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Vicki Potts

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REGULAR FACULTY SENATE MEETING

February 8, 1984 Central Washington University

Presiding Officer: Phil Backlund, Chair Recording Secretary: Vicki Potts

The meeting was called to order at 3:10 p.m.

ROLL CALL

Senators: All Senators and/or their Alternates were present except for Cassidy, Duncan, Eickhoff, Harsha and Lillard.

Visitors: Board of Trustees member Rueben Flores and Associate Dean Richards.

CHANGES TO AGENDA

- 1. Introduction of new Board of Trustees member added to Chair's report.
- 2. Cancellation of Dean Danton's presentation on goals and objectives because of illness.

3. Addition under Old Business of a policy on non-attendance.

APPROVAL OF MINUTES

*MOTION NO. 2244 Don Black moved and Betty Evans seconded a motion to approve the minutes of January 25, 1984 as printed. Motion passed by a voice vote.

CORRESPONDENCE

A February 1, 1984 letter from Dean Schliesman regarding class attendance was distributed to Senators and will be considered under Old Business.

REPORTS

L. CHAIR

Chairman Backlund

- -introduced Rueben Flores, newest member of Central's Board of Trustees.
- -mentioned that the University Budget committee still has no word concerning the salary increase issue or information on the possibility of money being available for instructional support (equipment, travel, etc.).
- -asked Senators to notify the Senate office if they, or any of their fellow faculty, are interested in serving on campus committees because replacements are needed throughout the year and volunteers are appreciated.
- -said that merit evaluations are currently underway and outlined the timetable involved with merit and promotion announcements.
- -mentioned that the Executive committee will be reviewing the search committee recommended for selection of Dean of the College of Letters, Arts and Sciences to consider the additional selection of a member representing arts and humanities.
- -announced that there is a copy of the Legislative summary report listing all of the bills on the floor of the Legislature, either the House or the Senate, in the Faculty Senate office.
- -announced that the Senate office has obtained a telephone answering machine that will be installed soon.
- 2. ACADEMIC AFFAIRS COMMITTEE No Report
- 3. BUDGET COMMITTEE No Report
- 4. CODE COMMITTEE

Beverly Heckart announced that the committee has tentatively scheduled code change hearings for the week before final exams (March 6th and 8th). When the proposed changes are printed and distributed they will include an index of the changes and indicators spotlighting the substantive changes.

5. CURRICULUM COMMITTEE

*MOTION NO. 2245 Robert Jacobs moved and Don Black seconded a motion to approve the curriculum changes listed on pages 654 and 655 of the University Curriculum committee minutes. Motion passed by a voice vote.

REPORTS

5. CURRICULUM COMMITTEE (Continued)

Page 654: Course Change: ETS 171 Program Change: B.A. Ethnic Studies Major Page 655: Course Addition: MLS 103 Course Change: MLS 310 Program Change: B.S. Military Science

In an attempt by the University and Senate Curriculum committees to hasten the process of putting the catalog into the computer so that changes could be made quickly and reference to existing programs/courses could be available, the following resolution was proposed.

*MOTION NO. 2246 Robert Jacobs moved and Ann Donovan seconded the following motion: "The Senate, recognizing the need for current information in the curricular review process, recommends that the University's catalog be placed in the computer as soon as practicable." Motion passed by a unanimous voice vote.

6. PERSONNEL COMMITTEE

According to David Canzler, the Personnel committee will be presenting their recommendations to the Code committee on Thursday regarding merit and professional growth.

7. CFR - No Report

OLD BUSINESS

1. PROPOSED SENATE BY-LAWS CHANGE - DELETION OF SENATE BUDGET COMMITTEE

In a voice vote on <u>Motion No. 2230</u> (Jan. 11, 1984 Senate meeting), the Senate voted to unanimously defeat the motion to delete the Budget committee from the Senate standing committees.

2. PROPOSED SENATE BY-LAWS CHANGE - ELECTION OF OFFICERS

Regarding Motion No. 2234 presented at the January 11, 1984 Senate meeting concerning a by-laws change in the election of Senate officers, the following amendments were presented.

*MOTION AMENDMENT BY SUBSTITUTION NO. 2234A Jim Hinthorne moved and Don Black seconded a motion that the revised proposal dated January 25, 1984, be substituted for the January 10, 1984 proposal. Motion passed by a voice vote.

*MOTION TO AMEND THE AMEMDMENT NO. 2234B Beverly Heckart moved and Ed Golden seconded the motion to include the following sentence in the amendment: "This proposal will become effective Winter, 1985." Motion passed by a unanimous voice vote.

