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MINUTES REGULAR MEETING BOARD OF TRUSTEES CENTRAL WASHINGTON UNIVERSITY February 2, 1996 11:00 a.m.

The regular meeting of the Board of Trustees of Central Washington University was called to order by Chair Ron Dotzauer at 11:07 a.m., February 2, 1996, in Room 412 of Barge Hall on the Central Washington University campus.

ROLL CALL

Present

Mr. Ron Dotzauer, Chair Ms. Gwen Chaplin, Vice Chair Mr. Frederic L. "Fritz" Glover Mr. Frank Sánchez Mr. Mike Sells Dr. R. Y. Woodhouse Mr. Wilfred Woods

A quorum was present.

Others

- Mr. Richard A. Brown, Science Facility Project Manager
- Ms. Agnes Canedo, Executive Assistant to the President
- Mr. Rich Corona, Business Manager
- Mr. Brian Dolman, President, Board of Directors, Associated Students of Central Washington University
- Mr. Mike Hardiman, Director, Business Services and Contracts
- Mr. Courtney S. Jones, Vice President for Business and Financial Affairs
- Ms. Teresa C. Kulik, Senior Assistant Attorney General
- Ms. Judy B. Miller, Secretary to the Board
- Dr. Thomas D. Moore, Provost/Vice President for Academic Affairs
- Dr. Ivory V. Nelson, President
- Dr. Sarah E. Shumate, Vice President for Student Affairs
- Dr. Hugh M. Spall, Chair, Faculty Senate
- Mr. Mark A. Young, Vice President for University Advancement

Mr. Dotzauer welcomed David Moseley, recently appointed manager of the City of Ellensburg who responded with greetings from the city and a reaffirmation of the friendly, cooperative relationship enjoyed by the City of Ellensburg and Central Washington University.

CHANGES TO AGENDA

The 1994-95 Financial Statement, Item 9, was submitted to the board in addition to a correction for the Science Facility Construction Delegation, Item 20.

APPROVAL OF MINUTES

Motion 96-01: Trustee Chaplin moved, seconded by Trustee Glover, that minutes of the regular board meeting of December 8, 1995, be approved. Motion carried.

CONSENT AGENDA

In response to a question concerning insurance coverage on the stadium storage area damaged by fire, Vice President Jones stated that state facilities are self-insured. Funds to rebuild the damaged building will come from our minor capital projects funding.

Motion 96-02: Trustee Woods moved, seconded by Trustee Glover, that the Board of Trustees receive report items 3, 4, 5, 6, 7, 8, 9, 10, 11 collectively and approve action items 12, 13, 14, 15, 16, 17, 18. Motion carried.

PERSONNEL ACTION ITEMS INCLUDED ON THE CONSENT AGENDA:

Report of Faculty Retirements

Lloyd, Margaret E., Professor, Psychology, phased retirement end of Spring 1996 Hjelm, Norman, Assistant Professor, Industrial & Engineering Technology, full retirement end of Spring 1996

Report of Department Chair Appointments

Professor Jimmie R. Applegate was appointed chair of the Department of Curriculum & Supervision December 16, 1995 through June 15, 1996

