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1998 - Board of Trustee Meeting Minutes

Board of Trustees, Central Washington University

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Approved June 12, 1998

**SPECIAL/REGULAR MEETINGS
BOARD OF TRUSTEES
CENTRAL WASHINGTON UNIVERSITY
May 18, 1998**

Study Session

A special study session of the Board of Trustees of Central Washington University was called to order by Board Chair Gwen Chaplin at 10:00 a.m., May 18, 1998 in Barge Hall, Room 410, on the campus of Central Washington University.

Present	Absent
Ms. Gwen Chaplin, Chair	Mr. Mike Sells <i>(arrived at 1:00 p.m.)</i>
Mr. Frederic L. "Fritz" Glover	
Ms. Leslie Jones	
Mr. Frank Sánchez	
Mr. Wilfred Woods, Vice Chair	
Ms. Judy Yu	

Others
Dr. Ivory V. Nelson, President

The trustees met in an informal session to discuss trusteeship and board process.

Recessed for Tour of Campus and Lunch (11:00 a.m.)

Reconvened in Regular Session (1:05 p.m. in Barge 412)

The following individuals joined the board for the regular session

Dr. David P. Dauwalder, Provost/Vice President for Academic Affairs

Dr. Terry DeVietti, Faculty Senate
Ms. Amy Gillespie, President, Board of Directors, Associated Students of Central Washington University
Ms. Jen Gray, President, Association of Exempt Administrative and Professional Staff
Ms. Judy B. Miller, Secretary to the Board
Mr. Abdul Nasser, Vice President for Business and Financial Affairs
Dr. Ivory V. Nelson, President
Mr. Mike Sells, Trustee
Dr. Sarah E. Shumate, Vice President for Student Affairs
Mr. Mark A. Young, Vice President for University Advancement

Dr. Nelson received a distinguished alumnus citation from The University of Kansas at ceremonies May 17 in Lawrence, Kansas. He was cited as one whose life has benefitted humanity and whose noteworthy contributions through the years have helped bring honor to The University of Kansas.

Approval of Minutes

Motion 98:15 Mr. Sells moved, seconded by Mr. Glover, that minutes of the special and regular meetings April 10, 1998 be approved. Motion carried.

Changes to the Agenda

The following changes to the agenda were accepted: Item 10, proposed Services and Activities Guidelines changes; Item 19, Student Affairs report backup.

Action Items

Samuelson Union Building Predesign Acceptance

In 1996 the Services and Activities Supplemental Budget Committee authorized funding for the predesign of an addition and/or remodel to the Samuelson Union Building. This project builds upon the previous and current work accomplished by the SUB Renovation Committee defining and describing the uses, needs, and purpose of this facility. Utilizing this format and procedure, a consultant was selected to assess the physical facility, examine and define the contained functions, program foreseen uses and systems, and to develop resulting costs and priorities. The resulting documentation allows the university to define fully the scope and cost of desired work and provides a package suitable for use in obtaining bonds, contributions, and/or other funding mechanisms.

Motion 98:16 Mr. Glover moved, seconded by Mr. Sells, that the Samuelson

Union Building Predesign Contract (#4307A) as performed by Schreiber and Lane Architects, Seattle, Washington, for the amount of \$111,960.50 be accepted as complete. Motion carried.

State Auditor's Reports

State Auditor reports of Central Washington University, CWU Housing and Food Services Funds, and CWU Associated Students Funds for July 1, 1996 through June 30, 1997 were presented. The report for Central Washington University noted one area of concern. Vice President Nasser explained that the finding involved the distinction between cash and checks in daily receipts. The soon-to-be-implemented Academic Support Systems Project (ASSP) will address this issue. The State Auditor requires strict accounting of cash received and questioned the process; there was no finding of wrong-doing. The Board encouraged a priority response to the problem.

Motion 98:17 Mr. Woods moved, seconded by Mr. Glover, that the State Auditor's reports of Central Washington University, CWU Housing and Food Services Funds, and CWU Associated Students Funds for the period of July 1, 1996 through June 30, 1997 be accepted. Motion carried.

