

6-7-1996

1996 - Board of Trustee Meeting Minutes

Board of Trustees, Central Washington University

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**MINUTES
REGULAR MEETING
BOARD OF TRUSTEES
CENTRAL WASHINGTON UNIVERSITY
June 7, 1996
11:00 a.m.**

The regular meeting of the Board of Trustees of Central Washington University was called to order by Board Chair Ron Dotzauer at 11:05 a.m., June 7, 1996, in Room 412 of Barge Hall on the Central Washington University campus.

Roll Call

Present

Mr. Ron Dotzauer, Chair
Ms. Gwen Chaplin, Vice Chair
Mr. Frederic L. "Fritz" Glover
Mr. Frank Sánchez
Mr. Mike Sells
Mr. Wilfred Woods

Absent

Dr. R. Y. Woodhouse

A quorum was present.

Others

Mr. Thomas Broberg, Director, Career Development Services
Mr. Richard Brown, Science Facility Project Manager
Mr. Wayne Barnett, Acting President, Association of Exempt Administrative and Professional Staff
Mr. Richard Corona, Interim Vice President for Business and Financial Affairs
Mr. Brian Dolman, President, Board of Directors, Associated Students of Central Washington University
Mr. Michael Hardiman, Interim Director, Facilities Management
Ms. Nancy Howard, Director, Affirmative Action
Ms. Teresa C. Kulik, Senior Assistant Attorney General
Ms. Judy B. Miller, Secretary to the Board
Dr. Thomas D. Moore, Provost/Vice President for Academic Affairs
Dr. Ivory V. Nelson, President
Dr. Robert H. Perkins, Chair-elect, Faculty Senate
Dr. Sarah E. Shumate, Vice President for Student Affairs
Mr. Mark A. Young, Vice President for University Advancement

Changes to the Agenda

The following additions or changes to the agenda were accepted: Item 1, draft minutes of the special meeting, April 18, 1996, and the regular meeting, April 19, 1996; Item 29, new back-up information for the technology fee; and Item 39, two additions to the President's actions/reports--summary of Governor's Task Force Proposal for Funding Higher Education and changes to the constitution of the Associated Students of Central Washington University.

Approval of Minutes

Motion 96-19: Trustee Woods moved, seconded by Trustee Chaplin, that minutes of the April 19, 1996, meeting be approved with two corrections: amend 230,000 kv to 230 kv and add *building* to last line, first paragraph, of Motion 96-09. Motion carried.

Consent Agenda

Motion 96-20: Trustee Chaplin moved, seconded by Trustee Woods, that the Board of Trustees receive report items 3, 4, 5, 6, 7, 8, 10, 11 collectively and approve action items 12, 13, 14, 15, 16, 17, 18, 19. Motion carried. Item 9, Major and Minor Capital Report, was removed from the Consent Agenda and received separately following discussion.

Personnel Consent Reports

Report of Department Chair Appointments

Saunders, Peter, Economics, academic year appointment effective September 1, 1996 through August 31, 2000

Report of Exchange Faculty Assignments

Golden, Edward, Professor, Business Administration, Anhui University, China, Spring 1997
Halperin, Mark, Professor, English, Herzen State Pedagogical University, Russia, Fall 1996
Jurich, Katerin, Associate Professor, Sociology, Shimane Women's Junior College, Japan, Fall 1996 and Winter 1997

Report of Faculty Resignations

Boers, Geoffrey P., Associate Professor, Music, effective end of Summer 1996
Hunter, Robert E., Assistant Professor, Industrial and Engineering Technology, effective end of Spring 1996
Isner, Dominique, Assistant Professor, Foreign Languages, effective end of Winter 1996
Ponzetti, James J., Associate Professor, Family and Consumer Sciences, effective end of Spring 1996

Report of Exempt Administrative and Professional Staff Appointments

Canedo, Agnes, Director, Financial Aid, effective July 1, 1996
Clark-Santos, Linda, Dean of Continuing Education, effective August 1, 1996
Nasser, Abdul, Vice President for Business and Financial Affairs, effective September 3, 1996
Williamson, Randy, Career Development Counselor, effective July 1, 1996

