

1-11-1989

CWU Faculty Senate Minutes - 01/11/1989

Sue Tirotta

Follow this and additional works at: <http://digitalcommons.cwu.edu/fsminutes>

Recommended Citation

Tirotta, Sue, "CWU Faculty Senate Minutes - 01/11/1989" (1989). *Faculty Senate Minutes*. 658.
<http://digitalcommons.cwu.edu/fsminutes/658>

This Meeting Minutes is brought to you for free and open access by the CWU Faculty Senate Archive at ScholarWorks@CWU. It has been accepted for inclusion in Faculty Senate Minutes by an authorized administrator of ScholarWorks@CWU. For more information, please contact pingfu@cwu.edu.

REGULAR FACULTY SENATE MEETING
Central Washington University

January 11, 1989

Presiding Officer: Connie Roberts
Recording Secretary: Sue Tirota

Meeting was called to order at 3:10 p.m.

ROLL CALL

Senators: All Senators or their Alternates were present except Bantz, Bennett, Bundy, Farkas and Caples.
Visitors: Don Schliesman, Robert Edington, Anne Denman and Dale Comstock.

CHANGES TO AGENDA

None

APPROVAL OF MINUTES

*MOTION NO. 2673 Charles McGehee moved and Nancy Lester seconded a motion to approve the minutes of the December 7, 1988 meeting as distributed. Motion passed.

COMMUNICATIONS

Connie Roberts reported the following correspondence:

- 12/8/88 letter from Don Schliesman, Dean of Undergraduate Studies, requesting a change in the course repetition policy as recommended by the Undergraduate Council; referred to the Academic Affairs Committee.
- 12/8/88 letter from Don Schliesman, Dean of Undergraduate Studies, concerning a change in schedule for Fall quarters 1989 and 1990; see Chair's Report.

REPORTS

1. CHAIR

- Chair Roberts reported that approximately 105 applications have been received for the position of Dean of the College of Letters, Arts and Sciences. Recruitment of minorities and women is being assertively pursued, and the minimum requirements have been revised to require either an M.F.A. or a Ph.D. as the terminal degree. The application deadline is February 10, 1989.
- Chair Roberts noted that there is a faculty vacancy on the Centennial Planning Committee and requested that interested faculty contact the Senate Office.
- Chair Roberts delivered the following report concerning the Faculty Legislative Representative:

FACULTY LEGISLATIVE REPRESENTATIVE

On May 21, 1986, the Faculty Senate passed a motion which recommended the appointment of a faculty legislative liaison with full released time for Winter Quarter and partial released time for Spring Quarter.

An Ad Hoc Committee was formed in December with the charge to write a proposal for a Faculty Legislative Representative. The committee members were Bob Benton, Ken Gamon, Ken Hammond and Victor Marx.

Ken Gamon and I presented the proposal to the President just before Christmas. A few meetings were held over Christmas break to work out the details. The administration has been supportive of this position since I mentioned it to the President in October.

We are now ready to announce the appointment of Phil Backlund as the Faculty Legislative Representative. Phil will assume this role immediately. The proposal contained a description of the role of the Faculty Legislative Representative. It is as follows:

1. Consults with faculty and provides information to the legislators.
2. Consults with the University's Director of Governmental Relations to promote all matters of joint interest, thereby providing C.W.U. with a united voice wherever possible and more comprehensive coverage throughout the legislative session.

It is important to see the C.W.U. legislative representatives functioning as a team. Whenever there are differences of opinion, those differences will be discussed and debated internally, and Central will maintain a united voice to the legislature.

3. Testifies on matters of faculty and University interest.
4. Coordinates activities and efforts with Interinstitutional Council of Legislative Officers (ICLO), Faculty Legislative Representatives (FLR), Council of Faculty Representatives (CFR) and the Council of Presidents (COP).
5. Educates regional legislators as to the number of their constituents who attend C.W.U.
6. Generates interest and legislative responsibility among faculty through information and reports to the Faculty Senate.

(continued on next page)

1. CHAIR, continued

FACULTY LEGISLATIVE REPRESENTATIVE, continued

Since we do not have the resources for a full time Faculty Legislative Representative, and considering the legislative week, we feel that a Faculty Legislative Representative's schedule should be arranged so that he can be in Olympia on Tuesdays and Wednesdays of each legislative week.

We will be sending out a survey to collect information from the faculty regarding their legislative concerns. This information will be shared both with Dick Thompson, Director of Governmental Relations, and Phil Backlund. Dick Thompson has indicated an interest in communicating with the faculty and having their input.

-Chair Roberts reminded faculty that a pre-retirement planning program funded by the Washington State Department of Retirement Systems ("Planning for the Rest of My Life") will be held in the SUB on March 10-11, 1989. The program includes segments on financial planning, health & energy and family & friends. There is a \$25 registration fee which is refunded on the second day of the program. Brochures and registration forms are available from the Affirmative Action Office.

-Ken Gamon noted that the Affirmative Action Office will offer a workshop on January 25th in SUB 210 on "Social Security Retirement Benefits." Since early retirement may affect Social Security benefits, faculty considering this option are urged to attend.

*MOTION NO. 2674 Charles McGehee moved and Nancy Lester seconded a motion that the Quarterly Calendar for 1989-90 and 1990-91 be adjusted as follows:

CENTRAL WASHINGTON UNIVERSITY
QUARTERLY CALENDAR

	CURRENT	PROPOSED
<u>FALL QUARTER 1989</u>		
Date admissions process for Fall Quarter should be completed to avoid late registration time	September 1	September 1
Advising and orientation of new students	September 25	September 18
Registration	September 26, 27	September 19, 20
Classes begin	September 28	September 21
Change of Class Schedule Period	Sept 28 - Oct 4	September 21-27
Uncontested Withdrawal Period	October 5 - 11	Sept 28 - Oct 4
Last day to withdraw from classes	October 27	October 20
Advising Week	Oct 30 - Nov 3	October 23 - 27
Veterans Day Holiday	November 10	November 10
Pre-registration for Winter Quarter	November 6 - 16	Oct 30 - Nov 9
Thanksgiving Recess (begins noon Wednesday)	Nov 22, 23, 24	Nov 22, 23, 24
Final days of Instruction and Examination Period	December 11 -15	December 4 - 8
Days of Instruction:	53 1/2*	53 1/2*
<u>WINTER QUARTER 1990</u>		
Date admissions process for Winter Quarter should be completed to avoid late registration time	December 1	December 1
Advising and orientation of new students	January 8	January 2
Registration	January 8	January 2
Classes begin	January 9	January 3
Change of Class Schedule Period	January 9 - 16	January 3 - 10
Martin Luther King, Jr.'s. Day Holiday	January 15	January 15
Uncontested Withdrawal Period	January 16 - 19	January 10 - 15
Last day to withdraw from classes	February 9	February 2
Advising Week	February 5 - 9	Jan 29 - Feb 2
Pre-registration for Spring Quarter	February 12 - 22	February 5 - 15
President's Day Holiday	February 19	February 19
Final days of Instruction and Examination Period	March 19 - 23	March 12 - 16
Days of Instruction:	52*	51*

(continued on next page)

1. CHAIR, continued

SPRING QUARTER 1990

Date admissions process for Spring Quarter should be completed to avoid late registration time
Advising and orientation of new students
Registration
Classes begin
Change of Class Schedule Period
Uncontested Withdrawal Period
Last day to withdraw from classes
Advising Week
Pre-registration for Fall Quarter
Memorial Day Holiday
Final days of Instruction and Examination Period
Commencement

March 1	March 1
April 2	March 26
April 2	March 26
April 3	March 27
April 3 - 9	March 27 - April 2
April 10 - 13	April 3 - 6
May 4	April 27
May 7 - 11	April 30 - May 4
May 14 - 22	May 7 - 15
May 28	May 28
June 11 - 15	June 4 - 8
June 16	June 9

Days of Instruction:

53*

53*

SUMMER QUARTER 1990

Date admissions process for Summer Quarter should be completed to avoid late registration time
Special Workshops
Registration (for first and/or second terms)
Classes begin
Change of Class Schedule Period (1st and Full Terms)
Independence Day Holiday
Last day to withdraw from First Term classes
First Term closes
Registration (for Second Term)
Classes begin (Second Term)
Change of Class Schedule Period (Second Term)
Last Day to Withdraw from Second Term Classes
Second and Full Terms Closes
Special Workshops

June 1	June 1
June 18 - 22	June 11 - 15
June 25	June 18
June 26	June 19
June 26 - 29	June 19 - 22
July 4	July 4
July 6	June 29
July 25	July 18
July 26	July 19
July 26	July 19
July 27 - 30	July 20 - 23
August 9	August 2
August 24	August 17
August 27 - 31	August 20 - 24

*Includes week of final examinations

FALL QUARTER 1990

Date admissions process for Fall Quarter should be completed to avoid late registration time
Advising and orientation of new students
Registration
Classes begin
Change of Class Schedule Period
Uncontested Withdrawal Period
Last day to withdraw from classes
Advising Week
Veterans Day Holiday
Pre-registration for Winter Quarter
Thanksgiving Recess (begins noon Wednesday)
Final days of Instruction and Examination Period

