

12-2-2005

2005 - Board of Trustee Meeting Minutes

Board of Trustees, Central Washington University

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**Board of Trustees Minutes
Regular/Special Sessions
December 1-2, 2005**

Approved February 3, 2006

December 1, 2005

Board members and President McIntyre met at the President's Reception Center in Ellensburg for dinner and conversation. No action was taken.

December 2, 2005

Following breakfast at 7:45 a.m. at the Munson Retreat Center, the trustees and Dr. McIntyre toured the new recreation center. Committee sessions began at 9:30 a.m. followed by a meeting with Dr. McIntyre at 11:00 and lunch at 12:00 p.m. in Barge 410. Donna Kramer, university ombudsperson, presented her annual report during the lunch break. No action was taken in any of these sessions. *[Mr. Morrison participated in the committee sessions in person and Ms. Yu participated by telephone.]*

Reconvened in Regular Session (1:05 p.m.)

Trustees Present

Mr. Jack Frost
Ms. Leslie Jones *(by telephone)*
Mr. Sanford Kinzer
Mr. Ken Martin, Chair
Mr. Jay Reich, Vice Chair *(CWU-Lynnwood Center)*

Absent

Mr. Sid Morrison
Mr. Mike Sells
Ms. Judy Yu

Others Present

Dr. Paul Baker, Vice President for University Relations
Mr. Rich Corona, Vice President for Business and Financial Affairs
Ms. Teresa C. Kulik, Senior Assistant Attorney General
Dr. Jerilyn S. McIntyre, President
Ms. Judy B. Miller, Secretary to the Board
Dr. David Soltz, Provost/Senior Vice President for Academic Affairs
Dr. Libby Street, Executive Assistant to the President for Policy and Planning
Dr. Charlotte Tullos, Vice President for Student Affairs and Enrollment Management

Introductions

Vice President Baker introduced Becky Watson, CWU graduate and new director of Public Relations and Marketing.

Approval of Minutes – 1

Motion 05-54: Mr. Frost moved, seconded by Mr. Kinzer, that the board approve minutes of the October 6-7, 2005 regular and special meetings. Motion carried.

Changes to the Agenda – 2 [no changes]

Board Chair Report – 3

Mr. Martin introduced new trustee Sanford Kinzer, who replaces Nadine Romero on the board. Mr. Kinzer is currently in private law practice in Ellensburg and is a former member of the Edmonds Community College Board of Trustees.

The trustees toured the new recreation center and were impressed with the expansive, high-quality facility that will soon be available to our students. Some members of the board recently attended two enjoyable events: the president's holiday reception and the annual WareFair in the Samuelson Union Building.

During the morning combined session, trustees discussed possible adjustments to the 2006-07 room and board rates. Mr. Martin encouraged caution as possible action is considered.

President's Report

Celebrating Special Accomplishments – 4

Dr. McIntyre announced that Bruce Palmquist, professor of physics and science education, has received the Washington CASE Professor of Year Award. CASE (Carnegie Foundation for the Advancement of Teaching and the Council for Advancement and Support of Education) is the only national program for recognition of excellent undergraduate teaching. Dr. Palmquist, the third CWU faculty member so honored in the seven years the university has participated, was applauded for his energetic, insightful teaching.

Members of the Student Union and Recreation Center Committee were honored for their contributions to the new student union and recreation center facility. Jeff Rosenberry, chair of the committee and ASCWU vice president for student life and facilities, praised them for their dedicated service and indicated that the committee has enjoyed strong support from all divisions.

