art, full retirement effective end of Winter 1996
Kerr, Thomas J., Professor of Political Science, phased retirement effective end of Summer 1996
Smith, Raymond A., Jr., Professor of Humanities, full retirement effective end of Winter 1996
Town, George, Professor of Computer Science, full retirement effective end of Spring 1996

Report of Visiting/Exchange Faculty

Gladky, Yuri, Professor, Herzen State University, St. Petersburg, Russia, for the 1995-96 Academic Year
Urrea, Marcos, Professor, Universidad Austral de Chile, Valdivia, Chile, for Winter quarter, 1996

Report of Nontenure-track Faculty Appointments

Accounting	Bee, Sarah M., Lecturer, 67%, Fall 1995
Accounting	Defenbach, James A., Lecturer, 33%, Fall 1995
Accounting	Newbill, Christie A., Lecturer, 33%, Fall 1995
Adm. Mgt. & Bus. Educ.	Donich, Stephanie, Lecturer, 27%, Fall 1995
Adm. Mgt. & Bus. Educ.	Lochrie, Mary, Assistant Professor, 100%, 1995-96
Business Administration	Belyaev, Virginia Brelsford, Lecturer, 33%, Fall 1995
Business Administration	Braunstein, Lori A., Lecturer, 33%, Fall 1995
Business Administration	Byers, Glen K., Lecturer, 33%, Fall 1995
Business Administration	Case, Robert A. II, Lecturer 33%, Fall 1995
Business Administration	Christopherson, Bruce K., Lecturer, 33%, Fall 1995
Business Administration	Graber, Nancy R., Lecturer, 33%, Fall 1995
Business Administration	Kim, Hyoshin, Lecturer, 33%, Fall 1995
Business Administration	Lillard, Thomas C., Lecturer, 33%, Fall 1995
Business Administration	Montoya, John C., Lecturer, 33%, Fall 1995
Business Administration	Paige, Gladys S., Lecturer, 33%, Fall 1995
Business Administration	Robertson, Juan P., Lecturer, 33%, Fall 1995
Business Administration	Wilson, Asher B., Lecturer, 100%, Fall 1995
Curriculum & Supervision	Schmick, Stan, Lecturer, 33%, Fall 1995
Economics	Elkins, Ronald D., Lecturer, 33%, Fall 1995
Economics	Johnson, Jane L., Lecturer, 33%, Fall 1995
Economics	Kotlove, Barry S., Lecturer, 33%, Fall 1995
English	Garrison, Patricia G., Lecturer, 80%, Fall 1995
English	Payton-Yoon, Colleen M., Lecturer, 27%, Fall 1995
English	Schnelle, Robert, Lecturer, 80%, Fall 1995
Geography	Rauscher, Kenneth A., Lecturer, 27%, Fall 1995
IET	Calahan, Scott, Lecturer, 20%, Fall 1995
IET	Campbell, Brad, Lecturer, 27%, Fall 1995
IET	Glessner, Cynthia, Lecturer, 40%, Fall 1995
IET	Yang, Taiqian, Lecturer, 40%, Fall 1995
Law and Justice	Brown, John L., Lecturer, 20%, Fall 1995
Law and Justice	McCain, Paul A., Lecturer, 100%, Fall 1995
Law and Justice	Pattison, Robert P., Lecturer, 60%, Fall 1995
Library	Shymko, Gregory, Lecturer, 100%, 1995-96
Mathematics	Ginsberg, A. Benjamin, Lecturer, 27%, Fall 1995
Music	Durkee, James J., Lecturer, 55%, Fall 1995
Music	Futterman, Alan, Lecturer, 13%, Fall 1995
Music	Pickett, Barbara H., Lecturer, 8%, Fall 1995
PEHLS	Bennett, Richard, Lecturer, 20%, Fall 1995
PEHLS	Fitzmahan, Don, Lecturer, 20%, Fall 1995

