

4-13-2001

2001 - Board of Trustee Meeting Minutes

Board of Trustees, Central Washington University

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Approved May 11, 2001

Central Washington University
Board of Trustees
Special/Regular Meetings
April 12-13, 2001

April 12, 2001

Gwen and Don Chaplin hosted the trustees and President McIntyre for dinner Thursday evening. No action was taken.

April 13, 2001

Board Committee Meetings (9:00 a.m. to 1:00 p.m.) Three committees of the board – Academic Affairs, Resource Development, and Student Affairs – convened in various conference rooms on the Yakima Valley Community College campus from 9:00 a.m. to 11:00 a.m. to review agenda issues with administrative staff, faculty, and students. From 11:00 a.m. to 12:45 p.m. a committee of the whole reviewed individual committee deliberations and discussed issues for presentation in the 1:00 p.m. session.

Reconvened in Regular Session (1:05 p.m.)

Present

Mrs. Gwen Chaplin, Chair
Ms. Leslie Jones
Mr. Ken Martin
Ms. Shawnte Pearson
Mr. Jay Reich
Ms. Nadine Romero
Mr. Mike Sells, Vice Chair
Ms. Judy Yu

Others Present

Dr. David Dauwalder, Provost/Senior Vice President for Academic Affairs
Ms. Jen Gray, Interim Vice President for University Relations
Dr. Jerilyn S. McIntyre, President
Ms. Judy B. Miller, Secretary to the Board
Mr. Abdul Nasser, Vice President for Business and Financial Affairs
Dr. Joshua Nelson, Chair, Faculty Senate
Ms. Carolyn Wells, Registrar and Associate Vice President of Enrollment Management
Ms. Maren Oates, President, Board of Directors, Associated Students of Central Washington University

Approval of Minutes

Motion 01-06: Mr. Reich moved, seconded by Mr. Sells that the board approve minutes of the regular and special board meetings of February 9, 2001. Motion carried.

Board Chair Report

Mrs. Chaplin reported that she attended an exit interview with the NCATE (National Council for the Accreditation of Teacher Education) review team April 11. Members of the team appreciated the warmth and helpfulness of those interviewed on the Ellensburg campus and at the university centers. Their preliminary report declared Central's Center for Teaching and Learning in "very good health." The center is comprised of

the university's teacher preparation, school psychology, school counseling, and school administration programs.

President's Report

Legislative Issues and Strategies

Linda Schactler, the university's interim legislative liaison, thanked the trustees and alumni for contacting legislators in support of Central's legislative priorities. Primary objectives include securing legislative funding for the music education facility and legislative approval of an enrollment stabilization and recovery process. Secondary objectives include securing legislative funding for competitive faculty salary increases and enhancing policymakers' perception of CWU. Our progress in these critical areas was reviewed. Dr. McIntyre thanked Ms. Schactler for her efforts.

Update on Budget and Enrollment

Spring Quarter 2001 enrollment is 7,287 FTE. All university units are developing performance indicators to evaluate centrality, essentiality, quality, productivity, and the potential for outstanding performance. These elements will help us match the budget with the strategic planning process.

Synthesizing Committee Update

Libby Street, co-chair of the Strategic Planning Synthesizing Committee, reviewed the year-long process that culminated in a draft plan distributed to campus in March for public comment. Conversations with all campus constituencies have occurred and comments submitted. A summary document will be presented to the board in May.

Board Committees

Academic Affairs – Nadine Romero, Chair, and Jay Reich

Ms. Romero reported that Paul James, Professor of Biology, presented an overview of his interesting research with endangered salmon in the Yakima Valley. Various faculty members have shared their academic research with the committee. Dean Rebecca Bowers provided an overview of the NCATE review completed last week and the 20 standards examined. The NCATE process was well coordinated among the deans. Efforts to prepare for the NASC (National Association of Schools and Colleges) focused visit in the fall are proceeding on schedule. Accreditation efforts in the College of Business were also reviewed.

Resource Development – Judy Yu, Chair, and Mike Sells

The university will conduct a market survey of current and potential students as well as others who influence students' college choices. Dean Roy Savoian will present a summary of the progress of this survey in May. The survey, administered by STAMATS Communications, is scheduled to be completed June 1.

