

12-12-1997

1997 - Board of Trustee Meeting Minutes

Board of Trustees, Central Washington University

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Approved February 13, 1998

**SPECIAL AND REGULAR MEETINGS
BOARD OF TRUSTEES
CENTRAL WASHINGTON UNIVERSITY
December 12, 1997**

Study Session

A special study session of the Board of Trustees of Central Washington University was called to order by Board Chair Gwen Chaplin at 10:00 a.m., December 12, 1997 in Barge Hall 410 on the campus of Central Washington University.

Present	Absent
Ms. Gwen Chaplin, Chair	Mr. Frank Sánchez
Mr. Frederic L. "Fritz" Glover	Dr. R. Y. Woodhouse
Mr. Mike Sells	Mr. Wilfred Woods, Vice Chair
Ms. Judy Yu	

Others
Dr. Ivory V. Nelson, President

The trustees met in an informal session to discuss the Board themes and focus for 1997-98 and provide an orientation for Judy Yu.

Recessed for Lunch (12:00 p.m.)

The following administrators joined the trustees for informal conversation concerning collaborative bargaining perspectives:

- Dr. Liahna Babener, Dean, College of Arts and Humanities
- Dr. Anne Denman, Dean, College of the Sciences

Dr. Lin Douglas, Dean, School of Education and Professional Studies
Dr. David Hedrick, Director, International Studies and Programs
Dr. Gary Lewis, Dean, Library and Media Services
Dr. James Pappas, Dean, Academic Services

Reconvened in Regular Session (1:05 p.m. in Barge 412)

The following individuals joined the Board for the Regular Session

Dr. R. Y. Woodhouse, Trustee
Dr. Liahna Babener, Dean, College of Arts and Humanities
Mr. Keith Champagne, Assistant Vice President for Student Affairs
Mr. Rich Corona, Associate Vice President for Business and Financial Affairs
Dr. David P. Dauwalder, Provost/Vice President for Academic Affairs
Dr. Anne Denman, Dean, College of the Sciences
Dr. James DePaepe, Associate Vice President for Academic Affairs
Dr. Lin Douglas, Dean, School of Education and Professional Studies
Ms. Amy Gillespie, President, Board of Directors, Associated Students of Central Washington University
Ms. Jen Gray, President, Association of Exempt Administrative and Professional Staff
Mr. John Lasik, Associate Dean, School of Business and Economics
Ms. Judy B. Miller, Secretary to the Board
Mr. Abdul Nasser, Vice President for Business and Financial Affairs
Dr. Ivory V. Nelson, President
Dr. Robert H. Perkins, Chair, Faculty Senate
Dr. Duncan Perry, Dean, Graduate Studies and Research
Mr. Mark A. Young, Vice President for University Advancement

Approval of Minutes

Motion 97:49: Trustee Glover moved, seconded by Trustee Sells, that minutes of the regular meeting of November 14, 1997 be approved. Motion carried.

Changes to the Agenda

The following changes/additions to the agenda were accepted: Item 1, Minutes of November 14, 1997; Item 4, Presentation of Theme 2; Item 5, Campus Input on Theme 1 Presentation; Item 6a, Progress Report: NASC Accreditation Process; Item 6b, Proposed Support of Faculty Senate Interpretation of Faculty Code Section 8.75B; Item 7, Academic Affairs Report: Faculty Performance-Based Salary Adjustments; and Item 10, University Advancement Report, Private Fund-Raising for Central Washington University.

Action Items

Resolution Honoring Dr. R. Y. Woodhouse

Mrs. Chaplin commended Dr. R. Y. Woodhouse for her exemplary service to Central Washington University over the past twelve years. Dr. Woodhouse was praised for her understanding of university policy and strong representation of the people of Washington State. Dr. Woodhouse thanked Dr. Nelson, trustees who served with her during her tenure, and various staff members for their assistance.