Jack Bishop, Director of Athletics, praised his coaching staff and introduced John Zamberlin and Mario Andaya, head coaches of football and volleyball, respectively. Coach Zamberlin introduced Brian Potucek, one of Central's outstanding student athletes and recently named 2005 Great Northwest Athletic Conference (GNAC) Offensive Player of the Year. Quarterback Mike Reilly was named the Freshman of the Year and Coach Zamberlin repeated as Coach of the Year. This year's football team set a new record—most points in the shortest amount of time in NCAA history for any division. The Wildcats scored 27 points in a span of 1 minute, 19 seconds during the second quarter of play against Western Oregon. Our high-achieving student athletes also excel in the classroom. Coach Andaya introduced Addie Collins, assistant coach, and Crystal Ames, captain. Ms. Ames and LeAnne McGahuey, both seniors, were recently selected for 2005 NCAA Division II All-American honors by the American Volleyball Coaches Association. Ms. McGahuey was named the Great Northwest Athletic Conference Player of the Year in 2005. Coach Andaya applauded volleyball team members for their hard work and their academic and athletic talents. Dr. McIntyre expressed her thanks to the coaches and team members for their contributions to the strength of Central's athletic program.

Dr. McIntyre presented Emily Larsen, student designer of the 2005 president's holiday card, with a framed version of her winning design. Ms. Larsen is a senior graphics design major from Wenatchee.

Legislative Report – 5

Dr. McIntyre distributed a newsletter that will be used to update legislators on recent university accomplishments. When Senator Patty Murray was in Ellensburg recently for an economic development meeting, she mentioned that she had heard many good things about Central. Dr. McIntyre has participated in legislative dinners with 12th, 13th, 14th, and 15th district legislators and had lunch with Rep. Sommers. The government relations website is being tested and should be functional for the upcoming legislative session. It will contain issue briefs plus weekly updates on legislative action.

Board Committees

Academic Affairs – Sid Morrison, Chair

Linda Beath, Associate Vice President for Undergraduate Studies, reported for Mr. Morrison and stated that grant-supported faculty are working with science teachers in local school districts to improve teacher preparation. Faculty are also formulating the academic affairs strategic plan and are involved in statewide efforts to ensure that college transfer students are major-ready.

Action

Academic Fee Request – 6

Motion 05-55: Mr. Frost moved, seconded by Mr. Reich, that the board approve the academic fee request as presented. Motion carried.

Resource Development – Leslie Jones, Chair

Vice President Paul Baker reported for Ms. Jones. Members of the committee reviewed the comprehensive campaign and discussed public relations and marketing with Becky Watson. Details of a communications assistance act for law enforcement that involves computer wiretapping were also discussed. Mr. Reich encouraged Dr. McIntyre and the Council of Presidents to develop a consensus statement on potential threats to academic freedom and right to privacy. Alternative fuels—bio diesel and bio waste—were also discussed. Mr. Corona indicated that staff and students are excited about the opening of the recreation center. The University Store will occupy a much larger space and will be renamed the Wildcat Shop.

Discussion

Room and Board Rate Adjustment – 7

Last spring, the board approved an increase in housing and dining rates of up to 6% for Fall 2006. Due to continuously increasing prices for goods, energy, and labor, an upward adjustment to that aggregate rate is being considered for approval in February. A definitive increase will be proposed following discussions with student groups.

Student Affairs – Jay Reich, chair

Mr. Reich reported that the committee session focused on the Student Union and Recreation Center opening and the 10-12 year economic modeling needed to make sure economic assumptions remain sound. Discussion included auxiliary support funds, benchmarks, and reserve funds. The building is on budget and on time and there has been excellent participation between students and administration. The new facility will provide students with more opportunities to participate in recreation programs.

Other Items

Discussion

Changes to the Exempt Employees' Code – 8

Using an online ballot, members of the Exempt Employees' Association approved proposed changes to the *Exempt Employees' Code of Personnel Policy and Procedure* October 19, 2005. Proposed changes will clarify current code language and intent, make the code consistent with CWU policy language, and codify current personnel practice. One of the changes will allow the few exempt employees who do not participate in the accrued sick leave plan, but have frozen sick leave hours, to donate eligible hours under the university's shared leave program. Other changes will allow supervisors to schedule the use of annual leave prior to departure when an employee separates from CWU for any reason other than retirement.

Reports

Faculty Senate – 9

Michael Ogden reported that the senate is reviewing its committee structure consistent with the collective bargaining environment and may propose bylaw changes. University centers now have specific representation.

