

2-5-1992

## CWU Faculty Senate Minutes - 02/05/1992

Sue Tirota

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Presiding Officer: Charles McGehee  
 Recording Secretary: Sue Tirotta

Meeting was called to order at 3:10 p.m.

**ROLL CALL**

**Senators:** All Senators or their Alternates were present except Clark, Cornelious, Douglas, Duncan, McPherson, Medlar, Nethery, Simmons, Smith, Thelen, Yu and Zetterberg.  
**Visitors:** Barry Donahue, Carolyn Wells, Barbara Radke, Don Schliesman, Connie Roberts, Frank Carlson, Anne Denman and Joan Mosebar.

**CHANGES TO AGENDA**

Add to Code Committee report: Review of 1993 Summer Session policy.

**APPROVAL OF MINUTES**

The minutes of the January 15, 1992 Faculty Senate meeting were approved with one change: MOTION NO. 2830 should read

**1992-93 FACULTY SENATE MEETING DATES**

<u>FALL 1992</u>	<u>WINTER 1992</u>	<u>SPRING 1993</u>
October 14	January 13	April 7
<del>November 4</del>	February 3	May 5
December 2	February 24	May 19
	March 10	June 2

**COMMUNICATIONS**

- 1/16/92 memo from John Holman, Director of Facilities Management, requesting faculty appointment to Barge Hall Courtyard Project Committee. Referred to Executive Committee.
- 1/21/92 memo from Gary Lewis, Dean of Library Services, requesting replacement members on Library Advisory Committee and change in committee structure. Referred to Executive Committee.
- 1/27/92 letter from Robert Jacobs, Chair of the Academic Computing Committee, regarding computing/network access resolution. Referred to Executive Committee.

**REPORTS**

1. **CHAIR**  
**MOTION NO. 2832** Erlice Killorn moved and Barney Erickson seconded a motion to appoint Warren Street, Psychology, to the 1991-92 Senate Curriculum Committee replacing Larry Lowther, History. Motion passed.  
  
 -Chair McGehee distributed a legislative update by Phil Backlund, Director of Legislative Relations, and Don Cocheba, Faculty Legislative Representative.  
 -The Chair reported that Ivory Nelson has been officially appointed by the Board of Trustees to replace Donald Garrity as President of C.W.U.  
 -The Chair noted a clarification on page 2 of the agenda of a January 13, 1992 memo from Connie Roberts, Dean of Undergraduate Studies, to all faculty regarding "new" academic regulations and procedures. The item titled "New Final Exam Schedules" did not involve a policy change and therefore did not require Faculty Senate approval. Chair McGehee explained that the scheduling procedure was modified to ease the grading burden on faculty who teach large, popular classes and also reduce the chance that students would be required to take multiple finals during one day. The Final Exam Schedule printed in the Winter Class Schedule is correct.
2. **PRESIDENT**  
 Interim President James Pappas reported that C.W.U.'s Flight Technology Program will be the recipient of a \$696,000 Federal Aviation Administration (FAA) grant to buy flight simulators. President Pappas stated that program quality, safety and efficiency will be enhanced by the purchase of state of the art equipment. C.W.U. representatives have spent several months negotiating a contract for leased land (to be used as the "matching funds" portion of the grant) with the Kittitas County Commissioners. Plans are being evaluated to place a temporary, modular building or permanent structure on the leased site for housing of the simulators, ground school training and instruction of Air Traffic Controllers. The President stated that the necessary building and purchase of the simulators will not entail an expansion of the current Flight Technology Program. Don Schliesman, Provost and Vice President for

**CENTRAL WASHINGTON UNIVERSITY FACULTY SENATE MEETING - February 5, 1992**

2. **PRESIDENT, continued**

Academic Affairs, is meeting with a task force to review the goals and objectives of the grant. It is expected that the 75-year land lease contract with the county will be presented to the Board of Trustees on March 13, 1992 for its approval.

The President's Advisory Council (PAC) [consisting of the President, Provost and Vice President for Academic Affairs, Special Assistant to the President, Vice President for Business/Financial Affairs, Vice President for Student Affairs, Faculty Senate Chair, Associated Students of CWU/BOD President] met on January 31, 1992. Agenda items included 1) the proposed student "Escort Service" as presented to the University Budget Committee and the Board of Trustees (12/6/91) by BOD President Eric Peter; and 2) legislation proposed by state Senator Jerry Saling to make optional the 0.5% (\$77,000-\$100,000 for C.W.U.) of capitol budget funds currently dedicated for art in public places --- Darwin Davis is chair of the committee reviewing C.W.U.'s policy of art on campus. Future PAC agenda items will include an explanation of the role and purpose of the Diversity Action Committee and implications for future budget cutbacks.