Report of Exempt Administrative and Professional Staff Temporary Appointments

Douglas, Lin D., Acting Dean, College of Education and Professional Studies, effective June 16, 1996

Report of Full-time, Nontenure-track Coaching Appointment

Sparling, Greg, Head Basketball Coach, effective August 16, 1996

Business and Financial Consent Reports

Major and Minor Capital Report

Samuelson Union Building Predesign

Status of Budget Changes and Reserves

Personnel Consent Action Items

Faculty Tenure Track Appointments

Abdalla, Laila, Assistant Professor, English, effective Fall 1996
Cleary, Delores E., Assistant Professor, Sociology, effective Fall 1996
Folkestad, William B., Assistant Professor, Art, effective Fall 1996
Fuentes, Agustin, Assistant Professor, Anthropology, effective Fall 1996
Jacobi-Karna, Kathleen, Assistant Professor, Music, effective Fall 1996
Li, Xingzhong, Assistant Professor, English, effective Fall 1996
Sun, Lixing, Assistant Professor, Biological Sciences, effective Fall 1996

Faculty Military Appointments

Abercrombie, Major John T., Assistant Professor, Military Science, effective immediately

Faculty Leave Without Pay

Richards, Kent D., Professor, History, for the 1996 fall quarter, with time to count towards seniority

Recommendation for Distinguished Administrator Status

Hamilton, Phil, Senior Facilities Operations Manager, effective June 30, 1996

Business and Financial Consent Action Items

Air Conditioning - President's Residence

Accept as complete the President's Residence Air Conditioning (Contract #40745) as performed by Brad and Burke Sheet Metal, Ellensburg, Washington, for the amount of \$23,127.50, not including Washington State Sales Tax.

Bookstore - Point of Sales

Accept as complete the Bookstore Point-of-Sales Computerization Project, as constructed by Concord Construction, Yakima, Washington, for the amount of \$69,085, not including Washington State Sales Tax.

Hertz Hall Predesign

Approve submission of the Hertz Hall Predesign as prepared by Meng Associates to the Office of Financial Management for inclusion in the capital budget request process for the 1997-99 biennium.

Science Facility Site Utilities

Accept as complete the Science Facility Site Utilities (Contract #3744) as performed by Apollo Sheet Metal, Inc., Kennewick, Washington, for the amount of \$493,698.92 not including Washington State Sales Tax.

Personnel Action Items

Faculty Promotion, effective Fall 1996

Provost Moore reported that requirements for promotion have been strengthened over the past two years.

Faculty Tenure, effective Fall 1996

Motion 96-21: Trustee Woods moved, seconded by Trustee Glover, that the following faculty be granted promotion and tenure, effective Fall 1996. Motion carried.

Faculty Promotion

Professor

Alawiye, Osman, Curriculum and Supervision
Bertelson, Catherine L., Administrative Management and Business Education
Douglas, Lin, Teacher Education Programs
Jurenka, Nancy, Teacher Education Programs
Lalley, Madalon, Curriculum and Supervision
Maguire, Patricia, Physical Education, Health and Leisure Services
Martin, Teresa L., English
Nethery, Vincent, Physical Education, Health and Leisure Services
Pickett, John F., Music
Powell, Joseph E., English
Stahelski, Anthony J., Psychology

Associate Professor

Bailey, James A., Accounting

Beath, Linda, Curriculum and Supervision
Cadello, James, Philosophy
Emme, Michael, Art
Gause, Thomas D., Music
Gray, Loretta S., English
James, Paul W., Biological Sciences
Jenkins, Andrew, Physical Education, Health and Leisure Services
Kokta, Thomas L., Business Administration
Lefkowitz, Natalie J., Foreign Languages
Michel, Carrie B., Music
Michel, John F., Music
Nelson, Joshua S., Foreign Languages
Prigge, Debra, Teacher Education Programs
Roberts, James B., Law and Justice
Weyandt, Lisa A., Psychology

