

11-14-1997

1997 - Board of Trustee Meeting Minutes

Board of Trustees, Central Washington University

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Approved December 12, 1997

**REGULAR MEETING
BOARD OF TRUSTEES
CENTRAL WASHINGTON UNIVERSITY
November 14, 1997**

A regular meeting of the Board of Trustees of Central Washington University was called to order by Board Vice Chair Wilfred Woods at 1:02 p.m., November 14, 1997 in Barge Hall 412 on the campus of Central Washington University and by electronic connection to the CWU SeaTac Center.

Present	Absent
Mr. Frederic L. "Fritz" Glover	Ms. Gwen Chaplin, Chair
Mr. Frank Sánchez	Dr. R. Y. Woodhouse
Mr. Mike Sells	
Mr. Wilfred Woods, Vice Chair	

Others
Dr. David P. Dauwalder, Provost/Vice President for Academic Affairs (<i>present at CWU SeaTac Center</i>)
Dr. James DePaepe, Associate Vice President for Academic Affairs (<i>present at CWU SeaTac Center</i>)
Ms. Amy Gillespie, President, Board of Directors, Associated Students of Central Washington University
Ms. Jen Gray, President, Association of Exempt Administrative and Professional Staff
Ms. Teresa C. Kulik, Senior Assistant Attorney General
Ms. Judy B. Miller, Secretary to the Board
Mr. Abdul Nasser, Vice President for Business and Financial Affairs
Dr. Ivory V. Nelson, President
Dr. James Pappas, Dean, Academic Services
Dr. Robert H. Perkins, Chair, Faculty Senate
Dr. Sarah E. Shumate, Vice President for Student Affairs

Dr. Gregory Trujillo, Director, Institutional Studies, Research and Assessment
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Mr. Bill Vertrees, Director, Facilities Management
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Mr. Mark A. Young, Vice President for University Advancement
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Approval of Minutes

Motion 97:41: Trustee Sells moved, seconded by Trustee Glover, that minutes of the special board meeting October 9 and special/regular board meetings October 10, 1997 be approved. Motion carried.

Changes to the Agenda

Motion 97:42: Trustee Sells moved, seconded by Trustee Glover, that the following changes to the agenda be accepted: Item 4, revised presidential contracts; Item 13, backup information for Student Affairs report; Item 21, resignation of Richard Negron is effective December 16, 1997; Item 30, Emeritus Faculty Appointment for Dr. Ken Hammond after 30 years of service. Motion carried.

Executive Session

Mr. Woods requested an executive session from 1:03 p.m. to 1:23 p.m. under the authority of RCW 42.30.110(b)

. . . to consider. . . acquisition of real estate . . . , (g) review the performance of a public employee, or (i) . . . discuss with legal counsel . . . potential litigation. The meeting reconvened at 1:28 p.m.

Action Items

The availability of parking in the southwest portion of the university is inadequate to meet demand. Our ability to add parking in this vicinity of campus is dependent on purchase of private property. The university has the opportunity to purchase two vacant lots for a fair market value. This purchase is supported by the Office of Property Development in Olympia.

Motion 97:43: Trustee Glover moved, seconded by Trustee Sells, that the Board of Trustees of Central Washington University delegates authority to the Vice President of Business and Financial Affairs to purchase two city lots located between 201 East Eighth Avenue and 209 East Eighth Avenue for purpose of developing additional parking in the southwest portion of the university.

Board of Trustees Discussion and Action Items

Presidential Assessment and Employment Contract Extension

Mr. Woods commended Dr. Nelson for another successful year and praised him for the following noteworthy accomplishments: a strategic plan linked to the university budget process, management and internal efficiencies to withstand budgetary constraints, addressing longstanding academic issues, developing an openness and integrity in formal university communications, improving campus diversity, improving access to technology across campus, strengthening the role of off-campus university centers, and increased visibility and respect for Central Washington University in Olympia. Dr. Nelson's contract was extended until June 30, 2001, his salary remains \$120,489, and deferred compensation was increased to \$25,000 yearly effective July 1, 1998.

Motion 97:44: Trustee Sells moved, Trustee Sánchez seconded, that the presidential contract be extended until June 30, 2001, his salary remains \$120,489, and deferred compensation increased to \$25,000 yearly effective July 1, 1998. Motion carried.

Review of Board Work Plan

Dr. Nelson indicated that the work plan has been widely disseminated. The campus community is aware of Board meeting activity and focus. The Board has accepted the concept of the work plan.

Reaffirmation of Equal Opportunity and Affirmative Action at Central Washington University

In support of the Board commitment to diversity leadership on the main campus, in centers, and respective communities, Resolution 97-02
(formerly Resolution 95-04) supporting affirmative action and equal opportunity was reaffirmed.

