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CWU Faculty Senate Minutes - 10/09/1996

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ROLL CALL
Senators: All Senators or their Alternates were present except Brodersen, Gunn, Hawkins, Hood, Jurich, Medlar, Nelsonroad, Frigge, Thomas, and Uebelacker
Visitors: David Dauwalder, Charles McGehee, James Pappas, Barbara Radke, Gerald Stacy

CHANGES TO AGENDA
- LTR representative canceled
- Reports: 3. Student Recruiting postponed
- Gerald Stacy: Summer School Budget

APPROVAL OF MINUTES
- MOTION NO. 3085 Ken Gamon moved and Susan Donahoe seconded a motion to approve the minutes of the May 15, 1996, Faculty Senate meeting as distributed. Motion passed.
- MOTION NO. 3086 Thomas Yeh moved and Luetta Monson seconded a motion to approve the minutes of the May 29, 1996, Faculty Senate meeting as distributed. Motion passed.

COMMUNICATIONS
- 9/9/96 memo from Carolyn Wells, Registrar, regarding New General Education Requirements, referred to Executive Committee.

REPORTS
1. CHAIR
- MOTION NO. 3087: Terry DeVietti moved and Susan Donahoe seconded a motion to approve Senator Sidney Nelsonroad, Music, as the 1996-97 Faculty Senate Parliamentarian. Motion passed.
- MOTION NO. 3088: Hugh Spell moved and Macla Wyatt seconded a motion to approve the 1996-97 Faculty Senate Operating Procedures as follows:
  1. Robert's Rules of Order will be the accepted authority for procedural operations.
  2. Committee reports will be automatically accepted. If there is an action item that a committee desires on any report, it is to be separately stated as a motion and the motion will then come before the Senate for discussion and debate. The committee will be asked to submit a report and written copies of any motion or action that it would like to have taken.
  3. Committee reports and motions shall be submitted to the Faculty Senate office by noon on the Wednesday preceding the Senate meeting in which action is expected. This policy allows for the timely mailing of the meeting's agenda. As a general rule, substantive committee motions that do not accompany the agenda will not be discussed and voted on until a subsequent meeting. An extended agenda will be sent to all Senators, who shall give it to their Alternate if they are unable to attend the meeting.
  4. Concerning discussion rules, the Senate will use the procedure of seeking recognition from the Chair if it wants to debate an issue. Discussion on arguments for and against the issue will be alternated. A visitor will be given recognition if the floor is yielded to him by a Senator. If no Senator desires to speak and a visitor would like to make a point, the Chair will recognize the person. If a visitor has made a preliminary request to the Senate office for an opportunity to speak or if the Chair invites a person to speak, he will be recognized.
  5. No smoking is allowed in the Samuelson Union Building except in designated areas.

PRESIDENT
- Over the summer, the 1997/98 Budget Request was submitted to the Governor's Office and Central participated in hearings at the Higher Education Coordinating Board. All faculty need to be more proactive in getting out the message about Central and telling its story. Because we are in this big government, anti-tax climate, we are going to have to talk about the investment of the importance of higher education. Perhaps it is felt that this is someone else's job. If the 1,000 employees who are employed here all sang the same tune, legislators would notice. What Central has cast in top priority will make it a hard fight. All the higher education institutions are trying to obtain a 7.5% salary increase across-the-board for each year of the biennium. Central's number is $9.1M. WSU's is $22.3M and UW is $62.5M. This is just three of the institutions. When you start looking at the sum in real terms, you are talking about a $125M increase for salaries just for six higher education institutions. It can be done, but we have to work at it. We need to really work on our local legislators. There is a tremendous misunderstanding about what we do and how we do it and what's important. Representative Mulligan comes to Ellensburg every Thursday and has an office at the Court House. Go down, sit down and talk with her. Let her know what is on your mind. Legislators do listen when they know you are a constituent. The Strategic Plan is a mission document. We are sending it to legislators, and if you know something about Central. The Executive Summary of the Strategic Plan will be mailed out October 14. More information will be released at the University Address October 10. It is very important that we have strength and work together and tell our very, very critical story and convince folks that we are not big government. We are an investment.

Senator Gamon: At Council of Faculty Representatives meeting in Pullman on Saturday it was mentioned that we have to work together and tell our very critical story and convince folks that we are not big government. It is very important that we have strength and work together and tell our very, very critical story and convince folks that we are not big government. We are an investment.

