

6-10-2005

## 2005 - Board of Trustee Meeting Minutes

Board of Trustees, Central Washington University

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**Board of Trustees Minutes  
Special/Regular Meetings  
June 9-10, 2005**

Approved July 25, 2005

*June 9, 2005*

Board members and President McIntyre gathered at the President's Reception Center in Ellensburg for dinner and conversation. No action was taken.

*June 10, 2005*

**Board Morning Sessions** – The board met for breakfast at 8:00 a.m. at the Munson Retreat Center followed by individual committee sessions at 9:30 a.m. in Barge Hall, a meeting with Dr. McIntyre at 11:00 a.m., and lunch at 12:00 p.m. No action was taken at any of these sessions.

**Reconvened in Regular Session (1:09 p.m.)**

**Present**

Ms. Leslie Jones  
Ms. Crystal Manning  
Mr. Ken Martin, Chair  
Mr. Sid Morrison  
Mr. Jay Reich, Vice Chair  
Ms. Nadine Romero  
Mr. Mike Sells  
Ms. Judy Yu

**Others Present**

Dr. Paul Baker, Vice President for University Relations  
Mr. Rich Corona, Vice President for Business and Financial Affairs  
Ms. Teresa C. Kulik, Senior Assistant Attorney General  
Dr. Jerilyn S. McIntyre, President  
Ms. Judy B. Miller, Secretary to the Board  
Dr. David Soltz, Provost/Senior Vice President for Academic Affairs  
Dr. Libby Street, Executive Assistant to the President for Policy and Planning  
Dr. Charlotte Tullos, Vice President for Student Affairs and Enrollment Management

**Approval of Minutes – 1**

**Motion 05-23:** Mr. Reich moved, seconded by Ms. Jones, that the Board of Trustees approve minutes of the regular and special meetings May 5-6, 2005. Motion carried.

**Changes to the Agenda – 2**

The following agenda items were added, changed, or deleted: Item 5, Affirmative Action Report, deleted; added Item A, Program Approval – Bachelor of Applied Science degrees in Food Service Management and Information Technology and Administrative Management; added Item B – Resolution 05-05 in support of NCATE accreditation (National Council for the Accreditation of Teacher Education); and Item 19, backup for the Faculty Senate report.

**Board Chair Report – 3**

Ms. Yu read a resolution honoring the contributions of Ms. Crystal Manning during her term as student trustee. Text of **Resolution 05-03** is attached to these minutes.

**Motion 05-24:** Ms. Yu moved, seconded by Mr. Reich, that the board adopt **Resolution 05-03** honoring Crystal Manning. Motion carried.

**Motion 05-25:** Mr. Morrison moved, seconded by Ms. Yu, that the board adopt **Resolution 05-04** acknowledging the contributions of the ASCWU Board of Directors over the past year. Motion carried.

Each member of the student board received a copy of the resolution and congratulations from the Board of Trustees. Full text of the resolution is attached to these minutes.

Mr. Martin discussed activities for the board retreat in July and introduced Jack Frost, student trustee for 2005-06. Prior to the 1:00 p.m. session, the board enjoyed a lunch meeting and discussion with members of the Faculty Senate Executive Committee. Like many other members of the campus community, the trustees are amazed at the progress of the SUB/REC project and the size of the structure. The end of the school year is a busy and exciting time for the board as they look forward to participating in commencement events.

#### **President's Report**

Dr. McIntyre praised Ms. Manning for her outstanding contributions as student trustee and her persistent support of important issues. Student government leaders were also commended for their individual strengths and their capacity to function has an outstanding team.

#### *Celebrating Spectral Accomplishments – 4*

Jack Bishop praised Kate Reome, CWU Female Athlete of the Year for her contributions to the university's volleyball team, which played an undefeated season last year (26-0). Ms. Reome was honored in person at an earlier board meeting. Jack Bishop introduced Central's Male Athletic of the year, Jacob Galloway. Mr. Galloway had an outstanding career in football, basketball, and outdoor track and field. Jacob had high praise for the Central experience in general and our student-centered faculty in particular. Of all the schools he investigated when selecting his undergraduate institution, Mr. Galloway is grateful he chose Central Washington University.

In May, Josh Schroeder placed third in the National John Lennon Song Writing Contest and received a \$5,000 scholarship. Mr. Schroeder's song, *Picasso*, was selected for the award from 25,000 entries.

The university's Residence Hall Council took top honors in a regional leadership contest and a close second place nationally. Richard DeShields, Associate Director of University Housing and New Student Programs, praised council members as some of the finest leaders with whom he has worked. Jeff Rosenberry and Katie Baker were specifically recognized for their strong leadership.

#### *Affirmative Action Report – 5 [deleted]*

#### **Board Committees**

##### **Academic Affairs – Mike Sells**

Members of the Academic Affairs Committee reviewed a draft of the academic affairs strategic plan. Mr. Sells suggested that the rest of the board examine the plan at their July retreat. The Faculty Senate Salary Administration Board results were discussed. Dr. Culjak will comment during the Faculty Senate report time. Mr. Sells thanked Provost Soltz and his staff for their contributions to the Academic Affairs Committee over the past year.

##### **Program Approval – Bachelor's of Applied Science Degrees – A**

**Motion 05-26:** Mr. Sells moved, seconded by Mr. Reich, that the board approve the following new majors: Bachelor of Applied Science – Food Service Management and Bachelor of Applied Science – Information Technology and Administrative Management. Motion carried.

##### **NCATE Accreditation – Resolution 05-05 – B**

Resolution 05-05 is presented to affirm support for NCATE (National Council for Accreditation of Teacher Education) accreditation efforts of the College of Education and Professional Studies.

