10-8-1973

CWU Faculty Senate Minutes - 10/08/1973

Esther Peterson

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MINUTES: Regular Senate Meeting, 3 October 1973
Presiding Officer: Catherine J. Sands, Chairman
Recording Secretary, Esther Peterson

ROLL CALL

Senators Present: All senators or their alternates were present except Stanley Dudley, Louis Bovos, B. Dean Owens, Mike Reardon, Phil Smithson, and Thomas Thelen.


AGENDA CHANGES AND APPROVAL

The chairman asked if there were any additions or changes to the Agenda. There being none, the Agenda was approved.

APPROVAL OF MINUTES

The minutes of May 23, May 30, and June 6, 1973 were approved as distributed.

COMMUNICATIONS

The following communications were received:

A. A letter from Donald M. Schliesman, dated May 31, 1973, with a recommendation from the Undergraduate Council that the Senate approve the following policy:

College credit for life experience may be awarded only in programs which have been approved through existing curriculum approval procedures. The level of credit (lower division or upper division) awarded for life experiences shall be determined by faculty in the appropriate department (the department supervising an approved program).

This will be sent to the Curriculum Committee for review and recommendation.

B. A letter from James E. Brooks, dated September 12, 1973, proposing changes to the Faculty Senate section of the code now in revision. The Executive Committee will send this to the Personnel Committee for review and recommendations.

C. A letter from John M. Chrismer, dated September 26, 1973, submitting his resignation as senatorial representative for the Business Education Department.
Lee Fisher suggested there should be some discussion on the letter from Mr. Schliesman.

Mr. Anderson suggested this should have been brought up under Agenda changes and should come under "New Business."

MOTION NO. 966: Lee Fisher moved that the proposed policy for awarding college credit for life experience be adopted by the Senate.

Mr. McGehee asked Mr. Fisher to withdraw his motion as he felt it is premature and the Curriculum Committee should have a look at it.

Mr. Fisher withdrew the motion.

MOTION NO. 967: Mr. Jacobs moved, seconded by John Chrismer, that the proposed policy for awarding college credit for life experience be referred to the Curriculum Committee for review and recommendation, and to President Brooks for his recommendations. The motion passed by a majority voice vote, with nay votes from Lee Fisher and Ken Caldwell.

CONSIDERATION OF CURRICULUM PROPOSALS

A. David Anderson explained the procedure for approving curriculum proposals. The procedure is the pages of descriptions of proposals are distributed to the Senators after being passed by the Undergraduate Curriculum Committee or Graduate Council three weeks in advance of their being presented at the Senate meeting for approval. Supporting evidence on the proposals are retained in the Senate office.

MOTION NO. 968: David Anderson moved, seconded by Duncan McQuarrie, that the Senate approve the Undergraduate Curriculum proposal, Business Ed 165, on page 294, and the proposals on pages 295, 296, and 297. The motion was voted on and passed with a unanimous voice vote.

Mr. Jacobs said he observed that the minutes appeared to be being taped. He questioned what would be done with the tapes after they are recorded.

The Recording Secretary said the tapes would be erased as soon as the minutes had been prepared and approved.

MOTION NO. 969: John Chrismer moved, seconded by Darwin Goodey, the Senate approve the taping of the meeting for the use by the secretary to aid in the preparation of the minutes and then be disposed of after preparation and approval of the minutes. The motion was voted on and passed with a unanimous voice vote.

REPORTS

A. Report of the Chairman--Mrs. Sands reported on a call this summer from Olympia requesting that she and another faculty member attend a meeting of the Ways and Means Committee. Mr. Ken Hammond, Geography, attended
the meeting with her. Mrs. Sands read a letter from Lyle Jacobs of the Senate Ways and Means Committee thanking her for their attendance at the meeting with Senators Donahue and Odegaard. Mr. Jacobs requested a breakdown on salary increases and salary benefits and a salary breakdown. This is apparently the first time a meeting between the faculty and legislators has taken place. The legislators would like faculty feedback.

Mrs. Sands mentioned the regretful death of William S. Glennan, Professor in Anthropology.

B. Executive Committee—David Anderson reported the following:

The Executive Committee wrote a letter to Edward J. Harrington with recommendations regarding the General Honors Program. (Agenda attachment).