Associated Students of Central Washington University/Board of Directors – 10

Tony Aronica stated that Central Transit is increasing its service and decreasing wait time. This successful system continues to be a valuable asset to students. A recently formed courtesy assistance team is also providing a needed service to students. Campus Police Chief Steve Rittreiser has received positive feedback from the community on these student initiatives.

Students and staff prepared to help in the hurricane-devastated gulf regions will not be heading south for winter break as originally planned. Relief agencies need other types of assistance at this point, so the volunteers will not be needed. Mr. Aronica commended the volunteers for their willingness to contribute to this effort.

Mr. Aronica also discussed several successful student events and initiatives— student legislative issues, forums for students prior to city elections, and improved newspaper circulation to students. Student government also coordinated a well-attended president’s fireside chat in Kennedy Hall. Another fireside chat will be scheduled in Kamola next quarter. Mr. Aronica also expressed concern that room and board rates may increase.

Staff Organizations – 11 [no report]

Communications – 12

Personnel Consent Agenda – 13

Motion 05-56: Mr. Reich moved, seconded by Mr. Kinzer, that the Board of Trustees receive report items 14 – 20 collectively and approve action items 21 – 25 collectively. Motion carried. *(Mr. Frost abstained; student trustees are not permitted to vote on personnel matters.)*

Consent Personnel Reports

Faculty Retirement – 14

Alawiye, Osman, Professor, Education, September 1, 2005 [16 years]
Shelly, Gary, Assistant Professor, Education, effective June 16, 2006 [5 years]

Faculty Resignation – 15

Chandler, William, Assistant Professor, Information Technology and Administrative Management, effective November 2, 2005

Faculty Military Appointment – 16

Burroughs, Jason P., Captain, Assistant Professor, Aerospace Studies, Summer 2006
Solem, Gregory P., Lt Colonel, Professor and Dept Chair, Military Science, Summer 2006

Non-Tenure-Track Faculty Appointments – 17

<i>Name</i>	<i>Title</i>	<i>Department</i>	<i>FTE</i>	<i>Quarter</i>
Ach, Thomas J.	Lecturer	Business Administration	.67	Winter 2006
Adkisson, Kevin	Lecturer	Academic Advising	.08	Fall 2005
Alkire, Terry	Lecturer	Business Administration	.33	Winter 2006
Allen, Robert L.	Lecturer	Business Administration	.67	Winter 2006
Altman, Matthew	Lecturer	Douglas Honors College	.20	AY 2005-06
Anderson, Lorinda	Lecturer	Academic Advising	.08	Fall 2005
Babcock, Sharel	Lecturer	Education	.03	Fall 2005
Bangs, Leilani	Lecturer	Education	.03	Fall 2005
Becker, Melissa	Lecturer	Business Administration	.57	Wtr/Spr 2006
Bennett, Virginia	Lecturer	Family and Consumer Sciences (FCS)	.80	Fall 2005
Bicchieri, Pedro	Lecturer	Academic Advising	.08	Fall 2005
Boschee, Martin A.	Lecturer	Accounting	.33	Winter 2006
Bowers, Joanne	Lecturer	Education	.20	Fall 2005
Budner, Nancy	Lecturer	Education	.03	Fall 2005
Busha, Cathy A.	Lecturer	Business Administration	.33	Winter 2006

