

6-11-2004

2004 - Board of Trustee Meeting Minutes

Board of Trustees, Central Washington University

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Board of Trustees Minutes

Special/Regular Meetings

June 10-11, 2004

Approved August 5, 2004

June 10, 2004

Board members and President McIntyre met at the President's Reception Center for dinner and conversation. No action was taken.

June 11, 2004

Board Committee Meetings (8:00 a.m. to 1:00 p.m.) Trustees met with Dr. McIntyre from 8:00 a.m. to 9:45 a.m. in Munson Hall before joining the vice presidents for committee sessions in Barge Hall. No action was taken.

Reconvened in Regular Session (1:05 p.m.)

Present

Ms. Leslie Jones (connected by telephone)
Mr. Ken Martin, Chair
Mr. Sid Morrison
Mr. Jay Reich
Ms. Nadine Romero
Mr. Matthew Schmitt
Mr. Mike Sells, Vice Chair
Ms. Judy Yu

Others Present

Dr. Paul Baker, Vice President for University Relations
Mr. Rich Corona, Vice President for Business and Financial Affairs
Dr. Jerilyn S. McIntyre, President
Ms. Judy B. Miller, Secretary to the Board
Dr. David Soltz, Provost/Senior Vice President for Academic Affairs
Dr. Charlotte Tullos, Vice President for Student Affairs and Enrollment Management

Moment of Silence

The Board of Trustees and members of the audience observed a moment of silence in honor of former president Ronald Reagan. Mr. Morrison, who knew President Reagan, said he didn't always agree with the late president but he admired him. President Reagan was personable, consistent, a good communicator, and truly believed his principles and stuck to them. Ronald Reagan will be remembered as a man who made us feel good about ourselves and our country.

Introductions

Dean Rebecca Bowers acknowledged Professor Ken Calhoun, faculty member in the Industrial and Engineering Technology Department, who will retire at the end of spring quarter after 31 years at the university. Dean Bowers praised Dr. Calhoun as a steady, quiet person who does his work very well. A published author of cabinetmaking textbooks, Dr. Calhoun has served the university in many capacities and is nationally and internationally known for his work.

Approval of Minutes – 1

Motion 04-25: Mr. Morrison moved, seconded by Ms. Jones, that the board approve minutes of the May 6-7, 2004 meetings and the special meeting May 26, 2004. Motion carried.

Changes to the Agenda – 2

Changes to the agenda included Item 1, minutes of May 6-7 and May 26, 2004 minutes; additional backup for Item 14, Capital Projects Combined List; and Item 31, exempt administrative appointment – Meghan Miller, Dean, College of the Sciences, effective May 1, 2004.

Board Chair Report – 3

Mr. Martin expressed the board's pleasure at the opportunity to be involved in the culminating events of the academic year – honors and commencement ceremonies. The board is looking forward to construction of the SUB/REC facility and approved sale of the bonds for that facility May 26. An excellent professional team handled the sale and we received favorable rates. We are one step closer to making that exciting facility a reality.

President's Report

Celebrating Special Accomplishments – 4

Dr. McIntyre highlighted the SOURCE program (Symposium on Undergraduate Research and Creative Expression). This program is a special part of university life and showcases outstanding student research. Andy Piacsek, Physics, directs the Office of Undergraduate Research and chairs SOURCE. Students involved in the program receive valuable undergraduate research experience. Over 112 abstracts were submitted electronically this year, most in the sciences, up 16 from last year. Faculty mentors are honored at the symposium and a keynote speaker addresses the importance of undergraduate research.

Several faculty, staff, and students from the university are currently serving in the military. Dr. McIntyre read the names of those called to active service and, on behalf of the campus community, expressed gratitude to them and their families.

Next year's presidential lecture series will feature America on the World Stage, globalism in the context of the national election. David Abshire, President and Chief Executive Officer of the Center for the Study of the Presidency and Vice Chairman of the Board of the Center for Strategic and International Studies in Washington, D.C., will be the first speaker. Dr. Abshire, founding editor of the Washington Quarterly, will speak October 26.

A recently appointed Blue Ribbon Commission on Athletics will prepare a long-range plan for all university athletics—clubs, intramural, and intercollegiate. Ethan Bergman, current Faculty Athletic Representative, will chair the commission. Fifteen people from within the university and outside constituencies have been invited to serve with Dr. Bergman on this important commission. The goal is to examine athletics in a broad context and decide what the university's involvement should be. The commission will develop a strategic plan for the institution as a whole taking into account individual student interests and needs.