Faculty Tenure

Abel, Jean, Associate Professor, Teacher Education Programs
Bailey, James A., Assistant Professor, Accounting
Beath, Linda, Assistant Professor, Curriculum and Supervision
Emme, Michael, Assistant Professor, Art
Gause, Thomas D., Assistant Professor, Music
Gray, Loretta S., Assistant Professor, English
James, Paul W., Assistant Professor, Biological Sciences
Jenkins, Andrew, Assistant Professor, Physical Education, Health and Leisure Services
Lefkowitz, Natalie J., Assistant Professor, Foreign Languages
Michel, Carrie B., Assistant Professor, Music
Michel, John F., Assistant Professor, Music
Nelson, Joshua S., Assistant Professor, Foreign Languages
Stahelski, Anthony J., Associate Professor, Psychology
Thyfault, Alberta, Assistant Professor, Teacher Education Programs
Weyandt, Lisa A., Assistant Professor, Psychology

Business and Financial Action Items

Motion 96-22: Trustee Sells moved, seconded by Trustee Woods, that the Board of Trustees collectively approve action items 22, 23, 25, 26, 27, 28, 29, and 30. Motion carried. Motion language for each item follows.

New/Increased Academic Fee Request

Approve the new/increased academic fees request effective Fall 1996.

Career Development Services Alumni Fees

Approve an increase in the Career Development Services fees for placement services as proposed, to become effective October 1, 1996.

Tom Broberg, Director of Career Development Services, explained details of the alumni services fee and stated that the fees had not increased for several years.

Health and Counseling Center Fee (Academic Year)

The proposed fee increase has received student support and will be used to fund basic health services and increase staff support. Following discussion, it was determined that the fee would not be fixed for a four-year period. A complete summary of recent Student Health and Counseling Center expenditures will be presented to the Board at their October meeting.

Motion 96-23: Trustee Chaplin moved, seconded by Trustee Sánchez, that the Board of Trustees approve an increase in the mandatory Health and Counseling fee for all campus-based students enrolled for six or more credits from the existing \$25 to \$40 per academic quarter, effective Fall Quarter 1996. Motion carried.

Legislative Request for Capital Budget 1997-99

Approve the 1997-99 capital budget request to the state legislature in the amount of \$71,778,001.

University strategic planning was used to define the proposal which includes a priority request for a new Hertz Hall to be sited at 14th and Alder. Funds to remodel old Hertz Hall to support the Theatre Arts program will be requested next biennium.

Legislative Request for Operating Budget 1997-99

Approve the 1997-99 preliminary operating budget request to the state legislature in the amount of \$117,905,000.

University strategic planning was also used to produce this request which lists faculty and staff salary increases as a top priority. Central joins the other regional institutions in support of salary increases to an appropriate level.

Operating Budget 1966-97

Approved for fiscal year 1996-97 operating budget request of \$94,035,000 including tuition and fee waivers of \$1,605,000.

The operating budget is driven by strategic planning and defines the expenditure of our enrollment-based appropriation from the state general fund.

Project Acceptance - Delegation of Authority under \$100,000

Approve delegation of authority to the Vice President for Business and Financial Affairs to accept as complete contracts valued as less than \$100,000.

Technology Fee

Establish a student technology fee utilizing a statement of agreement between Central Washington University and the ASCWU Board of Directors in accordance with Second Substitute House Bill 2293. The statement of agreement includes the following implementation provisions:

Fall 1996: The student technology fee will be increased from the current optional \$19 user fee to a mandatory \$25 fee for all freshmen. Upper-class students have the option of paying a \$25 student technology user fee.

Fall 1997: All freshmen and sophomores will pay the mandatory \$25 student technology fee while upper-class students will have the option to pay a \$25 student technology user fee.

Fall 1998: All students will pay the mandatory \$25 student technology fee.

Tuition/Fees for 1996-97

Approve the legislatively authorized quarterly tuition and fees for regular session, Fiscal Year 1996-97.