Report of Nontenure-Track Faculty Appointments

Accounting Marcotte, Steven A., Lecturer, 33%, Winter 1996 Accounting Newbill, Christie A., Lecturer, 33%, Winter 1996 Accounting Reintsma, Larry C., Lecturer, 100%, Winter and Spring 1996 Admin Mgt & Bus Educ Chandler, Bill, Lecturer, 20.00%, Winter 1996 Admin Mgt & Bus Educ Johnson, Marlyne, Lecturer, 53.33%, Winter 1996 Art Cawley-Crane, Joan, Lecturer, 33.33%, Winter 1996 Art Folkestad, William, Lecturer, 60.00%, Winter 1996 **Business Administration** Belyaev, Virginia B., Lecturer, 33%, Winter 1996 **Business** Administration Braunstein, Lori A., Lecturer, 100%, Winter 1996 **Business Administration** Braunstein, Lori A., Lecturer, 67%, Spring 1996 Business Administration Brelsford, Harry M., Lecturer, 33%, Winter 1996 **Business Administration** Graber, Nancy R., Lecturer, 33%, Winter 1996 Business Administration Montoya, John C., Lecturer, 33%, Winter 1996 **Business Administration** Robertson, Juan P., Lecturer, 67%, Winter 1996 Communication Christensen, Ronald, Lecturer, 53.33%, Winter 1996 Communication Huckabay, James, Lecturer, 60.00%, Winter 1996 Communication Huckabay, James, Lecturer, 46.67%, Winter 1996 Communication Kummer, Gregory, Lecturer, 26.67%, Winter 1996 Computer Science Swanson, Kenneth, Lecturer, 73.33%, Winter 1996 Curriculum & Supervision Davidson, Don, Lecturer, 46.67%, Winter 1996 Curriculum & Supervision Linnell, Lynn, Lecturer, 20.00%, Winter 1996 Curriculum & Supervision Rief, Rosemary, Lecturer, 26.67%, Winter 1996 Curriculum & Supervision Schmick, Stan, Lecturer, 33.33%, Winter 1996 Economics Elkins, Ronald D., Lecturer, 33%, Winter 1996 Economics Johnson, Jane L., Lecturer, 33%, Winter 1996 Economics Kotlove, Barry S., Lecturer, 67%, Winter 1996 English Chapman, Nancy, Lecturer, 26.67%, Winter 1996 English Cummisk, Gary, Lecturer, 53.33%, Winter 1996 English Erdman, Ruth, Lecturer, 80.00%, Winter 1996 English Garrison, Patricia, Lecturer, 80.00%, Winter 1996 English Griswold, Patricia, Lecturer, 26.67%, Winter 1996 English Harper, Lila, Lecturer, 53.33%, Winter 1996 English Herum, Jacquelyn, Lecturer, 53.33%, Winter 1996 English Jones, Laura, Lecturer, 100.00%, Winter 1996

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English English English English English English English English Family & Cons Sciences Family & Cons Sciences Geography Geography Geography Geology Geology Geology Geology History History Industrial & Eng Tech Industrial & Eng Tech Industrial & Eng Tech Law and Justice Mathematics Mathematics Mathematics Mathematics Music Music Music Music Music Music Music Philosophy PEHLS PEHLS PEHLS PEHLS PEHLS PEHLS PEHLS PEHLS PEHLS

Keller, Sherrill, Lecturer, 53.33%, Winter 1996 Klecan, Richard, Lecturer, 26.67%, Winter 1996 Manzullo, Michael, Lecturer, 26.67%, Winter 1996 McClinton, Duncan, Lecturer, 80.00%, Winter 1996 Peterson, Erik, Lecturer, 53.33%, Winter 1996 Schnelle, Robert, Lecturer, 80.00%, Winter 1996 Stover, Edward, Lecturer, 53.33%, Winter 1996 West, Margaret, Lecturer, 26.67%, Winter 1996 Mahre, Pam, Lecturer, 33.33%, Winter 1996 Whitcombe, Debbi, Lecturer, 20.00%, Winter 1996 Glenn, Elaine, Lecturer, 26.67%, Winter 1996 Hultquist, John, Lecturer, 66.67%, Winter 1996 Rauscher, Kenneth, Lecturer, 53.33%, Winter 1996 Bohrson, Wendy, Lecturer, 48.33%, Winter 1996 Lee, Jeffrey, Lecturer, 58.33%, Winter 1996 Lundblad, Steven, Lecturer, 98.33%, Winter 1996 Nauert, Jonathan, Lecturer, 26.67%, Winter 1996 Charry, Stephen, Lecturer, 100.00%, Winter 1996 Munsell, Kenneth, Lecturer, 66.67%, Winter 1996 Banakar, Max, Lecturer, 40.00%, Winter 1996 Campbell, Brad, Lecturer, 26.67%, Winter 1996 Robertson, Juan, Lecturer, 33.33%, Winter 1996 Gregg, Marjorie, Lecturer, 26.67%, Winter 1996 Hooper, Richard, Lecturer, 26.67%, Winter 1996 Huigens, Kyron, Lecturer, 26.67%, Winter 1996 Kolb, Donna, Lecturer, 20.00%, Winter 1996 Kolb, Donna, Lecturer, 100.00%, Winter 1996 Landes, Jill, Lecturer, 26.67%, Winter 1996 LaRosa, Richard, Lecturer, 33.33%, Winter 1996 McCain, Paul, Lecturer, 86.67%, Winter 1996 Pattison, Robert, Lecturer, 66.67%, Winter 1996 Roe, Lee, Lecturer, 26.67%, Winter 1996 Willis, Scott, Lecturer, 33.33%, Winter 1996 Wright, Chuck, Lecturer, 13.33%, Winter 1996 Giles, Miriam, Lecturer, 66.67%, Winter 1996 Johnson, Robert, Lecturer, 66.67%, Winter 1996 Johnson, Douglas, Lecturer, 33.33%, Winter 1996 Width, Dale, Lecturer, 33.33%, Winter 1996 Durkee, James, Lecturer, 20.00%, Winter 1996 Futterman, Alan, Lecturer, 13.33%, Winter 1996 Gries, Margret, Lecturer, 26.67%, Winter 1996 Margelli Jr., Paul, Lecturer, 13.33%, Winter 1996 Mickel, John, Lecturer, 80.00%, Winter 1996 Pickett, Barbara, Lecturer, 8.33%, Winter 1996 Torrey, Monica, Lecturer, 53.33%, Winter 1996 Case II, Robert, Lecturer, 33.33%, Winter 1996 Adkisson, Patti, Lecturer, 40.00%, Winter 1996 Bennett, Richard, Lecturer, 20.00%, Winter 1996 Booth, Carolyn, Lecturer, 20.00%, Winter 1996 D'Acquisto, Debra, Lecturer, 33.33%, Winter 1996 Lohman, Jackie, Lecturer, 20.00%, Winter 1996 Meyer, Becky, Lecturer, 20.00%, Winter 1996 Tomulty, Michael, Lecturer, 13.33%, Winter 1996 Walton, Tami, Lecturer, 6.67%, Winter 1996 Whitcombe, Debbi, Lecturer, 26.67%, Winter 1996 Young, Therese, Lecturer, 16.67%, Winter 1996