The President reported that, although both the House and Senate seem at this time to be defending higher education from further budget cuts and there is no strong indication that more reductions will become necessary, further cutbacks could be devastating. In response to this possibility, the President recently instituted a campus-wide hiring freeze until the future is more certain. He added that employment searches are continuing as usual, and only hiring is temporarily curtailed. The President reported that he will testify before the House Appropriations Committee on February 6, 1992. In addition to thanking legislators for their support, the President plans to ask that the revenue collected from tuition and fees be placed in a local fund rather than the current Olympia-based treasury fund so that C.W.U. may collect the interest on the fund.

The President reported that he is in regular communication with Dr. Ivory Nelson concerning campus and legislative issues.

Provost Don Schliesman reported that Don Cummings, Dean of the College of Letters, Arts and Sciences, recently testified before the legislature regarding two bills on remedial education, one of which would restrict four year institutions from offering any instruction dealing with remedial education and restrict any credits offered for remedial education from being applied toward degree requirements, and a second that would require the Office of the Superintendent of Public Instruction (OSPI) to fund tutoring for all college students required to take remedial courses. He pointed out that C.W.U. is opposed to restricting four year institutions from offering remedial education but supports the concept that remedial credits not be allowed to meet degree requirements.

The President reported that, in response to National Council for the Accreditation of Teacher Education (NCATE) requirements, the new "C.W.U. Center for the Preparation of Public School Personnel" is producing a report titled "Facilitators of Learning for a Diverse World." President Pappas praised NCATE Coordinating Committee members for their fine work on this project and encouraged all faculty members to read the paper and submit feedback to the Committee.

In response to a question from a Senator requesting clarification of the University of Washington's position on the issue of placing tuition money in accounts controlled by schools that generate the tuition revenue rather than in the state general fund, President Pappas stated that recent media coverage reports the U.W. reversing its prior argument of keeping tuition revenues in order to raise enrollments.

3. **ACADEMIC AFFAIRS COMMITTEE**

None

4. **BUDGET COMMITTEE**

None

5. **CODE COMMITTEE**

Code Committee chair Owen Pratz reported that the Code Committee is working on development of a Family Leave Policy, defining the status of phased retirees, exploring issues of confidentiality, and determining the difference between faculty appointment and faculty assignment.

Senator Pratz noted that President Don Garrity and Provost Don Schliesman have both recommended deletion of section 15.00, "Summer Session," from the Faculty Code on the grounds that no other self-support programs are included in the Code. Senator

5. CODE COMMITTEE, continued

Pratz reported the Code Committee's opinion that deletion of "Summer Session" from the Code could have far-reaching implications regarding the status of faculty and respectability of Summer School and the Committee therefore asked for a rationale for deletion to be presented before the Faculty Senate.

Provost Don Schliesman reported that 1992 will be the fourth year of self-support for Summer Session. He stated that section 15.00 of the Faculty Code was written when Summer Session was funded by the legislature, and it was common for Summer School to function at a deficit and be reimbursed from the Fall, Winter and Spring operations budgets. Since Summer School must now be a "market-driven" business operation, current Code policy is restrictive and potentially interferes with decision making. Connie Roberts, Dean of Undergraduate Studies, and Frank Carlson, Director of Summer Session, supported the Provost's arguments for deletion of Summer Session from the Code. They argued that Summer Session must be allowed creativity in its budget planning and must serve student needs, rather than faculty desires, first. Although section 15.40 of the Code provides for review (but not approval) of Summer Session policy, the timing of Summer Session needs is unsynchronized with the requirements of the Code. In addition, section 15.30 stipulating faculty salaries of 2/9ths of the salary for the previous academic contract year allows no flexibility in individual contract negotiation. Dean Roberts and Director Carlson pointed out that employment policies and contracts are delineated in the "Summer Session Planning Guide," and they recommended that the "Planning Guide" perform the function previously assumed by the Code.

Senator Ed Golden, Business Administration, questioned why a minimum class size of 20 students was set last year for Summer Session classes by the School of Business and Economics while the School of Professional Studies and the College of Letters, Arts and Sciences set minimum class sizes of only 15. Director Carlson explained that this decision was made on the basis of the number of credits necessary to pay faculty salaries, and since School of B&E faculty receive higher average salaries, they must teach higher loads in order to generate those salaries -- high salaries necessitate high enrollments in a self-support system. Director Carlson stated that numerous fixed costs (support staff, benefits, overhead, publicity, dorm charges, etc.) make planning a successful self-support Summer Session very difficult.