Motion 97:45: Trustee Glover moved, seconded by Trustee Sells, that the Board of Trustees reaffirms its commitment to diversity outlined in Resolution 97-02. Motion carried.

Equal Opportunity and Affirmative Action at Central Washington University Resolution 97-02

Whereas, the state of Washington has adopted laws and established a commitment to

affirmative action and gender equity in educational programs including athletics, and

Whereas, Central Washington University Board of Trustees and administration have established programs, processes, and procedures to foster their commitment to affirmative action and gender equity in educational programs and athletics, and

Whereas, Central Washington University recognizes the importance and necessity of reflecting the cultural diversity of the citizens of the state of Washington in its student body, faculty, staff, and administration, and

Whereas, Central Washington University believes the richness of its educational experience is supported by its commitment to affirmative action and gender equity in educational programs and athletics,

BE IT THEREFORE RESOLVED, that the Board of Trustees reaffirms and publicly states its continued commitment to affirmative action and gender equity in educational programs and athletics at Central Washington University.

BE IT FURTHER RESOLVED, that the Board of Trustees of Central Washington University requests that its administration, faculty, and staff maintain their programs, processes, and procedures for continued implementation of affirmative action and gender equity in educational programs and athletics.

ADOPTED THIS 14th day of November, 1997.

Proposed Meeting Agenda Changes

Motion 97:46: Trustee Sánchez moved, seconded by Trustee Sells, that the bylaws for the Board of Trustees of Central Washington University be amended to establish the following meeting order: roll call, approval of minutes of last meeting, proposed changes to the agenda, action items, board discussion, reports, communications, consent agenda, and adjournment (*CWU Policies Manual 1-7.1.1*) . Motion carried.

Adoption of 1997-98 Board Themes

Revised wording for Theme 3 presented by Provost Dauwalder was discussed. The Board adopts the proposed themes in concept while continuing to refine Theme 3.

Presentation of Board Theme 1

James Pappas, Dean of Academic Services, and Gregory Trujillo, Director of Institutional Studies, Research and Assessment, presented a detailed examination of Theme 1: *What student market should CWU serve? Who are our clients? Where do they come from? What is our niche? Consider age, ethnicity, income, and affordability.*

Statistical

analysis and commentary were presented outlining state population trends, demographics, prime age population, and future access needs for the main Ellensburg campus and university centers. Financial aid and top major programs were also reviewed as well as future program delivery options. Various campus constituency groups were invited to submit written input on the Theme 1 presentation prior to the December 12, 1997 Board meeting. Group representatives may also make brief oral statements at that meeting.

President's Report and Action Items

Revision to CWU Educational Benefits Policy [CWU Policies Manual 2-2.15]

Proposed revisions to the educational Benefits policy for CWU staff and state classified employees will amend the policy to comply with state law. Faculty who are employed half time or more for a period of a least six months are eligible for educational benefits specified in the policy.

Motion 97:47: Trustee Sánchez moved, seconded by Trustee Glover, that the Board of Trustees accepts proposed revisions to CWU Policy 2-2.15.1 and 2-2.15.11 (Educational Benefits for CWU Staff and State Classified Employees). Motion carried.

Dr. Nelson advised the Board that a collaborative bargaining workshop for administrators and faculty will be held December 11. Rhonda Hilyer, a consultant from Agreement Dynamics in Seattle, will facilitate the workshop which is designed to help participants understand collaborative problem solving processes and behaviors. At their meeting February 13, the Board will hear collaborative bargaining presentations from Ms. Hilyer and a consultant from the Association of Governing Boards during discussions of Board Theme 5.

Reports

Academic Affairs

Provost Dauwalder briefed the Board on current Academic Affairs activity including a title change for the Center for the Preparation of School Personnel which is now known as the "Center for Teaching and Learning." Students in Ellensburg and at university centers in Wenatchee and Yakima are participating in a fall quarter cooperative, distance education chemistry course. Details of a Student Support Services grant, admissions recruitment plan, and initial efforts to establish a university center in Moses Lake were reviewed.

Business and Financial Affairs

Mr. Nasser publicly praised Mike Hardiman, Director of Business Services and Contracts, for his efforts to increase parking in the southwest corner of campus. The Major and Minor Capital Projects Report was reviewed. Detailed project information can be found on the university website. A campus energy conservation plan was discussed which would result in substantial savings over a ten-year period. This project is part of holistic campus analysis of utilities and building systems to improve comfort and indoor air quality, reduce utility costs, and increase operational efficiencies. Project consultants will be paid with redirected utility costs. Informational updates will be provided as the project progresses.

Student Affairs

Dr. Shumate applauded Elaine Ames, Residential Services, for her efforts to secure a Higher Education Coordinating Board community service grant to develop recycling alternatives which will eventually eliminate many thousand pounds of glass and tin from landfill disposal. Elaine and her staff were also commended for the new Residential Services quarterly publication. Efforts to enhance service learning were also reviewed.