Future Action Items

Capital Budget Request 1999-2001 Operating Budget Request 1999-2001 Operating Budget - FY 1998-99

Vice President Nasser presented a detailed review of budget components including biennial operating and capital budgets, nonacademic facilities capital plan, and state operating and self-support budgets for 1998-99. State support is directly connected to student enrollment. Dr. Dauwalder stated that faculty efforts to encourage student retention last year were successful. In addition, FTE enrollment increases occurred at westside university centers. Many factors affect student enrollment including changing high school senior application patterns, distance education, and other expanded access choices. The actual cost to educate a CWU student is approximately \$7,400.

Utilizing collaborative models with community colleges to provide facilities for university centers was discussed. Criteria for prioritizing capital projects will be presented at a future Board meeting. A nonacademic facilities plan, housing and dining services budget proposals, and tuition waivers were reviewed. An endowment earnings spending budget was also discussed.

The Board expressed interest in a proposed University Advancement capital campaign

and requested that Vice President Young provide an advancement fund-raising plan at a future meeting.

Recess for Short Break- (3:30 p.m. to 3:40 p.m.)

New/Increased Fee Request

Provost Dauwalder reviewed the proposed academic fee request for Fall 1998. This proposal seeks approval for eight new fees, eight fee increases, one fee deletion, and three transfers of previously approved fees because of changes in course numbers. One of the transfers is also accompanied by a fee reduction. All new fees and all fee increases have been reviewed and are recommended based on a set of criteria for the approval of new fees that is being developed in Academic Affairs. Approval of the proposed fee request will occur June 12.

Parking at University Centers

Lease costs for space to operate our university centers has been escalating significantly as space requirements on community college campuses becomes scarce. Parking at centers located on community college campuses is subject to the community college regulations and rates. Those centers now operated off of community college campuses, however, have no parking fees at this time. The university's Parking Department has been asked to pay a portion of the lease costs at these centers and wants to establish a fee for parking privileges. Possible solutions will be discussed with faculty, staff, and students at those centers.

Proposed Services and Activities Guideline Changes

Mr. Glover expressed the feeling of the Board that the proposed Services and Activities Guidelines changes were confusing. The proposed guidelines will be revised and resubmitted to the Board at the June meeting.

Quarterly Tuition and Fees/Regular Session FY 1998-99

Legislatively authorized quarterly tuition and fees for the regular session, Fiscal Year 1998-99, were reviewed. Approval will occur at the June meeting.

Discussion Items

Presentation of Theme 4

*Theme 4 - Reaffirm
commitment to
diversity leadership
on main campus, in
centers, and
respective*

communities.

- *Diversity on campus should reflect the state/students, faculty, staff; broad definition including gender/sexual orientation/race/ethnicity*
- *Special attention to Central Washington area participation rate; programs/curriculum*

Provost Dauwalder asked representatives from Academic Affairs to share diversity leadership initiatives within their areas. Phil Backlund, Associate Dean of the College of Arts and Humanities, indicated that the College of Arts and Humanities is committed to increasing curriculum diversity in the college to help students understand and value other cultures. The College of Education and Professional Studies dean, Lin Douglas, reviewed efforts in her college to examine other issues connected with culture, including aging and disability, as well as recruitment of students in nontraditional fields such as aviation. John Lasik, Associate Dean of the School of Business and Economics, reviewed efforts in the School of Business and Economics to incorporate diversity issues in learning activities. David Hedrick, Director of International Studies and Programs, indicated that his unit supports international education and intercultural understanding. International students enrolled in the program contribute to the diversity learning environment on the Ellensburg campus. Diversity is an integral component of many Continuing Education courses.

Nancy Howard, Director of Affirmative Action, stressed the importance of diversity and reviewed changing dynamics in the general populace which are reflected in student body composition. The average student is older and over half are female. The purpose of affirmative action is to evaluate the workforce and set employment goals to ensure the workforce reflects population availability. Federal law prohibits discrimination in institutions of higher education. The opportunity to succeed with appropriate accommodation is the focus of these legal protections. Ethnicity and disability statistics for CWU students were reviewed. Diversity of administrative exempt personnel and faculty has increased. The university has a strong diversity foundation. It was suggested that a policy statement be developed to guide diversification efforts.