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PEHLS

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PEHLS Political Science Political Science Political Science Psychology Psychology Psychology Psychology Psychology Psychology Sociology Sociology Teacher Educ Prog's Theatre Arts

Young, Sue, Lecturer, 13.33%, Winter 1996 Danko, Michael, Lecturer, 33.33%, Winter 1996 Duca, Diane, Lecturer, 33.33%, Winter 1996 LaRose, Anthony, Lecturer, 33.33%, Winter 1996 Goodey, Darwin, Emeritus Professor, 20.00%, Winter 1996 Overcast, Thomas, Lecturer, 26.67%, Winter 1996 Rice, Robert, Lecturer, 26.67%, Winter 1996 Soelling, Mark, Lecturer, 20.00%, Winter 1996 Wittman, Jacqueline, Lecturer, 20.00%, Winter 1996 Wittman, Timothy, Lecturer, 20.00%, Winter 1996 McGlynn, Angela, Lecturer, 33.33%, Winter 1996 Moore, Robert, Lecturer, 33.33%, Winter 1996 Carrothers, Carol, Lecturer, 20.00%, Winter 1996 Castilleja-Lara, Alice, Lecturer, 20.00%, Winter 1996 Cove, Katherine, Lecturer, 46.67%, Winter 1996 Georgeson, Tina, Lecturer, 33.33%, Winter 1996 Grubich,, Jr., Nicholas, Lecturer, 20.00%, Winter 1996 Hodgson, Shirley, Lecturer, 33.33%, Winter 1996 Holt, Gilbert, Lecturer, 33.33%, Winter 1996 Kennedy, Joseph, Lecturer, 20.00%, Winter 1996 Mesa-Johnson, Delcine, Lecturer, 20.00%, Winter 1996 Michielsen, Hans, Lecturer, 20.00%, Winter 1996 Schepman, Tracey, Lecturer, 20.00%, Winter 1996 Wahle, Roy, Lecturer, 60.00%, Winter 1996 Van Tassel, Anna, Lecturer, 97.53%, Winter 1996

Report of Exempt Administrative and Professional Staff Appointments

Findley, Carol L., Director of the Retired Senior Volunteer Program, University Advancement, January 1, 1996 to December 31, 1996

Sellin, Charlotte, Area Human Resource Representative, Personnel Services, effective February 5, 1996 R. Norman Wright, Area Coordinator, Residence Living, effective January 8, 1996 through June 15, 1996

Report of Exempt Administrative and Professional Staff Temporary Appointments

Badgley, Margaret M., Center Coordinator, CWU Wenatchee Center, January 1, 1996 through June 30, 1996.