Action

Room and Board Rates 2001-02 and 2002-03

Increased room and board rates for a two-year period were proposed. Those affected by the increases participated in recent tenant group discussions. Programs and facility improvements funded from rent revenues were discussed and comparative market information was presented. The aggregate increase from all housing units for 2001-02 will fall within the limit of 4.5% over the rates for 2000-01, and by an additional aggregate average of 4.5% in 2002-03. While apartment rates are increasing from 6% to 8%, the standard shared room cost is rising only 3.7%, and returning students can actually decrease their cost because of meal plan incentives.

Motion 01-07: Ms. Yu moved, seconded by Ms. Jones that the room and board rates for 2001-02 be increased by an aggregate average of 4.5% over the rates for 2000-01, and by an additional aggregate average of 4.5% in 2002-03. Motion carried.

CWU/Edmonds Community College Higher Education Center

This project is to design and construct the Central Washington University/Edmonds Community College Higher Education Center on Edmonds Community College campus in Lynnwood,

Washington. This project has two phases. Phase I was construction of the primary facility parking lot (226 stalls) in an area of the campus where the old soccer field was located. The Phase II is construction of the new 48,859 square foot Higher Education Center building. The purpose of phasing the construction of the parking prior to the construction of the primary facility was to provide parking displaced from the primary building site and provide adequate access and space in and around the new building during the course of construction.

Motion 01-08: Ms. Yu moved, seconded by Mr. Sells that authority be delegated to the Vice President for Business and Financial Affairs or designee to award and execute a construction contract for the second phase of the overall project. Motion carried.

Endowment Spending Budget

The Endowment Spending Budget for FY 2001-02 was prepared in accordance with the CWU Foundation Budget Committee guidelines.

Motion 01-09: Ms. Yu moved, seconded by Mr. Martin that the 2001-02 Endowment Spending Budget be approved. Motion carried.

Discussion

Parking – discussion postponed until May 11

Tomlinson Stadium Major Repair

Tomlinson Stadium repair consists of three phases: removal and disposal of existing lead-based painted wood bleacher seating and foot planks and the supply and installation of new steel and aluminum bleacher seating and foot planks, removal and disposal of lead-contaminated soil, and major repairs to the exterior of the stadium structure, which includes the encapsulation of existing lead-based painted siding. All work should be completed by June 1, 2001.

Exempt Salary Plan

Proposed changes to the CWU Exempt Employee Salary Plan were reviewed. The Exempt Employee Association proposed the changes to strengthen the salary plan and provide greater consistency in the establishment of starting salaries. These changes do not affect salaries of current employees and have no impact on the budget.

Student Affairs – Ken Martin, Chair, Leslie Jones, and Shawnte Pearson

Discussion

Quality of Life Facilities Strategic Planning

Members of the Quality of Life Facilities Strategic Planning Steering Committee, chaired by Maren Oates, has been working with consultants since February to oversee the concept development and feasibility studies for all of the project facilities. The primary goal of this planning process is to identify and meet student needs outside the classroom by providing active Quality of Life environments on the Ellensburg campus. The Steering Committee is committed to overseeing a process that will bring significant areas of the university and Ellensburg community together in this important planning effort. A successful community dialogue has occurred.

Action

S&A Fee Supplemental Budget Allocations

The Services and Activities Fees Committee has approved supplemental allocations. These funds were approved in accordance with the procedure outlined in the Central Washington University General Guidelines and Procedures for Use of Services and Activities Fees.

Motion 01-10: Mr. Martin moved, seconded by Ms. Jones that the Services and Activities Fees Committee supplemental allocations for 2000-01 be approved as submitted. Motion carried.

Other Reports

Faculty Senate

Dr. Nelson reported that changes to the Faculty Code will come to the board in May. Improving faculty salaries is the major faculty legislative initiative.

ASCWU Board of Directors

Maren Oates reviewed recent activities or initiatives involving students including Club Madness, a project to renovate the train station, and a social security number bill before the legislature. It was suggested that we begin discussions with students regarding possible tuition increases. Students interested in ASCWU Board of Directors positions for next year must file by April 16. Primary elections are the end of April.