The substituted and amended motion passed by a hand count vote of 20 yes and 8 no and reads as follows:

II. B. Procedures for election.

Principal officers of the Faculty Senate shall be elected by the Senate at the last regular Senate meeting in May of the Winter Quarter of each academic year. Only elected Senators, including those newly elected to a term beginning June 15, are eligible to serve as principal officers of the Senate. Principal officers to be nominated and elected, in the order named, shall be a Chair Man, a Vice Chair Man, a Secretary and two at-large Executive Committee members. No more than one principal officer shall be from any one department, whether he is a departmental senator or an at-large senator. All principal officers shall assume office the day following spring commencement exercises. All principal officers shall be elected from among all the senators, with prior service as a principal officer being neither a necessary qualification nor a disqualification. Other positions, including Parliamentarian and such other officers as may be enlisted to assist in the business of the senate, are to be nominated by the Executive Committee from among the faculty and staff of the university, subject to ratification by the senate.

- III. A. Executive Committee
 - 1. Composition

The Executive Committee shall have five members consisting of the five officers of the senate: the chair and of the senate, the vice-chair and, the secretary and the two members at-large elected from the senate membership. The immediate past senate chair shall serve as an advisor to the Executive Committee.

OLD BUSINESS

AD HOC COMMITTEE ON B.A. IN EDUCATION 3.

The Senate resumed consideration of Motion No. 2242 (moved January 25, 1984) to accept the recommendations of the Ad Hoc Committee on B.A. in Education as outlined in their January 23, 1984 report. Beverly Heckart noted some corrections to the report and briefly reviewed the background concerning this proposal. A summary and recommendations from the Teacher Education Council concerning this proposal were distributed to Senators.

The motion was passed by a voice vote and reads as follows:

- II. Recommendations of the Committee
 - A. The designation B.A. in Education shall be eliminated except for the three programs: Farly motion # 2262A Childhood Education, Elementary Education, Special Education. Students working toward a teaching specialty shall receive either a B.A., B.S., or Bachelor of Music Education.
 - 4-4-84 "Clarification For each B.A. or B.S. degree program having a teaching specialty, such specialty shall be distinct from non-teaching specialties.
 - C. The curriculum policies governing the minimum and maximum number of credit hours to be required in the teaching specialty of B.A. or B.S. degree programs shall be changing to read as follows (for existing policy, see the Curriculum Policies and Procedures Manual, Fall, 1982):
 - 1. Each department which prepared students in subjects commonly taught in the elementary schools may offer, if approved:
 - a. A major of 45-60 credits for elementary teachers. For teaching in regular or selfcontained elementary school classrooms the major must be accompanied by a Professionalized Subjects minor. The major may be composed of courses from a single discipline. If so, the major may be completed during the fifth year provided the students are under the three area (30-20-21) program. The major may be a broad area major composed of courses from several disciplines. If so, the major must be completed prior to graduation.
 - b. One or more minors of at least 19 credits for elementary teachers.
 - 2. Each department which prepares students in subjects commonly taught in the secondary schools may offer, if approved:
 - a. One or more majors of 45-60 credits for secondary teachers. The courses may or may not be from a single discipline. Students choosing such majors must complete, in a discipline, a minor, or sufficient credits to be endorsed for teaching.
 - b. One or more minors of at least 19 credits for secondary teachers.
 - A <u>60-75</u> credit broad area major. No more than <u>60</u> credits from the department offering $m_{\rm chull}$ **32** b^3 this major may be used to satisfy the major requirement for graduation. The result is $m_{\rm chull}$ **4 1** b^{-30} credits in the major must be from the from the department of the major must be from the from the from the major must be from the from the from the major must be from the from the from the major must be from the major this major may be used to satisfy the major requirement for graduation. The remaining 4^{-4} use 15-30 credits in the major must be from another department. A minor is not remaining 4^{-4} use 15-30 credits in the major must be from another department. A minor is not required. ... clarification
 - d. A 60-75 credit major in which all courses may be from one department. This major must require 2-4 courses in each of four or more areas distinctly different in content skills and materials and commonly taught in the secondary schools. A minor is not required.
 - D. The elimination of the B.A. in Education degree in all programs except Early Childhood Education, Elementary Education and Special Education, will become effective at the beginning of fall quarter, 1985. At that time all B.A. Education degree programs will be changed to a B.A.
 - Either before or after Fall, 1985, departments desiring changes in degree designations, from B.A. to B.S., or in the number of credit hours desired for a teaching specialty, shall follow regular procedures for changing the curriculum.

CLASS ATTENDANCE POLICY

Chairman Backlund reviewed the February 1, 1984 letter from Dean Schliesman and some of the history behind the Undergraduate Council's revised proposal concerning class attendance.