Motion 97:50: Trustee Sells moved, seconded by Trustee Glover, that the Board of Trustees of Central Washington University adopt a resolution honoring Dr. R. Y. Woodhouse for her distinguished service on the Board of Trustees for the past twelve years. Motion carried.

CENTRAL WASHINGTON UNIVERSITY
BOARD OF TRUSTEES
Resolution 97-03

WHEREAS Dr. R.Y. Woodhouse was appointed to the Central Washington University Board of Trustees by Gov. Booth Gardner in September 1985, reappointed by Gov. Gardner in October 1991, and by Gov. Mike Lowry in February 1993, and served with distinction during her 12-year tenure, and

WHEREAS Dr. Woodhouse presided over the CWU Board of Trustees during two academic years, from July 1990 until June 1992, leading the Board through a pivotal period in the University's history, which included a presidential transition, refocusing of the Central mission, establishment of university-wide strategic planning, renewal of outreach programs to all CWU constituencies, and

WHEREAS Dr. Woodhouse chaired the Central Washington University 1991 presidential search committee, which, after a nation-wide search, resulted in the January 1992 hiring of President Ivory V. Nelson, and

WHEREAS Dr. Woodhouse participated actively on the Board of Trustees executive evaluation committee, as well as representing the CWU Board on the state Higher Education Coordinating Board's Council on Diversity and Minority Participation, and

WHEREAS Dr. Woodhouse was instrumental in encouraging the University administration to reaffirm and celebrate the preeminence of Central's teacher education program within

Washington State, in the quality and quantity of its graduates and faculty, as well as in its commitment to recruit and serve students and faculty of color, and

WHEREAS Dr. Woodhouse worked tirelessly to ensure that Central Washington University, as a state institution, continues to provide access to higher learning for all qualified citizens, regardless of economic means, ethnic origin or gender, and

WHEREAS Dr. Woodhouse contributed her analytical skills, time and leadership to Central Washington University, along with her commitment to and confidence in this institution's strong future,

NOW THEREFORE BE IT RESOLVED that this Board of Trustees wishes to publicly express appreciation to Dr. R.Y. Woodhouse for her effective, intelligent and dedicated service as a member of the Board of Trustees for Central Washington University.

ADOPTED and signed this 12th day of December, 1997.

Washington State Higher Education Endowment

The higher education community supports the establishment of a \$500 million public-private partnership to enhance the quality of higher education in Washington State.

Motion 97:51: Trustee Glover moved, seconded by Trustee Sells, that the Board of Trustees of Central Washington University adopt a resolution urging the state's legislators to create the Endowment for Higher Education, and, further, urges that the state's citizens and corporate leaders provide matching funds to make the endowment a reality. Motion carried.

CENTRAL WASHINGTON UNIVERSITY
BOARD OF TRUSTEES
Resolution No. 97-04

WHEREAS the Central Washington University Board of Trustees is committed to take a major leadership role in ensuring stable, predictable and adequate funding for high-quality academic instruction, research and public service at CWU, and

WHEREAS all 38 presidents of Washington's four-year state universities and colleges and two-year community and technical colleges are proposing that the state establish a \$500 million public-private partnership to enhance the quality of higher education in Washington,

and

WHEREAS the proposed Endowment for Higher Education would match \$250 million in state funds with an equal amount to be raised through private donations to create permanent endowments in perpetuity at each institution, from which only earnings would be spent, and

WHEREAS Endowment funds would be used to improve the quality of higher education programs in Washington by supporting undergraduate scholarship, graduate fellowships, distinguished professorships, library resources, equipment, faculty teaching awards, innovative approaches to faculty development, and initiatives for curriculum development and service delivery, and

WHEREAS this endowment would provide a tremendous margin of excellence for students at Central Washington University, because CWU could receive more than \$8 million in state funds for quality enhancements, if the university were successful in matching those dollars with an additional \$8 million in private contributions, and

WHEREAS we believe the state can make no better investment in its future than the proposed Endowment for Higher Education, which develops our state's people, and

WHEREAS we believe the idea of a state match will be attractive to many private donors who want to help improve the quality of higher education in this state,

NOW THEREFORE BE IT RESOLVED, that this Board of Trustees urges the state's legislators to create the Endowment for Higher education, and, further, urges that state's citizens and corporate leaders to provide matching funds to make the Endowment a reality, to ensure academic excellence at Central Washington University, as well as at the state's other 37 public higher education institutions.