CawleyCrane, Joan	Lecturer	Academic Advising	.08	Fall 2005
Champagne, Keith	Lecturer	Communication	.27	Fall 2005
Chase, Sharon	Lecturer	Inform Tech & Admin Management (ITAM)	.67	Fall 2005
Clement, Helen	Lecturer	Education	.11	Fall 2005
Cooper, Autumn	Lecturer	Academic Advising	.08	Fall 2005
Curran, Chris	Lecturer	Academic Advising	.08	Fall 2005
D'Acquisto, Debra	Lecturer	Health, Human Perform and Recreation (HHPR)	.07	Fall 2005
Davidson, Bob	Lecturer	Education	.21	Fall 2005
Davidson, Mary	Lecturer	ITAM	.33	Fall 2005
Delgado, Quenby	Lecturer	FCS	.80	AY 2005-06
Delgado, Quenby	Lecturer	FCS	.07	Fall 2005
Delgado, Quenby	Lecturer	Academic Advising	.08	Fall 2005
DeShields, Richard	Lecturer	FCS	.27	Fall 2005
Doolittle, Nan	Lecturer	FCS	.40	Fall 2005
Doolittle, Nan	Lecturer	Academic Advising	.24	Fall 2005
Duca, Diane	Lecturer	Business Administration	.67	Winter 2006
Dzyukak, Peter	Lecturer	Aviation	.27	Fall 2005
Erdman, Ruth	Lecturer	Douglas Honors College	.20	AY 2005-06
Farrand, Michael	Lecturer	Academic Advising	.08	Fall 2005
Ferrera, Janice	Lecturer	Education	.11	Fall 2005
Fitch, Landon	Lecturer	Education	.21	Fall 2005
Fleming, Arlo	Lecturer	Writing Center/ Undergraduate Studies (US)	.54	Fall 2005
Fleming, Arlo	Lecturer	Academic Advising	.16	Fall 2005
Frier, Elsis	Lecturer	Education	.03	Fall 2005
Foster, Frank	Lecturer	Education	.21	Fall 2005
Freeman, Randi	Lecturer	Education	.03	Fall 2005
Garcia, Alain	Lecturer	Aviation	.13	Fall 2005
Graves, Janine	Lecturer	Writing Center/US	.54	Fall 2005
Harper, Lila	Lecturer	Writing Center/ Graduate Studies/ Undergraduate Studies	1.0	AY 2005-06
Harper, Lila	Lecturer	Douglas Honors College	.24	Fall 2005
Heffernan, Mary	Lecturer	Business Administration	.33	Winter 2006
Heinlein, Tracy	Lecturer	Writing Center/US	.54	AY 2005-06
Hill, Jack	Lecturer	Education	.05	Fall 2005
Horowitz, Katherine	Lecturer	Communication	.93 (revised)	Fall 2005
Joiner, Anne	Lecturer	Writing Center/US	1.0	AY 2005-06
Jones, Tory	Lecturer	Communication	.27	Fall 2005
Kelling, Al	Lecturer	Education	.05	Fall 2005
Kramer, Teresa	Director/ Lecturer	Writing Center /Undergraduate Studies	1.0	AY 2005-06
Kulik, Brian	Lecturer	Business Administration	.57	Wtr/Spr 2006
Larkin, Richard F.	Lecturer	Business Administration	.67	Winter 2006
Lassunske, Pat	Lecturer	Education	.16	Fall 2005
Leaverton, Kevin	Lecturer	Writing Center/US	.54	Fall 2005
Leaverton, Kevin	Lecturer	Academic Advising	.08	Fall 2005
LeBard, Bob	Lecturer	Education	.21	Fall 2005
Lee, Erin	Director/ Lecturer	Math Center/ Undergraduate Studies	1.0	AY 2005-06
Lee, Erin	Lecturer	Academic Advising	.08	Fall 2005

