

3-1-2007

2007 - Board of Trustee Meeting Minutes

Board of Trustees, Central Washington University

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**Board of Trustees Minutes
Regular/Special Sessions
March 1-2, 2007**

Approved May 4, 2007

March 1, 2007

President Jerilyn McIntyre and Trustees Anthony Aronica, Sam Kinzer, Ken Martin, Sid Morrison, and Patricia Notter met for dinner and conversation at the Roaster and Ale House, Coast Wenatchee Hotel. No action was taken.

March 2, 2007

Committee Session

Dr. McIntyre met with the board from 9:30-10:30 a.m. followed by a committee-of-the-whole discussion of the Comprehensive Housing Master Plan, the CWU Research Foundation, and the Bachelor of Applied Science degree from 10:30 a.m. until 12:15 p.m. The board had lunch with Wenatchee Valley College President Jim Richardson and Trustees Kris Pomianek and Jim Tiffany from 12:15 p.m. to 1:15 p.m. No action was taken.

Reconvened in Regular Session (1:30 p.m.)

Trustees Present

Mr. Anthony Aronica
Ms. Leslie Jones (*by telephone*)
Mr. Sanford Kinzer
Mr. Ken Martin, Chair
Mr. Sid Morrison
Ms. Patricia Notter
Ms. Judy Yu, Vice Chair (*by distance education at CWU-Lynnwood*)

Absent

Mr. David Valdez

Others Present

Dr. Paul Baker, Vice President for University Relations
Mr. Rich Corona, Vice President for Business and Financial Affairs
Ms. Kim Dawson, Administrative Operations Coordinator
Ms. Kim Loran, Assistant Attorney General (*by distance education at Barge Hall, room 412*)
Dr. Jerilyn S. McIntyre, President
Dr. David Soltz, Provost/Senior Vice President for Academic Affairs
Dr. Libby Street, Executive Assistant to the President for Policy and Planning

Introductions [no introductions]

Approval of Minutes – 1

Motion 07-09: Mr. Morrison moved, seconded by Ms. Yu, that the Board of Trustees approve minutes of the regular and special meetings February 1-2, 2007. Motion carried.

Changes to the Agenda – 2

Mr. Martin presented the following changes to the agenda: Item 1, revised Minutes of February 1-2, 2007; Item 17, backup for Honorary Degree Recommendation.

Board Chair Report – 3

Mr. Martin reported that it was nice to have Wenatchee Valley College President, Jim Richardson, Vice President for Instruction, Terry Peek; and Trustees Jim Tiffany and Kris Pomianek join our group for lunch. Wenatchee Valley College is a very important part of this community. During dinner last evening, trustees discussed the possibility of moving the meeting held annually at one of the university centers to another time of the year.

President's Report**Legislative Report – 4**

Dr. McIntyre summarized the House budget. It looks similar to the Governor's budget and looks positive for CWU. Currently, tuition waiver authority amounts are included in the proposals. The capital budget has not been released yet. We will continue to watch bills coming out of committee. Linda Schactler and Ann Anderson have been updating university personnel on all of the issues, and staff have done a great job responding to their inquiries in a timely manner.

Dr. McIntyre reported that the final draft of the Economic Impact Study was distributed by email yesterday to the trustees and vice presidents. Discussions regarding this study will continue.

Board Committees**Academic Affairs – Judy Yu, Chair**

Ms. Yu explained that since the group was not able to discuss the Bachelor of Applied Science Degree during the committee of the whole, Dr. Linda Beath, Associate Vice President for Undergraduate Studies, agreed to deliver a brief presentation during the regular meeting.