ADOPTED and signed this 12th day of December, 1997.

Board of Trustees Discussion/Action Items

Presentation of Theme 2

Provost Dauwalder presented information on Board of Trustees Theme 2: What configuration will make CWU competitive? Balance Ellensburg and center/distance learning. Consider programmatic focus, faculty/staff and other key assets, and cost. Consider possible centers in Okanogan (cooperative agreement with Wenatchee Valley College) and Grandview/maintain highly selected graduate programs. The information was organized into seven key

configurations: program focus, program level, faculty focus, distribution of personnel, student mix, delivery sites, and delivery modes.

Program Focus: Deans Liahna Babener, Lin Douglas, Anne Denman, and Associate Dean John Lasik presented information concerning each of their schools or colleges which demonstrated the interconnectedness of their programs. Unique program offerings were highlighted.

Program Level: Dean Duncan Perry reviewed graduate education at Central, discussing competitive programming, program viability, and resource commitment.

Faculty Focus: Teaching, research, and service activities are essential faculty functions. Faculty mentoring is also an important focus at Central.

Distribution of Personnel: Divisional personnel distribution was reviewed and ratio of part-time and full-time faculty discussed. Central is committed to deliver education at our university centers with full-time faculty.

Student Mix: Central provides educational opportunities to all types of learners and serves placebound and traditional students. Student potential is determined through a variety of means.

Delivery Sites and Modes: University centers incorporate classroom, computer conferencing, and distance education into a delivery system designed to provide access to more students.

Campus Input on Theme 1 Presentation

Representatives from various campus groups presented responses to the December 11, 1997 Theme 1 presentation: What student market should CWU serve? Who are our clients? Where do they come from? What is our niche? Consider age, ethnicity, income, and affordability. Bruce Eklund and JaVal Fabela, ASCWU representatives, proposed improvements in out-of-class activities to enhance student learning, recruitment of minority populations within our service area, and inclusion of more students into university decision-making processes. To foster a greater sense of community, center students will be included in clubs and the ASCWU organization. A multicultural center is proposed for the renovated Samuelson Union Building. Recruiting efforts would be enhanced by an all-student recruiting team which could travel to high schools in the state.

Michelle Kidwell, representing the United Faculty of Central, stated that faculty would like to help the university reach its goals by increasing opportunity (working with legislators on issues such as financial aid which affect access to higher education), quality education (student

remediation), and accountability (desire to be part of the decision-making process).

University centers provide a variety of sites and modes of instructional delivery. A master's level program in Yakima and more flexible hours for faculty were discussed. Central's image in local communities could be enhanced. Research to identify traditional/nontraditional student support needs, including technology, as well as a market survey to determine factors that draw students to the main campus and centers would help identify our niche. Varied delivery schedules including evening/weekend programs and intensive summer degree programs should be investigated. CWU alumni and the business community could provide valuable insight on this issue.

As stated in the initial Theme 1 presentation material, Central's "niche" could be established from the following statement: CWU is an institution of choice for students seeking small classes, personal attention in an attractive environment that offers an excellent value for one's educational dollar.

President's Report and Action Items

Changes to CWU Retirement Plan for Faculty and Exempt Administrators

Changes to the CWU retirement plan for faculty and exempt administrators were approved by the Board

June 13, 1997. Amendatory language is proposed which would enact one of the approved changes. Rich Corona explained that participation in the plan is now mandatory, rather than optional, for employees of a certain age.