Campus Input on Theme 3 Presentation

Theme 3 - Define success
*based less on
ability to screen
out students
than on student
learning and
success/
achievement--
opportunity.
(HECB
accountability
measures and
assessment)*

Responses from the Associated Students of Central Washington University and the Association of Exempt Administrative and Professional Staff stressed improvements to academic advising. Suggestions included a freshman advising seminar and devising a program to meeting the advising needs of undeclared majors. A university advising committee will examine advising needs and expectations next fall. This issue will be discussed further at the Board retreat in July.

President's Report Items

Review of Initiative 601 Constraints

Initiative 601 limits State General Fund expenditures to the base amount adjusted by the sum of changes in inflation and population growth. President Nelson explained ramifications of Initiative 601 constraints on current and future budgets.

CWU Financial Aid Summary 1999

A summary of CWU financial aid activity for the 1998-99 academic year was presented.

Other Reports

Academic Affairs

Accreditation Efforts

Provost Dauwalder reviewed progress and time lines for the following university accreditation efforts: Northwest Accreditation of Schools and Colleges (NASC), National Council for Accreditation of

Teacher Education (NCATE), and International Association for Management Education (AACSB) (formerly the American Assembly of Collegiate Schools of Business).

Distinguished Professors of the University, 1998

The 1998 Distinguished Professors of the University represent diverse disciplines. Dr. Norman Gierlasinski, Program Director and Professor of Accounting at CWU SeaTac Center, has been awarded the Distinguished Professor of Public Service. Dr. Gierlasinski is well known in the accounting profession because of his outstanding contributions to the Washington Society of Certified Public Accountants. He has played major leadership roles both at the state-wide level and in his local chapter. He is known as an outstanding educator, mentor, and lecturer. Through his teaching and years of service, Dr. Gierlasinski has given greatly to his profession and the public.

Dr. Hal J. Ott, Professor of Music, is named the Distinguished Professor of the University, Artistic Expression, based upon his extensive contributions as a performer, composer, and professor. Since joining the university faculty in 1984, Dr. Ott's virtuosity has had an inestimable and positive effect upon the students and music patrons of our region. He is principal flutist of the Yakima Symphony Orchestra and is a strong role model for music students. A frequent performer at music festivals, his solo and chamber music performances have been featured in many locations. Additionally, he has performed with young people in school orchestras in our region and has toured and performed in the Peoples' Republic of China and France. His university recitals are noted for their multimedia innovative style.

Performing with notable musical organizations, Dr. Ott experience as a principal flutist has brought him and our institution acclaim.

Dr. Morris Uebelacker, Professor and Chair of Geography and Land Studies, has been awarded the Distinguished Professor for Teaching award. Geology Professor Meghan Miller praised Dr. Uebelacker's "easy manner that combines an intellectual vitality and irreverence which questions everything, a witty and conversational delivery that students find approachable, and a wide ranging, interdisciplinary perspective that allows him to illuminate directions for students that they would not otherwise make, without him as a catalyst to this vision." Dr. Uebelacker focuses the bulk of his teaching on the Yakima and Columbia River basins and mobilizes students in research and scholarship. Since joining the faculty of Central Washington University in 1988, Dr. Uebelacker has received a number of awards, including the 1992 Parents' Association Excellence in Teaching Award.

Business and Financial Affairs

Major and Minor Capital Report

Information on capital, noncapital, and maintenance projects was presented for review.

Student Affairs

In a prepared report, Vice President Shumate reviewed Student Affairs' efforts in the context of the Board themes. Diversity recruitment efforts, residence halls and apartment Internet access, provision of counseling services to students at risk, diversity programming, and leadership initiatives were presented.

University Advancement

Vice President Young's prepared remarks outlined development progress, spring board meetings of the CWU Alumni Association and CWU Foundation Board, and features of the June issues of *Central Today*.

Faculty Senate

Terry DeVietti, Professor of Psychology and member of the Senate Executive Committee, represented the Faculty Senate at the meeting. Faculty Senate Chair, Dr. Rob Perkins, presented a written report to the Board which included composition of the Faculty Senate Executive Committee for 1998-99 and activities of various committees. The Ad Hoc Committee on Salary Equity has submitted a Request for Proposal (RFP) and is waiting for responses.