**Motion 05-27:** The Board of Trustees approve **Resolution 05-05** demonstrating support for efforts by members of the Center for Teaching and Learning to meet newly revised Standards for Professional Education set by the Washington State board of Education, the Professional Educator Standards Board, and revised NCATE accreditation standards. This includes faculty self assessment of performances and student data collection and analysis through electronic portfolio and secured web-based software and other assessment modalities. Motion carried.

*Action*

**CWU Peer Institutions – 6**

In an effort to develop a smaller, more useful list of peer institutions, Institutional Research has developed a list of 23 institutions of comparable size and mission to Central Washington University. This list of schools includes representatives from all four regions of the country; fifteen of the institutions are situated in either mid-size cities or small towns. The largest institution has a student FTE of close to 15,000 students, but most are closer in size to CWU. These schools are predominantly baccalaureate degree granting institutions with no more than 30 % of their effort at the graduate level. A significant number of the schools emphasize education and business. The proposed peer institutions are listed below:

Boise State University  
California State University – Chico  
College of Charleston  
Eastern Illinois University  
Eastern Washington University  
Georgia Southern University  
Humboldt State University  
Millersville University of Pennsylvania  
Northern Michigan University  
Radford University  
Rowan University  
Salisbury University  
Southeast Missouri State University  
SUNY College at Oswego  
University of Central Arkansas  
University of Massachusetts Dartmouth  
University of Minnesota – Duluth  
University of North Carolina at Wilmington  
University of North Florida  
University of Northern Iowa  
University of Wisconsin – Eau Claire  
Western Oregon University  
Western Washington University

**Motion 05-28:** Mr. Sells moved, seconded by Mr. Reich, that the board adopt the list of peer institutions developed by Institutional Research. Motion carried.

**Resource Development – Leslie Jones, Chair**

Members of the committee reviewed the university's public relations and marketing plan, listened to radio news advertisements, and examined magazine ads. Billboard ads advertising the university have been strategically placed on interstate highways. An alumni attitude survey conducted in 2003 continues to drive current efforts to reconnect with alumni. University Relations staff are traveling around the country to get more alumni involved and encourage donor activity. Donation goals for the next two years were discussed. Ms. Jones thanked Vice Presidents Baker and Corona and their divisions for their strong support of the Resource Development Committee during the past year.

Action

**Proposed Quarterly Tuition & Fees – 7**

The current proposal before the Washington State Legislature recommends a tuition increase of 6% for FY 2005-2006 for resident undergraduate students. It also recommends increases of 7% for resident graduate students and 9% for nonresident students. Institutions would have tuition-setting authority for up to the amounts recommended by the Legislature. The S&A Committee has recommended that the S&A fees follow tuition increases.

The following illustrates current tuition rates and proposed increases for FY 2005-2006:

<u>Full-Time</u>	<u>2004-2005</u>	<u>2005-2006</u>
<i>Undergraduate</i>		
Resident	1,303.00	1,381.00
Nonresident	3,819.00	4,159.00
<i>Graduate</i>		
Resident	1,840.00	1,968.00
Non-Resident	3,967.00	4,320.00

While not easy for her, Ms. Manning indicated that she supported the proposed increase.

**Motion 05-29:** Ms. Jones moved, seconded by Mr. Reich that the board approve the 6% tuition increase for resident undergraduate students, 7% increase for resident graduate students, and 9% increase for all nonresident students; and increase the service and activities fee by 6% for all students for FY 2005-2006. Motion carried.

**Auxiliary Services Business Plan – 8**

A business plan for the Auxiliary Services Departments – University Housing and New Student Programs, Conference and Retail Services, Dining Services, the University Store, and Parking Services – was presented to the board for approval. Last spring, the Board approved an increase of up to 5.5% for Fall 2005. The actual rate increase was an aggregate amount of only 1.9%.

The current plan requests an increase of up to 6% in Room and Board rates Fall 2006. However, rates will vary by type of accommodation offered. As renovation of existing buildings continues and plans for further renovation and new construction proceed, it is imperative to maintain an adequate fund balance in the face of rising costs.

**Motion 05-30:** Ms. Jones moved, seconded by Mr. Reich, that the board approve the 2005-09 Auxiliary Services Business Plan as submitted. Motion carried.

**Proposed FY 2006 Operating Budget – 9**

Details of this budget proposal were thoroughly reviewed in May.

**Motion 05-31:** Ms. Jones moved, seconded by Ms. Romero, that the board approve the 2005-06 Operating Budget in the amount \$77,237,000. Motion carried.

**Proposed 2005-07 Operating and Capital Budgets – 10**

Details of this budget proposal were thoroughly reviewed in May.

**Motion 05-32:** Ms. Jones moved, seconded by Mr. Morrison, that the board approve the 2005-07 Operating and Capital Budget request. Motion carried.

**Student Affairs – Judy Yu, Chair**

Ms. Manning reported that more people are attending university sports events and that 50 percent of student athletes have a 3.0 GPA or better. Several new and transfer student orientation programs involving parents are planned for the summer. Admission trends predict more students with greater ethnic diversity next year. The committee heard reports from the Student Affairs and Enrollment Management division and the Associated Students of Central Washington University. Ms. Yu thanked the committee for sharing various issues during the year. She also noted that the divisions of Student Affairs and Enrollment Management and Academic Affairs are working collaboratively.

*Action*

**Services and Activities Fees Biennial Budget – 11**

Funding requests for \$3,900,000 available for distribution by the S & A Committee were reviewed. Following lengthy discussion, the committee allocated funds in support of student activity and support functions.

**Motion 05-33:** Ms. Manning moved, seconded by Mr. Sells, that the board approve the Services and Activities Fees allocations for the 2006-07 biennium as submitted by the S & A Committee. Motion carried.