Motion 97:52: Trustee Sells moved, seconded by Trustee Glover, that the Central Washington University retirement rules and regulations for faculty and administrative exempt employees be amended to make retirement plan participation mandatory at the date of eligibility and eliminate the optional two year wait period; to make the increase in contribution rate from 7.5% to 10% at age 50 mandatory; and to make it mandatory that employee contributions be made on a tax deferred basis. Motion carried.

Support of Faculty Senate Interpretation of the Faculty Code Section 8.75B

The one percent performance-based salary adjustment to be distributed to eligible faculty members by December 31, 1997 is not a merit increase as defined by the Faculty Code. Approved by the Faculty Senate on May 14, 1997 as a distribution process, it functions as a performance-based substitute for the merit increase passed by the Board of Trustees on June 13, 1997. Therefore, Faculty Code Section 8.75B.1 does not apply to the distribution to occur

by December 31, 1997. Thus, accomplishments that count toward this performance-based salary adjustment can be applied to any subsequent salary adjustment that the Faculty Code defines as a merit increase.

Motion 97:53: Trustee Glover moved, seconded by Trustee Sells, that the Board of Trustees of Central Washington University, Acting according to Faculty Code Section 1.25, approves the code interpretation requested by Faculty Senate Chair Robert Perkins on October 22, 1997 and rendered by the Faculty Senate Code Committee on December 9, 1997. Motion carried.

Reports

Academic Affairs [Approval of Faculty Performance-Based Salary Increase]

The faculty salary adjustment process identified specific sets of criteria upon which the recommendations were formed. Those faculty eligible for consideration elected to pursue consideration under this process. Review of the documentation presented by each faculty member resulted in a determination that the faculty member (a) met the criteria for Level 1 but not Level 2; (b) met the criteria for both Levels 1 and 2, (c) did not meet the criteria for Level 1. The proposal will grant salary increases to 217 faculty members.

Motion 97:54: Trustee Sells moved, seconded by Trustee Glover, that the Board of Trustees approves the recommendation of David Dauwalder, Provost/Vice President for Academic Affairs, to distribute the performance-based salary adjustments to identified faculty according to the process approved by the Faculty Senate on May 14, 1997. Motion carried.

Business and Financial Affairs

Vice President Nasser presented the Major and Minor Capital Report and an Endowment Investment Report which documents private investment results. Mr. Nasser also presented an overview of university resources (financial and human), funding trends (capital and operating), enrollment, staffing, and tuition/fees trends.

Student Affairs

Assistant Vice President Keith Champagne commended university administrators for their support of the efforts of the Office of ADA Affairs and Student Assistance. He discussed student commitment and enthusiasm in support of building a premier athletic program. The women's basketball reached a worldwide audience via the Internet December 4-5, 1997.

Progress on the FCC application for the campus radio station, KCAT, was reviewed. Students involved in the project were commended for their collaborative problem-solving efforts.

University Advancement

Vice President Mark Young presented a snapshot of private fund-raising for the university and reviewed the University Advancement vision statement. Alumni donations have increased since FY 94. Our telefunding operation is viable and should increase alumni giving dramatically. Steady growth in our donor base will support movement toward a major capital campaign. The division is currently undergoing reorganizational changes which will maximize the division's effectiveness in preparation for capital campaign development. A detailed description of fund receipts and distribution is included in the President's Report of Central Today.

Faculty Senate

Chair Rob Perkins reported that the Faculty Senate approved the faculty equity study. Faculty action on the performance-based substitute for the merit increase was reported earlier.

Board of Directors, ASCWU

President Amy Gillespie presented the ASCWU Legislative Agenda for 1997-98 and praised Dr. Woodhouse for her contributions to the university.

Association of Exempt Administrative and Professional Staff

- no report

Communications

Letter received from Commissioner of Public Lands, Jennifer M. Belcher, October 31, 1997

Consent Agenda

Motion 97:55: Trustee Sells moved, seconded by Trustee Glover, that report items 16, 17, 18, 19, 20 be received collectively, and action items 21, 22, and 23 be approved collectively. Motion carried.