University Advancement

In addition to his written report, Mr. Young indicated that a proposed reorganization of University Advancement is supported by the CWU Foundation. Barbara Radke was commended for her efforts to support the proposed Washington State Higher Education Endowment.

Faculty Senate

Senate Chair, Rob Perkins, reviewed changes to the Faculty Senate committees. He reported that communication between the Senate and the faculty is improving

and that discussions have been held with faculty union leadership.

Board of Directors, ASCWU

President Amy Gillespie reviewed student initiatives including issue forums in the SUB, development of a legislative agenda, committee activity, and the Ellensburg/CWU Community Business Fair. Sixty students will attend a leadership conference in Portland thanks to the generous financial support of many departments across campus.

Association of Exempt Administrative and Professional Staff - no report

Communications

Letter from Ken Gamon and Patricia Garrison, copresidents of the United Faculty of Central, October 15, 1997

Letter from David E. Lamb, The Evergreen State College Board of Trustees, October 20, 1997

Consent Agenda

Motion 97:48: Trustee Sells moved, seconded by Trustee Glover, that report items 20, 21, 22, 23, 24, 25, 26 be received collectively, and action items 27, 28, 29, 30, 31, 32 be approved collectively. Motion carried.

Consent Reports

Report of Faculty Retirements

Pacha, Robert, Professor of Biology, phased retirement effective December 16, 1997

Silva, John L., Professor of Psychology, phased retirement effective December 16, 1997

Report of Faculty Resignations

Negron, Richard, Assistant Professor, History, effective December 31, 1997

Report of Faculty Disability Leave

Osborn, Dolores, Professor, Administrative Management and Business Education, disability leave, October 6, 1997 through December 5, 1997

Report of Department Chair and Center Director

Appointments

Spall, Hugh, program Director for Department of Business Administration, Ellensburg, effective September 16, 1997 through June 15, 1998 (AY)

Report of Non-Tenure-Track Faculty Appointments

Kondratiev, Alexander, non-tenure-track appointment, part-time basis (67%) as Adjunct Lecturer of Mathematics, October 1, 1997 through December 15, 1997

Report of Exempt Administrative and Professional Staff Appointments

Lam, Ki-fung, Mental Health Counselor, Student Health and Counseling Center, October 20, 1997 through June 30, 1998

Tackett, M. Jan, Counselor/Coordinator of Drug, Alcohol, Wellness Programs, Student Health and Counseling Center, October 20, 1997 through June 30, 1998

Report of Administrative and Professional Staff Temporary Appointment

Roberts, Connie, Director of Assessment and Curriculum Development/Review effective October 16, 1997 through August 31, 1998

Business Affairs Consent Action Items

Completed Projects under \$100,000 - Shaw/Smyser HVAC Problems

Based upon the recommendation of the assigned university project managers, the Shaw/Smyser HVAC project (Contract #4154C) has been accepted by the Vice President for Business and Financial Affairs as complete.

East Campus Site Utilities Completion

The Board of Trustees accepts as complete the East Campus Site Utilities (Contract #4193C) as performed by Mechanical Constructors, Pasco, Washington, for the amount of \$583,185.03 not including Washington State Sales Tax.

Science Facility Utilities Completion - "D" Street Crossing

The Board of Trustees accepts as complete the Science Facility Utilities - "D" Street Crossing (Contract #3983C) as performed by Mechanical Constructors, Pasco, Washington, for the amount of \$1,132,667.15 not including Washington State Sales Tax.

Personnel Consent Action Items

Emeritus Faculty Appointments

Hammond, Ken, Professor of Geography, retirement effective December 16, 1997 [30 years]

Pacha, Robert, Professor of Biology, phased retirement effective December 16, 1997 [28 years]

Silva, John, Professor of Psychology, phased retirement effective December 16, 1997 [35 years]

Faculty Leave Without Pay

Bicchieri, Barbara, Assistant Professor, Anthropology, 50% leave without pay for Winter and Spring 1998

Distinguished Civil Service Status

Charlton, Marilyn, Career Development Services, Student Affairs, effective October 31, 1997 [16 years]

LePage, Leslie, Machinery Mechanic, effective November 21, 1997 [24 years]

Majors, Sr., James, Waste Collector, effective October 14, 1997 [22 years]

Next Meeting

The next regular meeting of the Board of Trustees is scheduled for December 12, 1997 in Room 412 of Barge Hall on the Central Washington University campus beginning at 1:00 p.m.

Adjournment

Meeting adjourned at 2:50 p.m., November 14, 1997.

Judy B. Miller, Secretary to the
Board of Trustees
Central Washington University

Gwen Chaplin, Chair
Board of Trustees
Central Washington University

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