

4-30-2010

April 30, 2010 - Board of Trustees Meeting Minutes, Committee of the Whole

Board of Trustees, Central Washington University

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**Board of Trustees Minutes
Committee of the Whole
April 30, 2010**

Approved June 11, 2010

Trustees Present

Mr. Dan Dixon
Mr. Sid Morrison, Chair
Ms. Patricia Notter
Ms. Kate Reardon
Ms. Annette Sandberg
Mr. Keith Thompson, Vice Chair
Mr. Brent Weisel

Others Present

Dr. James L. Gaudino, President
Ms. Sherer Holter, Chief of Staff
Ms. Judy B. Miller, Secretary to the Board
Dr. Wayne Quirk, Provost/Senior Vice President for Academic Affairs
Dr. Elizabeth Street, Vice President for University Advancement
Dr. Charlotte Tullos, Vice President for Student Affairs and Enrollment Management
Mr. Bill Vertrees, Vice President for Business and Financial Affairs

Reconvened at 8:00 a.m.

The board met for one hour prior to the committee sessions. No action was taken.

Academic Affairs – Kate Reardon, chair

Changes to the academic course fees proposed in Item 6 were discussed. The university is able to purchase consumable items in bulk and save students money. The item will return to the board in June for action.

Business, Finance, and Audit – Keith Thompson, chair

Spending plans and available resources for the current year's operating budget outlined in Item 7 were discussed. The total operating budget has been reduced, and revenue projections are higher than estimated spending for the year. More students are being educated and funds will be returned to reserves. Expenditure monitoring processes developed this year helped conserve resources. Expenses may increase in the future to meet the demands of increased enrollment. An enrollment management plan is being developed and will be coordinated between Student Affairs and Enrollment Management and Academic Affairs. Mr. Morrison indicated that issues of access and quality would be good discussion topics for a retreat. We are adept at helping students complete degrees in a timely way with continually diminishing state funding.

Item 8 presented an update on plans for a new residence hall. The design plan is progressing well and will include options for silver or gold LEED certification. Capacity adjustments have been made to existing residence halls to compensate for the loss of Barto Hall.

Three directives to guide budget development for FY 11 presented in Item 9 were reviewed. Based on these criteria, operating budgets for all divisions will be developed and presented in June. The committee also discussed appropriate levels of reserve spending. The 2011-13 operating budget request outlined in Item 10 was developed

through the university's internal budget process. Various aspects of the request and tuition policy were discussed. The university teaches more students each year than the state supports. Mr. Dixon noted that between legislative sessions is a good time to take a leadership role in discussing viable options and gain support from state legislators.

Details of the Auxiliary Services Business Plan, Item 11, were reviewed. Rates are approved two years in advance. The proposed plan includes a modest aggregate increase and demonstrates the impact of students on university revenues. Our students help support the university, and we support students. Bond indebtedness was also discussed.

The 2011-13 capital budget request outlined in Item 12 is an internal prioritized list based on state guidelines. If approved, the complete plan will be developed this summer. Several items on the list were discussed.

The committee also discussed Item 22, a letter from a state auditor; Item 25, Financial Statement 2009; and Item 26, Capital Projects Status Report. Mr. Thompson thanked Trustee Weisel for attending the auditor's exit meeting and for his involvement in other financial issues.

Resource Development – *Patricia Notter, chair*

Ms. Notter asked Dr. Street to review the comprehensive gifts report. Several sizable gifts have been received since the report was issued. Development is ready to launch a mini campaign and discuss reinstating a student call center for alumni solicitation calls. Development training will occur soon for deans and other university personnel. Upcoming events were also reviewed.

Student Affairs – *Annette Sandberg, chair*

Items for action in the afternoon session include a Services and Activities [S&A] Fees supplemental budget allocation and S&A fees recommendation, Items 15 and 15a. Application and enrollment trends, Fall 2010 freshmen and transfer enrollments, and retention were discussed. One-fourth of students on the Ellensburg campus take some web courses. Projected headcount and FTE for 2009-10 and 2010-11 were reviewed. Financial aid helps to offset the cost of attendance.

General Items – *Sherer Holter*

Ms. Holter reviewed the proposed board meeting schedule for 2010-11. Staci Sleigh-Layman presented a ten-year summary of the university's affirmative action efforts. The committee discussed various ways to strengthen the university's affirmative action recruiting goals.

Recessed at 11:20 a.m. for a tour of Barto Hall and lunch