

2-22-1984

CWU Faculty Senate Minutes - 02/22/1984

Vicki Potts

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February 22, 1984
Central Washington University

Presiding Officer: Phil Backlund
Recording Secretary: Vicki Potts

ROLL CALL

Senators: All Senators and/or their Alternates were present except for Andress, Black, Lillian Canzler, Evans and Peterson.

Visitors: Dean Applegate, Dean Danton, President Garrity, Vice President Harrington, and Dean Schliesman.

CHANGES TO AGENDA

1. One item was added to correspondence.
2. Robert Jacobs noted that the Curriculum committee will also present a curriculum policy motion with their report.

APPROVAL OF MINUTES

*MOTION NO. 2249 Charles Vlcek moved and Richard Jensen seconded a motion to approve the minutes of February 8, 1984 as printed. Motion passed by a unanimous voice vote.

CORRESPONDENCE

Jim Hinthorne summarized a February 21, 1984 letter from Rosco Tolman concerning the Senate's move to change the term 'chairman' to 'chair' in the Senate By-laws.

REPORTS

1. CHAIR

Chairman Backlund reported on the following:

- announced the following members of the Distinguished Professor Awards screening committee: Bob Dean and Cindy Bennett (CLAS); Bill Vance and Luther Baker (SPS); Keith Richardson and Stanley Jacobs (B&E); and Bell Hawk and Mary Johnson (Alumni).
- announced the addition of Dr. Donald White, Music, to the search committee for the Dean of the College of Letters, Arts and Sciences and mentioned that the position announcement was being sent to all faculty today.
- as a follow-up on the new admissions requirements passed for Central, Dr. Backlund noted that the State Senate was also moving toward passage of statewide admission recommendations and that other individual schools were considering similar requirements.
- mentioned that the CFR members and chairs of all of the faculty senates were invited to meet with Representative Dan Grimm on Friday, February 24th in Olympia. Corwin King and Phil Backlund will be attending that meeting.
- a mailing list will be compiled in the Senate office for those faculty interested in receiving copies of the legislative summary. Please call the Senate office to have your name added to that list if interested.
- the Council of Post Secondary Education in its duplication study is recommending that the speech communication major within the Department of Communication be terminated by the end of this academic year.
- Eastern Washington University is considering hiring a one-half time faculty legislative liaison. The Senate Executive committee will be considering this to determine if there is similar interest at Central.

2. DEAN DANTON - GOALS AND OBJECTIVES FOR THE SCHOOL OF BUSINESS AND ECONOMICS

At the invitation of the Senate, Larry Danton, Dean of the School of Business and Economics, outlined the goals and objectives for his school. These include: to improve the admissions standards for students entering the School of Business and Economics and to improve the qualifications of graduates who leave the School; to maintain a close relationship between faculty and students; to provide students with background skills and knowledge necessary to enter their chosen field or work prepared for a successful career; to maintain a program of faculty development that encourages successful teaching, scholarship, research and public service; to work closely with the public we serve in order to provide our students with a quality education that meets the needs of those we serve. He said that those goals were the essence of what the school is trying to do and continued by elaborating on specific objectives for the individual departments within the school.

REPORTS3. ACADEMIC AFFAIRS COMMITTEE

Chairman Shorr summarized the items currently on the committee's agenda:

- a proposal for a new summer session schedule - there is now a Summer Session Advisory committee that is considering, for future years, the possibility of changes to the structure of the summer sessions. The Academic Affairs committee will be keeping abreast of the decisions the advisory committee makes.
- in regard to a request from Dean Schliesman on the policy of graduating with honors, the committee is requesting additional information before making their final recommendation.
- the committee has also requested more information on the proposal for a committee on planning and on the proposal for a committee on standards.

4. BUDGET COMMITTEE

Chairman Thurston proposed a questionnaire be formulated from the combined input of the chairs of the Code, Budget and Personnel committees to be sent to all faculty concerning the 10% requirement for merit.

5. CODE COMMITTEE

Chair Heckart mentioned that the Code hearings were being postponed and the new dates would be announced soon.

6. CURRICULUM COMMITTEE

*MOTION NO. 2250 Robert Jacobs moved and Rick Thurston seconded a motion to accept the curriculum change on page 657 of the University Curriculum committee minutes. Motion passed.

Page 657: Course Addition: ECE 421

*MOTION NO. 2251 Robert Jacobs moved and Beverly Heckart seconded a motion to amend the Curriculum Guide, page 3, Section - Procedures for Curriculum Change -

- delete item "#6 e - changes in pre-professional programs other than teacher education"
- delete item "#6 g - changes in programs"
- add to item "#7 - e. changes in programs".

Motion passed by a voice vote.