**Services and Activities Fees Supplemental Budget Allocation – 12**

The S & A Committee proposed allocating one-time funds to Child Care Central for fiscal year 2006.

**Motion 05-34:** Ms. Manning moved, seconded by Mr. Sells, that the board approve the Services and Activities Fees Committee supplemental allocation as submitted. Motion carried.

**Other Items**

*Discussion*

**Changes to the Faculty Code – 13**

Two minor changes to the Faculty Code were reviewed – a constituency adjustment and renaming a survey.

*Action*

**Changes to the Educational Benefits Policy – 14**

Changes to the Educational Benefits Policy for CWU employees, other eligible state employees, and members of the Washington National Guard, approved by the President's Advisory Council, were presented for approval. Proposed changes reflect current state law and provide clarification. Supervisors may authorize release time for employees to take job-related courses.

**Motion 05-35:** Mr. Sells moved, seconded by Ms. Jones, that the board approve proposed changes to the Educational Benefits Policy for CWU employees, other eligible state employees, and members of the Washington National Guard. Motion carried.

**Substance Use/Drug Policy – 15**

The proposed substance use/drug policy for CWU athletes is designed to prevent substance abuse among student athletes by implementing probable-cause drug testing. The intent is to protect the personal health and safety of each athlete as well as to ensure an atmosphere of competitive equality. It will also provide an opportunity to intervene on behalf of an individual who has a drug abuse history or a perceived drug problem. The proposed policy was approved by the President's Advisory Council March 16, 2005.

**Motion 05-36:** Mr. Reich moved, seconded by Ms. Jones, that the board approve the Substance Use/Drug Policy for CWU athletes as proposed. Motion carried.

**Changes to Board Appointing Authority Resolution – 16**

**Motion 05-37:** Mr. Reich moved, seconded by Ms. Manning, that the board approve proposed editorial changes to the Appointing Authority Resolution – **Resolution 05-01**. Motion carried.

**Changes to Board Contracting Authority Resolution – 17**

**Motion 05-38:** Mr. Reich moved, seconded by Ms. Manning, that the board approve proposed editorial changes to the Contracting Authority Resolution – **Resolution 05-02**. Motion carried.

**Board Meeting Schedule 2005-06 – 18**

The following board meeting schedule for 2005-06 was presented for approval:

October 6-7, 2005 (*Campus Retreat with Faculty*)  
December 2, 2005  
February 3, 2006  
March 3, 2006 (*CWU-Yakima Center*)  
May 5, 2006  
June 9, 2006  
August 3-4, 2006 (*Board Retreat*)

**Motion 05-39:** Mr. Reich moved, seconded by Ms. Jones, that the board approve the proposed meeting schedule for 2005-06. Motion carried.

**Reports**

**Faculty Senate – 19**

Dr. Culjak reviewed a summary of the effects of the Salary Administration Board (SAB) plans from 2001-2005 and progress on faculty salaries since 2000. Three types of salary adjustments were included in the plan: cost of living adjustments, merit increases, and Salary Administration Plan monies. Faculty salaries may also be adjusted through promotion or qualification for retention funds. Retention funds are available for faculty who can present a viable offer from another university. Adjunct or non-tenure-track faculty were not included in the SAB process.

**ASCWU Board of Directors – 20**

ASCWU Board of Directors President Lucas Westcoat reviewed the challenges and successes of the past year. Implementation of a code of ethics helped the Board of Directors forge new working relationships with many constituencies. Successes during the year included a student polling center on the student intranet, new homecoming events, tsunami relief efforts, and Senior Celebration. They were responsible fiscal stewards for the ASCWU budget and S & A funds and had a solid presence in Olympia during the legislative session. Members of the student board were praised for their work on the SUB/REC Project, on parking issues, and in strengthening interactions with the community. Mr. Westcoat thanked several university staff members for their unflagging support of the student board and introduced next year's president, Tony Aronica, who introduced other members of the 2005-06 Board of Directors.

On behalf of the Board of Trustees and the administration, Mr. Martin expressed his appreciation to Mr. Westcoat and the other members of his board for their strong leadership.

**Staff Organizations – 21**

Nancy Howard, chair the Exempt Employees Association (EEA), reported that an ad hoc committee of the EEA is reviewing organizational models for exempt employees at other institutions. Members of the association were recently polled regarding distribution of the 3.2% salary increase monies. Half of the eligible employees voted (212). A majority of those voting commended the administration for their past efforts to provide equity increases and encouraged distribution of the legislative increase across the board, requesting other funds for merit and equity increases. Ms. Howard thanked Dr. McIntyre for including a staff member in the President's Advisory Council and the board for extending representation to a staff member at board meetings.

**Communications – 22 [none received]**

**Consent Agenda – 23**

**Motion 05-40:** Mr. Reich moved, seconded by Mr. Sells, that the Board of Trustees receive report Items 24 – 28 collectively, and approve action Items 29 – 41 collectively. Motion carried. (*Ms. Manning abstained. Student trustees are not permitted to vote on personnel matters*)

**Consent Personnel Reports**

**Faculty Resignations – 24**

Abbott, J. Anthony, Asst Professor, Geography and Land Studies, effective June 16, 2005  
Bowen, Neal A., Assistant Professor, Psychology, effective June 16, 2005  
Chalmers, Stephen, Assistant Professor, Art, effective July 20, 2005  
Winstead, Candace R., Assistant Professor, Biological Sciences, effective June 16, 2005

**Faculty Retirement – 25**

Brown, James R., Jr., Professor, Political Science, effective June 15, 2005 [25 years]