Board Committees

Academic Affairs – Mike Sells, Chair

Action

Program Approval – 5

Provost Soltz forwarded two new Bachelor of Applied Science degree majors, Industrial Technology and Safety & Health Management, to the board for approval, effective Winter 2005. The Faculty Senate previously approved both majors. These degrees are designed for graduates with two-year technical degrees who wish to complete baccalaureate degrees.

Motion 04-26: Mr. Sells moved, seconded by Ms. Yu, that the board approve the following new majors effective Winter 2005: Bachelor of Applied Science - Industrial Technology and Bachelor of Applied Science - Safety & Health Management. Motion carried.

New/Revised Academic Fees – 6

Revisions to the list of academic fees for 2004-05 were presented for approval.

Motion 04-27: Mr. Sells moved, seconded by Ms. Romero, that the board approve requested new and revised academic fees as submitted, effective Fall 2004. Motion carried.

Academic Affairs Division Report

Mr. Sells reported that eight academic departments have been engaged in program review this year. All academic departments and programs will eventually undergo the process. An external reviewer has evaluated the eight departments and will submit a report to the appropriate dean. Following receipt of the reports, the deans will draft a summary document that will be available for the board's summer retreat. Program review is important element of the self-study for our accrediting agency, the Northwest Council of Colleges and Universities (NWCCU). Our fifth year review is scheduled this October.

Grant activity over the past year has been productive and many new grant writers have been involved. Some programs, such as NSF Project Prism, involve several disciplines in university-wide partnerships to prepare graduate students to integrate math and science courses in the public school curriculum. The committee heard a brief report on the faculty salary administration process, a topic that will be considered further at the board retreat. College deans are discussing ways to mesh faculty evaluation standards in the departments and the colleges. The committee received a report on the faculty collective bargaining process and heard a response from the Council of Presidents to the latest version of the Higher Education Coordinating Board master plan.

Resource Development – Jay Reich

Action

Proposed Quarterly Tuition and Fees – 7

In 2003, the Washington State Legislature approved a tuition increase for resident undergraduate students of up to 7% for FY 2004-2005. Institutions were given tuition-setting authority for all other categories. It is proposed that Central Washington University increase tuition by 7% for resident undergraduates and 4% for nonresident graduate students. No increase is recommended for nonresident undergraduates and resident graduate students. The Services and Activities Fee Committee's recommendation of a 7% increase to all students is included in the proposal.

Current tuition rates and the proposed increases for FY 2004-2005 are listed below.

| <u>Full-Time</u> | <u>2003-2004</u> | <u>2004-2005</u> |
|----------------------|------------------|------------------|
| <i>Undergraduate</i> | | |
| Resident | 1,218.00 | 1,303.00 |
| Nonresident | 3,810.00 | 3,819.00 |
| <i>Graduate</i> | | |
| Resident | 1,831.00 | 1,840.00 |
| Nonresident | 3,810.00 | 3,967.00 |

Motion 04-28: Mr. Reich moved, seconded by Mr. Morrison, that the board approve the proposed 7% tuition increase for resident undergraduate students, 4% increase for nonresident graduate students, no tuition increase for nonresident undergraduates and resident graduate students, and increase the Services and Activities fee by 7% for all students for FY 2004-2005. Motion carried.

Parking Rate Proposal – 8

Central Washington University's Parking Services submitted a proposal for increasing parking rates over the next three years in order to maintain, operate, and increase parking availability. Backup information included concerns of various constituencies and input from the campus community. It was suggested that a shuttle system from north campus would help alleviate parking congestion.

Motion 04-29: Mr. Reich moved, seconded by Mr. Schmitt, that the board approve the parking rate proposal, which increases parking rates over the next three years in order to maintain, operate, and increase parking. Motion carried.

Debt Policy – 9

A draft debt policy was discussed that sets forth the policies governing the issuance and repayments of debt by Central Washington University. The policy determines oversight and periodic review of university debt.

Motion 04-30: Mr. Reich moved, seconded by Mr. Sells, that the board approve the Central Washington University Debt Policy, which sets forth the policies governing the issuance and repayments of debt by the university. Motion carried.

Auxiliary Services Business Plan – 10

A business plan for the Auxiliary Services Departments—Dining Services, University Housing and New Student Programs, Conference Services, the University Store, and Parking Services—was presented to the board for initial review in May. The proposed plan includes a request for an increase of up to 5.5% in room and board rates for Fall 2005. The rate increase will support continued renovation of existing buildings, plan for further renovations and new construction, meet rising costs, and maintain adequate fund balances. Rate increases have been presented to appropriate student and staff councils.