Dr. Beath stated that the Bachelor of Applied Science Degree (BAS) is a baccalaureate degree built upon a community college's applied associates degree. These degrees were developed mainly to increase access. CWU currently has four degrees that have been approved by the Higher Education Coordinating Board (HECB) and the Northwest Commission on Colleges and Universities (NWCCU). They are: BAS in Industrial Technology; BAS in Safety & Health Management; BAS in Information Technology, Administrative Management; and BAS in Food Service Management. A fifth BAS degree in Hospitality and Tourism is in the planning stages. Dr. Beath explained that CWU faculty are working with faculty at the community colleges on all of these programs. We currently have articulation agreements with many of the community colleges. Ms. Yu inquired if a BAS in Education would ever be possible. Dr. Soltz explained that there is statewide discussion in this area, but they are trying to decide how it would work. Dr. Soltz added that these BAS degrees have been carefully crafted to maintain quality and rigor. Workforce training boards have had positive reactions toward these degrees. Dr. Beath then gave a quick update on CWU's contracts with community colleges.

Action**Academic Fee Request – 5**

Proposed increases to the academic fee schedule were presented. Mandatory course fees are more convenient and can save students money on course materials.

Motion 07-10: Ms. Yu moved, seconded by Mr. Morrison, that the Board of Trustees approve the academic fee request as submitted. Motion carried.

Summer Session Budget Request – 6

The proposed 2007 summer session budget was presented. Summer session is self-supporting and contributes to faculty development for the academic year. The 31,000 credit hours generated during summer session are not included in our report to the legislature. Students absorb costs of the session; the state does not provide funding.

Motion 07-11: Ms. Yu moved, seconded by Mr. Morrison, that the Board of Trustees approve the 2007 summer session budget request as submitted. Motion carried.

Resource Development – Sd Morrison, Chair

Discussion

Comprehensive Housing Master Plan – 7

Mr. Morrison reported that the committee of the whole received an update on the Comprehensive Housing Master Plan this morning. The Comprehensive Housing Master Plan will guide the planning and development of CWU housing, both physically and fiscally, for the next 15 years. The financial portion of this plan will be presented to the board at the May 4 meeting.

Music Practice Area Completion – 8

Mr. Corona explained that this item is a notice of final completion. The contractor has been released from the project. Facilities Management staff will complete the remaining portion of the project.

CWU-Wenatchee Higher Ed Center Completion – 9

Hebeler Rewiring Completion, 2006 CLIP – 10

Mr. Morrison explained that this is a notice of final completion for these items.

Joint SEPA Process: Dean Hall Renovation and Courson and Muzzall Halls Removal – 11

Mr. Corona reported that both the renovation of Dean Hall and the removal of Courson and Muzzall Halls require the State Environmental Policy Act (SEPA) process. A joint-project SEPA process for both of these capital projects will commence later this month. Mr. Morrison clarified that this is just an informational item at this time.

Endowment Investment Report – 12

The Endowment Investment Report for the period of July 1, 2006 through December 31, 2006 was presented as an information item. Mr. Corona clarified that this is the CWU Investment Fund as opposed to the CWU Foundation Investment fund.

Fiscal Year 2005-2006 Financial Report – Review – 13

The Fiscal Year 2005-2006 Financial Report was presented as an informational item. Mr. Corona explained that this is a blended report. It includes information on the university and the foundation.

Mr. Morrison would like to add an action item for the May meeting. He suggests adding “audit” to the title of the Resource Development Committee to emphasize board fiscal oversight.

Dr. Baker gave a brief update on the Comprehensive Campaign: Transforming Lives. Timeline projections and goals look positive.

Student Affairs – Leslie Jones, Chair

Action

S&A Supplemental Allocations – 14

Motion 07-12: Mr. Aronica moved, seconded by Mr. Morrison, that the Board of Trustees approve the Student Services and Activities Fees Committee supplemental allocations for the CWU Jazz Band. Motion carried.

Other Items

Discussion

Course Materials/Book Bundling Policy – 15

State law requires the Board of Trustees to adopt a policy that provides students with book purchasing options and requires university faculty and staff to consider the least costly practices in assigning course materials [RCW 28B.10.590]. Consistent with that requirement, CWU policy 2-2.66, Course Materials – Cost Savings was drafted and approved by President’s Advisory Council February 7, 2007. Dr. McIntyre explained we are basically required to adopt the statutory language.