PEHLS	Mattocks, Phillip, Lecturer, 33%, Fall 1995
PEHLS	McEwan, Barbara, Lecturer, 10%, Fall 1995
PEHLS	Sparling, Greg, Lecturer, 20%, Fall 1995
PEHLS	Walton, Tami, Lecturer, 7%, Fall 1995
PEHLS	Young, Sue, Lecturer, 13%, Fall 1995
Sociology	Montoya, Martin D., Lecturer, 100%, Spring 1996
Teacher Educ. Programs	Cove, Katherine K., Lecturer, 27%, Fall 1995
Teacher Educ. Programs	Georgeson, Tina L., Lecturer, 53%, Fall 1995
Teacher Educ. Programs	Grubich, Nicholas Jr., Lecturer, 20%, Fall 1995
Teacher Educ. Programs	Lag Reid, William, Lecturer, 20%, Fall 1995

Report of Exempt Administrative and Professional Staff Appointments
 Jack, Daniel W., Director of Alumni Relations, effective November 13, 1995

Report of Exempt Administrative and Professional Staff Temporary Appointments
 Nott, Graham, Instructional Computing Coordinator, School of Business and Economics, effective September 16 to December 15, 1995

Report of Exempt Administrative and Professional Staff Resignation
 Smith, S. Michelle, Student Services Coordinator, Asia University of America Program, effective March 23, 1996

Report of Exempt Administrative and Professional Staff Retirement
 Jones, Courtney S., Vice President for Business and Financial Affairs, effective April 1, 1996

BUSINESS AND FINANCIAL AFFAIRS CONSENT REPORTS

Major and Minor Capital Report

Status of Budget Changes and Reserves

PERSONNEL CONSENT ACTION ITEMS

Reappointment of Faculty in their Second or More Year of Service for the 1996-97 Academic Year

Reappointed for Third Probationary Year

Amato, Sara	Library and Media Services
Bicchieri, Barbara N.	Anthropology
Boyle, Peter	Business Administration
Brooks, Joseph H.	Music
Butterfield, Carol	Teacher Education Programs
D'Acquisto, Leonardo	Physical Education, Health and Leisure Services
Ely, Lisa L.	Geology
Emmans, Cindy	Curriculum and Supervision
Ernest, Kristina A.	Biological Sciences
Gellenbeck, Edward M.	Computer Science
Holden, Lad	Industrial and Engineering Technology
Lefkowitz, Natalie J.	Foreign Languages
Lewis, Keith A.	Art
Martinez de Velasco, Javier	Foreign Languages
Monson, Luetta	Curriculum and Supervision
Phillips, Barbara	Curriculum and Supervision
Pimomo, Paulus	English
Reynolds, Douglas N.	Biological Sciences

Schwartz, Terrence J. Psychology
Smith, Harris D. Theatre Arts

Reappointed for Fourth Probationary Year

Abel, Jean Teacher Education Programs
Alwin, John A. Geography and Land Studies
Braunstein, Michael R. Physics
Holtfreter, Robert Accounting
Kidwell, Michelle D. Computer Science
Kokta, Thomas Business Administration
Palmquist, Bruce C. Physics
Richardson, Clara Accounting
Richardson, Gary Business Administration
Roberts, James B. Law and Justice
Root, Ann L. Geography and Land Studies
Silvers, Robert Business Administration
Thyfault, Alberta Teacher Education Programs

Reappointed for Fifth Probationary Year

Bailey, James Accounting
Beath, Linda Curriculum and Supervision
Donahoe, Susan Teacher Education Programs
Emme, Michael J. Art
Gleason, Michael L. Biological Sciences
Gray, Loretta S. English
Hubbard, Brenda J. Theatre Arts
Jenkins, Andrew Physical Education, Health and Leisure Services
Nelson, Joshua S. Foreign Languages
Tan, Huaixiang Theatre Arts

Reappointed for Sixth Probationary Year

Barnes, Bruce Industrial and Engineering Technology
Fordan, Robert C. Communication
Gause, Thomas D. Music
Hjelm, Norman Industrial and Engineering Technology
Myers, Robert Library and Media Services
Weyandt, Lisa L. Psychology

Reappointed for Seventh Probationary Year

James, Paul W. Biological Sciences
Michel, Carrie B. Music
Michel, John F. Music
Frigge, Debra Teacher Education Programs
Stahelski, Anthony J. Psychology

Faculty Military Appointments

Hunter, Captain David P., Assistant Professor of Aerospace Studies
Miller, Captain Dennis J., Assistant Professor of Aerospace Studies

Faculty Leave without Pay

Macinko, George, Professor of Geography, 46% reduction in assignment during Fall 1995 and Winter 1996, and full leave without pay during Spring 1996.

