

8-2-2001

## 2001 - Board of Trustee Meeting Minutes

Board of Trustees, Central Washington University

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**Approved October 5, 2001**

**Central Washington University  
Board of Trustees Retreat  
August 2-3, 2001**

The Board of Trustees of Central Washington University met in retreat session August 2-3, 2001 at the President's Reception Center, 211 East 10<sup>th</sup>, Ellensburg, Washington.

**Present**

Mrs. Gwen Chaplin, Chair  
Ms. Leslie Jones  
Mr. Ken Martin  
Mr. Jay Reich  
Mr. Mike Sells, Vice Chair  
Mr. Justin Silvers  
Ms. Judy Yu

**Excused Absence**

Ms. Nadine Romero

**Others Present**

Dr. Jerilyn S. McIntyre, President  
Ms. Judy B. Miller, Secretary to the Board

*Thursday, August 2 – 10:05 a.m.*

**Highlights and Challenges of the Year**

The session began with a review of the past year's meeting activity and the successful inauguration of an agenda supported by board committee discussion. Strategic emphases developed at the 2000 board retreat, renamed strategic goals, became the focus of the strategic planning effort. In an atmosphere of collaboration, members of the Strategic Planning Synthesizing Committee and the university community met often over the year to discuss the strategic goals and develop a set of subgoals. A recently published brochure presents the mission, vision, core values, and strategic goals in a brief, easy-to-read format. Future resource decisions and university direction will occur within the framework of the strategic plan. Implementation strategies for the goals will be formed during 2001-02.

Legislative activity was brisk and effective this year supported by our legislative consultant Linda Schactler. Linda did an excellent job for the institution, thoroughly briefing the president on critical issues and providing valuable transition assistance to Ann Anderson, new director of Government Relations. Considering the pressures on legislators, our capital and operating budgets were good.

Two new vice presidents begin their association with Central this summer, David Soltz, Provost/Senior Vice President for Academic Affairs, and Charlotte Tullos, Vice President for Student Affairs and Enrollment Management.

**Education Program**

Provost David Soltz and Dean Rebecca Bowers, College of Education and Professional Studies, joined the board at 11:30 a.m. Dr. Bowers presented achievements and future plans for professional education at the university that sparked a discussion of Strategic Goal V – *strengthen the university's position as a leader in the field of education.*

**Enrollment Marketing**

Currently, STAMATS is conducting a market survey for the university. Preliminary results indicate that many people surveyed have a favorable impression of Central. However, opinions were largely unshaped. Central's marketing efforts were discussed. The board would like to see a marketing plan matched to the recommendation data from the market survey. Recruiting efforts were also reviewed.

Enrollment and budget issues continue to provide challenges. A diversity council is being formed to support efforts to attract and retain diverse faculty and staff. Various diversity issues will be reviewed and an action plan formed. Membership will be in place this fall.

The university's master plan will be reviewed this fall and presented to the board.

**Executive Session – President's Review**

Following a tour of athletic facilities, the board adjourned into an executive session at 4:50 p.m. under the authority of RCW 42.30.110(1)(g) "... to review the performance of a public employee," reconvening at 5:30 p.m.

*Friday, August 3, 2001*

During a recap of the previous day's discussions, the trustees expressed a desire to learn more about the university. They will tour various facilities as part of their meeting agenda. In an effort to achieve closer coordination with the Alumni and Foundation Boards, the Board of Trustees will host a joint meeting of the three boards during Central's homecoming activities October 26-28.

**University Centers**

Following a lengthy discussion of the university centers in the context of Strategic Planning Goal II (*provide for an outstanding academic and student life at the university centers*), it was determined that the Academic Affairs Committee would integrate center issues into its discussions over the next academic year. The board would like to review a strategic plan for each center and to examine the centers' relationship with surrounding community colleges.

Strategic goals and themes will form the basis of board discussion over the next academic year. Committee chairs will agree on common issues then one issue will be examined in detail each meeting. The trustees will meet the night before a board meeting to discuss issues.