New Academic Programs/Specialization

Motion 96-24: Trustee Woods moved, seconded by Trustee Glover, that the Board of Trustees approve the following proposals for new Central Washington University academic programs and specialization: Bachelor of Arts, Asian Studies; Bachelor of Arts, Theatre Management; and Master of Arts, Theatre Production. Motion carried.

Reports

Academic Affairs

Dr. Tom Moore, Provost/Vice President for Academic Affairs, presented information on the International Studies and Programs Class Observation Policy, the Merrick Research Professorship, and revisions to the General Education Program. Although the Emeritus Professors and Distinguished Professors of the University for 1996-97 were approved at the April 19, 1996, meeting at the CWU Lynnwood Center, their accomplishments were formally acknowledged at this meeting. Achievements of Distinguished Professors A. James Hawkins, Theatre Arts; John Q. Ressler, Geography and Land Studies; and Carolyn C. Schactler, Family and Consumer Sciences were reviewed. These individuals are widely respected by students and colleagues and have made extraordinary contributions to the university community. Emeritus faculty Steven E. Farkas, Associate Professor of Geology; George Macinko, Professor of Geography; and Donald R. Shupe, Professor of Psychology were recognized for their long and distinguished service to the university.

Business and Financial Affairs

Mr. Rich Corona, Interim Vice President for Business and Financial Affairs, indicated that the construction contract for the new science facility will be signed within the next day or so. Mr. Dotzauer thanked Mr. Corona for his efforts to illuminate issues during the special board meeting May 28, 1996.

Student Affairs

Dr. Sarah Shumate, Vice President for Student Affairs, briefed the Board on the new campus administrative unit, Campus Life, which combines student activities and the Samuelson Union Building and is designed to serve student needs more effectively. Consistent with Student Affairs' focus on improved student learning, Dr. Shumate mentioned changes to the state uniform application to address needs of students with disabilities, Financial Aid improvements, Residence Living emphasis on personal and community wellness, recent activity in Career Development Services, and services added to the Student Health and Counseling Center.

University Advancement

Vice President Mark Young presented information on the proposed purchase of the Tang ranch property in Kittitas County for educational purposes. Mr. Dotzauer requested that the Board receive detailed information on the proposal as it progresses.

Faculty Senate

Dr. Hugh Spall, Faculty Senate Chair, explained that the Faculty Senate approved changes to the General Education Program which were approved by the Board today. These changes, the first in twenty-two years, include components to increase computer literacy, provide more basic science and math, and improve writing ability.

Board of Directors, Associated Students of Central Washington University

Mr. Brian Dolman, President, Board of Directors, Associated Students of Central Washington University, introduced president-elect Adam Eldridge. Mr. Dolman provided an update on the technology fee, reviewed student concerns regarding health center fees, and expressed appreciation for Board support of students.

President's Report

President Nelson presented proposed changes to the Exempt Employees' Code of Personnel Policy and Procedure. Section 1.054 of the exempt code governs additional compensation and compensation for other activities outside regularly scheduled business hours. Dr. Nelson explained that additional employment opportunities are often supervisor dependent thus creating inequities among employees. In addition, exempt employees have no time limits on their employment. The Exempt Code Committee of the Association of Exempt Administrative and Professional Staff recommended that Section 1.054 be amended to allow exempt employees to accept additional employment and additional pay from the university while on approved leave or when the additional work or

teaching and associated responsibilities are performed outside of the regularly scheduled university business hours.

Motion 96-25: Trustee Glover moved, seconded by Trustee Chaplin, that the Exempt Code Committee of the Association of Exempt Administrative and Professional Staff work with President Nelson to redraft Section 1.054 of the Exempt Employees' Code of Personnel Policy and Procedure. Until such time as a change is submitted and approved, President Nelson's policy will continue which restricts use of all additional compensation which will result in an exempt employee receiving compensation in excess of twelve times the employee's regular monthly rate. Motion carried.

Proposed changes to the Faculty Code of Personnel Policy and Procedure and the constitution of the Associated Students of Central Washington University were also discussed.