Staff Organizations – Kari Taylor, chair of the Employee Council, represented staff organizations. There was no report.

Communications – none received

Consent Agenda

Motion 01-11: Mr. Sells moved, seconded by Ms. Pearson that report items 18, 19, 20, 21, and 22 be received collectively, and action items 23, 24, 25, 26, 27, 28, 29, 30, and 31 be approved collectively. Motion carried. (Ms. Pearson abstained. Student trustees are not permitted to vote on personnel matters.)

Personnel Consent Reports

Report of Non-Tenure-Track Faculty Appointments – 18

Adkisson, Kevin	Lecturer, Physical Ed, Health Ed and Leisure Services	23%	spring qtr, 01
Anderson, Terrill	Lecturer, Physical Ed, Health Ed and Leisure Services	20%	spring qtr, 01
Armstrong, Sue T.	Lecturer, Business Administration	33%	spring qtr, 01
Backlund, Judy	Lecturer, Curriculum and Supervision	20%	spring qtr, 01
Backlund, Kari	Lecturer, Teacher Education Programs	20%	spring qtr, 01
Barton, Staci	Lecturer, Physical Ed, Health Ed and Leisure Services	20%	spring qtr, 01
Bennett, Virginia	Lecturer, Family and Consumer Sciences	60%	spring qtr, 01
Bergh, Karen	Lecturer, Family and Consumer Sciences	20%	spring qtr, 01
Bond, Paulette M.	Lecturer, Theatre Arts	20%	spring qtr, 01
Bonds, W. Collins	Lecturer, Art	20%	spring qtr, 01
Bowers, Joanne	Lecturer, Teacher Education Programs	20%	spring qtr, 01
Briggs, Diane	Lecturer, Physical Ed, Health Ed and Leisure Services	20%	spring qtr, 01
Buckland, Helen	Lecturer, Physical Ed, Health Ed and Leisure Services	20%	spring qtr, 01
Bucy, Barbara	Lecturer, Physical Ed, Health Ed and Leisure Services	20%	spring qtr, 01
Burfiend, Heather	Lecturer, Physical Ed, Health Ed and Leisure Services	20%	spring qtr, 01
Chase, Sharon	Lecturer, Admin Man & Business Education	33%	spring qtr, 01
Chow, Margaret	Lecturer, Teacher Education Programs	33%	spring qtr, 01
Connor, Sharon R.	Lecturer, Philosophy	33%	spring qtr, 01
D'Acquisto, Debra	Lecturer, Physical Ed, Health Ed and Leisure Services	40%	spring qtr, 01
Dahlgren, Jeremiah	Lecturer, Physical Ed, Health Ed and Leisure Services	20%	spring qtr, 01
Dell, Thomas P.	Lecturer, Douglas Honors College	20%	spring qtr, 01
Duca, Diane J.	Lecturer, Business Administration	67%	spring qtr, 01
Durkee James J.	Lecturer, Music,	57%	spring qtr, 01
Erdman, Ruth D.	Lecturer, English and Theatre Arts,	100%	spring qtr, 01
Farrand, Michael	Lecturer, Physical Ed, Health Ed and Leisure Services	30%	spring qtr, 01
Futterman, Alan	Lecturer, Music	13%	spring qtr, 01