Senators expressed concern that without the protection of the Code provisions, minimum class enrollments might be arbitrarily set by Deans, proration of salaries could be made on the basis of limited department budgets, and less costly faculty from outside the university might be favored to receive Summer Session teaching contracts as a result of a market-driven system.

Per Code section 15.40, Dean Connie Roberts distributed a draft of the "Procedure for Summer Session Salary Distribution and Salary Adjustments Effective for Summer 1993" for review by the Faculty Senate.

Senator Pratz reminded the Senate that all substantive changes in the Faculty Code must receive a hearing and be voted on by the Faculty Senate.

6. CURRICULUM COMMITTEE

Chair McGehee reported that Calvin Willberg, Computer Science, has been elected to take Larry Lowther's, History, place as chair of the Senate Curriculum Committee.

7. PERSONNEL COMMITTEE

Patrick Owens reported that the Personnel Committee has distributed a survey on the merit system to the entire faculty. The deadline for return of the survey to the Faculty Senate Office is February 15, 1992.

OLD BUSINESSFORUM - RESTRUCTURING THE FACULTY SENATE

Chair McGehee opened further discussion on restructuring the Faculty Senate, first introduced at the January 15, 1992 Faculty Senate meeting. He asked that Senators report on the opinions collected from their fellow department members since the last Senate meeting.

Senator Calvin Willberg, Computer Science, stated that in recent years a perception has arisen that the Faculty Senate is no longer the "voice of the faculty." He stated that faculty structure is not the primary basis for the Senate's loss of authority, and he referenced the 1975 "Judge Baker decision" concerning the Board of Trustees and the Faculty Code as the point at which the Senate began losing its prestige. Senator Willberg emphasized that new

**CENTRAL WASHINGTON UNIVERSITY FACULTY SENATE MEETING - February 5, 1992**

OLD BUSINESS, continued

FORUM - RESTRUCTURING THE FACULTY SENATE, continued

university administrators must be made aware that the Faculty Senate represents faculty views. He added that bodies such as the recently instituted "chairs' group" would not be necessary if the Senate were effective, and if the Senate is not heeded, "the faculty will be heard one way or another." He summarized by stating that the Faculty Senate should concentrate on regaining its status as a viable body that represents the faculty rather than simply considering a structural change.

Senator Owen Pratz, Psychology, noted that the "Judge Baker decision" found that the Faculty Senate could not exercise total control over the Faculty Code, and the Board of Trustees, on the basis that the Board is ultimately responsible for the functioning of the university, could alter the Code. He added that Faculty Senators are "the uninstructed representatives of their constituents" [Faculty Code section 3.15.D.] and have therefore acted relatively independently from the concerns of departments and other faculty members. He added that the "chairs' group" also functions independently and does not necessarily represent the views of individuals outside that group. He reminded the Senate that the effect that the "chairs' group" had in terms of a vote of confidence on the Provost in 1991 was that the process was ultimately implemented through the Faculty Senate. To label the Senate as "ineffectual" simply because it cannot write its own Code and impose it on the Board of Trustees may be an oversimplification of the problem. He stressed that the Senate's primary purpose should be to influence, rather than dictate to, the administration, and in this respect it is a relatively powerful body.

Senator Erlice Killorn, HPER, questioned the widespread assumption that the "chairs' group" represents either the faculty or all department chairs, and she supported Senator Pratz's statements.

Provost Don Schliesman stated that the Faculty Senate is an important body, and it has more power than it believes it has. He added that President Ivory Nelson has expressed an interest in university governance, and he will approach Central's system of checks and balances with an open mind. The Provost encouraged faculty to assume a more active role at the department level. Chair McGehee noted that some departments meet only rarely and those that do seem not to be discussing issues pertinent to Senate business.

Senator Don Ringe, Geology, reported that in his early years of service on the Senate, it was a much less efficient organization. He stated that committee reports were often dissected and re-written on the floor of the Senate, and there have been great improvements in the expediency and effectiveness with which the Senate and its committees completes business. He added that the Senate "can be just as effective as it wants to be."