September 1	September 1
September 24	September 17
September 25, 26	September 18, 19
September 27	September 20
Sept 27 - Oct 3	September 20 - 26
October 4 - 10	Sept 27 - Oct 3
October 31	October 24
Oct 29 - Nov 2	October 22 - 26
November 12	November 12
November 5 - 15	Oct 29 - Nov 8
Nov 21, 22, 23	Nov 21, 22, 23
December 10 -14	December 3 - 7

Days of Instruction:

53 1/2*

53 1/2*

WINTER QUARTER 1991

Date admissions process for Winter Quarter should be completed to avoid late registration time
Advising and orientation of new students
Registration
Classes begin
Change of Class Schedule Period
Uncontested Withdrawal Period
Martin Luther King, Jr.'s. Day Holiday
Advising Week
Last day to withdraw from classes
re-registration for Spring Quarter
President's Day Holiday
Final days of Instruction and Examination Period

December 1	December 1
January 7	January 2
January 7	January 2
January 8	January 3
January 8 - 14	January 3 - 9
January 15 - 18	January 10 - 15
January 21	January 21
February 4 - 8	Jan 28 - Feb 1
February 12	February 6
February 11 - 20	February 4 - 8
February 18	February 18
March 18 -22	March 11 - 15

Days of Instruction:

52*

50*

(continued on next page)

1. CHAIR, continued

SPRING QUARTER 1991

Date admissions process for Spring Quarter should be completed to avoid late registration time	March 1	March 1
Advising and orientation of new students	April 1	March 25
Registration	April 1	March 25
Classes begin	April 2	March 26
Change of Class Schedule Period	April 2 - 8	March 26 - April 1
Uncontested Withdrawal Period	April 9 - 12	April 2 - 5
Last day to withdraw from classes	May 6	April 29
Advising Week	May 6 - 10	April 29 - May 3
Pre-registration for Fall Quarter	May 13 - 21	May 6 - 14
Memorial Day Holiday	May 27	May 27
Final days of Instruction and Examination Period	June 10 - 14	June 3 - 7
Commencement	June 15	June 8
Days of Instruction:	53*	53*

SUMMER QUARTER 1991

Date admissions process for Summer Quarter should be completed to avoid late registration time	June 1	June 1
Special Workshops	June 17 - 21	June 10 - 14
Registration (for first and/or second terms)	June 24	June 17
Classes begin	June 25	June 18
Change of Class Schedule Period (1st and Full Terms)	June 25 - 28	June 18 - 21
Independence Day Holiday	July 4	July 4
Last day to withdraw from First Term classes	July 5	June 28
First Term closes	July 24	July 17
Registration (for Second Term)	July 25	July 18
Classes begin (Second Term)	July 25	July 18
Change of Class Schedule Period (Second Term)	July 26 - 29	July 19 - 22
Last Day to Withdraw from Second Term Classes	August 8	August 1
Second and Full Terms Closes	August 23	August 16
Special Workshops	August 26 - 30	August 19 - 23

*Includes week of final examinations

Chair Roberts noted that, in his letter of December 8, 1988, Don Schliesman reports that recent polls indicate favor for beginning Fall quarters 1989 and 1990 one week earlier and leaving the other quarters unchanged. After discussion, the Senate Executive Committee concluded that it would be appropriate to move all quarters forward one week in order to create a schedule that is more compatible to the one in current use as well as those for past years. She pointed out that, in the case of Winter quarters 1990 and 1991, classes would begin 6, instead of 7, days earlier in order to allow for the New Year's Holiday.

Senators raised questions regarding the extent of fuel and Library savings and in what way Summer Session would be affected, and Don Schliesman and President Garrity addressed these questions.

The question was called for on MOTION NO. 2674, and a vote was immediately held. Motion passed.

2. PRESIDENT

President Donald Garrity reported that Assistant Attorney General Teresa Kulik is reviewing the proposed Early Retirement Program and analyzing the potential for age discrimination which might be associated with such a program. The President anticipates a report from Ms. Kulik by early February. He emphasized that if the program is approved by the Faculty Senate, the Administration and the Board of Trustees, the deadline dates for participation in the program would be waived during its initial implementation.

The Legislative session has begun, and the President plans to distribute a memo outlining Governor Booth Gardner's budget proposal and its effects on higher education.

President Garrity noted that for several years there has been a legislative approach to setting tuitions which is based upon a percentage of the cost of instruction. This year's calculations for cost of instruction indicate that both undergraduate and graduate tuitions could increase dramatically unless there is a change in the tuition setting policy.

(continued on next page)

2. PRESIDENT, continued

President Garrity indicated that the March prediction for the next biennial economy is not expected to be positive, and he expressed his hope that Central's faculty will be more organized and assertive in the future in expressing its views to the legislature via letters, phone calls and its Faculty Legislative Representative.

Robert Edington, Provost and Vice President for Academic Affairs, added that his office has interviewed two candidates for the position of Director of International Programs. He urged those with comments or completed rating sheets on the candidates to submit them to Don Schliesman, Dean of Undergraduate Studies, at the earliest opportunity. The beginning of Spring quarter 1989 has been tentatively scheduled as a starting date for this position.

3. ACADEMIC AFFAIRS COMMITTEE

None

4. BUDGET COMMITTEE

None

5. CODE COMMITTEE

None

6. CURRICULUM COMMITTEE

Warren Street reported that the Senate Curriculum Committee is gathering information and discussing the 110 degree limit on majors and the policy concerning the Basic Requirements portion of the General Education Program.

²⁶⁷⁵
~~*MOTION NO. 2674~~ Warren Street moved approval of University Curriculum Committee pages 954-961 with the following change:
-UCC Page 958, Business Administration Program Change: add the letter "A." in the space to the left of "Pre-admission Requirements."
Motion passed.

PAGE

954	MKT 361 becomes BUS 361	Course Change
954	MKT 464 becomes BUS 464	Course Change
954-60	B.S./Business Administration	Program Change
	Financial Administration	
	General Business	
	International Business	
	Management & Organization	
	Marketing Management	
961	Business Administration Minor	Program Change

7. PERSONNEL COMMITTEE

Nancy Lester reported that the Senate Personnel Committee is continuing to work on development of a new faculty orientation program.

OLD BUSINESS

None

NEW BUSINESS

None

ADJOURNMENT

Meeting was adjourned at 3:55 p.m.

* * * * * NEXT REGULAR FACULTY SENATE MEETING: February 1, 1989 * * * * *

FACULTY SENATE REGULAR MEETING
3:10 p.m., Wednesday, January 11, 1989
SUB 204-205

- I. ROLL CALL
- II. CHANGES TO AGENDA
- III. APPROVAL OF MINUTES - December 7, 1988
- IV. COMMUNICATIONS
 - 12/8/88 letter from Don Schliesman, Dean of Undergraduate Studies, requesting a change in the course repetition policy as recommended by the Undergraduate Council; referred to Academic Affairs Committee.
 - 12/8/88 letter from Don Schliesman, Dean of Undergraduate Studies, concerning a change in schedule for Fall quarters 1989 and 1990; see Chair's Report.
- V. REPORTS
 - 1. Chair
 - Change in schedule 1989-90 and 1990-91:
MOTION: Adjust the Quarterly Calendar to start Fall, Winter and Spring quarters 1989-90 and 1990-91 one week earlier. (see current schedule attached)
 - Proposal for a Faculty Legislative Representative
 - 2. President
 - 3. Academic Affairs Committee
 - 4. Budget Committee
 - 5. Code Committee
 - Update on Early Retirement Program Proposal (Victor Marx)
 - 6. Curriculum Committee
 - UCC Pages 954-961
 - 7. Personnel Committee
- VI. OLD BUSINESS
- VII. NEW BUSINESS
- VIII. ADJOURNMENT

*** NEXT REGULAR FACULTY SENATE MEETING: February 1, 1989 ***



December 8, 1988

L. Roberts, Chair
Faculty Senate
Central Washington University
Campus

Dear Dr. Roberts:

The purpose of this letter is to seek reaction from the Faculty Senate to the suggestion that fall quarters 1989 and 1990 begin one week earlier than now scheduled (copy attached). You may be aware that many people raised questions about the "late" start this fall. During 1986-87 the five-year schedule was changed by delaying the 1988 starting date by one week. As I recall, it was done to (1) allow students an additional week to work in summer jobs and (2) reduce the "Christmas" break from three to two weeks. Now the request is to start fall, 1989 and 1990 one week earlier.

I have attempted to gather some information which may be helpful to the Senate in making its decision. The department chairs/program directors were asked to state a preference for the earlier starting date, as were members of the student B.O.D. One member of the Board volunteered to poll a group of students with whom he worked. The results are: 19 of 33 responses from the chairs supported changing the dates, 1 of 5 members of the B.O.D. favored an earlier start and 36% of the 120 students polled supported the earlier date. Several faculty polled their classes and found 90% in favor of changing the dates.