Motion 04-31: Mr. Reich moved, seconded by Mr. Sells, that the board approve the 2004-2008 Auxiliary Services Business Plan as submitted. Motion carried.

Proposed FY 2005 Operating Budget – 11

Trustees discussed basic budget assumptions and examined differences in the 2003-04 and 2004-05 budgets. The budget proposal includes discretionary funds allocated to the president and establishes fair budget assumptions.

Mr. Martin shared the following statement: As you know, we are now midway through the faculty representation election that is being conducted by PERC (Public Employment Relations Commission) to determine if the faculty will unionize. Our assistant attorney general has advised us that, now that we are in this stage of the process, any modification to the budget that was approved and forwarded by the Budget Advisory Committee, including to increase the amount set aside for faculty salary advancement, could be construed as an unfair labor practice. We will therefore remain silent on the recommendation for an increase in the amount available for faculty salary advancement and take action on the budget proposal that was forwarded to the president by the Budget Advisory Committee.

Motion 04-32: Mr. Reich moved, seconded by Ms. Romero, that the board approve the proposed 2004-2005 Operating Budget. Motion carried.

Proposed 2005-07 Operating Budget – 12

The proposed enhancement package for 2005-07 includes cost-of-living increases for all employees and affirms priorities.

Motion 04-33: Mr. Reich moved, seconded by Mr. Sells, that the board approve the 2005-2007 Operating Budget Enhancement Package. Motion carried.

Proposed 2005-07 Biennial Capital Budget – 13

The proposed 2005-07 biennial capital budget request is the result of a thorough campus process and general consensus. Renovation of Dean Hall is our top capital priority for 2005-07.

Motion 04-34: Mr. Reich moved, seconded by Mr. Sells, that the board approve the 2005-2007 biennial capital budget request. Motion carried.

Capital Projects Prioritized List – 14

The 2003 Legislature passed a law requiring public four-year institutions to develop, in consultation with the Higher Education Coordinating Board and the Council of Presidents, a single prioritized ranking of capital projects. A team of university business officers and budget officers crafted the list, which may not be modified unless all universities agree. Consistent with the law, all the respective boards of trustees and regents of the universities are in the process of approving the list before it is submitted to the legislature.

The requirement for this combined list does not preclude Central Washington University from submitting or advocating for our own capital list as we have always done. However, the universities have agreed that they will also advocate together for the combined list and use it as a way to demonstrate the aggregate capital needs of the baccalaureate university system in the state.

It is expected that the capital funding level for our sector will fall between \$400 and \$450 million dollars. Several of CWU's priority projects, including Dean Hall and some preservation projects, like Nicholson Pavilion, are within that range. The list also reflects an assumption that the funding level does not include the local funds that are assigned to the universities from the timber trusts by law.

Mr. Reich applauded the collaborative effort that resulted in this list and acknowledged the contributions of Dr. McIntyre, Shelly Johnson, and Rich Corona.

Motion 04-35: Mr. Reich moved, seconded by Mr. Sells, that the board approve the proposed Capital Projects Combined List developed in consultation with the Higher Education Coordinating Board and the Council of Presidents. Motion carried.

University Relations Report

Vice President Baker shared his vision of a proposed capital campaign for the university and efforts staff in his division are currently undertaking to support a large fundraising effort. We are building our fund raising future and 2005 looks promising.

Student Affairs – Judy Yu, Chair

Ms. Yu praised Matthew Schmitt, our student trustee for 2003-04, for his solid involvement on the board, his depth and understanding of student issues, and his outstanding example to trustees and students. In recognition of Mr. Schmitt's service, the following resolution was presented:

WHEREAS, Mr. Matthew Schmitt was appointed to the Central Washington University Board of Trustees by Gov. Gary Locke on August 13, 2003 — the sixth CWU student selected to serve on the board following 1998 legislation creating a student seat on each of the governing boards of the state's six public universities and college — and served with distinction until May 31, 2004, and

WHEREAS, during his one-year term of service on the board, Mr. Schmitt skillfully represented all citizens of Washington by convincingly communicating his position on many substantive issues along with providing assiduous advocacy and conscientious commitment to students, their perspectives and concerns, and

WHEREAS, through his vision and concern for others, Mr. Schmitt called upon his fellow trustees to consider how each CWU governing board decision would affect Central students, and

WHEREAS, his recognized commitment to the University's vision, mission and goals was time-and-again revealed through his support of a variety of University functions and activities, at which he served as an official representative of this board, and

WHEREAS, Mr. Schmitt consistently demonstrated integrity, initiative, enthusiasm, personal warmth and skill in interacting with diverse university and public constituencies, and

WHEREAS, Mr. Schmitt competed as a valuable member of both the Wildcat track & field and cross-country teams, and served as an assistant coach with the cross-country squad while pursuing his degree in chemistry education,

NOW THEREFORE BE IT RESOLVED, that this Board of Trustees wishes to publicly express its appreciation to Mr. Schmitt for his effective, intelligent and dedicated service as a member of the Central Washington University Board of Trustees.