*Board Action Items approved August 2, 2001*

**Approval of Minutes**

**Motion 01-39:** Mr. Reich moved, seconded by Mr. Sells, that minutes of the regular and special board meetings of June 7-8, 2001 be approved. Motion carried.

**Biennial Budget 2001-03 and Operating Budget FY 2001-02**

**Motion 01-40:** Mr. Reich moved, seconded by Mr. Sells, that the board adopt the 2001-03 Biennial Budget for Central Washington University and approve the proposed 2001-02 Operating Budget authorized by the Washington State Legislature. Motion carried.

**Management Team for Bargaining with Local 330, WFSE**

The Washington Federation of State Employees, Local 330, Bargaining Unit II members have voted to open the Collective Bargaining Agreement for negotiation. The current agreement was signed in 1985 and has been automatically renewed since. It generally covers the clerical, computer operator, library, and health services classifications.

**Motion 01-41:** Mr. Reich moved, seconded by Mr. Sells, that the board approve appointment of Richard Corona, Associate Vice President for Business and Financial Affairs (Team Leader); Dennis Defa, Assistant Director of Human Resources; Zippy Nickerson, Circulation Services Supervisor, Library; Rosco Tolman, Associate Dean, College of Arts & Humanities; and Bob Trumpy, Director of Health & Counseling Services, to serve as the bargaining team for Central Washington University in labor negotiations with Washington Federation of State Employees, Local 330, Bargaining Unit II, and that this team be empowered to make commitments on behalf of Central Washington University, subject to final approval by the Board of Trustees. Bruce Porter, Director, Business Services and Contracts; Ona Youmans, Director, Human Resources; and Gene Rau, Assistant Director, Applications, Computing and Telecommunication Services, shall be alternates and may serve on the negotiating team in case of an unavoidable absence by another team member. Motion carried.

#### **Faculty Code Interpretations**

Faculty Senate Chair Joshua Nelson forwarded two interpretation requests to the board late last spring for sections 8.85 and 12 and 13 of the *Faculty Code of Personnel Policy and Procedure*. The board examined issues and counsel presented for both requests and engaged in discussion. Section 8.85 involves a faculty designation for deans and sections 12 and 13 outline the faculty grievance procedure, specifically whether results of the salary equity process for 2001-01 can be appealed.

##### *Section 8.85*

**Motion 01-42:** Mr. Silvers moved, seconded by Mr. Reich, that President McIntyre work with the provost to develop a standard practice of salary determination for administrators returning to faculty. Deans should have the benefit of being considered faculty for purposes of salary. Motion carried.

##### *Sections 12 and 13*

**Motion 01-43:** Mr. Reich moved, seconded by Mr. Martin, that Dr. McIntyre consult with legal counsel to determine a resolution to the salary equity grievance issue for current faculty. Motion carried.

#### **Board Report Items**

##### **Quarterly Tuition and Fees for Regular Session FY 2001-02**

At the time of the June 8, 2001 Board meeting, the Washington State Legislature had not approved the tuition level increase for 2001-2002. The Board of Trustees of Central Washington University granted authority to President McIntyre to set the 2001-02 tuition increase authorized by the Washington State Legislature, up to 6.9 percent.

President McIntyre has implemented a 6.7 percent tuition increase for 2001-2002, which the Legislature approved. Changes to be initiated Fall Quarter 2001 include the following:

<u>Full-Time</u>	<u>2000-2001</u>	<u>2001-2002</u>
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Undergraduate		
Resident	946.00	1008.00
Non-Resident	3363.00	3587.00
Graduate		
Resident	1516.00	1616.00
Non-Resident	4616.00	4924.00

#### **Salary Increases for Exempt Employees FY 2001-02**

At the June 8, 2001 meeting, the Board of Trustees of Central Washington University authorized President McIntyre to increase exempt salaries pursuant to legislative authority. The Washington State Legislature authorized a 3.7 percent salary increase. The salary schedule reflecting the authorized increases was presented to the board.