Nott, Graham, Instructional Computing Coordinator, School of Business & Economics, 45% Time, December 16, 1995 through March 15, 1996.

Report of Exempt Administrative and Professional Staff Resignations

 Croft, Donna, Director, Financial Aid, effective February 29, 1996
Freier, Kim A., Credit Programs Coordinator, Continuing Education, effective July 1, 1996
Hurley, Susanna, Counselor, Financial Aid, effective October 12, 1995
Peck, Colleen, Associate Director of Residence Living for Enrichment and Training, effective December 31, 1995

BUSINESS AND FINANCIAL CONSENT REPORTS

Financial Report FY 1994-95

Vice President Jones commended Jana Kruckenberg, Accounting Supervisor, and Scott Andrews, Accountant Principal, for their efforts in the production of the financial report.

Major and Minor Capital Report

Status of Budget Changes and Reserve

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PERSONNEL CONSENT ACTION ITEMS

Reappointment of Faculty in Their First Year of Service for the 1996-97 Academic Year with No Assurance of Tenure

Anthropology **Biological Sciences Biological Sciences Business** Administration Chemistry Chemistry Chemistry Communication Curriculum & Supervision Curriculum & Supervision Curriculum & Supervision Family & Consumer Sciences Family & Consumer Sciences Foreign Languages Geography and Land Studies Geography and Land Studies History Industrial & Eng Technology Industrial & Eng Technology Library Mathematics PEHLS Philosophy Psychology

Andrews, Tracy, Assistant Professor Baxter, Louise, Assistant Professor Raubeson, Linda, Assistant Professor Wilson, Martha, Assistant Professor Gerdes, John, Associate Professor Kurtz, Martha, Assistant Professor Thomas-Bradley, Carin, Assistant Professor Breedlove, Lois, Assistant Professor Richardson, Gary, Assistant Professor Schmitz, Steven, Assistant Professor Woodcock, Donald, Assistant Professor Bowers, Jan, Associate Professor Hastie, Taylor, Assistant Professor Bransdorfer, Rodney, Assistant Professor Kuhlken, Robert, Assistant Professor Lillquist, Karl, Assistant Professor Rice, James, Assistant Professor Clark, Harry, Assistant Professor Odom, Gary, Assistant Professor CannCasciato, Daniel, Assistant Professor Oursland, Mark, Assistant Professor Mustain, Wendy, Assistant Professor Cadello, James, Assistant Professor Williams, Wendy, Assistant Professor

Emeritus Professor Appointments,

Blanton, Thomas L., English, effective end of Spring 1996 Comstock, Dale R., Mathematics, effective end of Winter 1996 Cummings, Donald W., English, effective end of Summer 1996 Denman, Clayton C., Anthropology, effective end of Spring 1996 Dunning, William V., Art, effective end of Fall 1995 Keller, Chester V., Philosophy, effective end of Fall 1995 Kerr, Thomas J., Political Science, effective end of Summer 1996 Kramar, Zoltan, History, effective end of Spring 1996 LeRoy, Paul E., History, effective end of Spring 1996 Lloyd, Margaret, Psychology, effective end of Spring 1996 Ramsdell, Daniel D., History, effective end of Spring 1996 Sahlstrand, Margaret A., Art, effective end of Winter 1996 Smith, Raymond A., Humanities, effective end of Winter 1996 Town, George, Computer Science, effective end of Spring 1996

Faculty Professional Leave

Bergman, Ethan A., Professor, Family and Consumer Sciences, Winter and Spring 1997 Darda, David M., Associate Professor, Biological Sciences, 1996-97 Academic Year Halperin, Mark, Professor, English, 1996-97 Academic Year Neal, L. Gilbert, Associate Professor, Communication, 1996-97 Academic Year Otto, Dale, Professor, Teacher Education Programs, 1996-97 Academic Year

Faculty Retraining Leave

Cocheba, Donald J, Professor, Economics, 1996-97 Academic Year Maguire, Patricia A., Associate Professor, Physical Education, Health and Leisure Services, Fall 1996 and Fall 1997

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BUSINESS AND FINANCIAL CONSENT ACTION ITEMS

Science Facility Utilities - "D" Street Crossing

Authority is delegated to the Vice President for Business and Financial Affairs or designee to select and contract with a consultant, advertise for bids, award and execute a construction contract for Science Facility Utilities - "D" Street Crossing.