Chair McGehee referred to the "Judge Baker decision" and stated that finance related issues have become increasingly important in higher education in recent years, with a critical component of governance being increasing demands on shrinking resources. The struggle for control of decreasing financial resources has increased internal pressures and driven conflicts throughout all of higher education. He summarized that the Executive Committee will consider the input made by Senators and others and continue its deliberations on this issue.

NEW BUSINESS

Senator Owen Pratz, Psychology, stated his understanding that the "chairs' group" had drafted a resolution to Governor Booth Gardner offering full support to President Ivory Nelson but deploring the Presidential Search process and requesting that Board of Trustees member R.Y. "Roz" Woodhouse not be reappointed to Central's Board. He questioned whether the Senate wanted to take a position on this issue, as it did last year on the Gulf war.

Chair McGehee ruled discussion and introduction of a motion or resolution out of order at this time due to the far-ranging consequences of the issues involved. He suggested that the standard procedure be observed for submitting a request to the Senate Executive Committee for inclusion on a subsequent agenda [see "1991-92 Senate Operating Procedures," #3, approved October 30, 1991].

ADJOURNMENT

Meeting was adjourned at 4:45 p.m.

\* \* \* \* \* NEXT REGULAR FACULTY SENATE MEETING: February 26, 1992 \* \* \* \* \*

**FACULTY SENATE REGULAR MEETING**  
**3:10 p.m., Wednesday, February 5, 1992**  
**SUB 204-205**

- I.           **ROLL CALL**
- II.          **CHANGES TO AGENDA**
- III.         **APPROVAL OF MINUTES - January 15, 1992**
- IV.          **COMMUNICATIONS**
  - 1/16/92 memo from John Holman, Facilities Management, requesting faculty appointment to Barge Hall Courtyard Project Committee. Referred to Executive Committee.
  - 1/21/92 memo from Gary Lewis, Dean of Library Services, re. replacement members on Library Advisory Committee and change in committee structure. Referred to Executive Committee.
  - 1/27/92 letter from Robert Jacobs, Chair of the Academic Computing Committee, re. computing/network access resolution. Referred to Executive Committee.
  
- V.          **REPORTS**
  - 1.         **Chair**
    - MOTION:**         Appoint Warren Street to Senate Curriculum Committee
    - Clarification:** Final Exam Scheduling Policy (see page 2)
  
  - 2.         **President**
  - 3.         **Academic Affairs Committee**
  - 4.         **Budget Committee**
  - 5.         **Code Committee**
    - Don Schliesman, Provost, and Frank Carlson, Director of Summer Session, re. deletion of Summer Session from the Faculty Code
  
  - 6.         **Curriculum Committee**
    - NOTE:** New Chair--Calvin Willberg, Computer Science
  
  - 7.         **Personnel Committee**
    - Faculty Survey on Merit (due February 15, 1992)
  
- VI.         **OLD BUSINESS**
  - Restructuring the Faculty Senate
  
- VII.        **NEW BUSINESS**
- VIII.       **ADJOURNMENT**

**\*\*\* NEXT REGULAR FACULTY SENATE MEETING: February 26, 1992 \*\*\***

REGULAR FACULTY SENATE MEETING  
February 5, 1992  
AGENDA

Page 2

CLARIFICATION

Statement in January 13, 1992 memo from Connie Roberts, Dean of Undergraduate Studies, to all faculty regarding "new" academic regulations and procedures:

"New Final Exam Schedules: A new scheme of determining the Final Exam Schedule has been approved by the Undergraduate Council. Finals are grouped in such a way as to reduce the chances of students having all their exams very close together in terms of time and day. The new schedule will also hopefully increase the chances that faculty will be able to get their grades in on time. The revised schedule will go into effect winter quarter, 1992."

Although this is a somewhat recent change, it is not new.

On April 9, 1991, a proposal from David Lygre recommending a modified final examination schedule that would ease the grading burden on faculty who teach large, popular, classes and also reduce the chances that students would have to take multiple finals during one day was referred from the Undergraduate Council to the Dean of Admissions. After review by the Dean of Admissions' staff, the proposal was unanimously approved by the Undergraduate Council on May 28, 1991 for implementation as soon as possible. The modification in scheduling first appears in the Winter 1992 Class Schedule.

Since no policy change nor change in the total number of days in Finals Week was involved, it was not necessary for this procedural change in scheduling to be approved by the Faculty Senate.

It should be noted that the Final Exam schedule printed in the Winter 1992 Class Schedule is correct.