Consent Reports

Report of Faculty Retirements

Duncan, Clinton, Professor of Chemistry, phased retirement beginning Winter

Quarter, 1999 [32 years]

Neal, Gil, Associate Professor and Chair, Communication Dept, effective December 16, 1997 [10 years]

Report of Dean Resignation

Denman, Anne S., College of the Sciences, effective August 15, 1998

Report of Non-Tenure-Track Faculty Appointments

Hu, Dongwa, Lecturer, Business Administration and Lecturer, Economics, 67%, Winter 1998

Johnson, Jane L., Lecturer, Economics, 33%, Winter 1998

Marcotte, Steven A., Lecturer, Accounting, 33%, Winter 1998

Martin, Nelson M., Lecturer, Accounting, 33%, Winter 1998

Montoya, John C., Lecturer, Business Administration, 33%, Winter 1998

Rees, Richard, Lecturer, Music, 17.733%, Fall 1997

Schneider, Carol A., Lecturer, Business Administration, 67%, Winter 1998

Schwartz, Ronald F., Lecturer, Business Administration, 33%, Winter 1998

Stroh, Jr., Hugh W., Lecturer, Business Administration, 33%, Winter 1998

Whiting, Brian M., Adjunct Assistant Professor (Research) Geology, 1997-98 academic year

Woods, Jr., William P., Lecturer, Business Administration, 67%, Winter 1998

Report of Exempt Administrative and Professional Staff Appointments

Manock, Brett, Coordinator of Athletic Resource Development, effective Dec 1, 1997 through June 30, 1998

Report of Change of Administrative and Professional Staff Appointment

Barnett, David S., Theatre Arts, change of appt from 12 months to 9 months, effective Sept 16, 1997

Business Affairs Consent Action Items

Naneum Modular Building Relocation

The Board of Trustees of Central Washington University hereby accepts as complete the Move Naneum Modular Building (Contract #3979C) as performed by Blue Fox, Inc., Wapato, Washington, for the amount of \$276,528.76 not including Washington State Sales Tax.

Personnel Consent Action Items

Reappointment of Faculty in their second or more year of service for the 1998-99 Academic Year

Reappointed for Third Probationary Year

Abdalla, Laila, Assistant Professor, English

Amby, Joan, Assistant Professor, Family and Consumer Sciences

Atkinson, MaryAnne, Assistant Professor, Accounting

Beck, Daniel D., Assistant Professor, Biological Sciences

Booth, Carolyn, Assistant Professor, Physical Education, Health Education and Leisure Services

Burton, Laurie J., Assistant Professor, Mathematics

Culjak, Toni, Assistant Professor, English

Cutsinger, Loran E., Assistant Professor, Anthropology

Daniels, Jeffrey A., Assistant Professor, Psychology

DeLuca, JoAnn P., Associate Professor, Chemistry

Folkestad, William, Assistant Professor, Art

Fuentes, Agustin, Assistant Professor of Anthropology

Ghosh, Koushik, Assistant Professor, Economics

Jacobi-Karna, Kathleen, Assistant Professor, Music

Johnson, Craig, Assistant Professor, Industrial and Engineering Technology

Kassels, Nathalie, Assistant Professor, Foreign Languages

Lambert, Connie, Assistant Professor, Teacher Education Programs

Li, Xingzhong, Assistant Professor, English

Lochrie, Mary, Assistant Professor, Administrative Management and Business Education