The Committee met with Neil Gillam and his counsel for the purpose of determining his concerns and intentions in regard to a contractual dispute between himself and the college. He stated his intention of seeking a declaratory judgment from the court as to the meaning of his contract with the college.

The Committee prepared a response to the administration's statement that funds were unavailable for matching the TIAA-CREF contributions of summer school faculty. Fortunately, funds were made available.

The Executive Committee prepared nominations for the Senate Standing Committees. Senators and alternates were polled to determine on which committees they felt they could be of most service. The Executive Committee also attempted to maintain the carryover of at least one member on each committee as required by the Faculty Code. The nominations have been distributed.

Mr. Anderson asked if there was any discussion on the nominations.

Mr. McGehee asked about having alternates serving on the Standing Committees. He felt it is in violation of the Code as it is now set up.

Mr. Anderson suggested that the Senate could refer it back to the Executive Committee.

MOTION NO. 970: Mr. McGehee moved, seconded by Calvin Willberg, that the Senate Standing Committee nominations be referred back to the Executive Committee. The motion passed with a majority voice vote and with a nay vote from Mr. Canzler.

Mr. Anderson said they would go into executive session at the end of the meeting.

Mr. Anderson reported that the Executive Committee is pleased that Roger Reynolds has agreed to serve as Parliamentarian and places his name in nomination.
MOTION NO. 971: David Anderson moved, seconded by Gordon Leavitt, that Roger Reynolds be approved to serve as Parliamentarian. The motion was voted on and passed with a unanimous voice vote.

The Executive Committee has nominated Esther Peterson as Recording Secretary.

MOTION NO. 972: David Anderson moved, seconded by John Chrismer, that Esther Peterson be approved to serve as Recording Secretary. The motion was voted on and passed with a unanimous voice vote.

Mr. Anderson reported that there are several items under consideration in the last Senate. The Committee to Review the College Council Proposal suspended activity until the impasse between the Board of Trustees and the Senate over the Faculty Code could be resolved. The Executive Committee asks the Committee to Review to complete its recommendations. Under "Old Business" the Executive Committee will move to return the proposal for the Board of Academic Appeals to the Student Affairs Committee. Also, they will move to send Clint Duncan's proposal regarding student transcripts to the Student Affairs Committee.

OLD BUSINESS

A. College Council Proposal-- Mr. Anderson explained that the proposal has been under consideration for some time. The Executive Committee feels that it should now be brought out of committee to be considered by the Senate.

MOTION NO. 973: Mr. Anderson moved, seconded by Betty Hileman, that the Committee to Review the College Council Proposal be charged to complete its review and the proposal be placed before the Senate.

There was considerable discussion on the matter.

Mr. Nylander questioned if there was any reason to believe that the situation has been changed and asked what has happened.

Mr. Brooks explained that the proposed Code has been finished and given to the Board of Trustees. They will need to review it as soon as possible. The draft was not sent throughout the college, but only to committee members. The Board of Trustees has been asked to work with the faculty on it this time. He said that little had been done with the Senate section of the revised code. It is up to the faculty if they want a College Council. Mr. Brooks said he reviewed codes from other colleges and universities this past summer. He did not find any occasions that they had any better Senate arrangements than here. The only exception was one where they had a College Council. The question is whether the faculty wants to strengthen the Senate or have a College Council.

Mr. Lygre asked what a reasonable date would be that this should be completed. November 7 was suggested.

There was considerable discussion on the question of faculty governance.
Mr. Cocheba said he felt it premature for the Senate to consider it again until the attitude of the faculty is known. He felt the faculty should have the opportunity to learn more about it.

Miss Hileman said they can't begin to discuss the proposal until it is taken out of committee.

Mr. Purcell said the charge to the committee was to review the proposal and then come back to the senate to make any changes necessary. After it is presented to the Senate it still has to go through a hearing process with the faculty. He feels the committee has the obligation to complete its review and report back.

Mr. Jacobs said if the Executive Committee would withdraw their motion he would be prepared to introduce a motion which would require the College Council proposal, the new draft code and the Board of Academic Appeals to report to the Senate by the December meeting. All three could come to the Senate at the same time.

Mr. Anderson withdrew his motion.