Board of Directors, Associated Students of Central Washington University

In her prepared report, President Amy Gillespie presented information on the Services and Activities Fees proposed guidelines, a student leader recognition night, 1998 elections, and the SUB renovation fee. In addition, she stated that the ASCWU Board of Directors wishes to present SUB predesign information to the trustees in June and that they have submitted names of five students to Governor Locke for appointment consideration as Central's new student trustee.

Association of Exempt Administrative and Professional Staff - no report

Communications

Letters received from Daniel R. Loos, President, Seattle Community College Federation of Teachers
April 24, 1998 and David Muga, Professor of Sociology, Skagit Valley College,
April 20, 1998

Consent Agenda

Motion 98:18 Mr. Glover moved, seconded by Mr. Sells, that report items 26, 27, 28, 29, 30 be received collectively, and action items 31, 32, 33, 34, 35, 36, 37 be approved collectively. Motion carried.

Personnel Consent Reports

Report of Faculty Retirements

Envick, Robert, Professor, Industrial Engineering Technology, effective June 15, 1998 [25 years]

Report of Non-Tenure-Track Faculty Appointments

Fitzgerald, Quentin, Lecturer, Art, 20%, Spring 1998
Payton-Yoon, Colleen, Lecturer, English, 26.67%, Spring 1998

Report of Department Chair Appointment

Gellenbeck, Edward M., Computer Science, Spring 1998

Report of Full-Time, Non-Tenure-Track Coaching Appointment

Whitney, Jeff, Head Women's Basketball Coach, effective August 16, 1998 through June 15, 1999

Report of Exempt Administrative and Professional Staff Resignations

Boman, Judie, Mental health Counselor, Student Health and Counseling Center, effective April 30, 1998
Hestand, Bonnie, Area Coordinator, Residential Services, effective March 25, 1998

Business Consent Action Items

Completed Projects under \$100,000/Parking Lot N-19 Lighting

Based upon the recommendations of the assigned university project managers, Parking Lot N-19 Lighting (Contract #4183S) has been accepted by the Vice President for Business and Financial Affairs as complete.

Jongeward Shops and Stores Building, Grounds Building, and Trash Compactor Station

Accept as complete the Jongeward Shops and Stores Building, Grounds Building, and Trash Compactor Station (Contract #3935-2C) as performed by Lloyd A. Lynch, Inc., Woodinville, Washington, for the amount of \$220,180.30 not including Washington State Sales Tax.

Personnel Consent Action Items

Faculty Tenure-Track Appointments

Cook, James A., Assistant Professor, History, effective Fall 1998

Soliz, Jean T., Assistant Professor, Law and Justice, 100%, 1998-99 Academic Year

Reappointment of Faculty in Their Second or More Year of Service for the 1998-99 Academic Year

Gleason, Michael, Assistant Professor, Biological Sciences

Emeritus Professor Appointments

Envick, Robert, Professor, Industrial Engineering Technology, effective June 15, 1998 [25 years]

Faculty Disability Leave

Folkestad, William B., Assistant Professor, Art, effective March 30, 1998 through May 14, 1998

Leave of Absence without Pay

Emmans, Cindy, Associate Professor, Curriculum and Supervision, effective Fall 1998 with time to count toward seniority

Recess

Meeting recessed at 4:55 p.m., May 18, 1998.

Meeting Reconvened

The Board of Trustees met with students, members of the administration, and representatives of the United Faculty of Central (UFC) in an informal gathering at Munson Retreat Center. Following a social time, the group discussed questions concerning faculty collective bargaining. Discussion was guided by a series of questions formulated by the Board and presented in advance to the UFC. Student satisfaction, teaching quality, and accountability measures were discussed.

Next Meeting

The next regular meeting of the Board of Trustees will be held June 12, 1998 in Barge Hall, Room 412, on the campus of Central Washington University.

Adjourned

Meeting adjourned at 7:00 p.m., May 18, 1998.

Judy B. Miller, Secretary to the
Board of Trustees
Central Washington University

Gwen Chaplin, Chair
Board of Trustees
Central Washington University

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