

3-3-2006

2006 - Board of Trustee Meeting Minutes

Board of Trustees, Central Washington University

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**Board of Trustees Minutes
Regular/Special Sessions
March 2-3, 2006**

Approved May 5, 2006

March 2, 2006

Four members of the board—Jack Frost, Sam Kinzer, Ken Martin, and Jay Reich—had dinner with President McIntyre at the President's Reception Center in Ellensburg. No action was taken.

March 3, 2006

Following breakfast at the Days Inn, the trustees traveled to Yakima, toured the CWU-Yakima Center, then met in committee sessions until 11:00 a.m. No action was taken.

Executive Session

Mr. Martin convened the board in executive session for one hour at 11:00 a.m. to discuss a collective bargaining matter excluded from the open meetings act per RCW 42.30.140 (4) (a). The session was extended another 30 minutes and ended at 12:30 p.m.

Lunch was served to trustees and guests following the executive session.

Reconvened in Regular Session (1:10 p.m.)

Trustees Present

Mr. Jack Frost
Ms. Leslie Jones
Mr. Sanford Kinzer
Mr. Ken Martin, Chair
Mr. Sid Morrison
Mr. Jay Reich, Vice Chair
Ms. Judy Yu

Absent

Mr. Mike Sells

Others Present

Dr. Paul Baker, Vice President for University Relations
Mr. Rich Corona, Vice President for Business and Financial Affairs
Ms. Kim Loranz, Senior Assistant Attorney General
Dr. Jerilyn S. McIntyre, President
Ms. Judy B. Miller, Secretary to the Board
Dr. David Soltz, Provost/Senior Vice President for Academic Affairs
Dr. Libby Street, Executive Assistant to the President for Policy and Planning
Dr. Charlotte Tullos, Vice President for Student Affairs and Enrollment Management

Approval of Minutes – 1

Motion 06-09: Mr. Reich moved, seconded by Ms. Jones, that the Board approve minutes of the February 2-3, 2006 regular and special meetings. Motion carried.

Changes to the Agenda – 2

Mr. Martin presented the following changes to the agenda: Item 12, S&A Supplemental Allocations, moved to action; Item 14, revised contract and proposed changes for the faculty union contract; Item 15, backup for Faculty Code revisions; and delete Item 29, Faculty Family Medical Leave.

Board Chair Report – 3

Mr. Martin reported that he attended the February 15 investiture of Teresa Kulik to the Third Court of Appeals. Ms. Kulik served as legal counsel to the university from 1985 to 2006. He joined Dr. McIntyre and Ann Anderson for legislative dinner February 20 with Representative Sells and 13th District legislators Hinkle and Holmquist. Karen Blair, chair of the History Department and a coeditor of the university's history book project, recently interviewed Mr. Martin, a CWU alumnus, to capture his recollections of the university in the 1970s. As it was in the 70s, Central continues to be a mainstream institution, attracting many students from the west side of the state.

Prior to the morning committee sessions, the board enjoyed a tour of the Deccio Higher Education Building and were impressed with the technological opportunities for faculty, students, and staff. During the committee of the whole, trustees heard presentations on the center's distance learning technology and reviewed center programs in teacher education, law and justice, and business.

President's Report

Celebrating Special Accomplishments – 4

Dr. McIntyre acknowledged Ona Youmans' 31 years of distinguished service to the university. Ms. Youmans spent her entire career in business affairs and human resources and retires as the senior human resources director in the state. She has nurtured many programs, including the Employee Council, staff appreciation awards, and others, and is particularly adept at assessing risks and solving problems. Her strengths have contributed to the success of Business and Financial Affairs.

CWU-Yakima Center has outstanding faculty, staff, and students. Dean Rebecca Bowers introduced two students who exemplify center strengths—Bulmara Ruiz, Jr., and Susan Sabari. Mr. Ruiz is a first-generation student who is completing a degree in elementary education. Typical of many center students, he works full time, attends school full time, and has made the dean's list nearly every quarter. Ms. Sabari is pursuing teacher certification while working two part-time jobs.

Phil Tolin introduced two Law and Justice majors, Emily Kyzer and Sarah Hyndman. Ms. Kyzer plans to attend law school and is a member of various honor societies. As it was difficult for her to commute to Ellensburg, the center program allowed Ms. Kyzer to keep other commitments, a part-time job, and complete her studies. Ms. Hyndman is an honor student who completed classes at YVCC through the Running Start program while still in high school. She is active in the law and justice club and will graduate this spring.