*MOTION NO. 2247 Don Black moved and John Vifian seconded the motion to accept the policy as presented in the February 1, 1984 letter. Motion passed by a voice vote.

If a student fails to attend a class by 5:00 p.m. on the Monday after classes have begun, the instructor may drop the student from the class roll and fill the place with another student on Tuesday. The instructor must notify the Registrar of the change by telephone, followed by letter, so the student can be officially informed of being dropped and the added student can be registered. The course will remain on the "closed" list during change of schedule time.

ADJOURNMENT

*MOTION NO. 2248 Don Black moved and Bob Dean seconded the motion to adjourn. Motion passed. Meeting adjourned at 4:25 p.m.

NEXT REGULAR FACULTY SENATE MEETING - FEBRUARY 22, 1984 *

FACULTY SENATE REGULAR MEETING

3:10 p.m., Wednesday, February 8, 1984 SUB 204-205

- I. ROLL CALL
- II. CHANGES TO AGENDA
- III. APPROVAL OF MINUTES January 25, 1984
- IV. CORRESPONDENCE
- V. REPORTS
 - 1. Chair
 - a. University Budget committee notes
 - b. Enrollment projections
 - c. University committees
 - d. Merit Evaluations
 - 2. Dean Danton Goals and Objectives for the School of Business and Economics
 - 3. Academic Affairs Committee
 - 4. Budget Committee
 - 5. Code Committee
 - 6. Curriculum Committee
 - a. Pages 654 and 655 UCC minutesb. Resolution on electronic catalog
 - 7. Personnel Committee
 - 8. UFR
- VI. OLD BUSINESS
 - 1. Proposed Senate by-laws change Delete Budget committee
 - 2. Proposed Senate by-laws change Election of officers
 - 3. Ad Hoc Committee on B.A. in Education
- VII. NEW BUSINESS
- VIII. ADJOURNMENT

Faculty Senate Meeting

2-8-84 Date

SENATOR John AGARS Joel ANDRESS Phil BACKLUND Don BLACK Gerald BRUNNER David CANZLER Lillian CANZLER Jim CASSIDY Robert DEAN John DUGAN Clinton DUNCAN Henry EICKHOFF Betty EVANS Carol FITZGERALD Roger FOUTS Ed COLDEN Ken HARSHA Beverly HECKART Jim HINTHORNE Robert JACOBS Richard JENSEN Chester KELLER Kelton KNIGHT ✓ BOD LAPEN Clair LILLARD Robert MITCHELL Jim NYLANDER Jim PETERSON Owen PRATZ **Carolyn SCHACTLER** David SHORR Eric THURSTON B111 VANCE John VIFIAN Charles VLCEK Don WISE Tom YEH

ALTERNATE Gary GALBRAITH John RESSLER John FOSTER Ron CAPLES-OSORIO Bob WIEKING Mark HALPERIN Larry WALD

Barney ERICKSON Russell HANSEN Richard Hasbrouck Ray WHEELER Jim HAWKINS Larry SPARKS Larry BUNDY ____ Wayne KLEMIN Larry LOWTHER Don RINGE ____ Jim BROWN Timothy STRONG ____ Jay BACHRACH E.E. BH.YEU Rosco TOLMAN John CARR Herbert BORBE _____ Stan SORENSON Clayton DENMAN Erank Nelson David GEE Joe SCHOMER Pat O'SHAUGHNESSY Erlice KILLORN Ned TOOMEY Bill CRAIG Wells McINELLY Ann DONOVAN

VISITORS PLEASE SIGN

2-8-84

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RECEIVED

Central Washington University



FEB 3 1984 Dean of Undergraduate Studies FACULTY SENATE Bouillon 207 I Ellensburg, Washington 98926

(509) 963-1403 February 1, 1984

Philip Backlund, Chair Faculty Senate CWU Campus

Dear Dr. Backlund:

In response to your letter of October 25, 1983, I have discussed procedures for implementing the "class attendance" policy with the Undergraduate Council and the Registrar.

We have incorporated your suggestions into the revised procedure outlined below. Unless you, or the Senate Executive Committee, can see a serious problem with it, we will be expecting to implement it fall, 1984.

> If a student fails to attend a class by 5:00 p.m. on the Monday after classes have begun, the instructor may drop the student from the class roll and fill the place with another student on Tuesday. The instructor must notify the Registrar of the change by telephone, followed by letter, so the student can be officially informed of being dropped and the added student can be registered. The course will remain on the "closed" list during change of schedule time.