Stadium Storage

Authority is delegated to the Vice President for Business and Financial Affairs or designee to select and contract with a consultant, advertise for bids, award and execute a construction contract for the stadium storage.

PERSONNEL ACTION ITEMS

Distinguished Administrator Status

Mr. Jones announced the retirement of Ezzat Mina, Director of Auditing and Control, effective August 1, 1996, after 27 years of service to Central Washington University. Mr. Mina was praised for his insight, thoughtfulness, and valuable contributions to the university.

Motion No. 96-03: Trustee Sánchez moved, seconded by Trustee Woodhouse, that distinguished administrator status be awarded to Ezzat Mina upon his retirement August 1, 1996, and that he be granted all rights and privileges of that title. Motion carried.

BUSINESS AND FINANCIAL AFFAIRS ACTION ITEMS

Science Facility Phase I Construction Delegation Drawings of the Science Facility were displayed for the Board to review.

Settlement of Catherine H. Craft Estate

The university is one of several heirs to the estate of Catherine H. Craft. We have been asked to approve a proposal to sell the house.

Summer Session 1996 Proposed Budget and Rates

As summer session is self-support, revenue must cover costs of instruction. All students pay the same tuition; no surcharge for out-of-state students. Summer session curriculum and academic year offerings are both determined by program requirements. By comparison, our rates are lower that sister institution in the state of Washington.

University Easement Agreement

Relocation of the Puget Power power lines is necessary for construction of the new Science Facility. Lines will be high to avoid trees and will be widely spaced so fewer poles will be needed.

Motion No. 96-04: Trustee Chaplin moved, seconded by Trustee Woods, that the Board of Trustees of Central Washington University delegates authority to the Vice President for Business and Financial Affairs or designee to advertise for bids, award and execute a construction contract for the Science Facility; approve the sale of Catherine H. Craft's house located at 914 Sanford, Richland, Washington, to Blanche C. Buckingham, and her husband, J. Stevens Buckingham, for the assessed value of \$53,140.00 with President Nelson authorized to sign the appropriate documents; approve the proposed Summer Session 1996 Budget and Rates; and approve the easement agreement required to reroute the Puget Power transmission line along the university properties adjacent to Alder and 14th Avenue. Accordingly, the Board of Trustees shall execute such agreements as required to convey these easements to Puget Power. Motion carried.

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POLICY REPORTS AND RECOMMENDATIONS

Academic Affairs - no report

Business and Financial Affairs - no report

Student Affairs - no report

University Advancement

Vice President Young presented the 1995-96 Telephone Directory and indicated that it was published at no cost to the university with advertising support secured by an outside marketing firm. Mr. Young also discussed community relations, activities for the CWU Wenatchee Center in April, alumni gatherings at national title football games, and major gifts.

Faculty Senate

Faculty Senate Chair Hugh Spall reviewed Senate committee activity concerning an academic policies manual, faculty/student conflicts of interest, grade inflation, and the General Education Program.

Board of Directors, Associated Students of Central Washington University

President Brian Dolman reported student activity on several issues including technology fees, student election task force, student/faculty/staff relationships, student access to faculty evaluations, support for peer advising to supplement faculty advising, Festival of the Arts event, and appointment of Tony Gepner, Vice President for Political Affairs to the Higher Education Coordinating Board Task Force on Financial Aid.

Association of Exempt Administrative and Professional Staff

President Lisa Garcia-Hanson reviewed activity of the group over the year and indicated that the group's focus was professional development, encouraging wider campus participation, and revision of the administrative code.

PRESIDENT'S REPORT

President Nelson presented a summary of potential legislation and our position, the Higher Education Coordinating Board master plan which includes Central Washington University, a review of emerging themes in state higher education policy compiled by the Western Interstate Commission for Higher Education, and Central Washington University successes achieved through strategic planning.