According to my conversations with representatives of our sister institutions, they have established the following dates for fall quarter:

	1989	1990
E.W.U.	Sept 18 - Dec 8	Sept 17 - Dec 17
U of W	Sept 25 - Dec 14	Oct 1 - Dec 20
W.M.U.	Sept 25 - Dec 15	Sept 24 - Dec 14
T.E.S.C.	Sept 25 - Dec 16	Not yet set
C.W.U.	Sept 25 - Dec 15	Sept 24 - Dec 14

CENTRAL WASHINGTON UNIVERSITY
QUARTERLY CALENDAR

Year	Classes Began	Fall Quarter End Date
1968	9/23	12/13
1969	9/24	12/12
1970	9/22	12/11
1971	9/28	12/17
1972	9/26	12/15
1973	9/26	12/14
1974	9/23	12/13
1975	9/22	12/12
1976	9/20	12/10
1977	9/26	12/16
1978	9/25	12/15
1979	9/25	12/14
1980	9/23	12/12
1981	9/22	12/11
1982	9/21	12/10
1983	9/20	12/9
1984	9/25	12/14
1985	9/24	12/13
1986	9/23	12/12
1987	9/22	12/11
1988	9/27	12/16

Reasons to leave the calendar as is include:

- a. allows one more week for student to be employed in summer jobs
- b. the dates have already been approved
- c. allows a three week "Christmas" break
- d. Extended Degree Centers in Lynnwood and South Seattle have already informed students of the September 25 starting date. Also, the two community colleges start on September 25. Center coordinators say a change would be very confusing.

Reasons to change the calendar include:

- a. allows students to get a "jump" on Christmas vacation jobs
- b. allows a four week "Christmas" break
- c. generates more fuel savings
- d. save athletic budget expenses for feeding and housing football and volleyball players
- e. there would be substantial fiscal savings in the library.

Also attached is a listing of fall quarter beginning and ending dates for the past twenty years.

It is important to receive the Senate's reaction to this soon because it must go into the new catalog copy after consideration by the President and Provost.

I would be pleased to meet with you or others regarding this.

Thank you for your help.

Sincerely,

Don
Donald M. Schliesman
Dean of Undergraduate Studies

rd
chments

FALL QUARTER 1986

Date admissions process for Fall Quarter should be completed to avoid late registration time
Advising and orientation of new students
Registration
Classes begin
Change of Class Schedule Period
Uncontested Withdrawal Period
Last day to withdraw from classes
Advising Week
Veterans Day Holiday
Pre-registration for Winter Quarter
Thanksgiving recess
Final days of instruction and examination period
Days of Instruction 53 1/3*

September 1
September 22, 23
September 22, 23, 24
September 25
September 25 - October 1
October 2 - October 3
October 28
November 1 - November 7
November 18
November 11 - November 24
November 14 (noon), 17, 18
December 8, 9, 10, 11, 12

WINTER QUARTER 1987

Date admissions process for Winter Quarter should be completed to avoid late registration time
Advising and orientation of new students
Registration
Classes begin
Change of Class Schedule Period
Uncontested Withdrawal Period
Martin Luther King, Jr.'s Day Holiday
Advising Week
Last day to withdraw from classes
President's Day Holiday
Pre-registration for Spring Quarter
Final days of instruction and examination period
Days of Instruction 52*

December 1
January 5
January 5
January 6
January 6 - January 12
January 19 - January 14
January 19
February 9 - February 13
February 16
February 16
February 17 - February 24
March 16, 17, 18, 19, 20

SPRING QUARTER 1987

Date admissions process for Spring Quarter should be completed to avoid late registration time
Advising and orientation of new students
Registration
Classes begin
Change of Class Schedule Period
Uncontested Withdrawal Period
Last day to withdraw from classes
Advising Week
Pre-registration for Fall Quarter
Memorial Day Holiday
Final days of instruction and examination period
Commencement
Days of Instruction 53*

March 1
March 10
March 30
March 30
March 31
March 31 - April 8
April 7 - April 10
May 1
May 11 - May 15
May 11 - May 31
May 18
May 18
June 8, 9, 10, 11, 12
June 13

SUMMER QUARTER 1987

Date admissions process for Summer Quarter should be completed to avoid late registration time
Special Workshops
Registration (for first and/or second terms)
Classes begin
Change of Class Schedule Period (first and full terms)
Independence Day Holiday
Last day to withdraw from first term classes
First Term classes
Registration (for second term)
Classes begin (second term)
Change of Class Schedule Period (second term)
Last Day to Withdraw from Second Term Classes
Second and Full Term Classes
Special Workshops
*Includes week of final examinations

June 1
June 19 - June 19
June 23
June 23
June 23
June 23 - June 26
July 3
July 8
July 12
July 12
July 23
July 23
July 23
July 16 - July 27
July 16 - July 31
August 6
August 31
August 24 - August 28

FALL QUARTER 1967

Date admissions process for Fall Quarter should be completed to avoid late registration time
Advising and orientation of new students
Registration
Classes begin
Change of Class Schedule Period
Uncontested Withdrawal Period
Last day to withdraw from classes
Advising Week
Veterans Day Holiday
Pre-registration for Winter Quarter
Thanksgiving recess
Final days of instruction and examination period

Days of instruction 53 1/2*

WINTER QUARTER 1968

Date admissions process for Winter Quarter should be completed to avoid late registration time
Advising and orientation of new students
Registration
Classes begin
Change of Class Schedule Period
Uncontested Withdrawal Period
Martin Luther King, Jr.'s Day Holiday
Last day to withdraw from classes
Advising Week
President's Day Holiday
Pre-registration for Spring Quarter
Final days of instruction and examination period

Days of instruction 52*

SPRING QUARTER 1968

Date admissions process for Spring Quarter should be completed to avoid late registration time
Advising and orientation of new students
Registration
Classes begin
Change of Class Schedule Period
Uncontested Withdrawal Period
Last day to withdraw from classes
Advising Week
Pre-registration for Fall Quarter
Memorial Day Holiday
Final days of instruction and examination period
Commencement

Days of instruction 53*

SUMMER QUARTER 1968

Date admissions process for Summer Quarter should be completed to avoid late registration time
Special Workshops
Registration (for first and/or second terms)
Classes begin
Change of Class Schedule Period (First and Full Terms)
Last day to withdraw from first term classes
Independence Day Holiday
First Term classes
Registration (for second term)
Classes begin (second term)
Change of Class Schedule Period (second term)
Last day to withdraw from second term classes
Second and Full Term classes
Special Workshops

*Includes week of final examinations

September 1
September 21
September 22, 23
September 24
September 24 - September 30
October 1 - October 7
October 13
November 2 - November 4
November 11
November 18 - November 19
November 23 (Week), 24, 27
December 7, 8, 9, 10, 11

December 1
January 4
January 6
January 9
January 9 - January 11
January 12 - January 19
January 14
February 1
February 8 - February 11
February 15
February 18 - February 23
March 14, 15, 16, 17, 18

March 1
March 22
March 23
March 24
March 25 - April 4
April 1 - April 4
April 20
May 9 - May 13
May 16 - May 21
May 30
June 2, 7, 8, 9, 10
June 11

June 1
June 13 - June 17
June 20
June 21
June 21 - June 24
July 1
July 4
July 10
July 21
July 21
July 21 - July 23
August 1
August 19
August 22 - August 26

FALL QUARTER 1969

Date admissions process for Fall Quarter should be completed to avoid late registration time
Advising and orientation of new students
Registration
Classes begin
Change of Class Schedule Period
Uncontested Withdrawal Period
Last day to withdraw from classes
Advising Week
Veterans Day Holiday
Pre-registration for Winter Quarter
Thanksgiving recess
Final days of instruction and examination period

Days of instruction 53 1/2*

WINTER QUARTER 1969

Date admissions process for Winter Quarter should be completed to avoid late registration time
Advising and orientation of new students
Registration
Classes begin
Change of Class Schedule Period
Uncontested Withdrawal Period
Martin Luther King, Jr.'s Day Holiday
Last day to withdraw from classes
Advising Week
President's Day Holiday
Pre-registration for Spring Quarter
Final days of instruction and examination period

Days of instruction 52*

SPRING QUARTER 1969

Date admissions process for Spring Quarter should be completed to avoid late registration time
Advising and orientation of new students
Registration
Classes begin
Change of Class Schedule Period
Uncontested Withdrawal Period
Last day to withdraw from classes
Advising Week
Pre-registration for Fall Quarter
Memorial Day Holiday
Final days of instruction and examination period
Commencement

Days of instruction 53*

SUMMER QUARTER 1969

Date admissions process for Summer Quarter should be completed to avoid late registration time
Special Workshops
Registration (for first and/or second terms)
Classes begin
Change of Class Schedule Period (First and Full Terms)
Last day to withdraw from first term classes
Independence Day Holiday
First Term classes
Registration (for second term)
Classes begin (second term)
Change of Class Schedule Period (second term)
Last day to withdraw from second term classes
Second and Full Term classes
Special Workshops

*Includes week of final examinations

September 1
September 22
September 23, 27
September 28
September 28 - October 4
October 9
October 23
October 24 - November 1
November 10
November 14 - November 16
November 21 (Week), 22, 24
December 11, 12, 13, 14, 15

December 1
January 6
January 8
January 9
January 9 - January 14
January 15 - January 19
January 14
February 1
February 8 - February 9
February 12 - February 23
February 19
March 19, 20, 21, 22, 23

March 1
April 1
April 2
April 3
April 3 - April 9
April 10 - April 13
May 4
May 7 - May 11
May 14 - May 22
May 31
June 11, 12, 13, 14, 15
June 18

June 1
June 14 - June 22
June 25
June 26 - June 28
July 6
July 6
July 15
July 16
July 24
July 24
July 27 - July 30
August 9
August 24
August 27 - August 31