MOTION NO. 974: Mr. Canzler moved, seconded by Miss Hileman, that the committee to Review the College Council Proposal complete its review and report to the Senate at the November 7 meeting. The motion was voted on and passed with a unanimous voice vote.

B. Board of Academic Appeals--Mr. McGehee, chairman of the Student Affairs Committee reported on the progress of the proposed Board of Academic Appeals. He referred to the letter of Calvin Willberg of May 1, suggesting amendments to the rules. He also referred to proposed amendments to the Rules submitted by himself and Beverly Heckart on June 5.

Miss Hileman suggested that the amendments be put in writing and put on the Agenda for the next meeting.

Mr. Leavitt said he had come to the meeting with the understanding that this motion would be presented to the Senate that the proposal would be returned to the committee.

MOTION NO. 975: Mr. Leavitt moved, seconded by Mr. Jacobs, that the proposal for the Board of Academic Appeals be returned to the Student Affairs Committee in order to receive and review suggested amendments, thereafter to report their recommendation to the Senate at our next meeting on November 7.

Mr. McGehee objected to it being sent back to the committee.

Mr. Anderson referred to Motion No. 950 passed on May 30. The question is whether to consider it now or, if there are other amendments to consider, it can be sent to the committee.

Motion No. 975 was voted on and passed with a majority voice vote, with Mr. McGehee voting nay.
Senate Minutes, 3 October 1973

C. Clint Duncan's proposal on Change in the Grade Report System--Mr. Anderson said this was an item which was added to the Agenda last Spring.

MOTION NO. 976: David Anderson moved, seconded by Darwin Goode, that the proposed Change in Grade Report System be sent to the Student Affairs Committee for review to be returned with a recommendation for action by the Senate.

Mr. McGehee questioned the rationale of sending it to Student Affairs Committee.

Mr. Anderson said the change has to do with changing of grades. It is a matter of student welfare more than of curriculum.

Mr. McGehee said he feels the Curriculum Committee would be better equipped to handle the proposal.

MOTION NO. 977: (Amendment to Motion No. 976) Mr. McGehee moved, seconded by Mr. Jacobs, to amend the motion to send the proposal to the Curriculum Committee rather than the Student Affairs Committee.

Mr. Vifian said he felt it should go to both the Curriculum Committee and the Student Affairs Committee.

Mr. Applegate read from the Code the functions of both committees.

It was agreed the proposal falls within the functions of the Student Affairs Committee.

Motion No. 977 was voted on and failed by a majority voice vote.

Motion No. 976 was voted on and passed with a unanimous voice vote.

D. Evaluation of General Honors Program--

MOTION NO. 978: Mr. Anderson moved, seconded by Duncan McQuarrie, that the Senate ratify the recommendations in regard to the General Honors Program as forwarded to Vice President Harrington by the Executive Committee on July 13, 1973.

There was considerable discussion of the General Honors Program recommendations.

MOTION NO. 979: Mr. Vifian moved to amend Motion No. 978, seconded by Don Cocheba, to say that the Senate not ratify the motion as proposed but go back to the original recommendations of June 1, numbered 1, 2 and 3.

A roll call vote was called for on Motion No. 979 to amend.

Aye: David Lygre, Gordon Leavitt, John Vifian, Nancy Lester, Pearl Douce', Donald Cocheba, Starla Drum, David Canzler.

Abstain: None

Motion No. 979 to amend failed.

Motion No. 978 was voted on and passed with a majority voice vote. Mr. Cocheba, Mr. Jacobs and Mr. Lygre voted nay.

NEW BUSINESS

The Executive committee retired for an executive session.

Mr. Purcell was excused from the meeting at 4:50 p.m.

The Executive Committee returned to the Senate meeting after having chosen Mr. Thomas Thelen to replace Bill Benson on the Budget Committee, and Mr. David Lygre to replace Art Keith on the Curriculum Committee.

MOTION NO. 980: Mr. Chrismer moved, seconded by Milo Smith, to approve the changes on the Standing Committees. The motion was voted on and passed with a unanimous voice vote.

Mr. Smith was excused from the meeting at 5:00 p.m.