This motion would add program changes into the category of curriculum proposals that are reviewed by the Senate Curriculum committee and the Senate.

Beverly Heckart asked the committee to check into the six credits from Music that were discussed and specifically mentioned in motion #2195 at the May 25, 1983 Senate meeting.

7. PERSONNEL COMMITTEE

Chairman Dugan said that the committee is through with their deliberations on the policies governing merit and growth, the relationship between granting promotion and receiving tenure, and the form by which recommendations are made to the departments and administration for promotion, merit and growth. They have also examined the salary scale as affected by those items. They have worked with the Code committee and specific recommendations in regard to those issues will come through the proposed Code changes. The committee is now considering the relationship between serving on graduate committees and graduate load credits.

8. CFR - No Report

OLD BUSINESS - None

NEW BUSINESS1. SENATE BY-LAWS CHANGES

*MOTION NO. 2252 John Agars moved and Carolyn Schactler seconded a motion to accept the proposed changes to the Senate By-laws. In accordance with the by-laws, this motion will be voted on at the next meeting.

The purpose of the proposed changes were partially housekeeping - elimination of some no longer useful wording, changes in the dates of department elections of senators to coincide with the motion passed by the Senate regarding election of Senate officers, inclusion of Sturgis Code of Parliamentary Procedure under Conduct of Business, and guidelines for minutes for the Senate.

ADJOURNMENT

*MOTION NO. 2253 Robert Jacobs moved and Rick Thurston seconded a motion to adjourn the meeting. Motion passed and the meeting adjourned at 4:40 p.m.

FACULTY SENATE REGULAR MEETING
3:10 p.m., Wednesday, February 22, 1984
SUB 204-05

- I. ROLL CALL
- II. CHANGES TO AGENDA
- III. APPROVAL OF MINUTES - February 8, 1984
- IV. CORRESPONDENCE
- V. REPORTS
 - 1. Chair
 - a. Distinguished Professor Screening Committee
 - b. Admission Requirements around the State
 - 2. Dean Danton - Goals and Objectives for the School of Business and Economics
 - 3. Academic Affairs Committee
 - 4. Budget Committee
 - 5. Code Committee
 - 6. Curriculum Committee
 - a. Page 657 - UCC Minutes
 - 7. Personnel Committee
 - 8. CFR
- VI. OLD BUSINESS
- VII. NEW BUSINESS
 - 1. Senate By-laws changes
- VIII. ADJOURNMENT

<u>SENATOR</u>	<u>ALTERNATE</u>
<input checked="" type="checkbox"/> John AGARS	<input type="checkbox"/> Gary GALBRAITH
<input type="checkbox"/> Joel ANDRESS	<input type="checkbox"/> John RESSLER
<input checked="" type="checkbox"/> Phil BACKLUND	<input type="checkbox"/> John FOSTER
<input type="checkbox"/> Don BLACK	<input type="checkbox"/> Ron CAPLES-OSORIO
<input checked="" type="checkbox"/> Gerald BRUNNER	<input type="checkbox"/> Bob WIEKING
<input checked="" type="checkbox"/> David CANZLER	<input type="checkbox"/> Mark HALPERIN
<input type="checkbox"/> Lillian CANZLER	<input type="checkbox"/> Larry WALD
<input type="checkbox"/> Jim CASSIDY	
<input checked="" type="checkbox"/> Robert DEAN	<input type="checkbox"/> Barney ERICKSON
<input checked="" type="checkbox"/> John DUGAN	<input type="checkbox"/> Russell HANSEN
<input checked="" type="checkbox"/> Clinton DUNCAN	<input type="checkbox"/> Richard Hasbrouck
<input type="checkbox"/> Henry EICKHOFF	<input type="checkbox"/> Ray WHEELER
<input type="checkbox"/> Betty EVANS	<input type="checkbox"/> Jim HAWKINS
<input checked="" type="checkbox"/> Carol FITZGERALD	
<input checked="" type="checkbox"/> Roger FOUTS	<input type="checkbox"/> Larry SPARKS
<input type="checkbox"/> Ed GOLDEN	<input type="checkbox"/> ? Larry BUNDY
<input type="checkbox"/> Ken HARSHA	<input checked="" type="checkbox"/> Wayne KLEMIN
<input checked="" type="checkbox"/> Beverly HECKART	<input type="checkbox"/> Larry LOWTHER
<input checked="" type="checkbox"/> Jim HINTHORNE	<input type="checkbox"/> Don RINGE
<input checked="" type="checkbox"/> Robert JACOBS	<input type="checkbox"/> Jim BROWN
<input checked="" type="checkbox"/> Richard JENSEN	<input type="checkbox"/> Timothy STRONG
<input type="checkbox"/> Chester KELLER	<input checked="" type="checkbox"/> Jay BACHRACH
<input checked="" type="checkbox"/> Kelton KNIGHT	<input type="checkbox"/> B. E. BILBEU Rosco TOLMAN
<input checked="" type="checkbox"/> Bob LAPEN	<input type="checkbox"/> John CARR
<input checked="" type="checkbox"/> Clair LILLARD	<input type="checkbox"/> Herbert BORBE
<input type="checkbox"/> Robert MITCHELL	
<input checked="" type="checkbox"/> Jim NYLANDER	<input type="checkbox"/> Stan SORENSON
<input type="checkbox"/> Jim PETERSON	<input type="checkbox"/> Clayton DENMAN
<input checked="" type="checkbox"/> Owen PRATZ	<input type="checkbox"/> Frank Nelson
<input checked="" type="checkbox"/> Carolyn SCHACTLER	<input type="checkbox"/> David GEE
<input checked="" type="checkbox"/> David SHORR	<input type="checkbox"/> Joe SCHOMER
<input checked="" type="checkbox"/> Eric THURSTON	<input type="checkbox"/> Pat O'SHAUGHNESSY
<input checked="" type="checkbox"/> Bill VANCE	<input type="checkbox"/> Erlice KILLORN
<input checked="" type="checkbox"/> John VIFIAN	<input type="checkbox"/> Ned TOOMEY
<input checked="" type="checkbox"/> Charles VLCEK	<input type="checkbox"/> Bill CRAIG
<input checked="" type="checkbox"/> Don WISE	<input type="checkbox"/> Wells McINELLY
<input type="checkbox"/> Tom YEH	<input checked="" type="checkbox"/> Ann DONOVAN