FALL QUARTER 1968

Date admissions process for Fall Quarter should be completed to avoid late registration time
Advising and orientation of new students
Registration
Classes begin
Change of Class Schedule Period
Uncontested Withdrawal Period
Last day to withdraw from classes
Advising Week
Veterans Day Holiday
Pre-registration for Winter Quarter
Thanksgiving recess
Final days of instruction and examination period

Days of instruction 53 1/2*

WINTER QUARTER 1968

Date admissions process for Winter Quarter should be completed to avoid late registration time
Advising and orientation of new students
Registration
Classes begin
Change of Class Schedule Period
Uncontested Withdrawal Period
Martin Luther King, Jr.'s Day Holiday
Last day to withdraw from classes
Advising Week
President's Day Holiday
Pre-registration for Spring Quarter
Final days of instruction and examination period

Days of instruction 52*

SPRING QUARTER 1968

Date admissions process for Spring Quarter should be completed to avoid late registration time
Advising and orientation of new students
Registration
Classes begin
Change of Class Schedule Period
Uncontested Withdrawal Period
Last day to withdraw from classes
Advising Week
Pre-registration for Fall Quarter
Memorial Day Holiday
Final days of instruction and examination period
Commencement

Days of instruction 53*

SUMMER QUARTER 1968

Date admissions process for Summer Quarter should be completed to avoid late registration time
Special Workshops
Registration (for first and/or second terms)
Classes begin
Change of Class Schedule Period (First and Full Terms)
Last day to withdraw from first term classes
Independence Day Holiday
First Term classes
Registration (for second term)
Classes begin (second term)
Change of Class Schedule Period (second term)
Last day to withdraw from second term classes
Second and Full Term classes
Special Workshops

*Includes week of final examinations

September 1
September 21
September 22, 23
September 24
September 24 - October 1
October 1 - October 7
October 13
October 13 - November 4
November 11
November 18 - November 19
November 23 (Week), 24, 27
December 12, 13, 14, 15, 16

December 1
January 4
January 6
January 9
January 9 - January 11
January 12 - January 19
January 14
February 1
February 8 - February 10
February 15
February 18 - February 23
March 14, 15, 16, 17, 18

March 1
March 22
March 23
March 24
March 25 - April 7
April 1 - April 7
April 20
May 9 - May 13
May 16 - May 21
May 30
June 2, 7, 8, 9
June 10

June 1
June 13 - June 16
June 20
June 21
June 21 - June 23
July 1
July 4
July 10
July 21
July 21
July 21 - July 23
August 1
August 19
August 22 - August 26

FALL QUARTER 1969

Date admissions process for Fall Quarter should be completed to avoid late registration time
Advising and orientation of new students
Registration
Classes begin
Change of Class Schedule Period
Uncontested Withdrawal Period
Last day to withdraw from classes
Advising Week
Veterans Day Holiday
Pre-registration for Winter Quarter
Thanksgiving recess
Final days of instruction and examination period

Days of instruction 53 1/2*

WINTER QUARTER 1969

Date admissions process for Winter Quarter should be completed to avoid late registration time
Advising and orientation of new students
Registration
Classes begin
Change of Class Schedule Period
Uncontested Withdrawal Period
Martin Luther King, Jr.'s Day Holiday
Last day to withdraw from classes
Advising Week
President's Day Holiday
Pre-registration for Spring Quarter
Final days of instruction and examination period

Days of instruction 52*

SPRING QUARTER 1969

Date admissions process for Spring Quarter should be completed to avoid late registration time
Advising and orientation of new students
Registration
Classes begin
Change of Class Schedule Period
Uncontested Withdrawal Period
Last day to withdraw from classes
Advising Week
Pre-registration for Fall Quarter
Memorial Day Holiday
Final days of instruction and examination period
Commencement

Days of instruction 53*

SUMMER QUARTER 1969

Date admissions process for Summer Quarter should be completed to avoid late registration time
Special Workshops
Registration (for first and/or second terms)
Classes begin
Change of Class Schedule Period (First and Full Terms)
Last day to withdraw from first term classes
Independence Day Holiday
First Term classes
Registration (for second term)
Classes begin (second term)
Change of Class Schedule Period (second term)
Last day to withdraw from second term classes
Second and Full Term classes
Special Workshops

*Includes week of final examinations

September 1
September 21
September 22, 26
September 27
September 27 - October 3
October 6 - October 12
October 23
October 24 - November 1
November 10
November 14 - November 16
November 21 (Week), 22, 24
December 10, 11, 12, 13, 14

December 1
January 7
January 9
January 9
January 9 - January 14
January 15 - January 19
January 14
February 1
February 8 - February 9
February 12
February 15 - February 20
February 19
March 19, 20, 21, 22

March 1
April 1
April 2
April 3
April 3 - April 9
April 10 - April 13
May 4
May 7 - May 10
May 13 - May 21
May 31
June 10, 11, 12, 13, 14
June 19

June 1
June 17 - June 21
June 24
June 25
June 25 - June 28
July 6
July 6
July 15
July 16
July 24
July 24
July 27 - July 30
August 9
August 24
August 27 - August 31

- Richard ALUMBAUGH
- Jay BACHRACH
- Kenneth BANTZ
- Robert BENNETT
- Ethan BERGMAN
- Larry BUNDY
- Frank CARLSON
- FRANK CIOFFI
- John CLARK
- Ken CORY
- David DARDA
- Ed DIXON
- Barry DONAHUE
- Betty EVANS
- Steven FARKAS
- Ken GAMON
- Donald GARRITY
- Beverly HECKART
- Stephen JEFFERIES
- ~~Peter LANEY~~ Robert Gosard
- Nancy LESTER
- Richard MACK
- Linda MARRA
- Victor MARX
- Charles McGEHEE
- Wells McINELLY
- Patrick McLAUGHLIN
- Gary PARSON
- ~~Michael PAULOS~~
- John RESSLER
- Connie ROBERTS
- Jennell SHELTON
- ~~Arne SIPPOLA~~ ←
- Warren STREET
- Alan TAYLOR
- Bill VANCE
- Randall WALLACE
- Rex WIRTH
- Norman WOLFORD

- Susan LONBORG
- Peter BURKHOLDER
- Dick WASSON
- David GEE
- Ed GOLDEN
- Cal GREATSINGER
- David CANZLER
- Gary GALBRAITH
- John CARR
- Hal OTT
- Bernard MARTIN
- Richard LEINAWEAVER
- Don RINGE
- Stephen HINTHORNE
- Robert EDINGTON
- Larry LOWTHER
- Scott RICARDO
- Kelton KNIGHT
- R.J. CARBAUGH
- Wendy RICHARDS
- William SCHMIDT
- Frank SESSIONS
- Don WISE
- Patrick OWENS
- George KESLING
- Otto JAKUBEK
- Ken HARSHA
- Minerva CAPLES
- Max ZWANZIGER
- Roger GARRETT
- Karl CLONINGER
- Jack MCPHERSON

Please sign your name and return
this sheet to the Faculty Senate Secretary
directly after the meetings. Thank you.

January 11, 1989
DATE

VISITOR SIGN-IN SHEET

Amanda C. Tedor

TOM YOUNGBLOOD

Michelle (Deming)

Ronald Arthur

Don Achillesma

Jenny Mathews - The Observer

Central
Washington
University



Faculty Senate

Bouillon 240
Ellensburg, Washington 98926

(509) 963-3231

December 15, 1988

Mr. Donald Garrity
President
Central Washington University
Campus

Dear Don:

Since we have withdrawn the proposed Faculty Code change - Early Retirement Program - from consideration by the Faculty Senate until Ms. Kulik can review the entire policy, I should like to request your sharing the results of that review with the members of the Code Committee as soon as it is completed. After that, we can make any necessary revisions and bring the proposed Code change to the Senate for a vote.

Because of the intense interest of some faculty members in participating in the program, it would be desirable to place it on the Senate's agenda during winter quarter. If it is possible to make the revisions during winter quarter, I shall be willing to return to campus to help with them.

Thank you,

Beverly Heckart
Beverly Heckart, Chair
Faculty Senate Code Committee

c: Robert Edington, Provost & VP for Academic Affairs
Bernie Martin, Chair, Retirement & Insurance Committee
Code Committee:
Cathy Bertelson, BEAM
Victor Marx, Library
Deborah Medlar, Accounting
Max Zwanziger, Psychology

BH:sft

DEC 12 1988

Central
Washington
University

December 8, 1988



Dean of Undergraduate Studies

Bouillon 207 1
Ellensburg, Washington 98926

(509) 963-1403

Connie Roberts, Chair
Faculty Senate
Central Washington University
Campus

Dear Dr. Roberts:

Last October you sent a letter saying the Senate Executive Committee requested the Undergraduate Council to continue deliberation on the student petition on repeating courses. After three and one-half meetings of discussion the Council during its meeting December 7, 1988, approved a motion recommending the following policy:

Some courses are approved for repetition with credit awarded each time the course is taken and passed. Such approval is indicated in the course description in this catalog.

Other courses may be repeated under the following conditions:

1. Students may repeat such courses only once, and credit will be awarded only once. This condition also applies to transfer courses that are repeated at Central.
2. When a course is repeated, only the second grade earned will be used in the computation of the cumulative grade point average, however both grades will remain in the student's official record.
3. Major grade point averages will be computed on the same basis as described above when major course are repeated.