ADJOURNMENT

The meeting adjourned at 5:05 p.m.
ROLL CALL

A. Introduction of Senators

II. AGENDA CHANGES AND APPROVAL

III. APPROVAL OF MINUTES of May 23, May 30, June 6, 1973

IV. COMMUNICATIONS

A. Letter from Donald M. Schliesman, May 31, 1973
B. Letter from James E. Brooks, September 12, 1973
C. Letter from John M. Christie, September 26, 1973

V. CONSIDERATION OF CURRICULUM PROPOSALS

A. Undergraduate Curriculum Committee: page 294 (Bus. Ed. 165) and pages 295 - 297.

These proposals with supporting information are available in the Faculty Senate Office (Edison 102) for your review.

VI. REPORTS

A. Report of Chairman
B. Executive Committee

VII. OLD BUSINESS

A. College Council Proposal--Proposed Motion (Executive Committee):
   It is moved that the Committee to Review the College Council Proposal be charged to complete its review.

B. Board of Academic Appeals--Proposed Motion (Executive Committee):
   It is moved that the proposal for the Board of Academic Appeals be returned to the Student Affairs Committee in order to receive and review suggested amendments, thereafter to report their recommendation to the Senate.

C. Clint Duncan's proposal on Change in the Grade Report System, Proposed Motion (Executive Committee):
   It is moved that the proposed Change in Grade Report System be sent to the Student Affairs Committee for review to be returned with a recommendation for action by the Senate.

D. Evaluation of General Honors Program, Proposed Motion (Executive Committee):
   It is moved that the Senate ratify the recommendations as forwarded to Vice President Harrington by the Executive Committee. (The recommendations are attached to this Agenda).

VIII. NEW BUSINESS

V. ADJOURNMENT

Committee members are asked to meet as soon as possible in order to select a committee chairman and meeting time and place. Please inform Mrs. Peterson in the Senate Office.
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VISITORS

PLEASE SIGN THIS SHEET

Faculty Senate Meeting

Edward D. Harrington
Arnold M. Miller
E. A. Cornstock
Earl Dance
Victor Marx
Donald Jacobson
Fred Cutler
Roe Bill Stiff
Bill Floyd
Thomas T. Robinson

Last person signing please return to the Recording Secretary.
September 17, 1973

The Honorable Daniel J. Evans
Governor of the State of Washington
P.O. Box 40096
Seattle, WA 98104

Sir:

I am writing you on behalf of the faculty at Central Washington State College. I most respectfully entreat you, as governor of the State of Washington, to use your veto with regard to the recent cutback of this college's September 1975 operating budget as passed by our state's legislature.

As a college community which has no large metropolitan area from which to recruit students, we have in the past, and are continuing presently to maintain a college campus which is based on a personal interest in its student's welfare while maintaining instructional quality and integrity. If our college loses faculty members who are the flesh and bones of academic programs a downward spiraling effect will take place. We will lose more students which will in turn precipitate greater faculty cutbacks.

If a budget cut of that magnitude is necessary at this time, I implore you to let us at the college, handle this matter internally so that instruction alone is not the sole target on which the taxpayer's dollars are saved. I believe that in the past few years our institution has exhibited thoughtfulness while at the same time responsibility in making all of the requested budgetary cuts mandated by our state government.

I respectfully submit the resolution enclosed, accompanied by the signatures of many of our faculty, for your immediate consideration.

Respectfully yours,

/s/ Catherine J. Sand

Chairman, CNVC Faculty Senate
During its meeting on May 9, the Undergraduate Council discussed the
question "Should credits being granted for life experiences be allowed to meet
upper division credit degree requirement?" At the present time there is
no program in the undergraduate curriculum which permits awarding credits for
life experience, the Vocational-Technical Trades and Industrial Major, and the
credits are awarded on the basis of evaluation by an examining committee.

Recognizing the concept that course levels are essentially determined
by faculty in the various departments, and approved by the faculty through
the departmental bodies, the Undergraduate Council recommends that the Senate
consider the following policy:

College credit for life experience may be awarded
only in programs which have been approved through
existing curriculum approval procedures. The level
of credit (lower division or upper division) awarded
for life experiences shall be determined by faculty
in the appropriate department (the department
supervising an approved program).

I would be pleased to provide any additional information you may request.