The policy is permissive in that faculty may or may not drop students. It does not mandate they be dropped. Students put themselves at risk if they fail to attend class during the specified time. The policy should aid instructors of courses which have enrollment lists to keep the course roll at full capacity.

The policy is already published in the University Catalog. It will be included in the quarterly class schedule starting next fall. By way of the Weekly Bulletin, faculty will be asked during late spring quarter to inform (remind?) students of the policy. We will also try to get an article in the student newspaper. These efforts should fulfill our responsibility to inform students of the policy.

Please let me know if there are reservations.

P. 1

24.50

Sincerely,

Donald M. Schliesman Dean of Undergraduate Studies

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CURRICULUM PROPOSALS APPROVED BY THE UNIVERSITY CURRICULUM COMMITTEE AND FORWARDED TO THE SENATE

ETHNIC STUDIES COURSE CHANGE (Three changes) AS IT APPEARS ETS 171. The American Indian. (3) FSp. An introduction to the American Indian with emphasis on their historical importance and impact on American life. PROPOSED ETS 171. Introduction to American Indian Studies. (5). Emphasis on historical and contemporary cultural and institutional patterns: marriage and the family; religion; education; economic and political systems; relationships to society.

PROGRAM CHANGES PROPOSED

Bachelor of Arts Ethnic Studies Major (60 credits)

Major in Ethnic Studies with concentrations in American Indian Studies, Black Studies, Chicano Studies or Ethnic Studies(general):

AS IT APPEARS:

Bachelor of Arts Ethnic Studies Major (60 Credits)

Major in Ethnic Studies with concentrations in American Indian Studies, Black Studies, Chicano Studies or Ethnic Studies (general):

60

	ET S 101, Ethnic Awareness4	
	Two or more of the following:	
	ET S 121, The Black American4	
	ET S 151, The Chicano 4	
	ET S 171, The American Indian3	
2	Area Specialization (by advisement)	
h	60	

PROPOSALS FORWARDED TO SENATE (CONTINUED)

ETHNIC STUDIES CONTINUED

PROPOSED: Bachelor of Arts Bachelor of Arts in Education Ethnic Studies Minor (20 credits)

Minor in American Indian Studies, Black Studies, Chicano Studies or General Ethnic Studies.

..4 ETS 101, Ethnic Awareness. (4 - 13)One or more of the following: ETS 121. Introduction to Black Studies. 4 ETS (b), Introduction to Chicano Studies ETS 171. "Production to American Indian Studies. . 5 Upper : . s or electives by advisement tio and other departments. (3-12)

AS IT APPEARS: **Bachelor of Arts Bachelor of Arts in Education Ethnic Studies Minor** (20 Credits)

Minor in American Indian Studies, Black Studies, Chicano Studies or General Ethnic Studies.

ET S 101, Ethnic Awareness 4
One or more of the following
ET S 121, The Black American 4
ET S 151, The Chicano 4
ET S 171, The American Indian3
Upper division electives by advisement
from ETS and other departments(5-13)
20

MILITARY SCIENCE

COURSE ADDITION

MLS 103. Leadership (1). Fundamentals of leadership, leadership traits, principles and techniques necessary for a military or civilian leader. Open to any student.

COURSE CHANGE MLS. 310 -- Add MLS 103 as prerequisite. PROGRAM CHANGE MILITARY SCIENCE (Army ROTC) Bachelor of Science -- Add MLS 103 to core requirements.

20

January 25, 1984

Draft of Proposed Changes to Senate By-laws Regarding Officers and Committees

II. B. Procedures for election.

Principal offers of the Faculty Senate shall be elected by the Senate at the last regular Senate meeting in May of the Winter Quarter of each academic year. Only elected Senators, including those newly elected to a term beginning June 15, are eligible to serve as principal officers of the Senate. Principal officers to be nominated and elected, in the order named, shall be a Chairman, a Vice-Chairman, a Secretary and two at-large Executive Committee members. No more than one principal officer shall be from any one department, whether he is a departmental senator or an at-large senator. All principal officers shall assume office the day following spring commencement exercises. All principal officers shall be elected from among all the senators, with prior service as a principal officer being neither a necessary qualification nor a disqualification. Other positions, including Parliamentarian and such other officers as may be enlisted to assist in the business of the senate, are to be nominated by the Executive Committee from among the faculty and staff of the university, subject to ratification by the senate.

III. A. Executive Committee

1. Composition

The Executive Committee shall have five members consisting of the five officers of the senate: the chairman of the senate, the vice-chairman, the secretary and the two members at-large elected from the senate membership. The immediate past senate chair shall serve as an advisor to the Executive Committee.