Implement Fall, 1989.

I recommend it to the Faculty Senate.

Sincerely,

A handwritten signature in cursive script, appearing to read "Don", is written over the typed name.

Donald M. Schliesman
Dean of Undergraduate Studies

rd

DEC 8 1989

Central
Washington
University



Dean of Undergraduate Studies

Bouillon 207 I
Ellensburg, Washington 98926

(509) 963-1403

December 8, 1988

Connie Roberts, Chair
Faculty Senate
Central Washington University
Campus

Dear Dr. Roberts:

The purpose of this letter is to seek reaction from the Faculty Senate to the suggestion that fall quarters 1989 and 1990 begin one week earlier than now scheduled (copy attached). You may be aware that many people raised questions about the "late" start this fall. During 1986-87 the five-year schedule was changed by delaying the 1988 starting date by one week. As I recall, it was done to (1) allow students an additional week to work in summer jobs and (2) reduce the "Christmas" break from three to two weeks. Now the request is to start fall, 1989 and 1990 one week earlier.

I have attempted to gather some information which may be helpful to the Senate in making its decision. The department chairs/program directors were asked to state a preference for the earlier starting date, as were members of the student B.O.D. One member of the Board volunteered to poll a group of students with whom he worked. The results are: 19 of 33 responses from the chairs supported changing the dates, 1 of 5 members of the B.O.D. favored an earlier start and 36% of the 120 students polled supported the earlier date. Several faculty polled their classes and found 90% in favor of changing the dates.

According to my conversations with representatives of our sister institutions, they have established the following dates for fall quarter:

	<u>1989</u>	<u>1990</u>
E.W.U.	Sept 18 - Dec 8	Sept 17 - Dec 17
U of W	Sept 25 - Dec 14	Oct 1 - Dec 20
W.W.U.	Sept 25 - Dec 15	Sept 24 - Dec 14
T.E.S.C.	Sept 25 - Dec 16	Not yet set
-----	-----	-----
C.W.U.	Sept 25 - Dec 15	Sept 24 - Dec 14

Connie Roberts
December 8, 1988
-2-

Reasons to leave the calendar as is include:

- a. allows one more week for student to be employed in summer jobs
- b. the dates have already been approved
- c. allows a three week "Christmas" break
- d. Extended Degree Centers in Lynnwood and South Seattle have already informed students of the September 25 starting date. Also, the two community colleges start on September 25. Center coordinators say a change would be very confusing.

Reasons to change the calendar include:

- a. allows students to get a "jump" on Christmas vacation jobs
- b. allows a four week "Christmas" break
- c. generates more fuel savings
- d. save athletic budget expenses for feeding and housing football and volleyball players
- e. there would be substantial fiscal savings in the library.

Also attached is a listing of fall quarter beginning and ending dates for the past twenty years.

It is important to receive the Senate's reaction to this soon because it must go into the new catalog copy after consideration by the President and Provost.

I would be pleased to meet with you or others regarding this.

Thank you for your help.

Sincerely,



Donald M. Schliesman
Dean of Undergraduate Studies

rd

Attachments

FALL QUARTER CALENDAR

Past 20 Years

<u>Year</u>	<u>Classes Began</u>	<u>Fall Quarter End Date</u>
1968	9/23	12/13
1969	9/24	12/12
1970	9/22	12/11
1971	9/28	12/17
1972	9/26	12/15
1973	9/26	12/14
1974	9/23	12/13
1975	9/22	12/12
1976	9/20	12/10
1977	9/26	12/16
1978	9/25	12/15
1979	9/25	12/14
1980	9/23	12/12
1981	9/22	12/11
1982	9/21	12/10
1983	9/20	12/9
1984	9/25	12/14
1985	9/24	12/13
1986	9/23	12/12
1987	9/22	12/11
1988	9/27	12/16

FALL QUARTER 1987

Date admissions process for Fall Quarter should be completed to avoid late registration time
Advising and orientation of new students
Registration
Classes begin
Change of Class Schedule Period
Uncontested Withdrawal Period
Last day to withdraw from classes
Advising Week
Veterans Day Holiday
Pre-registration for Winter Quarter
Thanksgiving Recess
Final days of Instruction and Examination Period

September 1
September 21
September 22, 23
September 24
September 24 - September 30
October 1 - October 7
October 23
November 2 - November 6
November 9
November 10 - November 19
November 25 (Noon), 26, 27
December 7, 8, 9, 10, 11

Days of Instruction 53 1/2*

WINTER QUARTER 1988

Date admissions process for Winter Quarter should be completed to avoid late registration time
Advising and orientation of new students
Registration
Classes begin
Change of Class Schedule Period
Uncontested Withdrawal Period
Martin Luther King, Jr.'s. Day Holiday
Last day to withdraw from classes
Advising Week
President's Day Holiday
Pre-registration for Spring Quarter
Final days of Instruction and Examination Period

December 1
January 4
January 4
January 5
January 5 - January 11
January 12 - January 15
January 18
February 5
February 8 - February 12
February 15
February 16 - February 25
March 14, 15, 16, 17, 18

Days of Instruction 52*

SPRING QUARTER 1988

Date admissions process for Spring Quarter should be completed to avoid late registration time
Advising and orientation of new students
Registration
Classes begin
Change of Class Schedule Period
Uncontested Withdrawal Period
Last day to withdraw from classes
Advising Week
Pre-registration for Fall Quarter
Memorial Day Holiday
Final days of Instruction and Examination Period
Commencement

March 1
March 28
March 28
March 29
March 29 - April 4
April 5 - April 8
April 29
May 9 - May 13
May 16 - May 24
May 30
June 6, 7, 8, 9, 10
June 11

Days of Instruction 53*

SUMMER QUARTER 1988

Date admissions process for Summer Quarter should be completed to avoid late registration time
Special Workshops
Registration (for first and/or second terms)
Classes begin
Change of Class Schedule Period (First and Full Terms)
Last day to withdraw from First Term classes
Independence Day Holiday
First Term closes
Registration (for Second Term)
Classes begin (Second Term)
Change of Class Schedule Period (Second Term)
Last Day to Withdraw from Second Term Classes
Second and Full Terms Closes
Special Workshops

June 1
June 13 - June 17
June 20
June 21
June 21 - June 24
July 1
July 4
July 20
July 21
July 21
July 22 - July 25
August 3
August 19
August 22 - August 26

*Includes week of final examinations

FALL QUARTER 1988

Date admissions process for Fall Quarter should be completed to avoid late registration time
Advising and orientation of new students
Registration
Classes begin
Change of Class Schedule Period
Uncontested Withdrawal Period
Last day to withdraw from classes
Advising Week
Veterans Day Holiday
Pre-registration for Winter Quarter
Thanksgiving Recess
Final days of Instruction and Examination Period

Days of Instruction 53 1/2*

September 1
September 26
September 27, 28
September 29
September 29 - October 5
October 6 - October 12
October 28
October 31 - November 4
November 11
November 7 - November 17
November 23 (Noon), 24, 25
December 12, 13, 14, 15, 16

WINTER QUARTER 1989

Date admissions process for Winter Quarter should be completed to avoid late registration time
Advising and orientation of new students
Registration
Classes begin
Change of Class Schedule Period
Uncontested Withdrawal Period
Martin Luther King, Jr.'s. Day Holiday
Last day to withdraw from classes
Advising Week
Pre-registration for Spring Quarter
President's Day Holiday
Final days of Instruction and Examination Period

Days of Instruction 51*

December 1
January 3
January 3
January 4
January 4 - January 10
January 11 - January 17
January 16
February 3
February 6 - February 10
February 13 - February 23
February 20
March 13, 14, 15, 16, 17

SPRING QUARTER 1989

Date admissions process for Spring Quarter should be completed to avoid late registration time
Advising and orientation of new students
Registration
Classes begin
Change of Class Schedule Period
Uncontested Withdrawal Period
Last day to withdraw from classes
Advising Week
Pre-registration for Fall Quarter
Memorial Day Holiday
Final days of Instruction and Examination Period
Commencement

Days of Instruction 51*

March 1
March 27
March 27
March 28
March 28 - April 3
April 4 - April 7
April 28
May 8 - May 12
May 15 - May 26
May 29
June 5, 6, 7, 8, 9
June 10

SUMMER QUARTER 1989

Date admissions process for Summer Quarter should be completed to avoid late registration time
Special Workshops
Registration (for first and/or second terms)
Classes begin
Change of Class Schedule Period (First and Full Terms)
Last day to withdraw from First Term classes
Independence Day Holiday
First Term closes
Registration (for Second Term)
Classes begin (Second Term)
Change of Class Schedule Period (Second Term)
Last Day to Withdraw from Second Term Classes
Second and Full Terms Closes
Special Workshops

*Includes week of final examinations

June 1
June 12 - June 16
June 19
June 20
June 20 - June 23
June 30
July 4
July 19
July 20
July 20
July 21 - July 24
August 2
August 18
August 21 - August 25

FALL QUARTER 1989

Date admissions process for Fall Quarter should be completed to avoid late registration time
Advising and orientation of new students
Registration
Classes begin
Change of Class Schedule Period
Uncontested Withdrawal Period
Last day to withdraw from classes
Advising Week
Veterans Day Holiday
Pre-registration for Winter Quarter
Thanksgiving Recess
Final days of Instruction and Examination Period

