

7-25-2005

2005 - Board of Trustee Meeting Minutes

Board of Trustees, Central Washington University

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**Board of Trustees Minutes
Retreat Session
July 25-26, 2005**

Approved October 7, 2005

Trustees Present

Mr. Jack Frost
Ms. Leslie Jones
Mr. Ken Martin, Chair
Mr. Sid Morrison
Mr. Jay Reich, Vice Chair
Ms. Nadine Romero
Ms. Judy Yu

Absent

Mr. Mike Sells

Others Present

Ms. Julie Cloninger, Senior Development Director
Mr. Rich Corona, Vice President for Business and Financial Affairs
Dr. Jerilyn S. McIntyre, President
Ms. Judy B. Miller, Secretary to the Board
Dr. David Soltz, Provost/Senior Vice President for Academic Affairs
Dr. Charlotte Tullos, Vice President for Student Affairs and Enrollment Management

Monday, July 25 – convened in regular session at 9:20 a.m.

Discussion

Comprehensive Campaign – 1

Jon Carnahan, a consultant from Campbell and Company, presented a philanthropic market study report for the university and discussed plans for implementation of a comprehensive campaign.

Campus Master Plan – 2

Bill Vertrees, Senior Director of Facilities Management, presented an overview of the draft campus master plan. Key areas of the plan were reviewed, including a campus map, ideas for future projects, and additional funding sources.

Lunch – President's Reception Center

Campus Tour – 3

Trustees participated in a driving tour of the Ellensburg campus perimeter with stops at the university's Airport Road property, Sue Lombard, the Wildcat Shop, and Dean Hall. Rich Corona and Bill Vertrees led the tour.

Changes to the Agenda – A

Two items were added to the agenda: Item A – Changes to the Agenda, Items A and B, and Item B – Changes to the Faculty Code

Action

Changes to the Faculty Code – B

Proposed changes to the *Faculty Code of Personnel Policy and Procedure* were approved by the Faculty Senate May 25, 2005. Changes to Section 3.15 will add language designating the provost and the president of the United Faculty of Central (UFC) ex-officio members of the Faculty Senate. Changes proposed for Section 3.25 will modify the name of the Faculty Opinion Survey to the Faculty Assessment of Academic Administrators.

Motion 05-41: Mr. Morrison moved, seconded by Ms. Jones, that the board approve changes to the Faculty Code of Personnel Policy and Procedure as submitted. Motion carried. *[Mr. Frost abstained. Student trustees are not permitted to vote on personnel matters.]*

Approval of Minutes – 4

Motion 05-42: Mr. Reich moved, seconded by Ms. Yu, that the board approve minutes of the regular and special meeting June 10, 2005. Motion carried.

Exempt Salary Distribution – 5

Last spring, the legislature approved a 3.2 percent salary increase for state employees, effective September 1, 2005 for nonrepresented employees. Members of the university's Exempt Employees Association voted to distribute the salary increase across the board. While they support the exempt association's goal of bringing all exempt employees up to the 40th percentile of their CUPA (College and University Professional Association) ranges, a majority of association members who voted felt the funds for equity increases should be taken from other sources. The administration agrees with the association's proposal to distribute the 3.2 percent average salary increase across the board and has reallocated funds to address salary inequities.

Motion 05-43: Mr. Morrison moved, seconded by Ms. Yu, that the board approve distribution of a legislatively-mandated 3.2 percent salary increase across the board to all exempt employees. Motion carried. *[Mr. Frost abstained.]*

GEAR UP Resolution [Resolution 05-06] – 6

This resolution is intended to provide a strong statement of the value the university places on the GEAR UP program. When it began in 1999, GEAR UP was considered the "missing piece" in the federal government's effort to make college accessible to low-income students. Funded by the U.S. Department of Education, GEAR UP stands for Gaining Early Awareness and Readiness for Undergraduate Programs. There are two types of GEAR UP programs: state projects and partnership projects. There are 280 partnership grants and 36 state grants in 47 states serving 1.2 million students in the seven years since the program was created. Central Washington University has been involved in a partnership grant since 2002.

Motion 05-44: Mr. Reich moved, seconded by Mr. Morrison, that the board adopt **Resolution 05-06** in support of the GEAR UP Project. Motion carried. *[Resolution 05-06 is attached to these minutes.]*

Indemnification Request for Sue Young – 7

In order to provide individual defense by the Attorney General for Sue Young, adjunct professor, the board is asked to approve an indemnification request.