Dr. McIntyre applauded the students for their inspiring accomplishments and stressed the university's commitment to its centers.

Legislative Report – 5

Dr. McIntyre delivered a brief report and stated that legislators are currently working on the conference budget.

Board Committees

Academic Affairs – Sid Morrison, Chair

Discussion

New Degree Program [Bachelor of Arts, Film & Video Studies] – 6

Mr. Martin reported that the proposed interdisciplinary undergraduate program in film and video studies has good support in the Ellensburg community and has already attracted students.

Summer Session 2006 Budget Proposal – 7

The proposed summer session budget is conservative and reflects programmatic goals for all four colleges through regular coursework, short courses, and workshops. Effective this year, Continuing Education will administer summer session, overseeing revenue generating programs, marketing, and budget development. Faculty development funds generated by summer session and formerly distributed by the Faculty Senate will be delivered in a different way to each faculty member this year.

Action

Academic Fee Request – 8

Committee members discussed the proposed academic fee request and increasing costs for various courses. It is more beneficial for students if they are charged a fee for a class and the university purchases needed materials in bulk. Summer session 2006 fees were included in the request.

Motion No. 06-10: Mr. Morrison moved, seconded by Mr. Reich, that the Board approves proposed new academic fees and changes in fees as proposed, effective Fall Quarter, 2006. Motion carried.

Summer Session 2006 Tuition – 9

Proposed tuition for Summer Session 2006 is formulated at the same rate as tuition for the academic year. Proposed rates are:

<i>Increase</i>	<i>Tuition</i>	<i>2005</i>	<i>2006</i>
6%	Undergraduate	\$120	\$127
7%	Post Baccalaureate	\$149	\$159
7%	Graduate	\$175	\$187
No increase	Registration Fee	\$40	\$40

Motion No. 06-11: Mr. Morrison moved, seconded by Mr. Frost, that the Board adopt the summer session tuition proposal as submitted, effective Summer Quarter, 2006. Motion carried.

Resource Development – Leslie Jones, Chair

Ms. Jones reported that the university has reached 78 per cent of our \$1.6 million comparative gift giving goal.

Discussion

State Auditor's Reports – 10

The board received the State Auditor's reports of the Central Washington University System (Housing and Dining, Services and Activities, Bookstore, and Parking funds), and Central Washington University Athletic Department for the period of July 1, 2004 through June 30, 2005.

Action

Fiscal Year 2004-05 Financial Report – 11

The Fiscal Year 2004-05 Financial Report has been reviewed by the state.

Motion No. 06-12: Ms. Jones moved, seconded by Ms. Yu, that the Board accept the Financial Report of Central Washington University for the period of July 1, 2004 through June 30, 2005. Motion carried.

Student Affairs – Jay Reich, chair

Mr. Reich stated that the university does respond to off-campus behavior of students. We expect all students to adhere to the student code of responsible conduct. A multidisciplinary problem solving group meets weekly to define courses of action and aid in resolving issues that arise, many of which involve alcohol. The board and administration take seriously their responsibility to resolve such matters.

Action

S&A Supplemental Allocations – 12

S&A supplemental allocation requests included funds for the ECLC Rainbow Center, KCWU radio station, and the ASCWU Board of Directors.

Motion 06-13: Mr. Reich moved, seconded by Ms. Yu, that the Board approve the Services and Activities Fees Committee supplemental allocations as submitted. Motion carried.

Other Items

Action

Honorary Degree Nomination – 13

Dr. Soltz discussed the background of honorary degree nominee Leroy Werkhoven. Mr. Werkhoven has two education degrees from Central and is a major educator in the central part of the state. A leader in our GEAR UP programs, his shrewd budgeting supports growth in these programs. As an educational leader in the lower Yakima Valley, he has been instrumental in resolving many issues stemming from diversity in that location and in teaching students to respect one another. Mr. Werkhoven is highly respected and received a strong endorsement from the nominating committee.

Motion 06-14: Mr. Morrison moved, seconded by Mr. Frost, that the Board move this item to action and approve awarding an honorary Master of Humane Letters degree to Leroy Werkhoven in recognition of his exceptional contributions to Central Washington University. Motion carried.