Motion 04-36: Ms. Yu moved, seconded by Mr. Reich, that the board adopt **Resolution 04-09** honoring Trustee Matthew Schmitt for his service as a member of the Central Washington University Board of Trustees for 2003-04. Motion carried.

Action

Services and Activities Fee (S&A) Guidelines – 15

Proposed revisions to the Guidelines and Procedures for Use and Expenditure of Services and Activities Fees will help simplify the various processes required to administer Services and Activities Fees revenue.

Motion 04-37: Mr. Schmitt moved, seconded by Mr. Reich, that the board approve revisions to the Guidelines and Procedures for Use and Expenditure of Services and Activities Fees. Motion carried.

Services and Activities Fee Increase – 16

The Services and Activities Fee Committee approved a proposal to increase the S&A Fee by the same percent as the tuition increase for 2004-05. It is the understanding of the S&A Committee that the fee would increase by 7%. Although the committee is concerned about increased costs for students, it is aware that education costs are increasing.

Motion 04-38: Mr. Schmitt moved, seconded by Mr. Reich, that the board approve a request submitted by the Services and Activities Fees Committee for a 7% increase in academic year S&A fees, effective Fall 2004. Motion carried.

Summer S&A Fee Increase – 17

In the past, summer session fees for the Services and Activities Fees budget have been established with limited input from students. To address this issue, the S&A Committee is recommending a new procedure for establishing summer S&A fees before the end of the regular school year. The committee formally recommends that, beginning Summer 2005, the S&A fees for summer session increase at the same percentage as the regular session S&A fees.

Motion 04-39: Mr. Schmitt moved, seconded by Mr. Sells, that the board approve the Services and Activities Fees Committee request for a Summer Session fee increase, effective Summer Session 2005. Motion carried.

Athletic Issue – Ms. Yu noted that the students passed an initiative in May to increase the student athletic fee \$5.00. She indicated that the committee received a letter from Jack Bishop responding to the proposed athletic fee increase, which was solely for the purpose of reinstating swimming and wrestling at Central Washington University. A lengthy discussion followed. The issue of reinstating the three programs is now closed; it is time to move on. However, the board will watch with interest when the blue ribbon commission charged with developing a strategic plan for athletics begins its work in the fall.

Student Affairs Division Report

Student recruitment and retention issues were discussed. Our freshman retention rate is 77%, reflecting a major divisional emphasis on student retention. Ellensburg campus admissions for fall are now closed, capped at 8,000 students. Admissions at the university centers will remain open until August 1. The committee enjoyed a presentation on recreational sports, including intramural sports and activities. Last year, 3,500 students

participated in sports clubs, summer camps, and other activities. In addition, students involved in sports clubs raised \$36,000 to help with expenses of their sports. Activated as a result of a recommendation from the Diversity Council and utilizing faculty mentors, the Wildcat Transition Program helps less prepared students succeed academically.

Other Items

Action

Board Meeting Schedule 2004-05 – 18

Trustees reviewed the following proposed meeting schedule for 2004-05.

October 7-8, 2004 (*Campus Retreat/Faculty*)
December 3, 2004
February 4, 2005
March 4, 2005 (*CWU - Lynnwood Center*)
May 6, 2005
June 10, 2005
August 4-5, 2005 (*Board Retreat*)

Motion 04-40: Mr. Sells moved, seconded by Ms. Jones, that the board approve the proposed 2004-05 meeting schedule. Motion carried.

Election of Board Officers 2004-05 – 19

Election of board officers was postponed to the August 5-6, 2004 retreat.

Board Appointing and Contracting Authority Delegations – revisions – 20

A position is being removed from the resolutions delegating board authority to appoint classified staff and contract for the university. Revised resolutions (04-07 and 04-08) reflecting that change were submitted for approval.

Motion 04-41: Mr. Sells moved, seconded by Ms. Yu, that the board approve changes to the resolutions delegating board authority to appoint classified staff (**Resolution 04-07**) and contract for the university (**Resolution 04-08**). Motion carried.