Days of Instruction 53 1/2*

WINTER QUARTER 1990

Date admissions process for Winter Quarter should be completed to avoid late registration time
Advising and orientation of new students
Registration
Classes begin
Change of Class Schedule Period
Martin Luther King, Jr.'s Day Holiday
Uncontested Withdrawal Period
Last day to withdraw from classes
Advising Week
Pre-registration for Spring Quarter
President's Day Holiday
Final days of Instruction and Examination Period

Days of Instruction 52*

SPRING QUARTER 1990

Date admissions process for Spring Quarter should be completed to avoid late registration time
Advising and orientation of new students
Registration
Classes begin
Change of Class Schedule Period
Uncontested Withdrawal Period
Last day to withdraw from classes
Advising Week
Pre-registration for Fall Quarter
Memorial Day Holiday
Final days of Instruction and Examination Period
Commencement

Days of Instruction 53*

SUMMER QUARTER 1990

Date admissions process for Summer Quarter should be completed to avoid late registration time
Special Workshops
Registration (for first and/or second terms)
Classes begin
Change of Class Schedule Period (First and Full Terms)
Independence Day Holiday
Last day to withdraw from First Term classes
First Term closes
Registration (for Second Term)
Classes begin (Second Term)
Change of Class Schedule Period (Second Term)
Last Day to Withdraw from Second Term Classes
Second and Full Terms Closes
Special Workshops

*Includes week of final examinations

September 1
September 25
September 26, 27
September 28
September 28 - October 4
October 5 - October 11
October 27
October 30 - November 3
November 10
November 6 - November 16
November 22 (Noon), 23, 24
December 11, 12, 13, 14, 15

December 1
January 8
January 8
January 9
January 9 - January 16
January 15
January 16 - January 19
February 9
February 5 - February 9
February 12 - February 22
February 19
March 19, 20, 21, 22, 23

March 1
April 2
April 2
April 3
April 3 - April 9
April 10 - April 13
May 4
May 7 - May 11
May 14 - May 22
May 28
June 11, 12, 13, 14, 15
June 16

June 1
June 18 - June 22
June 25
June 26
June 26 - June 29
July 4
July 6
July 25
July 26
July 26
July 27 - July 30
August 9
August 24
August 27 - August 31

FALL QUARTER 1990

Date admissions process for Fall Quarter should be completed to avoid late registration time
Advising and orientation of new students
Registration
Classes begin
Change of Class Schedule Period
Uncontested Withdrawal Period
Last day to withdraw from classes
Advising Week
Veterans Day Holiday
Pre-registration for Winter Quarter
Thanksgiving Recess
Final days of Instruction and Examination Period

Days of Instruction 53 1/2*

WINTER QUARTER 1991

Date admissions process for Winter Quarter should be completed to avoid late registration time
Advising and orientation of new students
Registration
Classes begin
Change of Class Schedule Period
Uncontested Withdrawal Period
Martin Luther King, Jr.'s. Day Holiday
Advising Week
Last day to withdraw from classes
Pre-registration for Spring Quarter
President's Day Holiday
Final days of Instruction and Examination Period

Days of Instruction 52*

SPRING QUARTER 1991

Date admissions process for Spring Quarter should be completed to avoid late registration time
Advising and orientation of new students
Registration
Classes begin
Change of Class Schedule Period
Uncontested Withdrawal Period
Last day to withdraw from classes
Advising Week
Pre-registration for Fall Quarter
Memorial Day Holiday
Final days of Instruction and Examination Period
Commencement

Days of Instruction 53*

SUMMER QUARTER 1991

Date admissions process for Summer Quarter should be completed to avoid late registration time
Special Workshops
Registration (for first and/or second terms)
Classes begin
Change of Class Schedule Period (First and Full Terms)
Independence Day Holiday
Last day to withdraw from First Term classes
First Term closes
Registration (for Second Term)
Classes begin (Second Term)
Change of Class Schedule Period (Second Term)
Last Day to Withdraw from Second Term Classes
Second and Full Terms Closes
Special Workshops

*Includes week of final examinations

September 1
September 24
September 25, 26
September 27
September 27 - October 3
October 4 - October 10
October 31
October 29 - November 2
November 12
November 5 - November 15
November 21 (Noon), 22, 23
December 10, 11, 12, 13, 14

December 1
January 7
January 7
January 8
January 8 - January 14
January 15 - January 18
January 21
February 4 - February 8
February 12
February 11 - February 20
February 18
March 18, 19, 20, 21, 22

March 1
April 1
April 1
April 2
April 2 - April 8
April 9 - April 12
May 6
May 6 - May 10
May 13 - May 21
May 27
June 10, 11, 12, 13, 14
June 15

June 1
June 17 - June 21
June 24
June 25
June 25 - June 28
July 4
July 5
July 24
July 25
July 25
July 26 - July 29
August 8
August 23
August 26 - August 30

CURRICULUM PROPOSALS APPROVED BY THE UNIVERSITY
CURRICULUM COMMITTEE AND FORWARDED TO THE SENATE

BUSINESS ADMINISTRATION

COURSE CHANGES - 3 or more

AS IT APPEARS

MKT 361. Marketing Channels Management (3). Prerequisite, MKT 360. Selection, evaluation, management and control of channels of distribution; analysis of functions of the channel system; warehousing, inventory control, and transportation in physical distribution; wholesaling and industrial products and services.

PROPOSED

BUS 361. Channels of Distribution Management (5). Prerequisite, BUS 360. Selection, evaluation, management and control of channels of distribution. Analysis of the channel system includes warehousing, inventory management, and physical distribution in consumer and industrial products and services.

AS IT APPEARS

MKT 464. Purchasing Management (4). Prerequisite, MKT 360 or permission. Introduction to elements of purchasing activities in industrial and governmental markets. Will stress decision making, legal and ethical implications in the market.

PROPOSED

BUS 464. Purchasing Management (5). Prerequisite, BUS 360 or permission. Introduction to elements of purchasing activities in industrial and governmental markets. Will stress decision making, legal and ethical implications in the market and pricing considerations in various market situations.

PROGRAM CHANGES

AS IT APPEARS

BUSINESS ADMINISTRATION

Chair:

Wayne A. Fairburn
Shaw-Smyser Hall 307A

Professors:

Lyle E. Ball, Law
Lawrence A. Danton, Management
Edward S. Esbeck, Management - Lynnwood
Allen K. Gulezian, IR/Management
Arthur Bowman, Acting Professor, Real Estate/Law
Eldon C. Johnson, Finance - Lynnwood

Associate Professors:

Larry Bundy, Management Science
Wayne A. Fairburn, Finance
Stan Jacobs, Finance - Normandy Park
C. Boyd Johnson, Marketing
George Kesling, Management Science
Badiul Majumdar, Management - Tri-Cities
Leslie C. Mueller, Management
Donald Nixon, Management - Normandy Park

Assistant Professors:

James Beaghan, Marketing - Normandy Park
Kerry Bowles, Finance
Edward Golden, Marketing - Lynnwood
James Jordan, Industrial Relations - Tri-Cities
John Lasik, Finance
Mark Speece, Marketing

Lecturers:

Wanda Fujimoto, Marketing
David H. Gorrie, Law
Gary Parson, IR/Management

BUSINESS ADMINISTRATION CONTINUED

Admission Requirements to Majors

Students must apply and be admitted to the major. Applications must be received prior to beginning 300-400 level courses in the School of Business and Economics. Application forms are available in the department office. The completed forms must be accompanied by a current credit evaluation from the office of the Registrar.

Admission shall be based on grades earned in the sophomore (200) level courses. English 101 and English 102 must be completed before admission.

MS 221, Introduction to Decision Sciences.....	5
ACCT 251, Principles of Accounting I.....	5
ACCT 252, Principles of Accounting II.....	5
ECON 201, Principles of Economics, Micro.....	5
ECON 202, Principles of Economics, Macro.....	5
FIN 241, Business Law OR	
ECON 356, Government and Business.....	5

A cumulative grade point average of 2.25 in the above courses must be achieved with a minimum grade of "C" (1.70) in each course. The credit/no credit option will not be accepted for any of these courses. The applicant must have earned a minimum cumulative GPA of 2.00 in all collegiate study. These criteria also apply to equivalent courses transferred from other institutions.

Students who have met all the above requirements will be admitted. Students who have not met all of the above requirements may be admitted conditionally by permission of the department chair or designee. If the number of eligible applicants exceeds available space, acceptance will be competitive, based on a selection index.

Students majoring in other departments who are required to take Business Administration courses for either their major or minor will be admitted to upper division courses upon the request of the chair of their major department. Other students wishing to enroll in upper division Business Administration courses will be admitted on a space available basis.

Bachelor of Science Major

Students must complete MATH 130.1 prior to enrolling in MS 221 and must complete MATH 170 prior to enrolling in MS 323. (It should be noted that MATH 163.1 is a prerequisite to MATH 170.)