**ROLL CALL 1991-92**

**FACULTY SENATE MEETING: February 5, 1992**

- Bruce BAGAMERY
- Jim BILYEU
- Andrea BOWMAN
- Peter BURKHOLDER
- David CARNS
- John CLARK
- Annie CORNELIOUS
- Ken CORY
- Lin DOUGLAS
- Clint DUNCAN
- Barney ERICKSON
- ~~Donald GARRITY~~
- Ed GOLDEN
- Ken HAMMOND
- John HERUM
- Erlice KILLORN
- Larry LOWTHER
- Charles MCGEHEE
- Jack MCPHERSON
- Deborah MEDLAR
- Vince NETHERY
- Patrick OWENS
- Rob PERKINS
- John PICKETT
- Jim PONZETTI
- Owen PRATZ
- Don RINGE
- Eric ROTH
- Chip SIMMONS
- Donna SLOMIAN
- Stephen SMITH
- Stephanie STEIN
- Alan TAYLOR
- Thomas THELEN
- Calvin WILLBERG
- Rex WIRTH
- Thomas YEH
- Roger YU
- Mark ZETTERBERG

*✓ Pappas*

- Hugh SPALL
- Dieter ROMBOY
- Randy WALLACE
- John UTZINGER
- Walt KAMINSKI
- Terry MARTIN
- Margaret SAHLSTRAND
- Daniel FENNERTY
- Walt EMKEN
- Ken GAMON
- Don SCHLIESMAN
- Connie NOTT
- Morris UEBELACKER
- Steve OLSON
- Patricia MAGUIRE
- Steve KIMBALL
- Charles HAWKINS
- Candace SCHULHAUSER
- Gary HEESACKER
- Stephen JEFFERIES
- Wayne KLEMIN
- Andrew SPENCER
- Ethan BERGMAN
- Jim GREEN
- Robert BENTLEY
- Geoffrey BOERS
- Bob CARBAUGH
- Stephen SCHEPMAN
- Robert GARRETT
- John CARR
- Barry DONAHUE
- Robert JACOBS
- Jerry HOGAN
- Will SPERRY
- Philip SIGNORELLI



FEBRUARY 5, 1992 \_\_\_\_\_

Date

**VISITOR SIGN-IN SHEET**

BARRY DONAHUE  
Cathy Welch  
Barbara Radke  
Don Schlesman  
Connie Roberts  
Trish Carlson  
Joan F. Moore

Please sign your name and return sheet to Faculty Senate secretary directly after the meeting. Thank you.

Central  
Washington  
University



Office of University Relations and Development

208D Bouillon  
Ellensburg, Washington 98926

(509) 963-1491

Jan. 31, 1992

To: Legislative Action Group, Faculty Senate Executive Committee, and the Executive Group

From: Phil Backlund, Director of Legislative Relations *P.B.*  
Don Cocheba, Faculty Legislative Representative *D.C.*

Re: News From the Third Week of the 52nd edition of the Washington State Legislature

Week three has come and gone and things are moving quite quickly. Here are some of the high points.

1. The budget. The House has already proposed, heard, and passed its version of the supplemental budget. As you no doubt know, the state is trying to fill a \$900 million revenue shortfall. Both the Governor's and the House's budget kept higher education's budget cut to 2.5%, both propose a tuition increase for our resident undergraduate students, both propose some tax increases, and both propose various cuts for other state agencies. The Governor's budget also removes the salary increase due next January, the House budget keeps it in. The House budget is about as good as we can expect. Now it's the Senate's turn to deal with the problem and their version of the budget is not expected for about two weeks.

2. The other major proposal for higher education is the change in tuition, tuition waivers, and financial aid. House Higher Education Chair Ken Jacobsen has proposed a bill that has major changes in the policies in these areas.

a. Tuition. Tuition goes up at varying rates among the research universities, the comprehensives, and Evergreen. For CWU, the tuition increase is 19.8% (\$258 per year, no increase for graduate students). The bill proposes a major policy change by placing tuition money in accounts controlled by schools that generate the tuition revenue making it unavailable to the state general fund. We would have the power to increase nonresident and graduate tuition, and the ability to lower (but not increase) resident undergraduate tuition.

b. Enrollments. The bill also would give us the ability to enroll up to 6% over our enrollment lid, and keep the money generated by the tuition rather than have it go to the general fund as it does now. This is not a great revenue source for us. For example, adding the maximum possible of 375 students would generate about \$575,000 for Central. However, the legislature does see it as a way of giving each school more local authority.