Distinguished Civil Service Status

Umland, Hal, Computer Maintenance Technician Lead, effective February 29, 1996

BUSINESS AND FINANCIAL AFFAIRS CONSENT ACTION ITEMS

Boiler Plant Automation

Authority delegated to the Vice President for Business and Financial Affairs or designee to select and contract with a consultant, advertise for bids, award and execute a construction contract for Boiler Plant Automation.

Campus ADA Modifications

Authority delegated to the Vice President for Business and Financial Affairs or designee to select and contract with a consultant, advertise for bids, award and execute a construction contract for Campus ADA Modifications.

Nicholson Pavilion Fieldhouse Floor

Accepted as complete the Nicholson Pavilion Fieldhouse Floor (Contract #3736C) as performed by Sports Technology Group, Inc., Freeland, Washington, for the amount of \$93,714.00 not including Washington State Sales Tax.

Psychology Elevator

Accepted as complete the Psychology Elevator (Contract #3723S) as performed by Montgomery KONE, Inc., Spokane, Washington, for the amount of \$100,073.64 not including Washington State Sales Tax.

SUB Roof Modifications

Authority delegated to the Vice President for Business and Financial Affairs or designee to select and contract with a consultant, advertise for bids, award and execute a construction contract for SUB Roof Modifications.

BUSINESS AND FINANCIAL AFFAIRS ACTION ITEMS

Commercial Activities Policy

The university's business manager, Rich Corona, discussed proposed revisions to the Commercial Activities Policy adopted in 1987. Members of the Commercial Activities Committee met several times with Chamber of Commerce members and various business leaders to review the policy and discuss changes. Proposed changes include provisions regarding communication, sensitivity to the local community, privatization, and conflict resolution.

Motion 95-44: Trustee Woods moved, seconded by Trustee Sánchez, that the Board of Trustees approve the revised Commercial Activities Policy dated June 1995. Motion carried.

POLICY REPORTS AND RECOMMENDATIONS

Academic Affairs - no report

Business and Financial Affairs - no report

Student Affairs - no report

University Advancement

Vice President Mark Young introduced Dan Jack, Central's new director of Alumni Relations. Alumni will be involved in pregame activities for the semifinal NAIA championship football game in Puyallup Saturday, December 9.

Mr. Young updated the Board on CWU Foundation activities and related that Central now has a 200-page entry on the World Wide Web which can be used by prospective students and others. Internet access information was distributed to the Board.

Faculty Senate - no report

Board of Directors, Associated Students of Central Washington University

President Brian Dolman reviewed student legislative activity, an ASCWU resolution supporting food options in the Samuelson Union Building, student identification numbers, technology fees, championship football game support, and student involvement in clubs and organizations. President Nelson commended Mr. Dolman for his leadership in encouraging student legislative involvement.

Association of Exempt Administrative and Professional Staff - no report

PRESIDENT'S REPORT

President Nelson presented the following five items for Board review: Central's 1996 Supplemental Budget Request, Washington Higher Education Network (WHEN), Maximum Student Capacity in Instructional Facilities, Ethics Legislation--University of Washington Proposal, and the Council of Presidents' 1996 Legislative Agenda Guiding Principles.

The Higher Education Coordinating Board (HECB) has removed its service area concept. The contributions of Central's off-campus educational centers are being recognized. We have been colocating on community college campuses and providing a more cost-efficient solution to access problems.

Distance learning serves placebound students and provides interactive student/faculty contact. Central would be part of a statewide distance learning network and receive additional voice and digital capacity through the WHEN project. A demonstration of our distance learning program will be arranged for the Board next quarter.

COMMUNICATIONS

The Board acknowledged receipt of an October 11, 1995, letter from Willard Sperry, Chair, Department of Physics.

BOARD OF TRUSTEES REPORTS AND RECOMMENDATIONS

Mr. Glover requested a briefing on the Science Facility Phase I and the Black Hall Renovation. Planning funds included in our supplemental budget request will allow architects to continue the design for Phase II of the Science Facility Project.

Ms. Chaplin inquired about the Department of Natural Resources' Trust Beneficiaries Group. The group was established by DNR to improve communication with trust beneficiaries.