**Non-Tenure-Track Faculty Appointments – 26**

<i>Name</i>	<i>Title</i>	<i>Department</i>	<i>FTE</i>	<i>Quarter</i>
Amutabi, Maurice	Lecturer	History	1.00	2005-06 AY
Armstrong, Keri	Lecturer	Health, Human Performance and Recreation (HHPR)	.20	Spring 2005
Beehler, Tobi	Adjunct	Cont. Ed - Education	.27	Spring 2005
Budner, Nancy J.	Adjunct	Mathematics	1.00	2005-06 AY
Charbonneau, Jeffrey	Adjunct	Cont. Ed - Education	.40	Spring 2005
Chase, Sharon	Adjunct	Cont. Ed - Communication	.13	Spring 2005
Couch, Shane	Adjunct	Cont. Ed - Education	.13	Spring 2005
D'Acquisto, Debra	Lecturer	HHPR	.07	Spring 2005
Dale, Darren	Adjunct	Cont. Ed – HHPR	.20	Spring 2005
Diamond, Shirley	Lecturer	Music	.10	Spring 2005
Erickson, Bryan	Adjunct	Cont. Ed – OCED	.20	Spring 2005
Fitch, Landon	Lecturer	Department of Education	.10	Spring 2005
Horowitz, Kate	Adjunct	Cont. Ed – Communication	.07	Spring 2005
Jensvold, Mary L.	Adjunct	Psychology	.27	2004-05 AY
Johnson, Don	Adjunct	Cont. Ed – Education	.20	Spring 2005
Kelling, Al	Lecturer	Department of Education	.11	Spring 2005
Leviton, Jay	Adjunct	Cont. Ed – OCED	.04	Spring 2005
McClay, Debra	Adjunct	Cont. Ed – OCED	.04	Spring 2005
McDonald, Frederick	Lecturer	Department of Education	.03	Spring 2005
Mesa-Johnson, Delcine	Adjunct	Cont. Ed – Education	.40	Spring 2005
Morley, Laura	Adjunct	Cont. Ed – HHPR	.20	Spring 2005
Plambeck, Kevin	Adjunct	Cont. Ed – OCED	.27	Spring 2005
Randall, Paul	Adjunct	Cont. Ed – OCED	.33	Spring 2005
Ringwood, Gerald	Adjunct	Cont. Ed – OCED	.04	Spring 2005
Robertson, Juan	Adjunct	Cont. Ed – IET	1.00	Spring 2005
Romero, Thomas	Adjunct	Cont. Ed – Education	.20	Spring 2005
Soltz, Roberta	Lecturer	Department of Education	.07	Spring 2005
Spence, Bobi	Adjunct	Cont. Ed – Education	.27	Spring 2005
Sullivan, Molly	Adjunct	Cont. Ed – OCED	.04	Spring 2005
Wahl, Darrin	Adjunct	Cont. Ed – Education	.27	Spring 2005
White, Audrey	Adjunct	Cont. Ed – Education	.27	Spring 2005
Wright, Richard	Lecturer	Communication	.27	Spring 2005



Zamberlin, John      Lecturer      HHPR      .20      Spring 2005

**Exempt Administrative Appointment – 27**

Garcia, David, CAMP Recruiter, College Assistance Migrant Program, effective May 16, 2005

**Consent Resource Development Reports**

State Auditor's Reports July 1, 2003 – June 30, 2004 – 28

**Consent Personnel Action**

**Emeritus Faculty – 29**

Brown, James R., Jr., Professor, Political Science, effective June 15, 2005 [25 years]

**Department Chair Appointments – 30**

Johnson, Kirk A., Professor, Sociology, .50 FTE, Sept 1, 2005 – June 15, 2009

Lillquist, Karl D., Professor, Geography and Land Studies, .50 FTE, Sept 1, 2005 – June 15, 2009

Tolin, Philip, Professor, Law and Justice, .50 FTE, Sept 1, 2005 – June 15, 2009

**Appointment of Tenure-Track Faculty – 31**

Bloodworth, Gina	Assistant Professor	Geography and Land Studies	Sept 16, 2005
Chachava, Maya	Assistant Professor	Art	Sept 16, 2005
Hennessey, Judy	Assistant Professor	Sociology	Sept 16, 2005
Smith, Bret P.	Assistant Professor	Music	Sept 16, 2005
Sullivan, Allen E.	Assistant Professor	Geography and Land Studies	Sept 16, 2005

**Faculty Promotion – 32**

<i>Name</i>	<i>Department</i>	<i>Promoted to</i>	<i>Effective</i>
Bumham, Tim	HHPR	Associate	Sept 1, 2005
Chueh, Yvonne	Mathematics	Associate	Sept 1, 2005
Diaz, Anthony	Chemistry	Associate	Sept 1, 2005
Dippman, Jeffrey	Philosophy	Associate	Sept 1, 2005
Harbaugh, John	Music	Associate	Sept 1, 2005
Lane, Derek	Theatre Arts	Associate	Sept 1, 2005
Lubinski, Patrick	Anthropology	Associate	Sept 1, 2005
Lundin, Michael	Mathematics	Associate	Sept 1, 2005
Melbourne, Timothy	Geological Sciences	Associate	Sept 1, 2005
Nourse, Steve	Education	Associate	Sept 1, 2005
Plourde, Lee	Education	Associate	Sept 1, 2005
Reinund, Mary Ellen	Law & Justice	Associate	Sept 1, 2005
Sheeran, Lori	Anthropology	Associate	Sept 1, 2005
Bach, Glen	Art	Professor	Sept 1, 2005
Bender, Bill	IET	Professor	Sept 1, 2005
Braunstein, Lori	ITAM	Professor	Sept 1, 2005
Kuhlken, Robert	Geography	Professor	Sept 1, 2005
Lee, Jeffrey	Geological Sciences	Professor	Sept 1, 2005
Oursland, Mark	Mathematics	Professor	Sept 1, 2005
Palmquist, Bruce	Physics	Professor	Sept 1, 2005
Robinson, Scott	Theatre Arts	Professor	Sept 1, 2005
Wilson, Dale	IET	Professor	Sept 1, 2005