Sincerely yours,

Donald H. Schlesinger
Dean of Undergraduate Studies
After reviewing the code section on our Faculty Senate, remembering experiences on the senate and reviewing senate documents of other colleges, I propose and am willing to give strong support to making the following changes:

a) establish a Faculty Welfare Committee as a standing committee (this is much needed for salaries, retirement, etc.);
b) have the Sabbatical Leave Committee become a standing committee;
c) this makes seven standing committees;
d) expand the Senate Executive Committee by three (to eight) by adding three additional members at-large;
e) assign each Senate Executive Committee member except the chairperson to chair a standing committee;
f) where the workload justifies it, reduce teaching loads for such chairmen-executive committee members by one-fourth; by one-third for especially heavy assignments.

It appears to me that your senate executive group would be much stronger, better informed and responsive in this kind of arrangement, and communications would be improved. Coordination would be simple.
Say the word and we can discuss whether we should write up the whole mess for the proposed revision of the code.

Sincerely,

James E. Brooks  
President  

cc: Dr. Harrington

P.S. Some other senates have elections committees to standardize voting, receive petitions, validate votes, etc. This might be combined with one of the present standing committees.
Mrs. Catherine Sands
Chairperson
Faculty Senate
Campus

Dear Catherine:

I am writing to submit my resignation as Faculty Senator for the Department of Business Education and Administrative Management. My teaching schedule and off-campus obligations do not leave enough time to do an adequate job as a member of the Senate.

It has been a pleasure to work with the Faculty Senate, Catherine, and I will be pleased to be of assistance in any way that I can.

Sincerely,

John M. Chrismer
Manuscript

Faculty Senate
Undergraduate Council
May 1, 1973
General Honors Program Recommendation

In response to the Senate's request to assist in evaluating the General Honors Program, the Undergraduate Council is pleased to submit the following recommendation:

The Undergraduate Council supports the intent of the General Honors Program and recommends its continuation with the following conditions:

1. that more adequate means be identified by the administration for support of the General Honors Program by the 1975-77 biennium. The Council deplores the inadequacy of compensation made to tutors, and strongly believes that increased funds would benefit the Program;

2. that the Program's tutorial arrangement be revised to allow substitution of regular courses with approval of the Program Director; and that consideration be given to the extension of the period of time in which the Program must be completed;

3. that the Undergraduate Council appoint an Advisory Committee to work with the Program Director to consider for possible implementation all recommendations including those from this and previous evaluation committees. The Advisory Committee shall also assist the Director in the evaluation of selection criteria and assist in the student selection process.

The General Honors Program should be re-evaluated in two years by the Undergraduate Program Review and Evaluation Committee. If no effort has been evidenced to implement the above conditions, the plan should be discontinued.

Reference material and data relating to the General Honors Program beginning are available in the Senate Office for those Senators additional information.
David Anderson and I met with Dr. Brooks the early part of the month and discussed the appropriateness of the Senate Executive Committee making some statement as to the future of the General Honors Program. We would then ask the Senate to ratify this action in the Fall. We agreed that it would be helpful to the administration to have such a statement since a quorum was not present during the latter minutes of the regular Senate meeting June 9th.

At that time the Executive Committee had met with Dr. Rae Heimbeck, chair of GHP and asked him to reply to several issues which were not in our minds. He most graciously complied with our wishes and supplied the important data. He has since sent us copies of the annual report.

Concensus of the committee members is that the General Honors Program should be continued and that it be reviewed periodically as all programs are. In other words, we are saying that we firmly believe that it should not be singled out as the only program under the scrutiny of the Faculty Senate.

The Executive Committee would like to make the following recommendations:

1. That an Advisory Board be named to work with the GHP director. (Dr. Heimbeck has already discussed this matter with us and agrees.)

We would like to re prioritize the recommendations of the Undergraduate Council so that number three becomes the first recommendation with numbers one and two following. (See attached copy)

2. That the Senate have a participating voice in the development of a general review policy and that such a policy be subject to ratification by the Faculty Senate.

We hope that our support of the General Honors Program will be a continuing and effective one. It is programs such as this that play a vital role in keeping this institution viable.

Sincerely,

John J. Sands

Chairman

July 13, 1973