

7-25-2019

## July 25, 2019 Board of Trustees Meeting Minutes

Central Washington University Board of Trustees

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# BOARD OF TRUSTEES

**Board of Trustees Minutes**  
**July 25-26, 2019**

*Approved October 17, 2019*

**JULY 25, 2019**

## **WORK SESSION**

**Wellington Event Center/Barto Hall**

The work session was called to order at 1:33 p.m.

### **Present:**

Ron Erickson, Chair  
Robert Nellams, Vice Chair  
Erin Black  
Ray Conner  
Gladys Gillis  
Alex Harrington  
Keith Thompson

### **Staff to the Board**

James L. Gaudino, President  
Linda Schactler, Secretary to the Board, Chief of Staff  
Joel Klucking, Treasurer to the Board, Vice President for Business and Financial Affairs  
Alan Smith, Assistant Attorney General  
Kim Dawson, Executive Assistant to the President and Board of Trustees

### **Executive Faculty and Staff**

Andreas Bohman, Vice President for Operations  
Delores (Kandee) Cleary, Vice President for Diversity and Inclusivity  
Lynn Franken, Interim Provost/Vice President for Academic and Student Life  
Kremiere Jackson, Vice President for Public Affairs  
Sharon O'Hare, Vice President for Enrollment Management

Chair Erickson shared condolences on behalf of the board to the university community and the Wade family on the death of Scott Wade. He asked Trustee Nellams to read into record CWU Resolution 19-09.

### **Action – Approval of Resolution 19-09**

**WHEREAS**, Vice President for University Advancement Scott Wade joined Central Washington University in 2012 and successfully directed university efforts in alumni relations, development, and events in the ensuing years; and

**WHEREAS**, Scott's major achievements included ably directing the development effort necessary for major expansions and renovations of our university athletics facilities, which have benefitted our student-athletes, student body, and the community; and

**WHEREAS**, Scott's distinguished work was based on his deeply held belief in the mission of higher education to help students become successful alumni; and

**WHEREAS**, the quality and quantity of Scott's work was confirmed in 2019 when, for the first time, CWU received an Educational Fundraising Award from the Council for Advancement and Support of Education, which is considered the industry's gold standard; and

**WHEREAS**, Scott also showed his commitment to education through his selfless community service, including his volunteer efforts on the board of directors of the Central Washington chapter of Junior Achievement of Washington; and

**WHEREAS**, Scott was a dedicated husband and father, who considered family his top priority; and

**WHEREAS**, the untimely passing of Scott has caused a deep void of sadness across campus and within the greater Ellensburg community, then

**THEREFORE**, LET IT BE KNOWN that the CWU Board of Trustees and the university community individually and collectively mourn with the family; and

**THEREFORE**, BE IT RESOLVED, while we cannot replace him, the CWU Board of Trustees and the university community will continue the diligent efforts to improve the lives of our students as Scott would want us to do, as demonstrated by the distinguished example he set for us.

ADOPTED and signed this 25<sup>th</sup> day of July, 2019

**Motion 19-26:** Mr. Nellams moved that the Board of Trustees of Central Washington University approve CWU Resolution 19-09 honoring Scott Wade. Ms. Gillis seconded the motion, which the board unanimously approved.

#### **Approval of Amending the Agenda**

**Motion 19-27:** Mr. Nellams moved that the Board of Trustees of Central Washington University amend the action agenda on Friday to include discussion and approval of an amendment to the employee tuition discount policy. Mr. Conner seconded the motion, which the board unanimously approved.

#### **Approval of the Agenda**

**Motion 19-28:** Mr. Nellams moved that the Board of Trustees of Central Washington University approve the amended agenda of the meetings of July 25 and 26, 2019. Ms. Gillis seconded the motion, which the board unanimously approved.

#### **Approval of Minutes**

**Motion 19-29:** Mr. Nellams moved that the Board of Trustees of Central Washington University approve minutes of the regular meetings of May 16 and 17, 2019. Ms. Black seconded the motion. The motion was approved.

### **BUDGET OUTLOOK FOR 2019-2020**

Vice President Klucking presented the board with a report on the RCM/ABB evolution, a summary of the FY 19 Budget, the budget proposal for FY 20 (to be voted on Friday morning), and an updated six-year rolling forecast.