Motion 05-45: Mr. Reich moved, seconded by Ms. Jones, that the board approve the request of Sue Young for defense in civil action No. 05-2-00343-2, Colette Watson v. CWU Kittitas County Superior Court. Motion carried. *[Mr. Frost abstained.]*

Consent Agenda – 8

Motion 05-46: Mr. Reich moved, seconded by Ms. Jones, that the Board of Trustees receive report items 9-12 collectively and approve action items 13 – 19 collectively. Motion carried. *(Mr. Frost abstained.)*

Consent Personnel Reports

Faculty Phased Retirement – 9

Tolman, Rosco, Professor, Foreign Languages, effective July 31, 2006 [36 years]

Non-Tenure-Track Faculty Appointments – 10

<i>Name</i>	<i>Title</i>	<i>Department</i>	<i>FTE</i>	<i>Quarter</i>
Babbitt, Mark	Asst Professor	Music	1.0	AY 2005/2006
Baldwin, Shevonne	Lecturer	Washington Sensory Disability Services	.03	Spring 2005
Cummens, Aaron B.	Lecturer	Foreign Languages	1.0	AY 2005/2006
Georgeolaini, Dinara	Asst Professor	Foreign Languages	1.0	AY 2005/2006
Gookin, Karen	Asst Professor	English	1.0	AY 2005/2006
Kleck, Judith	Asst Professor	English	1.0	AY 2005/2006
Meng, Luixi	Asst Professor	Foreign Languages	1.0	AY 2005/2006
Pickett, Barbara	Lecturer	Music	.20	Spring 2005
St. George, Jerry	Lecturer	Education	.05	Spring 2005
Young, Alexander	Lecturer	Foreign Languages	1.0	AY 2005/2006

Athletics Camp Contracts – 11

Andaya, Mario, director, Volleyball Camp, Athletics, June 16 – July 15, 2005
Graham, John, assistant director, Football Camp, Athletics, June 16 – July 15, 2005
Jensen, Brian, coach, Football Camp, Athletics, June 16 – July 15, 2005
Kladnik, Ken, athletic trainer, Football Camp, Athletics, June 16 – July 15, 2005
Nasinec, Tyce, coach, Basketball Camp, Athletics, June 16 – July 15, 2005
Picha, John, assistant director, Football Camp, Athletics, June 16 – July 15, 2005
Sparling, Greg, director, Basketball Camp, Athletics, June 16 – July 15, 2005
Strandley, Brian, coach, Football Camp, Athletics, June 16 – July 15, 2005
Zamberlin, John, director, Football Camp, Athletics, June 16 – July 15, 2005

Exempt Administrative Appointments – 12

Anderson, Mark, Athletics Development Officer, effective July 1, 2005
Jennings, Michael, Assoc VP for Faculty Affairs, Provost, effective August 1, 2005
Mahun, Robert, Special Ed Technology Occupational Therapist, Special Ed Technology Center,
effective July 1, 2005

Consent Personnel Action

Department Chair Appointments – 13

Schaefer, Todd M., Political Science, effective September 1, 2005 – June 15, 2009

Faculty Overload Assignments – 14

<i>Name</i>	<i>Title</i>	<i>Department</i>	<i>FTE</i>	<i>Quarter</i>
Backlund, Phil	Professor	Communication	.18	Spring 2005
Butterfield, Carol	Professor	Education	.13	AY 2004-05
Curran, Chris	Assoc Professor	Education	.02	AY 2004-05
Delgado, Quenby	Lecturer	Family & Consumer Sci	.07	AY 2004-05
Fennerty, Dan	Professor	Education	.02	AY 2004-05
Jurenka, Nancy	Professor	Education	.14	AY 2004-05
Oncina, Carlos	Asst Professor	IET	.20	Spring 2005
Prigge, Debra	Professor	Education	.01	AY 2004-05
Schmitz, Steve	Professor	Education	.04	AY 2004-05

Sledge, Andrea Assoc Professor Education .17 AY 2004-05

Tenure Track Appointments – 15

<i>Name</i>	<i>Title</i>	<i>Department</i>	<i>FTE</i>	<i>Quarter</i>
Amos, Yukari	Asst Professor	Education	1.0	Fall 2005
Chachava, Maya	Asst Professor	Art	1.0	Fall 2005
Pinzon, Charles	Asst Professor	Communication	1.0	Fall 2005
Pleban, Francis	Asst Professor	Health, Human Performance and Recreation	1.0	Fall 2005

Tenured Appointment – 16

Jennings, Michael, Associate VP for Faculty Affairs, Political Science, Fall 2005

Consent Facilities Action

Capital Projects for 2005-2007 Biennium – 17

Predicated upon the receipt of funding, the board delegates authority to the Vice President for Business and Financial Affairs or designee to select and contract with consultants and to bid, award and execute construction contracts for the identified projects.