c. Tuition waivers. Right now, about 27% of all tuition in the state is waived, that amounts to \$150 million in lost potential revenue. The legislature wants to reduce this amount. The Governor cut waivers by 22% and the House by 13%. Each makes all waivers permissive (rather than mandatory) and gives the power to grant waivers to the local governing board. Thus our Board of Trustees would have the authority to grant or revoke any type of tuition waiver. It appears that waivers will be cut, and we will probably get the authority along with it.

d. Financial aid. Jacobsen's bill calls for the full funding (100%) of identified financial aid need. Currently, the HECB estimates that 53% of the need is met. If all the need was met, the cost could be about \$120-160 million a biennium. We have no

objection to increased financial aid, in fact it is a very good idea. The question becomes one of what happens if the money is not there, how much financial aid will be covered and how will that affect our general fund appropriation?

There are still a lot of questions to be answered. On the positive side these proposals include: a) major positive attention given to higher education issues, b) the potential for increased access to students in the state, c) increased available financial aid, d) increased assistance to middle income families, e) increased assistance to graduate students, and f) increased campus management flexibility. This is a good list of positives. On the uncertain side, we do not know how financial aid will be funded and we are unsure as to the role of the HECB in defining "fully-funded financial aid." Our primary concern is the specification of how general fund appropriations will be handled if the new plan is adopted. For example, if we keep more tuition, will they reduce our general fund appropriation by a like amount to keep us "even?" Still, it is the opinion of some people I respect in Olympia that the legislature has listened to us and is doing its best to protect and improve higher education.

3. The University is also seeking (though indirectly) support for our involvement in the Washington Higher Education Television System (WHETS) and operating dollars to support the Primate Institute. We are not optimistic about these requests, as only two minor projects have made it into the supplemental budget for all of higher education.

4. Educational reform and teacher preparation have received a great deal of attention. Each legislative education committee and the Governor's Task Force on Educational Reform are working on reform legislation, some of which is being proposed this session. Not much hope is given for the Senate reform bills, and the House legislation in this area is not complete. The Senate did pass a bill that would repeal the Master's degree requirement for teachers, but not much hope is given for it in the House.

5. Other miscellaneous bills.

a. Art Commission (SB 6227). Current law says that 1/2 of one percent of construction money will be spent on art through an Arts Commission approval process. This bill would move the decision of how to spend these funds to the local level and allow spending on equipment (e.g., computers) if this were deemed more desirable.

b. Disabled students (HB 2421 and 2424). There is one new bill on core services that looks like it will pass this session, and one on encouraging publishers to provide nonprint versions of textbooks. This bill may pass as well.

c. Collective bargaining for faculty (HB 2615). This bill allows Boards of Regents/Trustees to bargain with exclusive bargaining agents of their employees.

d. There are a series of bills on establishing American Indian curriculum and a higher education American Indian study center (HB 2440 and 2441).

e. Early retirement. The House budget also includes a section on early retirement. It appears now that it will not include higher education.

6. According to Tim Eckert, archivist, the proposals for the Central Branch Archives Facility looks very positive. He anticipates that planning money will be allocated this year and capital money allocated in the next biennium for construction of the new archives facility at the corner of 14th and "D."

This is a brief sketch of the issues. We will know more next week after the deadline passes for the introduction of new bills. Let us know if you have any questions about or responses to any of these items.

DRAFT - FEBRUARY 5, 1992

PROCEDURE FOR SUMMER SESSION SALARY  
DISTRIBUTION AND SALARY ADJUSTMENTS  
EFFECTIVE FOR SUMMER 1993

This policy is in addition to information contained in the Summer Session Planning Guide.

1. The Summer Session Director will make an allocation to the School/College Deans based on their previous year's revenue with adjustments for program and other needs. Total School/College income will be compared to total School/College expense to determine the following year's allocation for each of those academic units.
2. School Deans will make allocations to departments, recognizing the need for final faculty contracts to be within the allocation for the School/College.
3. Department Chairs will assign teaching loads which must be approved by the School/College Dean.
4. At the time preregistration for summer closes, each Dean and the Summer Session Director will review total enrollment and budget within the school and make a judgement as to the likelihood that particular courses will meet minimum enrollments. If course cancellations are justified, they will occur at this point, based on the judgement of the Dean and the Summer Session Director. Faculty whose contracts will be affected will be notified by their Dean to determine whether or not they would agree to continue the affected course for a prorated salary. Departments will attempt to notify enrolled students of course cancellations. The Summer Session Director will be responsible for informing the Registrar of cancellations.
5. In the event local revenue is not sufficient to fund the assignment, the University reserves the right to cancel the contract, or, by mutual agreement, prorate summer session salary payable under contract.