### **NWCCU MISSION AND CORE THEMES**

CWU is scheduled to submit the Year-One Mission, Core Themes, and Strategic Planning report to the Northwest Commission on Colleges and Universities (NWCCU) in Spring 2020. The NWCCU has provided two sources of guidance for this report:

- The NWCCU Standards of Accreditation require that the entire university community participate in the review of, and any changes to, the Mission, Core Themes, and University Strategic Plan.
- The NWCCU Evaluation Committee that visited CWU in October 2018 and the NWCCU Board of Commissioners that convened in January 2019 recommended that CWU “integrate division plans into a comprehensive institutional plan that is tied to the core themes and assessment data.”

Year-One report preparation will include the following:

- University-wide input through open forums, surveys, focus groups, and interviews
- Discussions with the Board of Trustees, President, Cabinet, Faculty Senate, Foundation Board, Academic Department Chairs Organization (ADCO), Exempt Employee Association, Classified Staff Employee Council, the Associated Students of CWU (ASCWU), alumni, and other stakeholders
- Faculty-facilitated discussions within and across colleges and departments
- Staff-facilitated discussions within and across the university community

In the discussion of CWU’s mission and values, several board members emphasized the need to adapt to the changing education, skills, and experiences of students. Mr. Conner said CWU should understand the expectations and needs of future high school graduates and be able to articulate a value proposition. Mr. Nellams pointed out that we need to stop describing at-risk students as a problem. The assumptions that underlie our language will be felt by students. We must replace the student “deficit” model with an “opportunity” models that views the changing learning, support, and cultural needs of students positively.

### **DUGMORE HALL BRIEFING AND TOUR**

Dugmore Hall was CWU’s first experience with the progressive design-build methodology and was a 24-month process from beginning to end. The 402-bed residence hall opens fall quarter and is already full. The location of this project transforms the academic corridor of the northwest of campus, and complements the Recreation Sports Complex and Tomlinson capital projects. Dugmore addresses the need of today’s students for privacy, intentional community space, and technology innovation. Together, the new hall and dining facility support student recruitment and retention, and will enhance students’ residential experience for years to come. Board and Cabinet members toured the new facility.

Meeting adjourned at 3:30 PM.

Trustees, the president, cabinet, and the assistant attorney general attended a social dinner at Swiftwater Winery in Cle Elum from 6:00-8:00 p.m. No business was conducted.

**JULY 26, 2019**

**Suncadia Lodge, Miller Conference Room**

**Executive Session**

**Present:**

Ron Erickson, Chair

Robert Nellams, Vice Chair

Erin Black

Ray Conner

Gladys Gillis

Keith Thompson

James Gaudino, President

Linda Schactler, Board Sec'y, Chief of Staff

Joel Klucking, Board Treasurer, VP Business &  
Financial Affairs

Lynn Franken, Interim Provost

Alan Smith, Assistant Attorney General

The board convened in executive session at 8:00 a.m. for one hour and thirty minutes for the purpose of discussing issues related to personnel and litigation, per RCW 42.30.110. At 9:30 a.m., the executive session was extended another 30 minutes. Executive session ended at 9:56 a.m.

**Regular Business Meeting**

The regularly scheduled business meeting was called to order at 10:03 a.m.

**Present:**

Ron Erickson, Chair

Robert Nellams, Vice Chair

Erin Black

Ray Conner

Gladys Gillis

Alex Harrington

Keith Thompson

**Staff to the Board**

James L. Gaudino, President

Linda Schactler, Secretary to the Board, Chief of Staff

Joel Klucking, Treasurer to the Board, Vice President for Business and Financial Affairs

Alan Smith, Assistant Attorney General

Kim Dawson, Executive Assistant to the President and Board of Trustees

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Andreas Bohman, Vice President for Operations

Delores (Kandee) Cleary, Vice President for Diversity and Inclusivity

Lynn Franken, Provost/Vice President for Academic and Student Life

Sharon O'Hare, Vice President for Enrollment Management

**Public Comment**

Chair Erickson reported that nobody signed up for public comment.