Lupton, Natalie	Lecturer	ITAM	1.0	Fall 2005
Matern, Phillip	Lecturer	HHPR	.53	Fall 2005
McDaniel, Lisa	Lecturer	Business Administration	.33	Winter 2006
Miller, Kathleen	Lecturer	Business Administration	.33	Winter 2006
Montoya, John	Lecturer	Business Administration	.33	Winter 2006
Mosebar, Joe	Lecturer	Education	.11	Fall 2005
Netz, Heather E.	Lecturer	Music	.32	Fall 2005
Oلمان, Diana	Lecturer	ITAM	.47	Fall 2005
Paris, Kathy	Lecturer	Education	.21	Fall 2005
Peacock, Curtis	Lecturer	Music	.33 (add)	Fall 2005
Pickett, Barbara	Lecturer	Music	.07(add)	Fall 2005
Prigge, Debbie	Lecturer	Academic Advising	.08	Fall 2005
Raley, Susan	Lecturer	English	.24	Fall 2005
Reed, Linda	Lecturer	Education	.21	Fall 2005
Robertson, Juan	Lecturer	Business Administration	.67	Winter 2006
Satnik, Michael	Lecturer	Math Center/US	1.0	AY 2005-06
Scheyer, Mary	Lecturer	Education	.27	Fall 2005
Schneider, Carol	Lecturer	Business Administration	.33	Winter 2006
Schnelle, Robert	Lecturer	Writing Center/US	.27	Fall 2005
Sheldon, Kathleen	Lecturer	Academic Advising	.08	Fall 2005
Sleigh-Layman, Staci	Lecturer	Academic Advising	.08	Fall 2005
Smith, James	Lecturer	Academic Advising	.16	Fall 2005
Spencer, Mia	Lecturer	Music	.27	Fall 2005
St. George, Jerry	Lecturer	Education	.27	Fall 2005
St. Jean, Joe	Lecturer	Education	.27	Fall 2005
Stroh, Jr., Hugh W.	Lecturer	Business Administration	.33	Winter 2006
Taylor, John	Lecturer	Communication	.27	Fall 2005
Tito, Joan	Lecturer	Business Administration	.67	Winter 2006
Volyn, Scott	Lecturer	Communication	.27	Fall 2005
Wilson, Asher B.	Lecturer	Accounting	.33	Winter 2006
Wilson, Asher B.	Lecturer	Business Administration	.33	Winter 2006
Winegar, Jim	Lecturer	Education	.16	Fall 2005
Woods, Jr., William P.	Lecturer	Business Administration	.67	Winter 2006
Zentner, Nick	Lecturer	Academic Advising	.16	Fall 2005

Faculty Professional Leave Reports – 18

<i>Name</i>	<i>Title</i>	<i>Department</i>
Ambly, Joan	Professor	Family and Consumer Sciences
Andrews, Tracy	Associate Professor	Anthropology
Choudary, A.D.R.	Professor	Mathematics
Gray, Loretta	Professor	English
Kurtz, Martha	Associate Professor	Chemistry and Science Education
Lewis, Scott	Professor	Mathematics
Powell, Joseph	Professor	English
Schaefer, Todd	Associate Professor	Political Science
Stein, Stephanie	Professor	Psychology
Wellock, Tom	Associate Professor	History

Exempt Administrative Appointments – 19

Anderson, Denise, NCATE Research Asst, Center for Teaching and Learning, effective Sept 16, 2005
 DeShields, Richard, Director, Residence Life and New Student Programs, effective November 16, 2005
 Klippenstein, Stacy, Assistant Vice President for Student Affairs, effective October 16, 2005

Exempt Administrative Resignations – 20

Cardenas, Ramon, Recruiter, High School Equivalency Program, effective November 4, 2005

Consent Personnel Action

Emeritus Faculty – 21

Alawiye, Osman, Professor, Education, September 1, 2005 [16 years]

Department Chair Appointments – 22

Braunstein, Lori, Professor, Information Tech and Admin Management, effective Sept 16, 2005