Garceau, Demaris	Lecturer, English	53%	spring qtr, 01
Gay, Jeff	Lecturer, Physical Ed, Health Ed and Leisure Services	20%	spring qtr, 01
Gerr, Karen	Lecturer, Philosophy	33%	spring qtr, 01
Gries, Margret C.	Lecturer, Music	22%	spring qtr, 01
Gulotta, Vincenzo	Lecturer, Foreign Languages	100%	spring qtr, 01
Hagen, Kathleen	Lecturer, Curriculum and Supervision	20%	spring qtr, 01
Harper, Lila M.	Lecturer, English	53%	spring qtr, 01
Hatfield, Kathy	Lecturer, Adm Man & Business Education	40%	spring qtr, 01
He, Meiqi	Lecturer, Foreign Languages	13%	spring qtr, 01
Horowitz, Katherine	Lecturer, Communication	53%	spring qtr, 01
Hosfeld, Scott C.	Lecturer, Music	16%	spring qtr, 01
Katz, Michael	Lecturer, Industrial and Engineering Technology	13%	spring qtr, 01
Kaufmann, Marcia	Lecturer, Music	7%	spring qtr, 01
Kiesel-Nield, Kathleen	Lecturer, Curriculum and Supervision	20%	spring qtr, 01
Klamm-Donnen, Kristin,	Lecturer, Philosophy	33%	spring qtr, 01
Kotlove, Barry S.	Lecturer, Economics	33%	winter qtr, 01
Kotlove, Barry S.	Lecturer, Economics	33%	spring qtr, 01
Lampard, Hillary	Lecturer, Physical Ed, Health Ed and Leisure Services	47%	spring qtr, 01
Landrie, Debbie	Lecturer, Physical Ed, Health Ed and Leisure Services	40%	spring qtr, 01
Larkin, Richard F.	Lecturer, Business Administration	33%	spring qtr, 01
Louis, Paulette M.	Lecturer, Art	33%	spring qtr, 01
Lovely-Wright, Linda	Lecturer, Teacher Education Programs	20%	spring qtr, 01
Mack, Virginia E.	Lecturer, Douglas Honors College	47%	spring qtr, 01
Marstine, Janet	Lecturer, English and Art	60%	spring qtr, 01
Martin, Dan	Lecturer, Physical Ed, Health Ed and Leisure Services	13%	spring qtr, 01
Mason, Carolyn	Lecturer, Teacher Education Programs	27%	spring qtr, 01
McCullough, Telara L.	Lecturer, Business Administration	33%	spring qtr, 01
McGuigan, Beth A.	Lecturer, Art	40%	spring qtr, 01
Mitchell, Jack	Lecturer, Physical Ed, Health Ed and Leisure Services	7%	spring qtr, 01
Munsell, Kenneth D.	Lecturer, Douglas Honors College and History	107%	spring qtr, 01
Nahan, Pat	Lecturer, Industrial and Engineering Technology	7%	spring qtr, 01
Nylander, James G.	Lecturer, Douglas Honors College	33%	spring qtr, 01
Okada-Collins, Mariko	Lecturer, Foreign Languages	33%	spring qtr, 01
Olson, Debbie L.	Lecturer, English	80%	spring qtr, 01
Ota, Robert	Lecturer, Industrial and Engineering Technology	27%	spring qtr, 01
Panattoni, Shannon	Lecturer, Admin Man & Business Education	40%	spring qtr, 01
Peterson, Jane	Lecturer, Teacher Education Programs	20%	spring qtr, 01
Phillips, Carroll H.	Lecturer, Music	13%	spring qtr, 01
Pickett, Barbara H.	Lecturer, Music	40%	spring qtr, 01
Ramos, Jenee D.	Lecturer, Foreign Languages	100%	spring qtr, 01
Reinke, Cami	Lecturer, Family and Consumer Sciences	100%	spring qtr, 01
Schafer, Kevin G.	Lecturer, Music	18%	spring qtr, 01
Schepman, Tracey	Lecturer, Teacher Education Programs	20%	spring qtr, 01
Schnelle, Robert	Lecturer, English	80%	spring qtr, 01
Schuler, William	Lecturer, Teacher Education Programs	10%	spring qtr, 01
Schwartz, Ronald F.	Lecturer, Business Administration	100%	spring qtr, 01
Sevigny, Laurie	Lecturer, Teacher Education Programs	10%	spring qtr, 01
Skoor, John B.	Lecturer, Art	20%	spring qtr, 01
Spencer, Mia D.	Lecturer, Music	63%	spring qtr, 01
Stroh, Jr., Hugh W.	Lecturer, Business Administration	33%	spring qtr, 01
Swedburg, John	Lecturer, Industrial and Engineering Technology	33%	spring qtr, 01
Tomulty, Michael	Lecturer, Physical Ed, Health Ed and Leisure Services	13%	spring qtr, 01
Uffens, D. Todd	Lecturer, Business Administration	33%	spring qtr, 01
Wadleigh, Debra	Lecturer, Physical Ed, Health Ed and Leisure Services	20%	spring qtr, 01
Waldeck, Stephen	Lecturer, Physical Ed, Health Ed and Leisure Services	20%	spring qtr, 01
Walton, Tami	Lecturer, Physical Ed, Health Ed and Leisure Services	13%	spring qtr, 01
Wickstrom, Stefanie	Lecturer, Foreign Languages	67%	spring qtr, 01
Williams, Garey	Lecturer, Music	60%	spring qtr, 01