#### **Consent Agenda**

**Motion 01-44:** Mr. Reich moved, seconded by Mr. Sells, that report items 9, 10, 11, 12, and 13 be received collectively, and action items 14, 15, 16, and 17 be approved collectively. Robert George has resigned and was deleted from Item 15. Motion carried. *(Mr. Silvers abstained. Student trustees are not permitted to vote on personnel matters.)*

#### **Personnel Consent Reports**

##### **Leave of Absence Without Pay – 9**

Denman, Anne S., Professor, Anthropology, Winter Quarter, 2002  
Michel, Carrie, Professor, Music, 2001-02 Academic Year

##### **Non-Tenure-Track Faculty Appointments – 10**

Rosener, Douglas B., Lecturer, Music, effective September 16, 2001  
Tullos, Charlotte E., Adjunct, Family and Consumer Sciences, effective September 16, 2001

##### **Program Director Appointments – 11**

Bohrson, Wendy, Assistant Professor, Geology, Director of Undergraduate Research,  
September 1, 2001 – June 15, 2001

##### **Visiting/Exchange Faculty – 12**

Wassell, Charles S., Visiting Assistant Professor, Economics, 100%, effective  
September 16, 2001

##### **Exempt Administrative and Professional Staff Appointments – 13**

Sledge, Andrea, Acting Associate Dean, CEPS, July 1, 2001 – August 31, 2001

#### **Personnel Consent Action**

##### **Department Chair – 14**

Alawiye, Osman	Professor	Curriculum/Supervision	9/1/01 – 6/15/05
Bellah, George	Assistant Professor	Theatre Arts	9/16/01 – 8/15/05
Callaghan, Patricia	Professor	English	9/16/01 – 6/15/05
Carlson, Karyl	Assistant Professor, Associate Chair	Music	9/16/01 – 6/15/02

Johnson, Kirk	Professor	Sociology	9/1/01 – 6/15/05
King, Corwin	Professor	Communication	9/16/01 – 6/15/05
Kurtz, Martha	Associate Professor	Chemistry	9/1/01 – 6/15/05
Lewis, Scott M.	Professor	Mathematics	1/1/02 – 6/15/05
Lillquist, Karl	Associate Professor	Geography	9/1/01 – 6/15/05
Nelson, Joshua	Professor	Foreign Languages	9/16/01 – 6/15/05
Tolin, Phil	Professor	Psychology	9/1/01 – 6/15/05
Wellock, Thomas	Associate, Interim Chair	History	9/16/01 – 6/15/02

#### **Faculty Tenure-Track Appointments – 15**

Bohrson, Wendy	Assistant Professor	Geological Sciences	FTE increase .5 to .67
Bradley, Joseph	Assistant Professor	Accounting	effective 9/16/01
Cant, Gregory A.,	Assistant Professor	Business Administration	effective 9/16/01
Giberga, Ovidio C.	Assistant Professor	Art	effective 9/16/01
Hutton, Lisa	Assistant Professor	Art	effective 9/16/01
Lapsley, Ruth D.,	Assistant Professor	Business Administration	effective 9/16/01
Lee, Jeffrey	Associate Professor	Geological Sciences	FTE increase .5 to .67
Rawashdeh, Mufeed	Assistant Professor	Accounting	Effective 9/16/01
Robinson, Scott R.	Associate	Theatre Arts	effective 9/16/01

#### **Professional Leave/Retraining Leave 2001-02 AY-16**

Roberts, Connie, Information Technology and Administrative Management, retraining leave from professional leave to retraining leave for academic year 2001-02  
Street, Elizabeth, Special Assistant to the President, professional leave adjusted to winter and spring quarters 2002

#### **Faculty Promotion, effective Fall Quarter 2001 – 17**

Thyfault, Alberta, promotion to professor, Teacher Education Programs, College of Education and Professional Studies, effective Fall Quarter, 2001

#### **Next Meeting**

The board of Trustees will meet in retreat session Thursday, October 4 and regular session Friday, October 5, 2001 in Room 412, Barge Hall, on the Ellensburg campus of Central Washington University.

#### **Adjourned at 1:05 p.m.**

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Judy B. Miller, Secretary to the  
Board of Trustees  
Central Washington University

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Gwen Chaplin, Chair  
Board of Trustees  
Central Washington University