Faculty Code Changes – 21

Proposed changes to the *Faculty Code of Personnel Policy and Procedure*, approved by the Faculty Senate, were reviewed. Assignment changes, Faculty Legislative Representative funding and load changes, transcript requirements, and editorial adjustments are included in the proposal.

Motion 04-42: Mr. Sells moved, seconded by Ms. Yu, that the board approve proposed changes to the *Faculty Code of Personnel Policy and Procedure* approved by the Faculty Senate. Motion carried.

Reports

Faculty Senate – 22

In addition to his written report, Faculty Senate Chair Daniel CannCasciato listed new members of the Faculty Senate Executive Committee for 2004-05 and indicated that faculty accomplished substantial committee work over the past year. Mr. Martin thanked Mr. CannCasciato for his service to the Faculty Senate.

ASCWU Board of Directors – 23

Board of Directors President Mark Michael reviewed accomplishments of the board of directors during the past year, including a new preathletic event, the Wildcat Walk. New president, Lucas Westcoat, was introduced to the board.

Staff Organizations – 24

Lynne Imamshah, president of the Exempt Employees Association, reported that the exempt association received feedback from their membership that will be used for the interim accreditation report. Results are posted on the Exempt Employees Association website. Membership feedback was sought regarding three possible methods of distributing available salary funds—divide equally to all exempt employees, use all funds to bring exempt employees to the 35 percentile on the CUPA scale, or use a portion to raise employees to the 35 percentile and the balance as an across-the-board increase to all exempt employees. Association membership voted to request an across-the-board distribution. The exempt code committee is discussing changes to the code now that will be presented to the group in the fall.

Communications – 25 [none received]

Consent Agenda – 26

Motion 04-43: Mr. Sells moved, seconded by Ms. Romero, that the Board of Trustees receive report Items 27 – 32 collectively, and approve action Items 33 – 44 collectively. Motion carried. *(Mr. Schmitt abstained. Student trustees are not permitted to vote on personnel matters)*

Consent Personnel Reports

Non-Tenure-Track Faculty Appointments – 27

Fitch, Landon, Lecturer, Curriculum and Supervision, .05 FTE, Spring 2004
Heinlein, Tracy, Adjunct, Writing Center – Lynnwood, .53 FTE, Spring 2004
Otjen, Doug, Lecturer, Curriculum and Supervision, .05 FTE, Spring 2004
Walker, Teresa, Lecturer, Teacher Education Programs, .20 FTE, Spring 2004
Zagelbaum, Adam, Asst Professor, Psychology, 1.00 FTE, AY 2004-05

Military Appointment – 28

Oxley, Tyler J., Captain, Military Science, effective June 2004

Faculty Resignation – 29

Carlson, Karyl, Associate Professor, Music, effective June 15, 2004

Faculty Retirement – 30

Calhoun, Ken, Professor, Industrial and Engineering Technology, effective June 16, 2004 [31 years]

Exempt Administrative Appointments – 31

Cardenas, Ramon, Recruiter, High School Equivalency Program, effective May 1, 2004
Miller, Meghan, Dean, College of the Sciences, effective May 1, 2004
Munguia, J. Armando, Recruiter, College Assistance Migrant Program, effective June 16, 2004

Exempt Administrative Resignations – 32

Berthon, Lisa, Area Coordinator, Univ Housing and New Student Programs, eff June 30, 2004
Estroff, Jennifer, Res Hall Coordinator, Univ Housing and New Student Programs, effective June 15, 2004
Herbold, Jennifer, Area Coordinator, Univ Housing and New Student Prog, eff June 30, 2004
Phillips, Ralph, Senior Director of Development, University Relations, effective June 30, 2004
Robbins, Gayle, Counseling Psychologist, Health, Counseling and Wellness Center, effective June 30, 2004
Sanzone, Julie, Residence Hall Coordinator, University Housing and New Student Programs, effective June 15, 2004
Wade, Trisha, Assistant Athletic Trainer, Athletics, effective July 31, 2004
Wright, R. Norman, Interim Associate Registrar, Registrar Services, effective June 14, 2004

Consent Personnel Action

Emeritus Faculty – 33

Calhoun, Ken, Professor, Industrial and Engineering Technology, effective June 16, 2004 [31 years]

Faculty Chair Appointments – 34

Boersma, Stuart, Assoc Professor, Mathematics, September 1, 2004 – June 15, 2008

Palmquist, Bruce C., Assoc Professor, Physics, September 16, 2004 – June 15, 2008

Shorr, David, Professor, Teacher Education Programs, June 16, 2004 – June 15, 2008