**Faculty Tenure – 33**

<i>Name</i>	<i>Department</i>	<i>Effective</i>
Braunstein, Lori	ITAM	Sept 1, 2005
Bruya, Chris	Music	Sept 1, 2005
Chueh, Yvonne	Mathematics	Sept 1, 2005

Diaz, Anthony	Chemistry	Sept 1, 2005
Dippman, Jeffrey	Philosophy	Sept 1, 2005
Gann, Cory	Education	Sept 1, 2005
Georgeson, Tina	Education	Sept 1, 2005
Harbaugh, John	Music	Sept 1, 2005
Lane, Derek	Theatre Arts	Sept 1, 2005
Lundin, Michael	Mathematics	Sept 1, 2005
Madlem, Melody	HHPR	Sept 1, 2005
Masberg, Barbara	HHPR	Sept 1, 2005
Melbourne, Timothy	Geological Sciences	Sept 1, 2005
Reinund, Mary Ellen	Law & Justice	Sept 1, 2005
Robinson, Scott	Theatre Arts	Sept 1, 2005
Salyer, Keith	Education	Sept 1, 2005
Sheeran, Lori	Anthropology	Sept 1, 2005

**Faculty Reappointed for Fourth Year [correction] – 34**

Goodenberger, Mark P., Asst Professor, Music, reported earlier as a third year reappointment

**Faculty Overload Assignments – 35**

<i>Name</i>	<i>Title</i>	<i>Department</i>	<i>FTE</i>	<i>Term</i>
Breedlove, Lois	Associate Professor	Communication	.33	Spring 2005
Briggs, Ken	Professor	Health, Human Performance and Recreation (HHPR)	.16	Spring 2005
Calahan, Scott	Assistant Professor	Industrial & Engineering Technology (IET)	.07	Spring 2005
Chase, Dorothy	Assistant Professor	Education	.03	Spring 2005
Curran, Chris	Associate Professor	Education	.03	Spring 2005
Demetrio, Robbi	Lecturer	Education	.27	2004-05 AY
Erdman, Ruth D.	Faculty Senator for Adjuncts	Faculty Senate	.07	Winter 2005
Georgeson, Tina	Assistant Professor	Education	.82	Spring 2005
Hughes, Craig	Assistant Professor	Education	.88	Spring 2005
Lubinski, Patrick	Assistant Professor	Anthropology	.13	Spring 2005
Madlem, Melody	Associate Professor	HHPR	.32	Spring 2005
Majsterek, David	Professor	Education	.21	2004-05 AY
McGowan, Robert	Professor	HHPR	.16	Spring 2005
Moody, Rex	Assistant Professor	Education	.03	Spring 2005
Moody, Rex	Assistant Professor	Business Administration	.20	Spring 2005
Moore, Stephen	Assistant Professor	Education	.03	Spring 2005
Palmquist, Bruce	Associate Professor	Education	.03	Spring 2005
Penick, Jeff	Associate Professor	Education	.03	Spring 2005
Pichardo, Nelson	Associate Professor	Education	.07	Spring 2005
Poulson, Mary	Associate Professor	Education	.07	Spring 2005
Salyer, Keith	Associate Professor	Education	.25	2004-05 AY
Schepman, Stephen	Professor	Business Administration	.20	Spring 2005
Schmitz, Steve	Professor	Education	.20	2004-05 AY
Sloan, Teresa	Associate Professor	IET (Flight Technology)	.07	2004-05 AY
Stoddard, Shari	Associate Professor	Education	.03	Spring 2005
Thyfault, Alberta	Professor	Education	.20	2004-05 AY
Weiner, Connie	Assistant Professor	Education	.13	2004-05 AY

**Faculty Disability Leave – 36**

Coleman, Beatrice, Associate Professor, Communication, .50 FTE, April 16, 2005

McDonald, Peggy M., Lecturer, Business Administration, .0 FTE, May 1, 2005 – June 15, 2005

**Faculty Leave without Pay – 37**

Lonborg, Susan, Professor, Psychology, AY 2005-06  
Polishook, Mark, Professor, Music, AY 2005-06

**Distinguished Service Status – 38**  
Vernon Bier, Maintenance Mechanic II, effective July 31 [15 yrs]

***Consent Facilities Action***

**Substation 1A and 1B Upgrades – 39**  
Board accepts as complete the Substation 1A/1B Upgrade (Contract #6298-02) as performed by Parallel Electric, Inc., of Ellensburg, Washington, for the amount of \$185,284.00 not including Washington State Sales Tax.

**Music Education Facility, Phase 1 – 40**  
Board delegates authority to the Vice President for Business and Financial Affairs or designee to accept as complete the Music Education Facility – Phase 1 (Contract #4995-C) as performed by Lydig Construction Inc. of Spokane, Washington for the amount of \$13,018,694.00, not including Washington State Sales Tax.

**McConnell Stage and Classroom Remodel – 41**  
Board delegates authority to the Vice President for Business and Financial Affairs or designee to accept as complete the McConnell Theater Remodel (Contract #6155-C) as performed by Lydig Construction, Inc., Spokane, Washington, for the amount of \$1,934,097.00 not including Washington State Sales Tax.

**Executive Session**

The board convened in executive session at 2:35 p.m. for 30 minutes to discuss a collective bargaining matter excluded from the open meetings act per RCW 42.30.140 (4) (a). Session was extended by 15 minutes at 3:05 p.m.

**Reconvened at 3:15 p.m. and adjourned** *[assembled in debriefing session for 12 minutes]*

**Next Meeting**

The Board of Trustees will meet in retreat session July 25-26, 2005 at the President's Reception Center, 211 East 10, Ellensburg, Washington.