Wilson, Asher B.	Lecturer, Accounting	33%	spring qtr, 01
Winecoff, David F.	Lecturer, Business Administration	33%	spring qtr, 01
Woodlief, Gerard	Lecturer, Industrial and Engineering Technology	27%	spring qtr, 01
Young, Sue	Lecturer, Physical Ed, Health Ed and Leisure Services	7%	spring qtr, 01
Young, Therese	Lecturer, Physical Ed, Health Ed and Leisure Services	20%	spring qtr, 01

Young-Dohrman, Gayle	Lecturer, Philosophy	33%	spring qtr, 01
Zamberlin, Mary Owen	Lecturer, Physical Ed, Health Ed and Leisure Services	20%	spring qtr, 01

Report of Faculty Resignations - 19

Silvers, Robert, Associate Professor, Business Administration, effective end of Spring Quarter, 2001
 Stege, Ken, Flight Technology Program Coordinator, effective end of Winter Quarter, 2001

Program Changes - Program Minors - 20

Law and Justice - Certificate in Pre-Law, Corrections, and Law Enforcement

Report of Administrative Exempt Appointments - 21

Defa, Dennis, Assistant Human Resources Director, effective May 1, 2001
 Kaufman, David, Interim Dean of Libraries and Director of Academic Computing, effective April 3, 2001 - December 31, 2001

Report of Administrative Exempt Resignation - 22

Burns, Dan, Systems Analyst Programmer, effective March 23, 2001
 Lewis, Gary, Dean of Library Services, effective March 16, 2001; assigned to faculty in library sciences

Personnel Consent Action

Appointment of Tenure-Track Faculty - 23

Fassett, Jonathon E., Assistant Professor, Mathematics, effective September 16, 2001
 Lundin, Michael A., Assistant Professor, Mathematics, effective September 16, 2001
 Wagner, R. Steven, Assistant Professor, Biological Sciences, effective September 16, 2001

Department Chair/Program Director Appointments - 24

DePaape, Jim, Director for the Center for Teaching and Learning, effective Jan 1, 2001 through August 31, 2001
 Kaminski, Walter, Chair, Department of Industrial and Engineering Technology, effective September 16, 2001 - June 15, 2005

Faculty Leave Without Pay - 25

Taylor, Alan B, Professor and Chair, Communication, time not to count toward seniority effective 2001-02 academic year
 Brooker, George, Professor, Business Administration, Lynnwood Center, one-half time with time not to count toward seniority, effective Spring Quarter, 2001

Faculty Overload Assignments - 26

Babcock, Sharel	Lecturer, Teacher Education Programs	13%	spring qtr, 01
Bowers, Jan	Professor, Family and Consumer Sciences	33%	spring qtr, 01
Folkstad, William B.	Professor, Douglas Honors College	13%	spring qtr, 01
Gunn, Cory	Asst Professor, Teacher Education Programs	10%	spring qtr, 01
Georgeson, Tina	Asst Professor, Teacher Education Programs	20%	spring qtr, 01
Holden, Lad	Assoc Professor, Industrial and Engineering Technology	20%	spring qtr, 01
Jacobs, Stanley	Professor, Business Administration	33%	spring qtr, 01
Lambert, Connie	Associate Professor, Curriculum and Supervision	27%	spring qtr, 01
Lasik, John J.	Assoc Professor, Business Administration	33%	spring qtr, 01
Lee, C. Christopher	Asst Professor, Business Administration	33%	spring qtr, 01
Martinez de Velasco, Javier	Professor, Douglas Honors College	20%	spring qtr, 01
McDonald, Frederick W.	Lecturer, Accounting	33%	spring qtr, 01
Shaffer-White, Vicki	Asst Professor, Family and Consumer Sciences	20%	spring qtr, 01
Stahelski, Anthony	Professor, Business Administration	33%	spring qtr, 01
Thyfault, Alberta	Professor, Foreign Languages	33%	spring qtr, 01
Turnquist, William H.	Asst Professor, Business Administration	33%	spring qtr, 01