Resolution Affirming Continued Use of Internal Auditing at Central Washington University

Vice Chair Chaplin read a resolution affirming the continued use of internal auditing at Central Washington University (**Resolution 95-09**). Text of the resolution follows:

Central Washington University
Board of Trustees
Resolution 95-09

WHEREAS, the Central Washington University Board of Trustees is committed to performing its stewardship role by assuring quality of academic performance, achieving economical and efficient use of resources, protecting university assets, and ensuring compliance with state and federal rules and regulations, and

WHEREAS, the Board of Trustees is accountable for the adequacy and effectiveness of the university's systems of internal control, and

WHEREAS, the Board of Trustees values the use of internal auditing as an integral management tool, to improve the operations of the university, and to ensure that all academic and administrative sectors of the university operate in compliance with state and federal laws and regulations, and

WHEREAS, by program review -- which measures and evaluates the reliability and integrity of data in all university systems; the economy, efficiency and effectiveness of administrative and academic operations; and the effectiveness of various types of controls -- internal auditing at CWU serves to ensure the accomplishment of established objectives and goals for all university programs--academic affairs, student affairs, business and financial affairs, advancement, and executive; isolate problem areas and provide a means of corrective action before operational efficiency is affected; provide internal checks and controls for effective management; improve communication channels within the university; provide counsel and advice to management regarding compliance and regulation issues, and

WHEREAS, Washington State taxpayers, businesses, lawmakers, public media, bondholders, and private citizens are interested in university's management of their tax dollars,

NOW THEREFORE BE IT RESOLVED, that this Board of Trustees commends President Ivory V. Nelson for his judicious, appropriate, and continuing use of internal auditing -- to ensure academic and administrative excellence at Central Washington University, and to preserve and protect the university's image and reputation among all its stakeholders.

ADOPTED this eighth day of December, 1995

Responding to questions concerning the auditing function, Ezzat Mina, Director of Auditing and Control, explained institutional auditing priorities and his independent operation. State audit reports have been excellent.

Motion No. 95-45: Trustee Sells moved, seconded by Trustee Woodhouse, that the Board of Trustees approve **Resolution 95-09** affirming continued use of internal auditing. Motion carried.

Support for University/Community Relationships

Vice Chair Chaplin congratulated the Associated Students of Central Washington University and the Ellensburg Chamber of Commerce for engaging in good-faith negotiations regarding the Mexican-style food kiosk issue. Both groups have worked hard to justify their respective positions and positive communication between the university and the Ellensburg community has developed as a result. We hope this constructive process will continue.

The Board of Trustees supports student efforts to go forward with this bid.

Resolution Affirming the Board of Trustees' Commitment to Open Communication

Text of the proposed resolution follows:

Central Washington University
Board of Trustees
Resolution No. 95-10

WHEREAS, the Central Washington University Board of Trustees is committed to governing the university to the best of its ability, and

WHEREAS, the Board of Trustees recognizes that the university's students, faculty and staff are vital constituents of the institution, whose close association with Central Washington University gives them the opportunity to assess the programs in which they participate daily, and

WHEREAS, the Board of Trustees perceives that open communication with the university's students, faculty and staff is an integral part of effective governance,

NOW THEREFORE BE IT RESOLVED, that the Board of Trustees will endeavor to build into its annual schedule occasions in which CWU board members, students, faculty, and staff can become acquainted as well as share ideas, listen to concerns, and solicit feedback on matters of interest to the Board.

ADOPTED and signed this eighth day of December, 1995.

Motion No. 95-46: Trustee Woodhouse moved, seconded by Trustee Sánchez, that **Resolution 95-10** affirming the Board of Trustees' commitment to open communication with faculty, staff, and students at Central Washington University be approved. Motion carried.

NAIA Championship Football

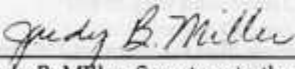
Motion No. 95-42: Trustee Sells moved, seconded by Trustee Woods, that the Central Washington University football coaches and athletes be commended for their excellent NAIA semi-final championship efforts. Motion carried.

NEXT MEETING


The next regular meeting of the Board of Trustees is scheduled for February 2, 1996, in Room 412 of Barge Hall on the Central Washington University campus beginning at 11:00 a.m.

ADJOURNMENT

The meeting was declared adjourned at 12:00 p.m.



Judy B. Miller, Secretary to the
Board of Trustees
Central Washington University



Gwen Chaplin, Chair
Board of Trustees
Central Washington University