**Board Business**

**Employee planning and review:** CWUP 1-10-050 Powers and Duties requires the board to evaluate the performance of the president annually. The board have been provided the president's self-assessment, contract, and survey instrument for the purpose of conducting this evaluation.

**Provost Search:** The university now is engaged in a search for a vice president of academic and student life. The search committee, co-chaired by the president and the former chair of the faculty senate, Amy Claridge, met on July 8 with representatives of the executive search firm, Storbeck Pimentel & Associates. Trustees Nellams and Harrington, the 2019-2020 student trustee, are serving on the search committee. On June 18 and 19 open forums and focus groups were held in Ellensburg and on WebEx to collect input on qualities desirable in provost candidates. Discussion focused on the culture CWU wants to support/promote and what qualities will be needed in the next provost to support this culture change.

**Board Elections:** Board elections were held; Ron Erickson was re-elected as chair, and Robert Nellams was re-elected as vice chair.

**Appointment of Board Committees:** Central Washington University Policy 1-60-040 provides that membership on committee of the board shall be for a one-year term and membership of committees shall be by the appointment of the chair. Committee appointments for 2019-20 are as follows:

**Executive Committee**

- Ron Erickson
- Robert Nellams

**Business and Financial Affairs**

- Ray Conner
- Gladys Gillis

**Academic and Student Life**

- Ron Erickson
- Robert Nellams
- Alex Harrington

**Operations**

- Erin Black
- Gladys Gillis

**ACTION AGENDA**

**Approval of 2019-2020 Board Meeting Schedule**

**Motion 19-30:** Mr. Nellams moved that the Board of Trustees of Central Washington University hereby approve the 2019-2020 meeting schedule, which was seconded by Ms. Gillis. The motion was approved.

**Approval of Athletic Budget**

Since 2018, state law has required governing boards of Washington institutions of higher education approve in an open public meeting the annual budget for intercollegiate athletics (SSB 6493) in advance of any expenditure for that fiscal year. The board also must approve in advance any expenditure exceeding \$250,000 that is not already in the approved annual budget.

Central is a member of the NCAA's Division II Great Northwest Athletic Conference, which served 492 student athletes during the 2018-19 school year.

The following is a summary of the FY20 CWU intercollegiate athletics budget:

Funding Source	Proposed for Board Approval	% of Budget
Institutional Tuition Allocation	3,017,449	45%
S&A Fee Allocation	1,465,000	22%
Estimated Tuition Waivers	1,796,952	27%
Other*	415,000	6%
<b>TOTAL REVENUE</b>	<b>6,604,864</b>	<b>100%</b>

*\*Comprised of entry fees, licensing, royalties, sponsorships, ticket sales, guarantees, and camps.*

**Motion 19-31:** Mr. Conner moved that the Board of Trustees of Central Washington University hereby approve the athletic budget of \$6,604,864 for Fiscal Year 2020 as presented, which was seconded by Mr. Thompson. The motion was approved.

### **Approval of Consent Agenda**

The consent action items are submitted by the divisions of Academic and Student Life, Business and Financial Affairs, Enrollment Management, Operations, and the President.

**Motion 19-32:** Mr. Nellams moved that the Board of Trustees of Central Washington University approves the consent action items submitted July 26, 2019, which was seconded by Mr. Conner. The motion was approved.

### **Approval of Faculty Code Revisions**

**Motion 19-33:** Mr. Nellams moved that the Board of Trustees of Central Washington University endorses the recommendation of the Faculty Senate and hereby approves the changes to Faculty Code, which was seconded by Ms. Black. The motion was approved.

### **Approval of FY20 Budget**

**Motion 19-34:** Mr. Nellams moved that the Board of Trustees of Central Washington University hereby approves the proposed budget for Fiscal Year 2020 as presented, which was seconded by Mr. Thompson . The motion was approved.

### **Approval of Tuition Increase**

**Motion 19-35:** Mr. Nellams moved that the Board of Trustees of Central Washington University hereby approves a 2.4 percent resident undergraduate tuition increase, and a 4.0 percent increase on non-resident undergraduate and graduate tuition (resident and non-resident) for academic year 2019-2020, which was seconded by Mr. Conner. Mr. Harrington abstained. The motion was approved.