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Judy B. Miller, Secretary to the  
Board of Trustees  
Central Washington University

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Kenneth J. Martin, Chair  
Board of Trustees  
Central Washington University

*Attachments: Resolution 05-01 – Appointing Authority  
Resolution 05-02 – Contracting Authority  
Resolution 05-03 – Student Trustee Crystal Manring  
Resolution 05-04 – ASCWU Board of Directors  
Resolution 05-05 – NCATE Support*

CENTRAL WASHINGTON UNIVERSITY  
Board of Trustees  
Resolution No. 05-01

**A resolution of the Board of Trustees of Central Washington University delegating the Board of Trustees' powers and duties to employ members of the classified staff.**

A resolution of the Board of Trustees of Central Washington University designating certain persons as "Appointing Authorities" for employment purposes and delegating the Board of Trustees' powers and duties of employment under RCW 28B.35.120(2) to certain designated persons.

*Whereas, effective May 6, 1971, and as still in effect, RCW 28B.10.528 reads as follows:*

*The governing boards of institutions of higher education shall have power, when exercised by resolution, to delegate to the president or his designee, of their respective university or college, any of the powers and duties vested in or imposed upon such governing board by law. Delegated powers and duties may be exercised in the name of the respective governing boards.*

*And whereas,* the Board of Trustees has determined that it is in the best interest of Central Washington University that the President of the University or designees have the power and duty to employ members of the classified staff under the provisions of the Washington Department of Personnel.

*Now, be it therefore resolved,* that under the provisions of RCW 28B.10.528 and under the provisions of the Washington Department of Personnel rules, the Board of Trustees of Central Washington University designates that person now holding or subsequently appointed to the position of President of Central Washington University as "Appointing Authority" for the purposes of employment, discipline, or termination of any classified staff employee of Central Washington University and to delegate to that person now holding or subsequently appointed to the position of President of Central Washington University the powers and duties vested in and imposed upon the Board of Trustees of Central Washington University by the Legislature in RCW 28B.35.120(2), to employ individuals as members of the classified staff of the institution, who, except as otherwise provided by law, shall hold their positions until discharged there from by the President or designee for good and lawful reasons.

and

*Be it further resolved,* that under the provisions of RCW 28B.10.528 and under the provisions of the Washington Department of Personnel rules, the Board of Trustees of Central Washington University designates those persons now holding or subsequently appointed to any of the presidentially-designated positions set out below as "Appointing Authority" for purposes of employment, discipline, or termination of any classified staff employee under that person's immediate supervision; and delegate to those persons now holding or subsequently appointed to any of the presidentially-designated positions set out below the powers and duties vested in or imposed upon the Board of Trustees of Central Washington University by RCW 28B.35.120(2), to employ individuals as members of the classified staff of the institution in positions of employment under that person's immediate supervision, who, except as otherwise provided by law, shall hold their positions until discharged there from by any of the persons now holding or subsequently appointed to any of the presidentially-designated positions, set out below, of Appointing Authority, for good and lawful reasons and all actions taken pursuant to this resolution may be subject to the approval or disapproval of the President of Central Washington University.

*It is further resolved,* that the following list shall constitute the presidentially-designated positions in which the designation as "Appointing Authority" and the delegations of powers and duties set forth in this resolution are made:

**President**

Executive Assistant to the President for Policy and Planning

**Provost/Senior Vice President for Academic Affairs**

Associate Vice President for Graduate Studies, Research, and Continuing Education

Associate Vice President for Undergraduate Studies

Assistant to the Provost for University Centers and Community College Relations

Dean, College of Arts and Humanities

Dean, College of Business

Dean, College of Education and Professional Studies

Dean, College of the Sciences

Dean, Library Services

Executive Director, International Studies and Programs

Director, Academic Computing

**Vice President for Business and Financial Affairs**

Associate Vice President for Business and Financial Affairs

Senior Director, Facilities Management

Senior Director, Human Resources

Senior Director, Information Technology Services

Director, Business Services and Contracts

Director, Conference and Retail Services

Director, Dining Services

Director, Facilities Planning and Construction

Director, Public Safety and Police Services

**Vice President for Student Affairs and Enrollment Management**

Associate Vice President for Enrollment Management

Associate Vice President for Student Affairs

**Vice President for University Relations**

Senior Director, Development

Director, Alumni Relations

Director, Public Relations and Marketing

**Provided**, that the President may, at any time, withdraw the presidential designation from any one or the aforementioned presidentially-designated positions and shall notify the Board at its next regular meeting of such action; provided, further, that any additions to the aforementioned list of presidentially-designated positions must be approved by resolution of The Board of Trustees of Central Washington University.

**Be it further resolved**, that all actions taken pursuant to this delegation of powers and duties may be exercised in the name of the Board of Trustees of Central Washington University.

**Adopted** this 10<sup>th</sup> day of June, 2005.

**Attest:**

**Approved:**

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Judy B. Miller  
Secretary to the Board of Trustees  
Central Washington University

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Ken Martin, Chair  
Board of Trustees  
Central Washington University

**CENTRAL WASHINGTON UNIVERSITY**  
**Board of Trustees**  
**Resolution No. 05-02**

**A resolution of the Board of Trustees of Central Washington University delegating their powers and duties for contracting as defined by RCW 28B.35.120, subsections (6), (7), (9), and (11) to certain designated persons.**

A resolution of the Board of Trustees of Central Washington University delegating their powers and duties for contracting as defined by RCW 28B.35.120, subsections (6), (7), (9), and (11) to certain designated persons.