Changes to Board Bylaws – 16

Proposed changes to the board bylaws will correct the powers and duties section [1-1.6] consistent with the current practice of evaluating the president annually. As the section is currently worded, it appears the

president is evaluated only once in a ten-year period. Accreditation requirements specify an annual evaluation cycle for the president. This will be an action item at the next meeting.

Action

Honorary Degree Recommendation – 17

Mr. Martin asked to move this item to an action item. Dr. McIntyre explained that the Ad Hoc Honorary Degree Selection Committee, chaired by Dr. Soltz, has recommended that Booth Gardner receive an honorary degree from Central Washington University. The degree to be awarded is a Master of Humane Letters.

Motion 07-13: Mr. Morrison moved, seconded by Ms. Yu, that the Board of Trustees approve the award of an honorary Master of Humane Letters degree to Booth Gardner in recognition of his exceptional contributions to Central Washington University and higher education in the state of Washington. Motion carried.

Reports

Faculty Senate – 18

Jeffrey Dippmann, Faculty Senate Chair, reported that the Senate Executive Committee met recently with the executive interns. They had a great information-sharing session. An Ad Hoc Scheduling Committee has been created to review how we block courses during the day. The bi-annual evaluation of academic administrators will begin spring quarter.

Associated Students of Central Washington University/Board of Directors – 19

ASCWU Vice President for Student Life & Facilities, Jeff Rosenbery, reported that the Stevenson Quints Auction last night raised \$438. Over 35 students attended CWU Lobby Day on February 19. Students had the opportunity to meet with Representatives from the 13th District. The ASCWU Board of Directors and the Center for Excellence in Leadership has been cosponsoring Communication 255 (Emerging Leaders) this quarter. The Equity and Services Council Funding Allocation Report for winter 2007 was distributed. ASCWU Board of Directors elections are coming up soon. Election packets will be available March 7. The State of the ASCWU Speech and Inauguration Ball will be May 22.

Staff Organizations – 20 [No report]

Communications – 21 [None received]

Consent Agenda – 22

Motion 07-14: Ms. Yu moved, seconded by Mr. Morrison, that the Board of Trustees receive report items 23-28 collectively and approve action item 29. Motion carried. *[Mr. Aronica abstained; student trustees are not permitted to vote on personnel items]*

Consent Personnel Reports

Faculty Retirements – 23

Eubanks, Jim, Professor, Psychology, effective June 15, 2007 [23 years]

Faculty Resignations – 24

Konakman, Ferman, Asst Professor, Health, Human Performance and Nutrition, effective Aug 1, 2007

Non-Tenure-Track Faculty Appointments – Fixed Term – 25

Name, Rank or Title, Department, Quarter (per terms and conditions outlined in appointment letter)

Meissner, Elizabeth, Lecturer, English, Winter 2007

Weberling, Dean, Lecturer, Continuing Education, AY 2007

Coaching Appointment – 26

Sawyer, Ryan, Assistant Football Coach, Athletics, effective February 1, 2007

Exempt Staff Appointments – 27

Hodges, Barbara, External Relations Officer, College of Business, effective February 16, 2007

Rodriguez, Manuel, Retention Counselor/Recruiter, College Assistance Migrant Program, effective Feb 16,

2007

Exempt Staff Resignations – 28

Fountain, Jennifer, Director, Center for Excellence in Leadership, effective March 9, 2007
Hodges, Barbara, Assistant to the Provost, effective February 15, 2007

Consent Personnel Action

Distinguished Service Recognition - 29

Phillips, Larry, Plumber/Pipefitter/Steamfitter, Facilities, effective Feb 28, 2007 [34 years]

Adjourned at 2:48 p.m.

Next Meeting

The Board of Trustees will meet in regular session Friday, May 4, 2007, in Barge 412 on the Ellensburg Campus of Central Washington University, 400 East University Way, Ellensburg, Washington.

Kim Dawson, Administrative
Operations Coordinator
Office of the President
Central Washington University

Kenneth J. Martin, Chair
Board of Trustees
Central Washington University