Faculty Overload Assignments – 23

<i>Name</i>	<i>Title</i>	<i>Department</i>	<i>FTE</i>	<i>Quarter</i>
Ahlman, Laurelee	Asst Professor	Education	.10	Fall 2005
Bartel, Kimberlee	Assoc Professor	Information Technology and Admin Management (ITAM)	.20	Fall 2005
Bender, William	Assoc Professor	Academic Advising	.08	Fall 2005
Bertelson, Cathy	Professor	Academic Advising	.16	Fall 2005
Bowers, Jan	Professor	Family and Consumer Sciences	.07	Pre-Autumn 05
CannCasciato, Daniel	Professor	Academic Advising	.08	Fall 2005
Elkins, Ron	Asst Professor	Academic Advising	.16	Fall 2005
Holden, Lad	Assoc Professor	Academic Advising	.08	Fall 2005
Kielyka, Marcus	Asst Professor	Academic Advising	.16	Fall 2005
Lane, Derek	Assoc Professor	Academic Advising	.08	Fall 2005
Loehrie, Mary	Assoc Professor	Academic Advising	.16	Fall 2005
Lupton, Robert	Assoc Professor	ITAM	.20	Fall 2005
Lupton, Robert	Assoc Professor	Academic Advising	.08	Fall 2005
Manweller, Matt	Asst Professor	Academic Advising	.16	Fall 2005
McGowan, Robert	Professor	Health, Human Performance and Recreation	.20	Fall 2005
Palmquist, Bruce	Assoc Professor	Academic Advising	.08	Fall 2005
Pappas, Jim	Professor	Academic Advising	.16	Fall 2005
Perkins, Rob	Professor	Academic Advising	.16	Fall 2005
Richeson, Robbi	Lecturer	Education	.27	Fall 2005
Roberts, Jim	Assoc Professor	Academic Advising	.08	Fall 2005
Robinson, Scott	Assoc Professor	Academic Advising	.08	Fall 2005
Salyer, Keith	Assoc Professor	Education	.13	Pre-Autumn 05
Salyer, Keith	Assoc Professor	Education	.07	Fall 2005
Salyer, Keith	Assoc Professor	Education	.07	Winter 2006
Salyer, Keith	Assoc Professor	Education	.07	Spring 2006
Schepman, Stephen	Professor	General Studies	.25	AY 2005-06
Stahelski, Anthony	Professor	Business Administration	.33	Winter 2006
Wagner, Steve	Asst Professor	Academic Advising	.16	Fall 2005
Weiner, Connie	Asst Professor	Education	.13	Pre-Autumn 2005
Weiner, Connie	Asst Professor	Education	.07	Fall 2005
Weiner, Connie	Asst Professor	Education	.07	Winter 2006
Weiner, Connie	Asst Professor	Education	.07	Spring 2006

Faculty Short-Term Disability Leave – 24

Gunn, Gerald, Professor, Business Administration, Winter 2006

Faculty Professional Leave – 25

<i>Name</i>	<i>Title</i>	<i>Department</i>	<i>Quarter</i>
Bach, Glen	Professor	Art	Sept 06 - June 07
Bagamery, Bruce	Professor	Bus Admin	Sept 06 - June 07
Butterfield, Carol	Professor	Education	Sept 06 - June 07
Drake, George	Associate Professor	English	Sept 06 - June 07
Easley, Roxanne	Associate Professor	History	Sept 06 - June 07
Fallshore, Marty	Associate Professor	Psychology	Sept 06 - June 07

Glasby, Stephen	Professor	Mathematics	Sept 06 - June 07
Hickey, Robert	Associate Professor	Geography	Sept 06 - June 07
Lillquist, Karl	Associate Professor	Geography	Sept 06 - June 07
Mack, Richard	Professor	Economics	2 terms during AY 07
Mathias, Kirk	Professor	HHPR	Sept 06 - June 07
Michel (Rehkopf), Carrie	Professor	Music	Sept 06 - June 07
Pichardo, Nelson	Associate Professor	Sociology	Sept 06 - June 07
Sun, Key	Associate Professor	Law & Justice	Sept 06 - June 07

Executive Session

The board convened in executive session at 2:30 p.m. for 30 minutes to discuss a collective bargaining matter excluded from the open meetings act per RCW 42.30.140. (4) (a). Session extended 10 minutes at 3:00 p.m.

[Mr. Frost was not present for the discussion.]

Adjourned at 3:10 p.m.

Next Meeting

The board will meet with faculty in regular session Friday, February 3, 2006 in Barge 412 on the Ellensburg campus of Central Washington University.

Judy B. Miller, Secretary to the
Board of Trustees
Central Washington University

Kenneth J. Martin, Chair
Board of Trustees
Central Washington University