*Whereas*, effective May 6, 1971, and as still in effect, RCW 28B.10.528 reads as follows:

*"The governing board of institutions of higher education shall have power, when exercised by resolution, to delegate to the president or his designee, of their respective university or college, any of the powers, and duties vested in or imposed upon such governing board by law. Delegated powers and duties may be exercised in the name of the respective governing boards."*

*Be it therefore resolved*, that under the provisions of RCW 28B.10.528, the Board of Trustees of Central Washington University designates that the person now holding or subsequently appointed to the position of President of Central Washington University as the authority for contracting for current operations of Central Washington University when such contracting is in accordance with budgets approved by the Board of Trustees and delegates to that person now holding or subsequently appointed to the position of President of Central Washington University by the Legislature in RCW 28B.35.120, Subsections (6), (7), (9), and (11) to so; and

*Be it further resolved*, that under the provisions of RCW 28B.10.528, the Board of Trustees of Central Washington University designates those persons now holding or subsequently appointed to any of the presidentially-designated positions set out below as authorities for contracting for current operation of Central Washington University when such contracting is in accordance with budgets approved by the Board of Trustees, and delegates to those persons now holding or subsequently appointed to any of the presidentially-designated positions set out below the powers and duties vested in or imposed upon the Board of Trustees of Central Washington University by RCW 28B.35.120, subsections (6), (7), (9), and (11) to so contract, purchase and lease, and all actions taken pursuant to this resolution may be subject to the approval or disapproval of the President of Central Washington University.

*Be it further resolved*, that the following list shall constitute the presidentially-designated positions to which the designation as authorities for contracting for current operations of Central Washington University and the delegations of powers and duties as set forth in this resolution are made:

**FOR ALL UNIVERSITY CONTRACTS:**

**President**  
**Provost/Senior Vice President for Academic Affairs**  
**Vice President for Business and Financial Affairs**  
**Associate Vice President for Business and Financial Affairs**

**FOR ALL PURCHASED GOODS, SERVICE CONTRACTS, AND LEASES:**

**Director, Business Services & Contracts**  
**Purchasing Manager and at the Purchasing Manager's discretion:**  
Buyer II up to the amount where the State requires formal written bids.  
Buyer I up to one-half the amount where the State requires formal written bids.

**FOR SELECTED CONTRACTING ACTIVITIES AS SET FORTH BELOW:**

**Vice President for Student Affairs and Enrollment Management** – All contracts as may be required for delivery of student services or for the operation of the Student Affairs and Enrollment Management Division.

**Vice President for University Relations** – All contracts as may be required for operation of the University Relations Division.

**Associate Vice President for Graduate Studies, Research, and Continuing Education** – All contracts as may be required to enhance and assess graduate academic programs.

**Associate Vice President for Undergraduate Studies** – All contracts as may be required to enhance and assess undergraduate academic programs.

**Dean, Library Services** – Limited to purchasing and contracting for the acquisition of collections including books, films, prerecorded audio and video tapes, library subscriptions and periodicals (print, electronic, and other formats), database and bibliographic utility services, bibliographic records, and delivery of services to students.

**Executive Director, International Studies and Programs** – Limited to contracting personnel and other services required to conduct Central Washington University international programs.

**Senior Director, Campus Life** – Limited to contracting for entertainment activities for the Student Union and the Associated Students of Central.

**Senior Director, Facilities Management** – Limited to contracting between Central Washington University and contractors for the completion of capital projects as specifically approved by the State Legislature and the University Board of Trustees. This authority extends to contracts, change orders and field authorizations up to a limit of \$100,000 per transaction. The Director of Facilities Management may, with the written concurrence of the Vice President for Business and Financial Affairs, delegate contracting authority at a lower level to licensed architects and engineers who are Project Managers on individual construction projects, and to the two senior managers in charge of building maintenance and custodial/landscape maintenance. Such delegation shall not exceed \$50,000. Authority for the actual disbursement of funds after the completion of work will require the signatures of the Project Manager and a higher-level supervisor.

**Senior Director, Information Technology Services** – Limited to contracting for computing and voice/data equipment, software, and supportive services in accordance with the policies, procedures, and Washington Administrative Codes established by the State Information Services Board pursuant to Chapter 43.105 RCW.

**Director, Athletics** – Limited to contracting with other colleges and universities for "Athletic Contest Agreements" when such do not require expenditure of Central Washington University funds, and to contracting for officiating services requiring expenditure of funds in amounts not to exceed \$500.00 per contract. This authority shall include the responsibility for maintaining files of such agreements in Office of the President in lieu of submission to the CWU central file of contracts.

**Director, Conference and Retail Services** – Limited to contracting for personnel and other services required to conduct the Central Washington University Conference Program.

**Director, Continuing Education** – Limited to contracting for personnel and other services required to conduct the Central Washington University Continuing Education Programs.

**Director, Housing, Residence Life and New Student Programs** – Limited to contracting between Central Washington University and occupants, or potential occupants of university housing.

**Manager, University Store** – Limited to purchasing and contracting for items for resale through the University Store.

**Chair, Department of Music** – Limited to contracting for the rental of performance music to be used by departmental ensembles and chamber groups and for agreements related to the loan of musical instruments for departmental use. These performance music rental and instrumental loan agreements may not exceed \$500 for any one contract.

**OTHER SIGNATURE AUTHORITIES:**

For contracts for services only (does not include contracting for purchase goods) in amounts less than \$3,000, and which are written within the respective appropriate areas as designated below. Also delegated to the specified positions are authorities to ratify "after-the-fact" purchase requisitions for both goods and services when such ratification is found by the Principal Budget Administrator to be in the best interest of Central Washington University, and when ratification will not violate Washington State Purchasing Law by circumventing competitive bidding requirements, the receipt of competitive quotations, or the Minority and Women's Business Enterprises purchasing law: Chapter 39.19 RCW and Chapter 326 WAC.