Reappointment of Faculty in Their First Year of Service – 27

Babbitt, Mark	Assistant Professor	Music
Bichindaritz, Isabelle	Assistant Professor	Computer Science
Boersma, Stuart F.	Associate Professor	Mathematics
Burnham, Tim	Assistant Professor	Physical Ed, Health Ed and Leisure Services
Calahan, Scott	Assistant Professor	Industrial & Engineering Technology
Chalmers, Stephen	Assistant Professor	Art
Chase, Dorothy	Assistant Professor	Physical Ed, Health Ed and Leisure Services
Cottrell, Tom R.	Assistant Professor	Biological Sciences
Diaz, Anthony L.	Assistant Professor	Chemistry
Dippman, Jeffrey	Assistant Professor	Philosophy
Gabriel, Anthony O.	Assistant Professor	Geography
Glasby, Stephen	Associate Professor	Mathematics
Herman, Daniel	Assistant Professor	History
Hickey III, Robert J.	Assistant Professor	Geography
Hughes, Craig	Assistant Professor	Teacher Education Programs
Kent, Christopher A.	Assistant Professor	Geography
Kent, Eliz	Assistant Professor	Philosophy
Korb, Kristin,	Assistant Professor	Music
Lane, Derek	Assistant Professor	Theater Arts
Lubinski, Patrick M.	Assistant Professor	Anthropology
Matheson, Megan	Assistant Professor	Psychology
Mathias, Kirk	Associate Professor	Physical Ed, Health Ed and Leisure Services
Montgomery, Aaron G.	Assistant Professor	Mathematics
Moody, Rex T.	Assistant Professor	Business Administration
Nourse, Steven	Assistant Professor	Curriculum & Supervision
Ogden, Michael	Associate Professor	Communication
Reimund, Mary Ellen	Assistant Professor	Law and Justice
Richmond, F. Lynn	Associate Professor	Business Administration
Stoddard, Shari	Assistant Professor	Art
Sun, Key	Assistant Professor	Law & Justice

Distinguished Civil Service Status – 28

Hart, Jackie, Secretary Senior, Business Services and Contracts, effective March 31, 2001 [20 years]

Consent Facilities Action Items**Hitchcock Hall Roof Replacement – 29**

Delegate authority to the Vice President for Business and Financial Affairs or designee to approve consultant selection, award consultant contract, advertise for bids, and award a construction contract for the Hitchcock Hall Roof Replacement.

CLIP 2 (Complete LAN Infrastructure Project - Phase 2) – 30

Accept as complete CLIP 2 (Contract #3913-2C) as performed by Central Telecom East, Yakima, Washington, for the amount of \$214,295.03 not including Washington State Sales Tax.

Softball Facilities – 31

Accept as complete the Softball Facility (Contract #5085C) as performed by Belsaas and Smith Construction, Inc., Ellensburg, Washington, for the amount of \$122,274.86 not including Washington State Sales Tax.

Next Meeting

The Board of Trustees will next meet in regular session at 1:00 p.m. Friday, May 11, 2001, in Barge 412 on the Ellensburg campus of Central Washington University.

Adjourned at 2:20 p.m. – a public debriefing session followed for 35 minutes. Following the debriefing the trustees joined the Board of Trustees of Yakima Valley Community College at 3:00 p.m. for a one-hour social in the Larson Gallery on the YVCC Campus.

Judy B. Miller, Secretary to the
Board of Trustees
Central Washington University

Mike Sells, Vice Chair
Board of Trustees
Central Washington University