Action

Faculty Union Contract – 14

In January, representatives from the university and from United Faculty of Central Washington University reached tentative agreement on a collective bargaining agreement governing the wages, hours, and working conditions of all faculty included in the bargaining unit certified by the Public Employment Relations Commission in Case 17439-B-03-2833, Decision 8127-C 2004. The collective bargaining agreement was the first negotiated in Washington under a statute passed in 2002 that established a legal framework for university faculty to unionize and bargain collectively over their wages, hours, and working conditions. It represents the collaborative work product of a number of university representatives and faculty members who devoted hundreds of hours to the bargaining process.

Mr. Martin congratulated the negotiating teams for the union and administration. Dr. Soltz pointed out that the final agreement represents many hours of negotiation and is an excellent contract for both union members and the administration. It was ratified by 96 per cent of those who voted. Rod Younker, Summit Law Group, was recognized for his valuable legal assistance during negotiations.

Motion 06-15: Mr. Reich moved, seconded by Ms. Jones, that the Board approve the proposed collective bargaining agreement between Central Washington University and the United Faculty of Central Washington University. Motion carried. (*Mr. Frost abstained; student trustees are not permitted to vote on personnel matters.*)

Faculty Code Revisions – 15

The collective bargaining agreement negotiated between representatives from the university and the United Faculty of Central Washington University (UFC) and approved by the Board of Trustees will take effect immediately, and will supersede all prior agreements with respect to the wages, hours and working conditions applicable to the university's faculty.

Among the agreements that will be superseded by the new collective bargaining agreement are the provisions of the *Faculty Code of Personnel Policy and Procedure* that address wages, hours and working conditions of faculty members. To eliminate both the practical and legal confusion caused by having outdated information regarding the terms and conditions of faculty employment remaining in the code, Dr. McIntyre recommended that provisions of

the code that have been superseded by the collective bargaining agreement be repealed at the same time the collective bargaining agreement is approved.

In addition to the provisions of the Faculty Code relating to the terms and conditions of faculty employment, those provisions relating to the role of the Faculty Senate also need to be reviewed and revised to clarify the Senate's function in a legal environment where the UFC speaks for the faculty on matters relating to wages, hours and working conditions. All agree that the Faculty Senate will continue to play a vital role at the university, particularly with respect to the academic affairs of the institution. However, that critical role differs from the broader role historically played by the Senate and described in the code.

The administration has been discussing these matters with the Faculty Senate for some weeks, and the Senate has begun its own process of review of the code to take account of the new role for both. That process has resulted in a Senate proposal to replace the existing code on an interim basis with a new document comprised of portions of the existing code. That proposed document, called the *Interim Faculty Code* was presented for review. The administration reached agreement with the Senate on most of the content of its proposal, but was unable to reach agreement on the section of that proposal relating to summer session.

Despite the fact that the administration and Senate have not worked out all of their differences regarding the Interim Faculty Code, Dr. McIntyre recommended that the trustees take action on that document, and take a number of additional interim steps in concert with approving the collective bargaining agreement: (1) repeal the Faculty Code of Personnel Policy and Procedure 2005-2006; (2) adopt as an interim replacement of the repealed code the portions of the Interim Faculty Code that she has approved and that were approved by the Faculty Senate March 1, 2006, specifically all sections of the Interim Faculty Code except Sections 6.10, 6.20 and 6.40; (3) reaffirm the continuing and important role of the Faculty Senate in the academic life of the university; and (4) task the Faculty Senate with working cooperatively with the administration to prepare a document replacing the Interim Faculty Code that accurately describes the Faculty Senate's function in the university and includes provisions consistent with that role.

Mr. Reich indicated that the board has been briefed on this matter and that they anticipate a new code by the end of fall quarter. He suggested that the Board repeal the existing Faculty Code and move a separate interim code forward until the end of the year. To that end, Mr. Reich proposed amendments to the proposed motions for this item. (*Trustee Frost abstained from voting.*)

Mr. Martin recognized Greg Cant, chair-elect of the Faculty Senate, who explained the process used by the Senate to produce the Interim Faculty Code and the rationale for retaining certain sections in the interim code.

Motion 06-16: Mr. Reich moved, seconded by Ms. Jones, that the Board repeal the Faculty Code of Personnel Policy and Procedure 2005-2006 effective immediately. Motion carried.

Motion 06-17: Ms. Yu moved, seconded by Ms. Jones, that the Board adopt the Interim Faculty Code, except for Sections 6.10, 6.20 and 6.30, which are rejected. Motion carried as amended by Motions 06-17 (a) through (e).

Motion 06-17a: Mr. Reich moved, seconded by Ms. Jones, that the Board approve inserting the word "*interim*" before Faculty Code in the first line of Section 1.05A of the Interim Faculty Code. Motion carried.