	Credits
MS 221, Introduction to Decision Sciences.....	5
MS 323, Management Science.....	4
MS 386, Management Information Systems:	
Data and Technology.....	4
FIN 370, Business Finance.....	5
FIN 241, Business Law OR	
ECON 356, Government and Business.....	5
ECON 201, Principles of Economics Micro.....	5
ECON 202, Principles of Economics Macro.....	5
ACCT 251, Principles of Accounting I.....	5
ACCT 252, Principles of Accounting II.....	5
MKT 360, Principles of Marketing.....	4
MGT 380, Organizational Management.....	5
MGT 489, Business Policy.....	4
One of the following:.....	4-5
ADOM 385 (5)	
COM 345 (4)	
ENG 310 (4)	
ACCT 484 (5)	

Total 60-61

Specialization..... 25

Total 85-86

In addition to the above required core, students must select one 25 credit specialization in a Business Administration field. Areas of specialization may provide the student with the opportunity to elect business administration-related courses offered by other academic areas within the University.

Financial Administration

Advisor: Lask

This specialization prepares graduates for careers in general corporate financial planning and management as well as careers with commercial banks, trust companies, mortgage banks and insurance, real estate and investment firms. Minimum of 25 credits required.

Required:	Credits
ECON 330, Money and Banking.....	5
FIN 470, Advanced Financial Management and Policy.....	5
FIN 475, Investments.....	5

Plus 10 credits from the following electives with prior approval

of the Financial Administration advisor:

ACCT 305, ECON 301, ECON 310, ECON

338, FIN 341, FIN 378, FIN 377, FIN 474,

FIN 476, FIN 478, MS 324, MS 410, MGT 492, MS 388.

Other approved courses may be included.

General Business

Advisors: Ball, Danton, Fairburn

There are no specific required courses. The courses may be taken, with prior approval of the General Business advisor, from appropriate academic area(s).

Minimum of 25 credits required.

Industrial Relations

Advisor: Parson

This specialization prepares graduates for careers in human resource planning, job analysis, employee evaluation, selection, recruitment, interviewing, employee training, management development, employee compensation and benefits, collective bargaining and labor relations. Minimum of 25 credits required.

Required:	Credits
IR 379, Introduction to Industrial Relations.....	4
IR 381, Management of Human Resources.....	5
Plus 16 credits from the following electives with prior approval of the Industrial Relations advisor:	
ECON 355, IR 342, IR 479, IR 486,	
IR 488, PSY 456.	

A student may, with prior approval of the Industrial Relations advisor, include one of the following in the 16 credits:

COM 375, PSY 302, PSY 444, SOC 351.

CURRICULUM PROPOSALS APPROVED BY THE UNIVERSITY
CURRICULUM COMMITTEE AND FORWARDED TO THE SENATE

BUSINESS ADMINISTRATION CONTINUED

International Business

Advisor: Mueller

This specialization prepares graduates for careers with firms engaged in international business. Emphasis is placed on the problems and opportunities of enterprise in the international environment. Minimum of 25 credits required.

Required:	Credits
ECON 310, International Economics.....	5
MGT 384, Introduction to International Business.....	4
Plus 16 credits from the following electives with prior approval of the International Business advisor:	
MKT 467, MGT 484, ECON 388, ECON 418, GEOG 460	
Other approved courses may be included.	

Management and Organization

Advisors: Gulezian, Mueller

Management has as its central purpose the study of the processes by which human efforts in organizational settings are coordinated to obtain the goals of the organization. It includes the study of the theory and practice of organization and management, and is excellent preparation for those interested in leadership roles in both profit and nonprofit organizations. Minimum of 25 credits required.

Required	Credits
IR 381, Management of Human Resources.....	5
MGT 481, Organizational Theory and Human Behavior.....	5
Plus 15 credits from the following electives:	
ACCT 305, ECON 452, IR 479, IR 486, MGR 435, MGT 384, MGT 385, MGT 389, MGT 389.1, MGT 480, MGT 482, MGT 483.	
Other approved courses may be included.	

School of Business and Economics courses may also be taken with the prior approval of the Management and Organization advisor. Five of the elective credits may be taken from a Behavioral Science with prior approval. Students planning on graduate work are encouraged to take CPSC 462 or PSY 462.

Management Science

Advisors: Bundy, Keeling

This specialization encompasses the quantitative realm of management. Students gain experience in the application of selected techniques from operations research, operations management, statistical analysis, and computer science to business decision making processes. Minimum of 25 credits required.

Required	Credits
MGT 435, Production Management.....	5
MS 324, Management Science II.....	5
MS 410, Application of Digital Computers.....	5
At least 10 additional credits from the following electives with prior approval of the Management Science advisor:	
ACCT 305, CPSC 101, 157, or 177, CPSC 320, CPSC 327 or 350, ECON 324, MGT 480, MKT 368, MS 321. Additional courses in Computer Science of Mathematics may, with prior approval of the Management Science advisor, be included.	

Marketing Management

Advisor: Fujimoto, Johnson, Speers

This marketing curriculum provides background for careers in sales, advertising, marketing management, research and analysis and retail management. Marketing topics include researching and analyzing consumers, market demands, pricing, product distribution and development, and communication in order to develop marketing strategies and policies. Minimum of 25 credits required.

Required:	Credits
MKT 462, Marketing Promotion Management.....	4
MKT 468, Marketing Problems and Policies.....	5
MKT 469, Marketing Research.....	4
At least 18 credits from the following electives with the prior approval of the Marketing Management advisor:	
ECON 301, ECON 310, MKT 361, MKT 367, MKT 368, MKT 463, MKT 466, MKT 467; other approved courses may be included. Only one non-marketing elective may be used in meeting the minimum requirement of 25 credits.	

Real Estate Specialization

Advisor: Bowman

Minimum of 25 credits required.

Required:	Credits
FIN 372, Real Estate Principles.....	5
FIN 472, Real Estate Finance and Investment.....	3
FIN 342, Real Estate Law.....	3
FIN 473, Principles of Property Management.....	3
GEOG 402, Real Estate and Land Development.....	5
Plus 6 credits from the following electives with prior approval of the Real Estate advisor:	
ACCT 346, Income Tax Accounting.....	5
ME 340, Principles of Selling.....	5
ME 461, Advertising and Sales Promotion.....	5
ECON 330, Money and Banking.....	5
ENST 303, Environmental Management.....	5
FIN 341, Advanced Business Law.....	5
FIN 377, Risk and Insurance.....	5
GEOG 305, Introduction to Land Use Planning.....	3
GEOG 481, Urban Geography.....	5
MKT367, Consumer Behavior.....	5
MKT368, Marketing Analysis and Sales Forecasting.....	4
MKT462, Marketing Promotion Management.....	4
MKT463, Sales Force Management.....	3

Administration Minor

Advisor: Mueller

This minor is intended for students majoring in areas other than business administration who wish practical knowledge for performing the administrative and managerial aspects of their future careers.

	Credits
ECON 301, Principles of Economics Micro.....	5
ACCT 301, Managerial Accounting Analysis.....	5
MGT 380, Organizational Management.....	5
IR 381, Management of Human Resources.....	5
MGT 385, Organization Theory.....	5

Total 25

CURRICULUM PROPOSALS APPROVED BY THE UNIVERSITY
CURRICULUM COMMITTEE AND FORWARDED TO THE SENATE

BUSINESS ADMINISTRATION CONTINUED

Business Administration Minor

Advisors: Mueller, Parson

This minor provides students the opportunity to select business administration and supporting accounting and economics courses to meet individual educational needs.

Required:	Credits
ECON 201, Principles of Economics Micro	5
ACCT 301, Managerial Accounting Analysis	5

Plus an additional 20 credits from the Department of Business Administration (courses with MS, FIN, IR, MGT, MKT prefix). The program must be approved by the Business Administration minor advisor.

Industrial Relations Minor

Advisor: Parson

Students wishing to minor in Business Administration with a specialization in Industrial Relations should take the following:

	Credits
IR 379, Introduction to Industrial Relations.....	4
IR 381, Management of Human Resources	5
MGT 380, Organizational Management.....	5

An additional 16 credits should be taken from the following:

ECON 355, IR 348, IR 486,
MS 221, PSY 456.

PROPOSED

BUSINESS ADMINISTRATION

Chair:

Wayne A. Fairburn
Shaw/Smyser Hall 306

Professors:

Larry P. Bundy, Business Administration - Tri-Cities
Lawrence A. Danton, Management
Edward S. Esbeck, Management - Lynnwood
Wayne A. Fairburn, Finance
Allen K. Gulezian, Management
Eldon C. Johnson, Finance - Lynnwood
George D. Kesling, Operations Management and Information Systems
Badiul A. Majumdar - Business Administration - Tri-Cities

Associate Professors:

Bruce D. Bagamery, Finance - Lynnwood
James P. Beaghan, Marketing - South Seattle
David H. Gorrie, Law
Stanley Jacobs, Finance - South Seattle
C. Boyd Johnson, Marketing
Leslie C. Mueller, Management
James L. Nimnicht, Management
Don R. Nixon, Management - South Seattle
Patrick J. Smith, Finance

Assistant Professors:

Wanda H. Fujimoto, Marketing
Edward Golden, Marketing - Lynnwood
John J. Lasik, Finance
Joan F. Mosebar, Business Administration
Gary I. Parson, Management

CURRICULUM PROPOSALS APPROVED BY THE UNIVERSITY
CURRICULUM COMMITTEE AND FORWARDED TO THE SENATE

BUSINESS ADMINISTRATION CONTINUED

Transfer Credits for a Degree in Business Administration

Transfer students earning fewer than 45 quarter credits in their major at CWU must receive approval from the School Dean prior to graduation. Upper division major courses may be transferred toward meeting the degree requirements only with approval of the School Dean or designee.