MOTION NO. 3089: Luetta Monson moved and Richard Mack seconded a motion to update the 1996/97 Faculty Senate Standing Committees membership:
- Council of Faculty Representatives(CFR):
  1. Robert Benton(3)English/Lynnwood Center (206)640-1410 BENTONR
  2. James Alexander(3)Anthro/SeaTac Center (206)640-1575 ALEXANDER
- Senate Curriculum Committee:
  1. John Burkart to Rico Santiago

Motion passed.
2b. PROVOST STACY: After a round of applause for Dr. Stacy's appointment at Interim Provost & Vice President of Academic Affairs, Dr. Stacy commented that when he was Graduate Dean he regularly came to the Senate meetings as he knew that the work of the Senate is very important to the academic side of the university.

Summer School Budget: Taking money out of the summer school budget to pay for a $140,000 debt that occurred in the Graduate School with grant match. One in Computer Science and one in Theology. The $140,000 will not come out of summer school budget (was never intended to). $353,000 will be distributed to the departments (which is the same amount as last year) plus another $100,000 for Faculty Senate distribution to the departments. The Provost's Office this year will take $44,600. Last year the Provost's Office took $100,000. The Provost's budget currently has a deficit of $255,000.

Academic Advising Seminar: Course is offered extensively this quarter. This is the year the Senate is supposed to evaluate that course. Chair Perkins and Provost Stacy have put together a committee of four faculty who will do the evaluation: Cathy Bertelson, Barry Donahue, Debbie Prigge, and Charles McGehee.

Dean Pappas: pointed out that there were 45 sections and 1,113 new freshmen students. All but three classes are being taught by faculty.

3. STUDENT RECRUITING - Bill Swain
- Postponed to November 6, 1996, meeting

4. GENERAL EDUCATION PROGRAM
* MOTION NO. 3039: Senator Rubin speaking for Chair Robert Jacobs of the General Education Committee moved to add Anthropology 314 to the Breadth Requirement. I. Natural Sciences, Applications of Natural Science which was inadvertently (a typo) left out of the General Education Program Proposal passed on by the Senate at its May 29, 1996, meeting. This correction has been agreed on by the Committee and the science chairs. The motion was seconded by Senator Cummings. Motion passed.

5. ACADEMIC AFFAIRS COMMITTEE - Charles McGehee, Chair
The Committee will be continuing their work from last year in grouping together in one document all of the academic policies of campus. They are in the process of duplicating the Admissions requirements. The Academic policy should be sent out in a few weeks. Some procedures in the University Policy & Procedures Manual will be reviewed for application to academic policy.

6. BUDGET COMMITTEE
No Report

7. CODE COMMITTEE
No Report

8. CURRICULUM COMMITTEE - Clara Richardson, Chair
Steve Olson reported that the committee will be working on changes to the Curriculum Policy & Procedures manual from last year.

9. PERSONNEL COMMITTEE
No Report

10. PUBLIC AFFAIRS COMMITTEE - Bobby Cummings, Chair
No Report

The Board of Trustees will meet with all Senators on October 10, 1996, in Grupe Conference Center at 10:30 a.m.

The President's State of the University Address will be on October 10, 1996, in McConnell Auditorium at 4:00 p.m.

ADJOURNMENT
The meeting adjourned at 4:45 p.m.

***NEXT REGULAR FACULTY SENATE MEETING: NOVEMBER 6, 1996***

1996-97 FACULTY SENATE MEETING DATES:
Fall quarter 1996: October 9, November 6, December 4
Winter quarter 1997: January 15, February 5 & 26, March 12
Spring quarter 1997: April 9 & 30, May 14, June 4
I. ROLL CALL

II. CHANGES TO AGENDA

III. APPROVAL OF MINUTES: May 15, 1996 & May 29, 1996

IV. COMMUNICATIONS
   - 9/9/96 memo from Carolyn Wells regarding New General Education Requirements

V. REPORTS:
   1. CHAIR
      - MOTION: 1996/97 Parliamentarian, Sid Nesselroad (Music)
      - MOTION: 1996/97 Faculty Senate Operating Procedures (handout)
      - MOTION: 1996/97 Updated Faculty Senate Standing Committee Membership
      - MOTION: 1996/97 Faculty Legislative Representative Richard Alumbaugh, Psychology (SeaTac Center)