### **Approval of WAC Revisions**

**Motion 19-36:** Mr. Nellams moved that the Board of Trustees of Central Washington University hereby approves the amendments to WAC 106-276 related to public records, the adoption of the proposed new WAC 106-141 concerning expressive activities, and the repeal of three WAC chapters: (1) WAC 106-160, "Admissions and Registration Procedures," (2) WAC 106-172, "Student Records Policy," and (3) WAC 106-200, "Career Counseling Services," which was seconded by Ms. Black. The motion was approved.

#### **Approval of Revisions to Education Benefits for CWU Staff Dependents & Retire Staff Procedure**

**Motion 19-37:** Mr. Nellams moved that the Board of Trustees of Central Washington University hereby approves the revision of CWUR 1-70-035, extending the employee dependent tuition discount to dependents of employees who have worked 5 or more years and pass away while employed by Central Washington University. Ms. Gillis seconded the motion. The motion was approved.

#### **Approval of Resolution 19-08**

Chair Erickson read into record Resolution 19-08.

**Whereas,** Mr. Thompson, among the Wildcat Nation's most dedicated alumni, earned bachelor's degrees in geography and sociology from Central Washington University in 1970; and

**Whereas,** Mr. Keith Thompson was appointed to the Central Washington University Board of Trustees by Governor Christine Gregoire on October 1, 2007, and, at the conclusion of his term on September 30, 2019, will have served with distinction, effectiveness, and good humor throughout his 12 years on the board; and

**Whereas,** Mr. Thompson chaired the Board of Trustees for three years from 2015-2018, leading a reorganization of the work of the board to enhance professionalism, transparency, and independence;

**Whereas,** Mr. Thompson served on the CWU Foundation Board for seven years, including three years as chair of the board;

**Whereas,** Mr. Thompson, who represented the board on the presidential search committee in 2008, was instrumental in selecting James L. Gaudino as the university's 14th president;

**Whereas,** in 2015, Mr. Thompson retired from U.S. Bank where he was nationally recognized for his work as senior vice president, senior portfolio manager and managing director for U.S. Bank Asset Management Group in Spokane, managing almost \$500 million of investments for institutions and high net-worth clients;

**Whereas,** in retirement, Mr. Thompson and his wife, Betty, are enjoying retirement at their lake home, cruising in their 1964 Chris-Craft boat, taking long road trips in their soft-top convertible, and spending time in the shop where Mr. Thompson pursues his interest in working on classic American street rods and European cars; and

**Whereas,** Mr. Thompson's sound and straightforward leadership during his service on CWU leadership boards ensured respectful that all voices were heard, civility was encouraged, and individuals were respected; and



**Whereas**, Mr. Thompson’s comprehensive knowledge of the university, especially its mission and goals, enabled him to lead board analysis and discussion of emerging issues and initiatives; and

**Whereas**, during the state’s extended economic downturn, which led to a drastic decrease in state support for higher education, Mr. Thompson’s thorough, thoughtful, and timely consideration of the issues before the board supported discussions and demonstrated an unwavering commitment to preserving and building upon the strengths of the university, and

**Whereas**, Mr. Thompson consistently exhibited his dedication to the students and employees of CWU through his committee service, attendance at university events—including 11 of 12 commencement weekends throughout his 12 years as a trustee—and leadership on critical issues facing the university; and

**Whereas**, Mr. Thompson, like a human incarnation of his favorite auto repair tool, “The Backyard Buddy,” lifted up the board with sound and ethical leadership, put his financial experience to work for the university, providing stable and strong support for the university through times of unprecedented pressure;

**Now, therefore, be it resolved**, that the CWU Board of Trustees honors Mr. Keith Thompson for his passionate, proficient, and prolific service to the board and to the university.

Adopted and signed this 26<sup>th</sup> day of July 2019.

**Motion 19-38:** Mr. Erickson moved that the Board of Trustees of Central Washington University hereby approves Resolution 19-08 honoring Keith Thompson. Mr. Nellams seconded the motion. The motion was approved.

The next meeting of the Board of Trustees is October 16-18, 2019 in Ellensburg.

Meeting adjourned at 10:50 a.m.



Linda Schactler, Secretary to the  
CWU Board of Trustees



Ron Erickson, Chair  
CWU Board of Trustees