Central  
Washington  
University




JOHN M. HOLMAN, P.E.  
Director of Facilities Management Department  
Ellensburg, Washington 98926  
(509) 963-1011 SCAN 453-1011  
FAX (509) 963-1015

RECEIVED  
JAN 21 1992  
CWU FACULTY SENATE

MEMORANDUM

TO: Charles McGehee, Chair  
Faculty Senate

FROM: John M. Holman, P.E.   
Director

DATE: January 16, 1992

SUBJECT: Candidate for Barge Hall Courtyard Project Committee

There is a vacancy for a faculty member on the Barge Hall Courtyard Project Committee and I thought you may want to suggest a candidate. This committee will review drawings and discuss issues concerning the Courtyard improvements which are expected to be completed in Summer of 1993. Over the course of a two (2) year period, the committee will probably meet 4-5 times and will be responsible for providing input and making decisions with respect to features to be constructed in the Courtyard as well as layout of trees, etc.

Please contact me as soon as possible to discuss this appointment. I am planning on calling the committee together by mid-January as we have proceeded to the schematic stage of the project.

wp1

c Rich Corona

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Central  
Washington  
University



Department of Political Science  
Ellensburg, Washington 98926  
(509) 963-2408  
SCAN 453-2408

RECEIVED  
JAN 29 1992  
CWU FACULTY SENATE

January 27, 1992

Professor Charles McGehee, Chair  
Faculty Senate  
Central Washington University  
Ellensburg, WA 98926

Dear Charles,

At its December 13 meeting, the Academic Computing Committee passed a resolution having to do with computing and network access for students and faculty. A copy of that resolution is attached. It recommends additional administrative and Senate support for the development for computer skills, especially in the area of telecommunications. It recommends the greatest possible openness and freedom in the use of the networks and urges three specific changes in VAX usage policy. These are,

1. Access to BITNET by student users. This would permit students to send and receive messages to computers at other universities. In addition to letters between individuals, this would give access to text files on many subjects, some academic, others not.
2. Access to the RECEIVE and SEND/FILE commands for student accounts. This access would permit students as well as faculty members to send and receive binary as well as text files both within and without the university. Binary files are sometimes data files (for example, spreadsheet data or picture files) and sometimes executable programs.
3. Restoration of the capability of users to open particular file directories to "world" access. This would permit other users to browse in the open directory and copy unprotected files to their own accounts.

Since the December 13 meeting, Information Resources has moved to address this resolution. The establishment of "world" access directories is now permitted. Although Information Resources proposes to allow student use of BITNET for academic purposes

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under the direction of an "account sponsor" who is presumably a member of the faculty, it does not wish to permit students to use RECEIVE or SEND/FILE.

Information Resources cites several dangers to which we might become subject if the full ACC resolution is implemented. One is the danger of misuse of computer facilities by students, including the possibility that executable files could be used to damage the system. The fact that the University's administrative computing also takes place on the VAX cluster adds to the consequence of damage should there be some. The second is the possibility that heavy student use will tie up the data line to Olympia, thus slowing certain University administrative computing functions.

No substantive evidence of these dangers has been presented to the committee. At present we apparently cannot measure traffic on the BITNET line. The possibility of student abuse of the system is already present to some extent, of course, but it is only supposititious that further opening of BITNET will add materially to the risk. Limiting access so strongly may be to throw out the baby with the bath water, especially since the risk seems manageably small to the majority of the committee.

I hope that the committee's views can prevail in these matters, and of course I am at your service to discuss them at any time.

Sincerely yours,



Robert Jacobs  
Chair, Academic Computing  
Committee

## RESOLUTION

(Passed unanimously by the Academic Computing Committee, 12/2/91)

### PREAMBLE:

The Academic Computing Committee considers communicating over various networks to be an emerging requirement for achieving success in our changing society. The normal communication modes encountered in the classroom and the laboratory or library are going to be considerably enhanced through our capability of contacting others at remote locations.

The transfer of information has been supported by postal services, publishing houses, broadcasting systems, and traditional networks such as the telephone system. The transfer of information digitally over electronic networks will effectively transfer information through text, graphics, voice and perhaps other modes of communication.

The committee recognizes that since the use of computer networks is just emerging as an important method of transfer of information, there are many obstacles confronting those who must develop new skills. As an educational institution we must be in the forefront of encouraging faculty, students and others to develop a facility with network usage.