Admission Requirements

Students must apply and be admitted to the major prior to beginning 300-400 level courses in the School of Business and Economics. At time of application all 200 level core requirements should be substantially completed. Application forms are available in the department office. The completed form must be accompanied by a current credit evaluation from the office of the Registrar.

Admission shall be based on grades earned in the following sophomore (200) level courses. English 101 and English 102 must also be completed before admission.

Pre-admission Requirements	Credits
ACCT 251 Financial Accounting I	5
ACCT 252 Financial Accounting II	5
ACCT 253 Managerial Accounting (I)	5
BUS 221 Business Statistics (2)	5
BUS 241 Legal Environment of Business	5
ECON 201 Principles of Economics Micro	5
ECON 202 Principles of Economics Macro	5
	--
	35

(1) Prerequisite: ADOM 202B

(2) Prerequisite: ADOM 202B and MATH 130.1

A cumulative grade point average of 2.25 in the above courses must be achieved with a minimum grade of "C-" (1.70) in each course. The credit/no credit option will not be accepted for any of these courses. The applicant must have earned a minimum cumulative GPA of 2.0 in all collegiate study. These criteria also apply to equivalent courses transferred from other institutions.

Students who have met all the above requirements will be admitted. However, if the number of eligible applicants exceeds available space, acceptance will be competitive, based on a selection index. Students who have not met all of the above requirements may be admitted conditionally by permission of the School Dean or designee.

Students majoring outside of the School of Business and Economics who are required to take Business Administration courses for either their major or minor will be eligible to enroll in upper division courses upon the request of the chair of their major department. These students will be given priority over other non-school majors wishing to enroll in upper division Business Administration courses and will be enrolled on a space available basis. All students must have taken prerequisites for courses prior to enrollment.

**Bachelor of Science Major
Business Administration**

Students may enroll for these courses after admission to the Business Administration major. Business prefix courses cannot be taken pass/fail (credit/no credit) by Business Administration majors.

B. Business Core Requirements	Credits
BUS 323 Operations Management (3)	5
BUS 360 Principles of Marketing	5
BUS 370 Business Finance	5
BUS 380 Organizational Management	5
BUS 386 MIS: Data and Technology	5
BUS 489 Business Policy	5
	--
	30

(3) Prerequisite: MATH 170.

CURRICULUM PROPOSALS APPROVED BY THE UNIVERSITY
CURRICULUM COMMITTEE AND FORWARDED TO THE SENATE

BUSINESS ADMINISTRATION CONTINUED

C.	Non-business Requirement	Credits
	One of the following:	
	ADOM 385 (3)	
	CDM 345 (4)	
	ENG 310 (4)	4-5

	Sections A, B and C Subtotal	69-70
	Specialization	25

	TOTAL	94-95

In addition to the above required courses, students must select one 25 credit specialization in a Business Administration field. These credits cannot be counted toward any other major, minor, or specialization within the School of Business and Economics. Areas of specialization may provide the student with the opportunity to elect business administration-related courses offered by other academic areas within the University.

FINANCIAL ADMINISTRATION

Advisors: Bagamery, Fairburn, Jacobs, E. Johnson, Lasik, Majumdar and Smith

This specialization is designed for students who wish to pursue careers related to corporate finance, financial institutions or investments. Required course work for this curriculum includes the general business core plus a minimum of 25 credits in finance courses.

Required courses:	Credits
ECON 330, Money and Banking	5
BUS 470, Advanced Financial Management and Policy	5
BUS 475, Investments	5

Plus, a minimum of 10 credits from the following list:

BUS 471, BUS 476, BUS 477, BUS 478.

Students should meet with a finance advisor for more information on electives related to specific finance career paths. In addition to the minimum requirements for the specialization, students are encouraged to use free electives for additional course work in accounting, economics, insurance or real estate.

GENERAL BUSINESS

Advisors: Bundy, Danton, Esbeck, Fairburn, Nimnicht, Nixon and Parson

There are no specific required courses. The courses may be taken, with prior approval of the General Business advisor, from the appropriate academic area(s). A minimum of 25 upper division credits in the School of Business and Economics is required.

INTERNATIONAL BUSINESS

Advisors: Beaghan, Carbaugh, Majumdar, Mueller and Nixon

This specialization prepares graduates for careers with firms engaged in international business. Emphasis is placed on the problems and opportunities in the Pacific Rim area.

Required Courses	Credits
BUS 384, Introduction to International Business.....	5
BUS 467, International Marketing	
OR BUS 477, International Finance.....	5
ECON 310, International Economics.....	5

Plus a minimum of 10 credits from the following list:

BUS 467, BUS 477, BUS 484, ECON 388, ECON 412, GEOG 460.

CURRICULUM PROPOSALS APPROVED BY THE UNIVERSITY
CURRICULUM COMMITTEE AND FORWARDED TO THE SENATE

BUSINESS ADMINISTRATION CONTINUED
MANAGEMENT AND ORGANIZATION

Advisors: Danton, Esbeck, Gulezian, Mueller, Nimnicht, Nixon and Parson

The Management and Organization specialization reflects the diverse activities required to productively utilize the organization's resources. Concepts from economics, political science, psychology, sociology and mathematics are integrated to provide practical applications to the identification and solution of organizational demands and challenges within our society. Students selecting this specialization may emphasize Entrepreneurship, Human Resource Management or Organizational Behavior. A minimum of 25 credit hours is required for this specialization.

Required Courses:	Credits
BUS 381, Management of Human Resources	5
BUS 481, Organizational Behavior	5

Plus, a minimum of 15 credits from one of the following options:

Entrepreneurship Options:

This option concentrates on the skills needed for starting, operating and managing a small business. Particular attention is given to the areas of risk taking, decision making, venture capital, strategic planning, internal operations, marketing and personnel.

Eligible courses:

BUS 367, BUS 374, BUS 377, BUS 462, BUS 469, BUS 482, BUS 483,
BUS 487, BUS 492, ECON 452.

Human Resource Management Options:

This option addresses the planning and maintaining of relationships between an organization and its personnel. Studies include job analysis and design, recruitment, selection, compensation, training and labor relations.

Eligible courses:

BUS 377, BUS 379, BUS 479, BUS 483, BUS 486, BUS 488, ECON 355.

Management and Organizational Behavior Options:

This option focuses on the activities necessary to coordinate people, technology and structure in attaining organizational objectives. Studies include both the theory and practice of management as preparation for leadership in public and private organizations.

Eligible courses:

BUS 384, BUS 385, BUS 389, BUS 435, BUS 482, BUS 483, ECON 452.

OPERATIONS MANAGEMENT AND INFORMATION SYSTEMS

Advisors: Bundy and Kesling

This specialization encompasses the quantitative realm of management. Students gain experience in the application of selected techniques from management science, operations management, statistical analysis, systems analysis and design of management information systems. Minimum of 25 credits required.

Required Courses:	Credits
BUS 324, Advanced Operations Management	5
BUS 387, MIS: Analysis and Design	5
BUS 410, Application of Digital Computers	5
BUS 435, Production Management	5

Plus, a minimum of 5 additional credits from the following list:

BUS 321, BUS 480, CPSC 157, CPSC 177, ECON 324.

MARKETING MANAGEMENT

Advisors: Beaghan, Fujimoto, Golden and B. Johnson

The marketing curriculum provides background for careers in sales, advertising, marketing management, research and analysis and retail management. Marketing topics include researching and analyzing consumers, market demand, pricing, product distribution and development, and communication in order to develop marketing strategies and policies. Minimum of 25 credits required.

Required Courses	Credits
BUS 462, Marketing Promotion Management....	5
BUS 468, Marketing Problems and Policies....	5
BUS 469, Marketing Research....	5

Plus a minimum of 10 credits from the following list:

BUS 361, BUS 367, BUS 463, BUS 464, BUS 465, BUS 466, BUS 467, ME 367.

CURRICULUM PROPOSALS APPROVED BY THE UNIVERSITY
CURRICULUM COMMITTEE AND FORWARDED TO THE SENATE

BUSINESS ADMINISTRATION CONTINUED

AS IT APPEARS
BUSINESS ADMINISTRATION MINOR

Advisors: Mueller, Parson

This minor provides students the opportunity to select business administration and supporting accounting and economics courses to meet individual educational needs.

Required:	Credits
ECON 201, Principles of Economics Micro	5
ACCT 301, Managerial Accounting Analysis	5

Plus an additional 20 credits from the Department of Business Administration (courses with MS, FIN, IR, MGT, MKT prefix). The program must be approved by the Business Administration minor advisor.

PROPOSED

BUSINESS ADMINISTRATION MINOR
Advisors: Fairburn, Mueller, Parson

The Business Administration minor provides students the opportunity to select business administration and supporting accounting and economic courses to meet individual educational needs. (Students must complete ADOM 202B or equivalent, and ACCT 251 prior to enrolling in ACCT 253.

Required courses	Credits
ECON 201, Principles of Economics, Micro....	5
ACCT 253, Managerial Accounting....	5
Electives by advisement....	20
	<u>30</u>

Electives to be taken from the Department of Business Administration (courses with the BUS prefix). At least 15 of these 20 credits must be upper division. These 20 additional credits cannot be counted towards any other major, minor or specialization within the School of Business and Economics.