**Associate Vice President for Graduate Studies, Research, and Continuing Education**  
**Associate Vice President for Undergraduate Studies**  
**Dean, College of Arts and Humanities**  
**Dean, College of Business**  
**Dean, College of Education and Professional Studies**  
**Dean, College of the Sciences**  
**Dean, Library Services**  
**Executive Director, International Studies and Programs**  
**Senior Director, Information Technology Services**  
**Director, Conference and Retail Services**  
**Director, Housing, Residence Life and New Student Programs**

*Provided*, that the President may, at any time, withdraw the presidential designation from any one of the aforementioned presidentially-designated positions and shall notify the Board at its next regular meeting of such action; provided, further, that any additions to the aforementioned list of presidentially-designated positions must be approved by resolution of the Board of Trustees of Central Washington University.

*Be it further resolved*, that all actions taken pursuant to this delegation of powers and duties may be exercised in the name of the Board of Trustees of Central Washington University.

*Adopted this 10<sup>th</sup>* day of June, 2005.

***Attest:***

***Approved:***

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Judy B. Miller  
Secretary to the Board of Trustees  
Central Washington University

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Ken Martin, Chair  
Board of Trustees  
Central Washington University



**Central Washington University  
Board of Trustees  
Resolution 05-03**

WHEREAS, Ms. Crystal Manning was appointed to the Central Washington University Board of Trustees by Gov. Gary Locke on July 22, 2004 — the seventh CWU student selected to serve on the board following 1998 legislation creating a student seat on each of the governing boards of the state's six public baccalaureate institutions — and served with distinction until May 31, 2005, and

WHEREAS, during her one-year term of service on the board, Ms. Manning skillfully represented all citizens of Washington by communicating her position on many substantive issues along with providing advocacy and conscientious commitment to students, their perspectives and concerns, and

WHEREAS, through her vision and concern for others, Ms. Manning called upon her fellow trustees to consider how each CWU governing board decision would affect Central students, and

WHEREAS, her commitment to the university's vision, mission and goals was revealed through her support of a variety of university functions and activities, at which she served as an official representative of this board, and

WHEREAS, Ms. Manning consistently demonstrated integrity, initiative, enthusiasm, personal warmth and skill in interacting with diverse university and public constituencies, and

WHEREAS, Ms. Manning furthered the cause of Central Washington University students through her involvement with the Washington Student Lobby,

NOW THEREFORE BE IT RESOLVED that this Board of Trustees wishes to publicly express its appreciation to Ms. Manning for her effective, intelligent and dedicated service as a member of the Central Washington University Board of Trustees.

ADOPTED and signed this 10<sup>th</sup> day of June, 2005.

**CENTRAL WASHINGTON UNIVERSITY**  
**Board of Trustees**  
**Resolution 05-04**

WHEREAS, members of the 2004-2005 Associated Students of Central Washington University Board of Directors have served with distinction and have conducted themselves in a professional manner befitting the leadership positions they hold within the university, and

WHEREAS, the board directed its efforts toward establishing effective communication and positive relationships between the ASCWU and students, faculty, staff, administration, and the community, and

WHEREAS, the board developed and its work was guided by a "Code of Ethics," and

WHEREAS, the board supported important initiatives of the university including planning and groundbreaking for the new student union and recreation building; "Operation H2O," which raised \$4,297.66 for relief efforts for victims of the South Asia tsunami; and senior celebration, and

WHEREAS, the board provided leadership in reviving a university tradition, the homecoming bonfire: "Wellington's Wildfire: Blazing the Trail to Wildcat Victory," and

WHEREAS, the board created a website to keep students informed about its actions and activities and "The Buzz," a student polling center that gathers information from students concerning their academic, residential, and social life on campus;

BE IT THEREFORE RESOLVED that this Board of Trustees wishes to publicly express its appreciation to the members of the 2004-2005 Board

of Directors for their dedicated service to Central Washington University and its students and wish them well in their future endeavors.

Lucas Westcoat, President

Derrick Peters, Executive Vice President

Tony Aronica, Vice President of Clubs and Organizations

Cassandra Kercher, Vice President of Equity and Community Service

Chris Casey, Vice President of Academic Affairs

Heather Yergen, Vice President of Student Life and Facilities

Chris Stephens, Vice President of Political Affairs

Leslie Jones, Crystal Manning, Kenneth J. Martin, Sid Morrison, Jay A. Reich, Nadine Romero, Mike Sells, Judy Yu

**CENTRAL WASHINGTON UNIVERSITY**  
**Board of Trustees**  
**Resolution 05-05**

WHEREAS, The Board of Trustees recognizes the importance of NCATE (National Council for the Accreditation of Teacher Education) accreditation to Central Washington University, the CWU Center for Teaching and Learning, and the College of Education and Professional Studies, and

WHEREAS, we hereby affirm the institutional commitment to accreditation and the emphasis for achieving continuous improvement and quality management, and

WHEREAS, we support the set of benefits derived from the process and accruing to our students and faculty: appropriate mission, relevant curriculum, qualified faculty and effective policies and practices, and

WHEREAS, given both the newly revised Standards for Professional Education set by the Washington State Board of Education, the Professional Educator Standards Board, and revised NCATE accreditation standards,

BE IT THEREFORE RESOLVED that we support all efforts by the members of the Center for Teaching and Learning to meet those standards. This includes faculty self assessment of performance and student data collection/analysis through electronic portfolio and secured web-based software and other assessment modalities.

ADOPTED and signed this 10<sup>th</sup> day of June, 2005.

*Attest:*

*Approved:*

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Judy B. Miller  
Secretary to the Board of Trustees  
Central Washington University

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Ken Martin, Chair  
Board of Trustees  
Central Washington University