Dr. Nelson discussed the Campus Climate Task Force Report and thanked task force chair Bob Brown and other task force members for their two-year effort to produce the report. Serious consideration will be given to addressing the issues identified in the report. Intimidation and harassment will not be tolerated on our campus.

Mr. Dotzauer thanked Dr. Brown and members of the task force and Dr. Nelson and the administrative team for the professional manner in which the campus environment was examined. The issues are now exposed and we can focus on remedies. The Board will convene a one-day study session prior to the next Board meeting for follow-up on the report.

Dr. Woodhouse stated that she was pleased that the university was willing to identify weaknesses in such a forthright and candid manner. The entire university community must resolve to eliminate negative circumstances delineated in the report. Such commitment will produce dramatic results.

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COMMUNICATIONS - none received

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BOARD OF TRUSTEES REPORTS AND RECOMMENDATIONS

Mr. Dotzauer read Resolution 96-1 honoring Vice President Courtney S. Jones for his distinguished career at Central Washington University. Mr. Jones was praised for his contributions to the university and his ability to explain difficult financial information to those less experienced. Vice President Jones expressed appreciation for the Board action and the opportunity to serve Central Washington University. Text of the resolution follows:

CENTRAL WASHINGTON UNIVERSITY BOARD OF TRUSTEES

RESOLUTION NO. 96-1

WHEREAS Mr. Courtney S. Jones was appointed controller at Central Washington University on July 1, 1971, and promoted to vice president for business and financial affairs on July 11, 1975, also serving with distinction as treasurer to the Central Washington University Board of Trustees for the past 20 years, and

WHEREAS Mr. Jones has skillfully provided his managerial expertise to the Board of Trustees and to three university presidents, by recruiting and hiring qualified managers, delegating authority to them, and respecting and treating all members of the university community with civility, and

WHEREAS Mr. Jones is recognized on and off campus for his impeccable ethics and integrity, inspiring confidence--by the public and the state legislature--in the university, and

WHEREAS Mr. Jones has consistently demonstrated his strong integrity and professional commitment to sound financial management, investment and stewardship of the state's resources, resulting in two decades of clean state audits of the university's financial activities, and

WHEREAS Mr. Jones has contributed his considerable skill in articulating the complexities of state government finances and practices to the public, and

WHEREAS under his leadership, the CWU campus has grown dramatically in land holdings, the construction and renovation of buildings, the extension of utilities, the upgrade of communications and computing systems, and the development of dining, residence hall and conference services, and

WHEREAS Mr. Jones has inspired his university colleagues and members of the Board of Trustees with his commitment to and confidence in Central's strong future, and

WHEREAS Central Washington University President Ivory V. Nelson thanks Mr. Jones for his untiring support and excellent performance on behalf of the university during his tenure,

NOW THEREFORE BE IT RESOLVED that this Board of Trustees wishes to publicly express appreciation to Mr. Courtney S. Jones for his effective, intelligent and dedicated service as vice president for business and financial affairs and treasurer to the Board of Trustees for Central Washington University from July 11, 1975, to March 31, 1996.

ADOPTED and signed this 2nd day of February, 1996.

Motion 96-05: Trustee Chaplin moved, seconded by Trustee Woodhouse, that the Board of Trustees of Central Washington University approves Resolution 96-1 honoring Vice President Courtney S. Jones for his exceptional contributions to Central Washington University and grants Mr. Jones distinguished administrator status upon his retirement April 1, 1996.

NEXT MEETING

The next regular meeting of the Board of Trustees is scheduled for April 19, 1996, at the Central Washington University Lynnwood Center, 6600 196th Street S.W., Lynnwood, Washington, beginning at 11:00 a.m.

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ADJOURNMENT

The meeting was declared adjourned at 12:25 p.m.

B. Miller

Judy B. Miller, Secretary to the Board of Trustees Central Washington University

Ron Dotzauer, Chair

Board of Trustees Central Washington University

Mr. Das Dyterios, Chair Mr. Goren Charris, Vier G Mr. Frank Sciences Dr. F. Y. Weinshows Mr. William Watch

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1000 A.m. Bub Brown, Chair of the Comput Climate Task Force and Dead of Arts and Harmontelian

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