Motion 96-26: Trustee Chaplin moved, seconded by Trustee Woods, that the Board of Trustees accept changes to the Exempt Employees' Code of Personnel Policy and Procedure approved by the Association of Exempt Administrative and Professional Staff May 16, 1996, excepting Section 1.054; accept changes to the Faculty Code of Personnel Policy and Procedure approved by the Faculty Senate May 15, 1996; and approve changes to the Constitution of the Associated Students of Central Washington University. Motion carried.

Communications

The Board acknowledged receipt of a communication from Martin Kaatz, April 22, 1996.

Board of Trustees Reports and Recommendations

On behalf of the Board, Mr. Dotzauer expressed appreciation to Dr. Donald Schliesman for his considerable contributions to the university over the past thirty-nine years.

Mr. Dotzauer reflected on his two-year term as board chair and the issues the university has faced during that time. Echoing the words of Dr. Woodhouse, he reminded the Board that trustees have a broad responsibility to the state of Washington and to the students who are our primary constituency. We have made a firm commitment to technology on campus and must be equally committed to building a foundation of trust with the community. Cooperative planning for the future of community interests will build trust and preempt issues that divide.

Election of Officers for 1996-97

Election of a Board chair and vice chair is specified in Part 1-1.4 of the *University Policies Manual* to take place at the spring quarter meeting with assumption of office July 1.

Chair Dotzauer opened nominations for the position of chair:

Motion 96-27: Trustee Glover moved, seconded by Trustee Woods, to elect Trustee Gwen Chaplin as chair. There being no further nominations, the nominations were declared closed. On call for the question, the motion to elect carried with one abstention.

Nominations for the position of vice chair were opened.

Motion 96-28: Trustee Chaplin moved, seconded by Trustee Glover, to elect Trustee Wilfred Woods vice chair. There being no further nominations, the nominations were declared closed. On call for the question, the motion to elect carried.

Calendar of Meetings for 1996-97

Motion 96-29: Trustee Woods moved, seconded by Trustee Chaplin, that the following calendar of regular meetings be established for the 1996-97 academic year:

October 11, 1996
December 6, 1996
February 7, 1997
April 4, 1997 (CWU Wenatchee Center)
June 13, 1997

Unless otherwise noted, scheduled meetings will be held in Barge Hall, Room 412, on the campus of Central Washington University commencing at 1:00 p.m. A Board retreat is scheduled for Thursday, October 10, 1996, to allow trustees to meet with a broad cross-section of faculty and engage in candid, fruitful conversations. Members of the Board will also attend Faculty Senate meetings, participate in campus activities, and continue study sessions prior to Board meetings.

Next Meeting

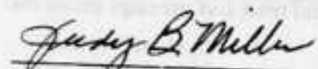
The next regular meeting of the Board of Trustees is scheduled for October 11, 1996, in Room 412 of Barge Hall on the Central Washington University campus beginning at 1:00 p.m.

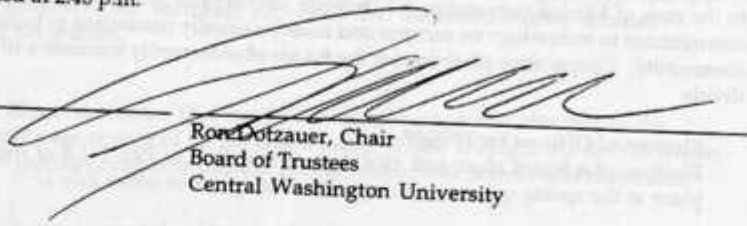
Executive Session and Reconvene

Mr. Dotzauer called for an executive session from 1:40 p.m. until 2:30 p.m. under the authority of RCW 42.30.110(f) and (g) to receive and evaluate complaints . . . brought against a public officer or employee and to evaluate the . . . performance of a public employee. The meeting reconvened at 2:40 p.m.

Adjournment

The meeting was declared adjourned at 2:40 p.m.


Judy B. Miller, Secretary to the
Board of Trustees
Central Washington University


Rose Dotzauer, Chair
Board of Trustees
Central Washington University