Mr. Reich stated that the interim code is not designed to address all the issues but to provide guidance while a permanent document is developed. The work group will embody the spirit and style of people sharing governance, which is the purpose of the proposed motion language.

Motion 06-17b: Mr. Reich moved, seconded by Ms. Jones, that the Board replace Section 1.05B with the following language: *This code is a transitional document. It is intended to provide a set of policies applicable to the faculty, the university administration, and the Board of Trustees while a joint committee of representatives, half of whom are appointed by the Faculty Senate and half appointed by the administration, work cooperatively to draft a new set of policies. When the policies are adopted by the Board of Trustees, they will replace this code.* Motion carried.

A procedure for amending the code is outlined in Section 1.15. Since the code has been repealed, the structure is inappropriate and should be stricken.

Motion 06-17c: Mr. Reich moved, seconded by Ms. Jones, that the Board strike Section 1.15 from the Interim Faculty Code. Motion carried.

Motion 06-17d: Mr. Reich moved, seconded by Ms. Jones, that the Board approve the following language for Section 1.20, Dating: *The Faculty Code shall be dated March 3, 2006.* Motion carried.

Mr. Morrison stated his personal hope that the process established in the motion will foster a balance of influence for all parties. Central is unique among institutions for its professionalism, pride, and collaborative focus.

Motion 06-17e: Mr. Reich moved, seconded by Ms. Jones, that the Board agrees that the Interim Faculty Code as proposed will remain in effect to the extent that the provisions do not conflict with the collective bargaining agreement or the legal relationship between the university and the United Faculty of Central Washington University while the process of drafting a successor document to the Faculty Code of Personnel Policy and Procedure is being completed. To alleviate any confusion and to make clear the interim nature of this edited version of the Faculty Code of Personnel Policy and Procedure, it shall be relabeled the Interim Faculty Code. Motion carried.

Reports

Faculty Senate – 16

Michael Ogden stated that the Faculty Senate Executive committee will continue to work to revise the interim code and run the business of the Faculty Senate. Mr. Martin thanked Dr. Ogden for sharing his perspectives. The board values shared governance and has high expectations for the process that will produce a successor document to the present interim Faculty Code.

Associated Students of Central Washington University/Board of Directors – 17

Tony Aronica reported that 17 students met with our legislative delegation during a Feb 20 legislative day in Olympia. Central Transit is an example of cooperation between the administration, students, and community in providing transportation opportunities for students. The effort recently celebrated 10,000 rides, and that ridership is growing daily. Talks are currently underway to expand the service to nonstudents in the community. While there is no active advertising to the community, buses currently pick up anyone at the stop regardless of student status. The current board of directors is supporting student elections for 2006-07 that will occur mid-May. Students are excited to open the new student union building April 24.

Staff Organizations – 18 [no report]

Communications – 19 [none received]

Consent Agenda – 20

Motion 06-18: Mr. Reich moved, seconded by Ms. Jones, that the Board of Trustees receive report items 21 – 24 collectively and approve action items 25 – 31 collectively. Motion carried. (*Mr. Frost abstained; student trustees are not permitted to vote on personnel matters.*)

Consent Personnel Reports

Faculty Resignation – 21

Pleban, Francis, Asst Prof, Health, Human Performance and Recreation, effective March 15, 2006

Non-Tenure-Track Faculty Appointments – 22

Name	Title	Department	FTE	Quarter
Ach, Thomas J.	Lecturer	Business Administration	67%	Spring 2006
Alkire, Terry	Lecturer	Business Administration	67%	Spring 2006
Allen, Robert L.	Lecturer	Business Administration	100%	Spring 2006