Thomas, Carin, Associate Professor, Chemistry, September 1, 2004 – June 15, 2005

Tolin, Phil, Professor, Law & Justice, September 1, 2004 – June 15, 2005

Faculty Overload Assignments – 35

Bowers, Jan, Professor, Family and Consumer Sciences, .20 FTE, 2003-04 AY

Gries, Peter, Professor, Music, .25 FTE, Spring 2004

Lochrie, Mary, Associate Professor, Information Tech & Admin Management, .13 FTE, 2003-04 AY

Lupton, Robert, Assoc Professor, Information Tech & Admin Management, .27 FTE, 2003-04 AY

Perkins, Rob, Professor, Information Tech & Admin Management, .20 FTE, Winter 2004

Shaffer-White, Vicki, Asst Professor, Family and Consumer Sciences, .20 FTE, Spring 2004

Vielbig, Cindy, Lecturer, Curriculum and Supervision, .07 FTE, Spring 2004

Faculty Tenure-Track Appointments – 36

Bae, Benjamin, Assoc Professor, Accounting, 2004-05 AY

Hoskin, Paul W. O., Asst Professor, Geological Sciences, 2004-05 AY

Johnson, James, Asst Professor, Biological sciences, 2004-05 AY

Meyer, Jeffrey, Asst Professor, Music, 2004-05 AY

Whitcomb, Katharine, Asst Professor, English, 2004-05 AY

Willard, Teri L., Asst Professor, Mathematics, 2004-05 AY

Faculty Reappointments – 37

Diaz, Phil, Assistant Professor, Psychology, College of the Sciences

Mitchell, Cynthia, Assistant Professor, Communication, College of Arts and Humanities

Faculty Promotion – 38

| <i>Name</i> | <i>Department</i> | <i>Promoted to</i> | <i>Effective</i> |
|----------------------|---------------------------|---------------------|------------------|
| Amby, Joan | Family & Consumer Science | Professor | Sept 16, 2004 |
| Beck, Daniel | Biological Sciences | Professor | Sept 16, 2004 |
| Boersma, Stuart | Mathematics | Professor | Sept 16, 2004 |
| Bryan, Patrick | Biological Sciences | Associate Professor | Sept 16, 2004 |
| Butterfield, Carol | Teacher Ed Programs | Professor | Sept 16, 2004 |
| Cook, James | History | Associate Professor | Sept 16, 2004 |
| Cottrell, Tom | Biological Sciences | Associate Professor | Sept 16, 2004 |
| Englund, Timothy | Mathematics | Associate Professor | Sept 16, 2004 |
| Ernest, Kristina | Biological Sciences | Professor | Sept 16, 2004 |
| Glasby, Stephen | Mathematics | Professor | Sept 16, 2004 |
| Herman, Daniel | History | Associate Professor | Sept 16, 2004 |
| Jorgensen, Jan | Library | Professor | Sept 16, 2004 |
| Lewis, Keith | Art | Professor | Sept 16, 2004 |
| Mathias, Kirk | HHPR | Professor | Sept 16, 2004 |
| Penick, Jeffrey | Psychology | Associate Professor | Sept 16, 2004 |
| Ruble, Michael | Accounting | Associate Professor | Sept 16, 2004 |
| Shaffer-White, Vicki | Family & Consumer Science | Associate Professor | Sept 16, 2004 |
| Stoddard, Shari | Art | Associate Professor | Sept 16, 2004 |
| Sun, Key | Law & Justice | Associate Professor | Sept 16, 2004 |
| Tidd, Ronald | Accounting | Professor | Sept 16, 2004 |
| Wang, Penglin | Anthropology | Associate Professor | Sept 16, 2004 |

| | | | |
|---------------|-------------------------------|---------------------|---------------|
| Xiao, Hong | Sociology | Associate Professor | Sept 16, 2004 |
| Yang, Taiqian | Industrial & Engineering Tech | Professor | Sept 16, 2004 |