REPORT AND RECOMMENDATIONS OF

THE AD HOC COMMITTEE ON THE B.A. Ed.

January 23, 1984

I. History

On April 14, 1982, in the process of approving the 1982 <u>Academic Plan</u>, the Faculty Senate voted to approve the elimination of the B.A. Education degree for all but three programs (Early Childhood Education, Elementary Education, Special Education). While approving in principle the change of all other B.A. Education degrees to a B.A., the Senate could not agree on the maximum number of credit hours to be allowed for a teaching specialty major. In the face of that disagreement, the Senate voted that an "ad hoc committee representative of faculty and administration be appointed to develop a timely plan for implementation involving established faculty committees and procedures." (Motion No. 2117). The ad hoc committee was constituted in January, 1983; it met several times, discussed the issue, and makes the recommendation that appears below.

II. Recommendations of the Committee

- A. The designation B.A. in Education shall be eliminated except for the three programs: Early Childhood Education, Elementary Education, Special Education. Students working toward a teaching specialty shall receive either a B.A., B.S., or Bachelor of Music Education.
- B. For each B.A. or B.S. degree program having a teaching specialty, such specialty shall be distinct from non-teaching specialties.
- C. The curriculum policies governing the minimum and maximum number of credit hours to be required in the teaching specialty of B.A. or B.S. degree programs shall be changed to read as follows (for existing policy, see the <u>Curriculum Policies and Procedures Manual</u>, Fall, 1982, pp. 12-13 - Attachment "D"):
 - Each department which prepared students in subjects commonly taught in the elementary schools may offer, if approved:
 - a. A major of <u>45-60</u> credits for elementary teachers. (The rest of the paragraph would remain unchanged.)

- II. C.
- 2. Each department which prepares students in subjects commonly taught in the secondary schools may offer, if approved:
 - One or more majors of 45-60 credits for a. secondary teachers. (The rest of the paragraph would remain unchanged.)
 - c. A 60-75 credit broad area major. No more than 60 credits from the department offering this major may be used to satisfy the major requirement for graduation. The remaining 15-30 credits in the major must be from another department. A minor is not required.
 - d. A 60-75 credit major in which all courses may be from one department. (The rest of the all pre
 - The elimination of the B.A. in Education degree, will 1985. At that time all a programs will be changed to a B.A.

Either before or after Fall, 1985, departments desiring changes in degree designations, from B.A. to B.S., or in the number of credit hours desired for a teaching specialty, shall follow regular procedures for changing the curriculum.

III. Explanations

- The accompanying chart entitled Comparison of CWU Require-Α. ments was helpful to the committee insofar as it established that the UW and WSU also have two-track system for awarding B.A. and B.S. degrees to teaching and non-teaching majors. Senators might also find the comparison useful.
- Β. The accompanying list of majors and degree titles as well as the examples of program offerings from selected departments are designed to illustrate the 1985-87 catalog format if departments make no changes respecting their current teaching majors. The B.A. Ed. would automatically be changed to a B.A. except in Elm Educ, ECE ; Sp Ed.
- C. If departments wish to change the B.A. to a B.S., or if departments wish to alter the requirements for a teaching major or a broad area teaching major up to a maximum of 60 or 75 respectively, they should begin the process for curriculum change immediately after this recommendation's passage by the Senate if they wish such changes to appear in the 1985-87 catalog.
- Pages 12-13 of the Curriculum Policies and Procedure Guide, D. Fall, 1982.

-2-

INFORMATION ITEM ON ACTION OF TEACHER EDUCATION COUNCIL

RE: Elimination of Degree Designation - B.A. in Education

On February 1, 1984, the Teacher Education Council discussed the proposal submitted to the Senate by the Ad Hoc Committee on the B.A. in Education and a majority made two recommendations to the Senate.

- In Section II, C, 1, of the report, the Council favors making no change respecting number of credits required in a major for elementary teachers. Thus 44-46 credits would be the minimum/maximum requirements.
- In Section II, C, 2b, of the report, the Council favors allowing no more than 45 credits from any one department in an interdisciplinary broad major. The remaining credits would be from other departments.

In its discussion the Council lamented the fact that increased credit requirements in the teacher education major would limit the number of electives a student could take. One way to compensate for this lack would be a reduction of general education requirements in a student's major speciality area whether it be natural sciences, social sciences, or humanities. Alternately, some courses taken to satisfy general education requirements could be applied to the major.

Some concern was expressed about an increased number of credits, required for a teacher education major, working to the detriment of those departments offering a teaching specialty in subjects that are not a primary part of the school curriculum. Currently students taking such majors must have a second specialty in a field essential to the school curriculum.