Matteson, Roger, Assistant Professor, Industrial and Engineering Technology

Ngalamulume, Kalala, Assistant Professor, History

Schaefer, Todd M., Assistant Professor, Political Science

Sun, Lixing, Assistant Professor, Biological Sciences

Wilson, Dale, Assistant Professor, Industrial and Engineering Technology

Yang, Tiaqian, Assistant Professor, Industrial and Engineering Technology

Yoon, Bang-Soon, Assistant Professor, Political Science

Fourth Probationary Year

Andrews, Tracy J., Assistant Professor, Anthropology

Baxter, Louise M., Assistant Professor, Biological Sciences

Bowers, Jan, Associate Professor, Family and Consumer Sciences

Brandsdorfer, Rodney, Assistant Professor, Foreign Languages

Breedlove, Lois, Assistant Professor, Communication

Bullock, John P., Assistant Professor, Chemistry

Cadello, Jim, Assistant Professor, Philosophy

CannCasciato, Daniel, Assistant Professor, Head of Cataloging & Inter-Library Loans

Clark, Harry, Assistant Professor, Industrial and Engineering Technology

Gerdes, John M., Associate Professor, Chemistry

Kuhlken, Robert T., Assistant Professor, Geography

Kurtz, Martha J., Assistant Professor, Chemistry

Lillquist, Karl D., Assistant Professor, Geography

Mustain, Wendy, Assistant Professor, Physical Education, Health Education and Leisure Services

Oursland, Mark D., Assistant Professor, Mathematics

Raubeson, Linda A., Assistant Professor, Biological Sciences

Rice, James, Assistant Professor, History

Schmitz, Steve, Associate Professor, Curriculum and Supervision

Thomas, Carin, Assistant Professor, Chemistry

Williams, Wendy A., Assistant Professor, Psychology

Woodcock, Don, Assistant Professor, Curriculum and Supervision

Fifth Probationary Year

Amato, Sara, Assistant Professor, Librarianship

Bicchieri, Barbara N., Assistant Professor, Anthropology

Boyle, Peter J., Assistant Professor, Marketing

Brooks, Joseph, Assistant Professor, Music

Butterfield, Carol, Assistant Professor, Teacher Education Programs

Cleary, Delores E., Assistant Professor, Sociology

D'Acquisto, Leo, Assistant Professor, Physical Education, Health Education and Leisure Services

Ely, Lisa L., Assistant Professor, Geology

Ernest, Kristina A., Assistant Professor, Biological Sciences

Gellenbeck, Edward M., Assistant Professor, Computer Science

Holden, Lad, Assistant Professor, Industrial and Engineering Technology

Lewis, Keith, Assistant Professor, Art

Martinez de Velasco, Javier, Assistant Professor, Foreign Languages

Monson, Luetta, Associate Professor, Curriculum and Supervision

Phillips, Barbara, Assistant Professor, Curriculum and Supervision

Pimono, Paulus, Assistant Professor, English

Reynolds, Douglas N., Associate Professor, Biological Sciences

Schwartz, Terrence J., Assistant Professor, Psychology

Smith, Harris, Assistant Professor, Theatre Arts

Sixth Probationary Year

Braunstein, Michael R., Assistant Professor, Physics

Holftreter, Robert, Associate Professor, Accounting

Kidwell, Michelle D., Assistant Professor, Computer Science

Kokta, Thomas, Assistant Professor, Business Administration

Palmquist, Bruce C., Assistant Professor, Physics

Richardson, Clara, Associate Professor, Accounting

Richardson, Gary, Assistant Professor, Business Administration

Roberts, James B., Associate Professor, Law and Justice

Root, Ann L., Assistant Professor, Geography

Distinguished Civil Service Status

LaBay, Royce, Campus Life, effective November 30, 1997 [23 years]

Next Meeting

The next regular meeting of the Board of Trustees is scheduled for February 13, 1998 in Room 412 of Barge Hall on the Central Washington University campus beginning at 1:00 p.m.

Adjournment

Meeting adjourned at 4:07 p.m., December 12, 1997.

Judy B. Miller, Secretary to the
Board of Trustees
Central Washington University

Gwen Chaplin, Chair
Board of Trustees
Central Washington University

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