Faculty Tenure – 39

| <i>Name</i> | <i>Department</i> | <i>Effective</i> |
|---------------------|--|------------------|
| Bender, Bill | Industrial & Engineering Technology | Fall 2004 |
| Boersma, Stuart | Mathematics | Fall 2004 |
| Booth, Carolyn | Health, Human Performance & Recreation | Fall 2004 |
| Bryan, Patrick | Biological Sciences | Fall 2004 |
| Cook, James | History | Fall 2004 |
| Cottrell, Tom | Biological Sciences | Fall 2004 |
| England Timothy | Mathematics | Fall 2004 |
| Gabriel, Anthony | Geography & Land Studies | Fall 2004 |
| Glasby, Stephen | Mathematics | Fall 2004 |
| Herman, Daniel | History | Fall 2004 |
| Hickey, Robert | Geography & Land Studies | Fall 2004 |
| Jones, Kim | Curriculum & Supervision | Fall 2004 |
| Jorgensen, Jan | Library | Fall 2004 |
| Mathias, Kirk | HHPR | Fall 2004 |
| Ogden, Michael | Communication | Fall 2004 |
| Ruble, Michael | Accounting | Fall 2004 |
| Shaffer-White, Vick | Family & Consumer Science | Fall 2004 |
| Sloan, Teresa | Industrial & Engineering Technology | Fall 2004 |
| Stoddard, Shari | Art | Fall 2004 |
| Sun, Key | Law & Justice | Fall 2004 |
| Tidd, Ronald | Accounting | Fall 2004 |
| Xiao, Hong | Sociology | Fall 2004 |

Consent Facilities Action

Tunstall-Commons Remodel – 40

Delegate authority to the Vice President for Business and Financial Affairs or designee to bid, award, and execute construction contract for the Tunstall-Commons Remodel.

Brooklane Early Childhood Learning Center – 41

Accept as complete the Brooklane Early Childhood Learning Center project (Contract # 6603-C) as performed by Miller Construction Services of Ellensburg, Washington, for the architectural portion and Abacus Engineered Systems of Seattle, Washington for the mechanical-electrical portion under the ESCO project for the amount of \$663,887.76 not including Washington State Sales Tax.

Depot Deli Remodel – 42

Delegate authority to the Vice President for Business and Financial Affairs or designee to accept as complete Depot Deli Remodel Project (Contract #6711-C) as performed by Miller Construction Services, Inc., Ellensburg, Washington, for the amount of \$1,111,676.45 not including Washington State Sales Tax.

McConnell Hall Theater Remodel – 43

Delegate authority to the Vice President for Business and Financial Affairs or designee to accept as complete the McConnell Theater Remodel (Contract #6155-C) as performed by Lydig Construction, Inc., Spokane, Washington, for the amount of \$1,934,097.00 not including Washington State Sales Tax.

Randall-Michaelsen Mechanical/Electrical Upgrade – 44

Delegate authority to the Vice President for Business and Financial Affairs or designee to accept as complete Randall/Michaelsen Hall Mechanical/Electrical Upgrade (Contract #6327C) as performed by Apollo Sheet metal, Inc., Kennewick, Washington, for the amount of \$2,902,895.95 not including Washington State Sales Tax.

Mr. Morrison discussed rail and shipping patterns in Washington State and reported that the Washington Association of Railroad Passengers is working to bring AMTRAC service back to Central Washington. Route modifications were discussed as well as passenger rail service to Ellensburg.

Executive Session

The board convened in executive session at 2:58 p.m. for 20 minutes, extended for 15 minutes at 3:18 p.m., to discuss a collective bargaining matter excluded from the open meetings act per RCW 42.30.140. (4) (a). *(Mr. Schmitt was not present for the discussion.)*

Reconvened and Adjourned at 3:29 p.m. – *debriefing session from 3:29 p.m. to 3:45 p.m.*

Next Meeting

The board will meet in retreat session August 4-6, 2004 at the President's Reception Center, 211 East 10th Street, Ellensburg.

Judy B. Miller, Secretary to the
Board of Trustees
Central Washington University

Kenneth J. Martin, Chair
Board of Trustees
Central Washington University

CENTRAL WASHINGTON UNIVERSITY
Board of Trustees
Resolution No. 04-07

A resolution of the Board of Trustees of Central Washington University delegating the Board of Trustees' powers and duties to employ members of the classified staff.

A resolution of the Board of Trustees of Central Washington University designating certain persons as "Appointing Authorities" for employment purposes and delegating the Board of Trustees' powers and duties of employment under RCW 28B.35.120(2) to certain designated persons.

Whereas, effective May 6, 1971, and as still in effect, RCW 28B.10.528 reads as follows:

The governing boards of institutions of higher education shall have power, when exercised by resolution, to delegate to the president or his designee, of their respective university or college, any of the powers and duties vested in or imposed upon such governing board by law. Delegated powers and duties may be exercised in the name of the respective governing boards.

And whereas, the Board of Trustees has determined that it is in the best interest of Central Washington University that the President of the University or designees have the power and duty to employ members of the classified staff under the provisions of the Washington Department of Personnel.