Music Education Facilities – Phase 2 – 18

The board delegates authority to the Vice President for Business and Financial Affairs or designee to accept as complete the Music Education Facility – Phase 2 (Contract #4995-2C) as performed by Lydig Construction Inc. of Spokane, Washington for the amount of \$5,681,921.00, not including Washington State Sales Tax.

Nicholson Pavilion Title IX Renovation – 19

The board delegates authority to the Vice President for Business and Financial Affairs or designee to accept as complete the Nicholson Pavilion Title IX Renovation (Contract #6952-02) as performed by Lydig Construction, Inc., Spokane, Washington, for the amount of \$843,053.00 not including Washington State Sales Tax.

Discussion

Committee Reorganization Discussion – 20

Committee assignments for 2005-06 were reviewed and the following assignments accepted:

Academic Affairs – Sid Morrison, chair, and Judy Yu
Resource Development – Leslie Jones, chair, and Nadine Romero
Student Affairs – Jay Reich, chair, Mike Sells and Jack Frost
Foundation Board Liaison – Ken Martin

Election of Board Officers and Committee Assignments – 21

Motion 05-47: Ms. Jones moved, seconded by Mr. Reich, that Ken Martin continue as chair and Jay Reich serve as vice chair. Motion carried.

Various fall events were discussed, including homecoming, Des Moines Center grand opening, and the Battle in Seattle.

Recessed at 4:45 p.m.

Social Time and Dinner – 6:00 - 8:00 p.m. at President's Reception Center
Presentation and discussion of Dr. McIntyre's progress toward goals

Tuesday, July 26 – Reconvened at 8:00 a.m., President's Reception Center

Members of the President's Cabinet joined the board for this session

State of the University – 22

Challenges and Opportunities – 23

Dr. McIntyre reviewed planning scenarios, planning trends, and demographics for the next ten to twenty years. As part of the goal-setting process, she indicated we would define who we are as a university and move forward on centers, strengthening what we have by expanding offerings and resources. We will examine curricula at all campuses and define a role for graduate studies. In the future, fund raising will become part of institutional life, business and research park opportunities will be explored, senior and international markets examined, and conference programs strengthened.

Mike Reilly, Associate Vice President for Enrollment Management, presented trends and predictive measures in enrollment management. Central continues to be the institution of choice for Hispanic students. Innovative programs and outstanding retention efforts provide strong support for a diverse student population. Housing occupancy exceeds capacity for next year.

Provost Soltz discussed a draft strategic plan for Academic Affairs that includes mission, vision, and core values statements. Strengths and weaknesses were analyzed throughout academic affairs before identifying specific goals and objectives.

Mr. Corona presented an overview of planning efforts for financial services, facilities management, human resources, and information technology. Julie Cloninger reviewed University Relations planning issues and strategies designed to impact the alumni base and encourage giving at the Ellensburg campus and the university centers.

Dr. Street reviewed the process for coordinating division plans into an integrated whole and the implications for informed budgeting and master planning. A committee representing the entire university will synthesize division plans into an updated strategic plan. Faculty, staff, and students will have many opportunities to be involved in the planning process through focus groups.

Executive Session – 24

The board convened in executive session at 11:05 a.m. for 60 minutes under the authority of RCW 42.30.110 (g) the board will hold an executive session to . . . review the performance of a public employee . . . , discuss a quasi-judicial matter excluded from the open meetings act per RCW 42.30.140. (2) (a), and discuss a collective bargaining matter excluded from the open meetings act per RCW 42.30.140. (4) (a). *[Mr. Frost was not present for the discussion.]*

Reconvened at 12:05 p.m.

Action

Donahue Formal Grievance

Motion 05:48: Mr. Reich moved, seconded by Mr. Morrison, that the board accept the hearing officer's report in the academic freedom/free speech formal grievance filed by Professor Barry Donahue. Motion carried. *[Mr. Frost abstained.]*

Lunch and discussion

Adjourned at 1:30 p.m.

Next Meeting

The board will meet with faculty in retreat session October 6 and in regular session October 7, 2005 in Barge 412 on the Ellensburg campus of Central Washington University.

Judy B. Miller, Secretary to the
Board of Trustees
Central Washington University

Kenneth J. Martin, Chair
Board of Trustees
Central Washington University

Attachment: Resolution 05-06 – GEAR UP Resolution