### MOTION:

The Academic Computing Committee recommends that the Provost and the Faculty Senate take financial and administrative steps to encourage faculty and students to develop basic skills in the use of the computer network at C.W.U., specifically in the use of telecommunications.

In recognition that emerging technologies encounter significant obstacles, we must respond actively.

(1) Instruction in appropriate use of the C.W.U. computer network should be provided in greater depth. This will include the use of e-mail and the transfer of files between users, both on-campus and at remote sites.

(2) The use of the network should be as open as possible, considering that universities have traditionally encouraged the free interchange of information. There is no validity to restricting the free exchange of information on an electronic network any differently from restrictions of ideas in more traditional forums.

(3) We urge Information Resources to permit student users of the VAX to have access to BITNET and to the use of SEND/RECEIVE for binary files and to restore the capability of VAX users to open directories to "world" access.



Central  
Washington  
University



Office of the Dean  
University Libraries  
Ellensburg, Washington 98926

**RECEIVED**

**JAN 27 1992**

**CWU FACULTY SENATE**

To: Dr. Charles McGehee, Chair, Faculty Senate

From: Dr. Gary A. Lewis, Dean of Library Services

Date: January 21, 1992

Subject: **Membership on the Library Advisory Committee**

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Thank you for your letter of January 15, 1992 informing me of the resignation of Charles Hawkins.

We have spoken on several occasions about the Library Advisory Committee. I believe that this committee is very important and that it can be a valuable tool for the university as well as the Library. It is disturbing to find so little enthusiasm from the faculty assigned to the committee this year. Their lack of interest in the committee does not, in my opinion, mirror the position of the faculty as a whole.

I ask that you consider increasing membership in the committee while you are finding a replacement for Hawkins. In the addition of 2 to 4 more faculty we might at least find someone with enough interest in the committee to serve as chair and call meetings.

Central  
Washington  
University



Ellensburg, Washington 98926

TO: Don Schliesman, Provost  
Frank Carlson, Director, Summer Session

FROM: Sue Tirotta  
Faculty Senate

DATE: January 27, 1992

RE: SUMMER SESSION

The Code Committee requests that you attend the February 5, 1992 Faculty Senate meeting to discuss removal of "Summer Session" from the Faculty Code and describe the policy that has been formulated for Summer Session (see hi-lited section of attached letter).

Please let me know if you cannot attend this Senate meeting. Otherwise, I'll presume that you'll attend.

THANKS!

Charles McGehee, Chair  
and Executive Committee  
Faculty Senate  
Central Washington University

RECEIVED

JAN 24 1992

CWU FACULTY SENATE

From: Owen Pratz, Chair  
Code Committee  
Faculty Senate  
Central Washington Univeristy

Dated: January 23, 1992

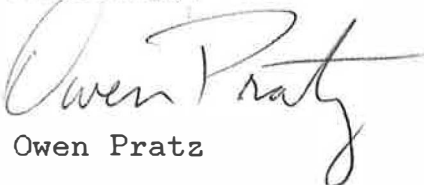
Dear Charles and members of the executive committee,

I wish to address a problem that has come to my attention regarding summer school on this campus. In December of 1991 I met with President Garrity to discuss the proposed family leave policy. At the end of that meeting he mentioned to me that he felt the code committee should delete the section dealing with summer session from the faculty code. His reasoning hinged on the current fact that summer session is funded through "self support." This position seems to have followed directly on the heels of a grievance decision decided in favor of a faculty member who contested the salary awarded during summer session of 1991. More recently I was told that Frank Carlson would like to speak with the code committee about summer session, but no direct request was made to attend our last meeting. I have since received a letter from Provost Schliesman restating t ) opinion that reference to summer session be deleted from the faculty code.

During the meeting of the code committee on Jan. 22, 1992, I raised the issue of deleting summer session from the faculty code and whether this should be raised as an issue in the next senate meeting. Members of the committee expressed a desire to review the newly written policy for summer session before the committee take any action.

Since this matter was first mentioned to me by President Garrity, I have come to the conclusion that this is an issue with some potentially profound implications for the university. Therefore, I formally request that Provost Schliesman and Frank Carlson, Director of Summer Session be invited to the next meeting of the faculty senate to present their reasoning for the separation of summer session from the domain of the faculty code and also describe the policy that has been formulated for summer session.

Sincerely,

  
Owen Pratz

*OK -  
good idea  
Some - please put on  
agenda*