Now, be it therefore resolved, that under the provisions of RCW 28B.10.528 and under the provisions of the Washington Department of Personnel rules, the Board of Trustees of Central Washington University designates that person now holding or subsequently appointed to the position of President of Central Washington University as "Appointing Authority" for the purposes of employment, discipline, or termination of any classified staff employee of Central Washington University and to delegate to that person now holding or subsequently appointed to the position of President of Central Washington University the powers and duties vested in and imposed upon the Board of Trustees of Central Washington University by the Legislature in RCW 28B.35.120(2), to employ individuals as members of the classified staff of the institution, who, except as otherwise provided by law, shall hold their positions until discharged there from by the President or designee for good and lawful reasons.

and

Be it further resolved, that under the provisions of RCW 28B.10.528 and under the provisions of the Washington Department of Personnel rules, the Board of Trustees of Central Washington University designates those persons now holding or subsequently appointed to any of the presidentially-designated positions set out below as "Appointing Authority" for purposes of employment, discipline, or termination of any classified staff employee under that person's immediate supervision; and delegate to those persons now holding or subsequently appointed to any of the presidentially-designated positions set out below the powers and duties vested in or imposed upon the Board of Trustees of Central Washington University by RCW 28B.35.120(2), to employ individuals as members of the classified staff of the institution in positions of employment under that person's immediate supervision, who, except as otherwise provided by law, shall hold their positions until discharged there from by any of the persons now holding or subsequently appointed to any of the presidentially-designated positions, set out below, of Appointing Authority, for good and lawful reasons and all actions taken pursuant to this resolution may be subject to the approval or disapproval of the President of Central Washington University.

It is further resolved, that the following list shall constitute the presidentially-designated positions in which the designation as "Appointing Authority" and the delegations of powers and duties set forth in this resolution are made:

President

Executive Assistant to the President

Provost/Senior Vice President for Academic Affairs

Associate Vice President for Graduate Studies, Research, and Continuing Education

Associate Vice President for Undergraduate Studies

Assistant to the Provost for University Centers and Community College Relations

Dean, College of Arts and Humanities

Dean, College of Business

Dean, College of Education and Professional Studies

Dean, College of the Sciences

Dean, Library Services

Executive Director, International Studies and Programs

Director, Academic Computing

Vice President for Business and Financial Affairs

Associate Vice President for Business and Financial Affairs

Senior Director, Facilities Management

Senior Director, Human Resources

Senior Director, Information Technology Services

Director, Business Services and Contracts

Director, Conference and Retail Services

Director, Dining Services

Director, Facilities Planning and Construction

Director, Public Safety and Police Services

Vice President for Student Affairs and Enrollment Management

Associate Vice President for Enrollment Management

Associate Vice President for Student Affairs

Vice President for University Relations

Senior Director, Development

Director, Alumni Relations

Director, Gift and Estate Planning

Director, Public Relations and Marketing

Provided, that the President may, at any time, withdraw the presidential designation from any one or the aforementioned presidentially-designated positions and shall notify the Board at its next regular meeting of such action; provided, further, that any additions to the aforementioned list of presidentially-designated positions must be approved by resolution of The Board of Trustees of Central Washington University.

Be it further resolved, that all actions taken pursuant to this delegation of powers and duties may be exercised in the name of the Board of Trustees of Central Washington University.

Adopted this 11th day of June, 2004.

Attest:

Approved:

Judy B. Miller
Secretary to the Board of Trustees
Central Washington University

Ken Martin, Chair
Board of Trustees
Central Washington University

Board of Trustees Meeting – June 11, 2004
Board Chair Summary

Graduation weekend was a very busy time for the trustees. We participated in the convocation ceremony, both the Ellensburg and Westside commencements, and our regularly scheduled Board of Trustees meeting. It is truly an honor to have the opportunity to take part in the ceremonies and share in the excitement as the graduates complete one phase of their lives and move on to the next with hope and excitement.

The board was pleased to hear from President McIntyre regarding the commission she is forming to review all aspects of athletics at Central Washington University. The commission will not only review the status of the varsity sports, but also club sport opportunities and the intramural program. It is appropriate that at this time, the university evaluate all aspects of the athletic program and chart a course that assures quality programs and access to all students who desire to participate.

The board passed the budgets as prepared and presented by the administration. It is clear that it is getting increasingly difficult to meet all the needs of the university with shrinking resources. The board expressed particular concern over the lack of funding for salary issues. The trustees agreed that as we contact legislators regarding higher education issues that we also communicate our support for the need of the legislature to fund reasonable salary increases for all state employees.

As another academic year comes to a close, on behalf of the Board of Trustees, I would like to thank the administration, faculty, and staff for an excellent job that continues to make us very proud to serve as trustees of Central Washington University.