   2. PRESIDENT

   3. STUDENT RECRUITING - Bill Swain

   4. GENERAL EDUCATION PROGRAM - Robert Jacobs
      - Motion to add Anthro 314

   5. ACADEMIC AFFAIRS COMMITTEE

   6. CODE COMMITTEE

   7. CURRICULUM COMMITTEE

   8. PERSONNEL COMMITTEE

   9. PUBLIC AFFAIRS COMMITTEE - Bobby Cummings, Chair

VI. OLD BUSINESS

VII. NEW BUSINESS

VIII. ADJOURNMENT

***NEXT REGULAR FACULTY SENATE MEETING: NOVEMBER 6, 1996***
Please sign your name and return sheet to Faculty Senate secretary directly after the meeting. Thank you.
2a. **PRESIDENT**

Over the summer, the 1997/99 Budget Request was submitted to the Governor's Office and Central participated in hearings at the Higher Education Coordinating Board. All faculty need to be more proactive in getting out the message about Central and telling its story. Because we are in this "big government, anti-tax climate," we are going to have to talk about the "investment" of the importance of higher education. Perhaps it is felt that this is other people's job. If the 1,000 people who are employed here all sang the same tune, we should notice. What Central has cast in top priority will make it a hard fight. All the institutions are trying to get a 7.5% salary increase across-the-board for each year of the biennium. Central's number is $9.1M, WSU's is $22.3M & UW is $62.5M. That is just three of the institutions. When you start looking at this in real terms, you are talking about a $125M increase for salaries just for six higher education institutions. It can be done, but we have to work at it. We need to really work on our local legislators. There is a tremendous misunderstanding about what we do and how we do it and what's important. Representative Mulligan comes to Ellensburg every Thursday and has an office at the Court House. Go down, sit down and talk with her. Let her know what is on your mind. People do listen when they know it will count toward their reelection. The Strategic Plan is a message document which is being sent to our legislators so they know something about Central. The Executive Summary of the Strategic Plan will be mailed out October 14. More information will be released at the University Address October 10. It is very important that we have strength and work together and tell our very, very critical story and convince folks that we are not "big government." We are an investment.

**Senator Gamon:** At Council of Faculty Representatives meeting in Pullman on Saturday it was mentioned that the Governor is coming out with 2.7% & 2.9% across-the-board increase which will break the fiscal and budget lid on 601. How do you get 7.5%?

**President Nelson:** When 601 was being debated, it was indicated that higher education should not be hurt. It is now time to call the question on that issue. Also, if you look at 601, there is nothing that prevents the legislature from setting aside some of the excess revenue above the cap for higher education. Thirdly, 601 can be amended so that the cap lid will go up. It can be done because it only takes a simple majority on 601 now. It's been in effect two years and after a referendum has passed for two years, it only takes a 50% + 1 to change 601.
So, we have to convince the state legislature that it is in the state's best interest to address this issue. We are hoping that the HECB will come out for us and also recommend a 7.5% increase. The governor is required to put together two budgets. One must balance. The other contains the policy decisions. Because we are going to have a new governor, there will be a third budget. That will be the one the new governor puts together that will eventually wind up with the legislators. Nothing prevents the legislature from taking those excess revenues and setting them aside for any particular issue or item. We have to convince them to set dollars aside for higher education.
MEMORANDUM

TO: Don Schliesman, Acting Provost
   Dean Liahna Babener
   Dean David Dauwalder
   Dean Anne Denman
   Dean Lin Douglas
   Dean Jim Pappas
   Robert Jacobs, General Ed Comm Chair
   Rob Perkins, Faculty Senate Chair

FROM: Carolyn L. Wells, Registrar
       Academic Services

DATE: September 9, 1996

RE: NEW GENERAL EDUCATION REQUIREMENTS

Attached you will find a letter of questions regarding the new general education requirements. The requirements will become effective Fall Quarter 1997. In order for our office to effectively evaluate student’s academic coursework we have assembled some questions and problems we have found within the regulations. Our particular concerns exist for two reasons: (1) the Intercollege Relations Commission (ICRC) need to be informed of any changes in our general education requirements a year prior to implementation so they in turn can inform their students (primarily cc students); and (2) the 1997 online catalog deadline and the 1997 Fall Schedule booklet deadlines occur early Winter Quarter. In other words, we need these questions answered Fall Quarter.