Armstrong, Sean	Lecturer	OISP/UESL	38%	2/18/06-2/25/06
Bicchieri, Pedro	Lecturer	OISP/AUAP	100%	2/16/06-2/16/07
Birge, Eileen	Lecturer	Business Administration	33%	Spring 2006
Busha, Cathy A.	Lecturer	Business Administration	67%	Spring 2006
Butler, Jeanine	Lecturer	Department of Education	10%	Winter 2006
Cazares, Jenee	Lecturer	OISP/UESL	100%	1/5/06-3/17/06
D'Acquisto, Debra	Lecturer	Health, Human Performance and Recreation (HHPR)	13%	Winter 2006
Dosch, Corey J.	Lecturer	OISP/AUAP	40%	2/16/06-7/31/06
Duca, Diane	Lecturer	Business Administration	33%	Spring 2006
Eberhardt, Dave	Lecturer	Business Administration	67%	Spring 2006
Heffernan, Mary	Lecturer	Business Administration	33%	Spring 2006
Hillwig, Madeline	Lecturer	Family and Consumer Sciences	13%	Winter 2006
Hirsh, Paul	Lecturer	Business Administration	67%	Spring 2006
Jensvold, Mary L.	Lecturer	Anthropology	13%	Fall 2005
Johansen, Michael K.	Lecturer	Psychology	67%	Winter, 2006
Johnson, Stephanie	Lecturer	OISP/UESL	38%	2/18/06-2/25/06
Johnson, Suzanne	Lecturer	OISP/UESL	66%	1/5/06-3/17/06
Larkin, Richard F.	Lecturer	Business Administration	67%	Spring 2006
McDaniel, Lisa	Lecturer	Business Administration	33%	Spring 2006
Miller, Kathleen	Lecturer	Business Administration	33%	Spring 2006
Montoya, John	Lecturer	Business Administration	33%	Spring 2006
Page, Christine	Lecturer	Communication	13%	Winter 2006
Ruble, Aaffien H.	Lecturer	Accounting	33%	Spring 2006
Scheyer, Mary	Lecturer	Education	32%	Winter 2006
Schneider, Carol	Lecturer	Business Administration	33%	Spring 2006
St. Jean, Joe	Lecturer	Education	53%	Winter 2006
Starling, Jean	Lecturer	Business Administration	33%	Spring 2006
Styers, Angela	Lecturer	HHPR	13%	Winter 2006
Tito, Joan	Lecturer	Business Administration	67%	Spring 2006
Weaver, Robert E.	Lecturer	Biological Sciences	40%	Fall 2005
Wilson, Asher B.	Lecturer	Business Administration	67%	Spring 2006
Woods, Jr., William	Lecturer	Business Administration	33%	Spring 2006
Woods, Robert	Lecturer	Education	20%	Winter 2006

Athletic Appointment – 23

Andaya, Mario, Athletic Digital Video Coordinator, Feb 16-28, 2006

Exempt Administrative Appointments – 24

Li, Cuiping, PBO GPS Data Analyst, Pacific Northwest Geodetic Array, effective Jan 16, 2006

Consent Personnel Action

Faculty Tenure-Track Appointments – 25

Amutabi, Maurice, Asst Professor, History, effective September 16, 2006

Babbitt, Mark, Asst Professor, Music, effective January 3, 2006

Noga, Krystal E., Asst Professor, Law and Justice, effective September 16, 2006

Rivera, Dion, Asst Professor, Chemistry, effective September 16, 2006

Faculty Promotion – 26

Johnson, Craig, Professor, Industrial and Engineering Technology, effective Sept 16, 2005

Faculty Reappointment to Fourth Probationary Year – 27

Connery, Catherine, Education

Faculty Overload Assignments – 28

<i>Name</i>	<i>Title</i>	<i>Department</i>	<i>FTE</i>	<i>Quarter</i>
Breedlove, Lois	Assoc Professor	Communication	17%	Winter 2006
Freeman, Randi	Lecturer	OISP/UESL	33%	1/5/06-3/17/06
He, Meiqi	Lecturer	OISP/UESL	33%	1/5/06-3/17/06
Hughes, Craig	Asst Professor	Education	10%	Winter 2006
Ogden, Michael	Assoc Professor	Communication	17%	Winter 2006
Rosser, Carl	Lecturer	OISP/UESL	33%	1/5/06-3/17/06
Stahelski, Anthony	Professor	Business Admin	33%	Spring 2006
Woodcock, Don	Assoc Professor	Education	20%	Winter 2006

Distinguished Service – 30

Youmans, Ona, Assistant Vice President, Human Resources, effective March 31, 2006.

Consent Facilities Action

Nicholson Pavilion IAQ/Asbestos Abatement and Renovation – 31

Delegates authority to the Vice President for Business and Financial Affairs or designee to bid, award and execute a construction contract for the Nicholson Pavilion IAQ / Asbestos Abatement and Renovation project.

Adjourned at 2:40 p.m. – The board met in a debriefing session for 20 minutes

Next Meeting

The board will meet in regular session Friday, May 5, 2006, in Barge 412 on the Ellensburg campus of Central Washington University, 400 East University Way.

Judy B. Miller, Secretary to the
Board of Trustees
Central Washington University

Kenneth J. Martin, Chair
Board of Trustees
Central Washington University