Your review of the general education policy will be beneficial to all divisions of the university. Please work with your departments and provide the General Education Committee answers and recommendations for our concerns and for any questions that we may have overlooked. Your assistance in getting the new requirements off-the-ground is appreciated. If you have any questions regarding our June memorandum please feel free to give me a call.
MEMORANDUM

TO: Hugh Spall
Faculty Senate Office

FROM: Carolyn L. Wells, Registrar
Academic Services

DATE: June 13, 1996

RE: General Education Program

We have reviewed the General Education regulations recently passed by the Faculty Senate. We have concerns, some small and some large, that we need resolved so we can serve the students efficiently and enforce the general education regulations. They are as follows:

BASIC SKILLS REQUIREMENTS:

(a) English 102. "Students must pass an intermediate writing assessment examination in order to pass ENG 102." We would like to recommend that the ENG 102 writing assessment exam be built into the syllabi for ENG 102 - the student either passes 102 or they don't. By doing this a separate monitoring system would not be necessary.

(b) Math 102. "Math 102 or qualification in an appropriate examination; Who do students contact to test out? What exam will be used? Who will fund?

(c) "either Math 130.1, Math 172.1, etc. " Under older catalogs a student cannot use Math 172.1 - can we get a "blanket" approval to allow Math 172.1 to be used towards general education in the older catalogs also.

(d) Foreign Language. " one year of college or university study of a single foreign language or two years of high school study of a single foreign language;" Question: Is the foreign language exit requirement for a Bachelor of Arts being eliminated from the 1997 catalog because of the general education requirement? This currently is our largest request for waivers.
(e) "students must either pass an examination in the fundamentals of computing prior to taking more than 60 credits at CWU or take and pass one of the following classes:" (1) What is the penalty if you do not take test prior to 60 credits at CWU? (2) Who is giving examination and how is it being monitored? (3) Currently EDCS (no longer ED) 316 is only available to students who are in TED program. Is this course being opened to all students?

BREADTH REQUIREMENTS

Consistency among disciplines must prevail.

At the beginning the following statement is made: "Students must take a minimum of 14 credits from each of the three broad areas of the general education program."

Under Natural Sciences: "Students must take three courses (14 credits) outside their major department, one from each of the three groups." If a student takes two five credit courses and then takes PHYS 103 in the third category for three credits he/she has fulfilled the three course requirement but not the 14 credit requirement. This would require a student to take an additional five credit course to obtain the one missing credit. Not too productive in meeting the time-to-degree problem. If I were advising a student I would recommend they avoid any three credit course. Has this been discussed?

Under Social and Behavioral Sciences: "Students must take at least one course from each of the three groups. No more than one class from a single department may be counted toward this requirement." Note: no mention of credits in this category and no mention of major department.

Under Arts and Humanities: "Students must take at least one course from each of the three clusters. No more than one class from a single department may be counted toward this requirement." Are they groups or are they clusters?

To avoid student confusion and misinterpretation we suggest the wording be the same for all three categories. We are guessing the intent of the general education committee is as follows and request the wording be changed for all three categories to state: Students must take a minimum of three courses outside their major department, at least one from each of the three groups. No more than one class from a single department may be counted toward this requirement.
More housekeeping questions

This may be a strange request but we have the degree audit system set up in the tables currently to look at Arts and Humanities first, Social and Behavioral second, and Natural Sciences third. To switch them in the proposed reverse format it would create a tremendous amount of programming. May we change the roman numerals?

Some of the courses that have been approved for the 1997 catalog, i.e. Phys 101, LAS 102, ENG 247, ECON 102, etc. are being offered this year. We need approval to accept for the general education in previous catalogs.

Which category/group will CLEP credits fall? We need to explain this problem.

Are we continuing to use AA degrees to satisfy all general education requirements? Are there provisos? Currently transferable AA degrees satisfy all general education requirements with no provisos. For example, the computing exam or intermediate writing assessment would not be required of these students.

Credit/No Credit Option: Currently a student can not take a basic skills requirement credit/no credit. Does this still apply? Need to include if true.

We need to work on grouping lecture and lab as one course. If a student passes the lecture and not the lab do they satisfy the requirement?

Under the Advising section policies for issuing waivers will come from the general education Committee. When can we expect these policies? Also in the second paragraph reference is made to the office of the Dean of Admissions and Records - please change to the Dean of Academic Services.

Hugh, I believe these are all my questions for now. Please feel free to call Joanne Stevenson or myself if you have any concerns. Thank you for your offer to dig into the problems.

Jim Pappas
Joanne Stevenson