VISITORS PLEASE SIGN

2-22-84

Dean Applegate

Dean Norton

President Savity

V.P. Harrington

Dean Schlisman

Central
Washington
University



Department of Foreign Languages

Language and Literature Building
Ellensburg, Washington 98926

(509) 963-1218

RECEIVED

FEB 22 1984

FACULTY SENATE

February 21, 1984

Dr. Phil Backlund, Chairman
Faculty Senate
Campus

Dear Phil:

In reading the Senate minutes of 2/8/84, I note that, in the motion regarding the election of Senate officers, the term "chairman" is changed to "chair". Please consider the following:

- 1) The 20th Convention of the National Association of Parliamentarians in San Francisco passed the following resolution:
"Whereas, parliamentary law has a language all of its own; and whereas, in olden times the one presiding was the only one with a chair, while others sat on benches, hence he was called the Chairman; and whereas, since time immemorial the term 'Mister Chairman' or 'Madam Chairman' has always been employed to differentiate between the sexes; and whereas, further effort toward sex differentiation is redundant and contrived; now therefore be it resolved that organizations and parliamentarians of the National Association of Parliamentarians must use the term Chairman instead of 'chairperson', and be it resolved that all members of the National Association of Parliamentarians should habitually stress the principle that the word Chairman belongs to the title of the office the same as the title of President or Secretary."
- 2) Central Washington University's Affirmative Action Program, adopted 6/20/80, contains the following footnote on page 5:
"The National Association of Parliamentarians has resolved that the term 'chairman' is to be used rather than 'chairperson'. Therefore, the approved term will be used throughout this program to designate either male or female incumbents."

Isn't it time we stopped the ridiculous struggle with terminology and used the appropriate word? The Faculty Senate would be a good place to begin. I, for one, am a bit weary of the proliferation of unnecessary terms, such as chairpersons, chairpeople, chairs, or worse yet, chairfolk.

Sincerely,

A handwritten signature in cursive script that reads "Rosco".

Rosco N. Tolman, Chairman

January 26, 1984

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CURRICULUM PROPOSALS APPROVED BY THE
UNIVERSITY CURRICULUM COMMITTEE AND
FORWARDED TO THE SENATE

EARLY CHILDHOOD EDUCATION
COURSE ADDITION

ECE 421. Play in Childhood. (3). Prerequisite, ECE 331 or permission of instructor. Definitions, developmental aspects, and curricular implications of play.

2/22/84

university's educational mission. Proposals not approved will be returned to the originating department with an explanation of the Committee's action.

5. All changes approved by the University Curriculum Committee will be placed in the minutes of the committee and copies of the minutes shall be sent to departments, academic deans, members of the Senate, members of the Senate Curriculum Committees and members of the three Councils. Minutes will include the committee's agenda to show proposals to be considered.

6. Proposals of the following types, if approved by the University Curriculum Committee, should be sent to the Dean of Undergraduate Studies or the Dean of Graduate Studies, as appropriate, for incorporation in the next catalog and to the Registrar for implementation:

- a. course deletion
- b. course credit changes
- c. course title change
- d. course description changes
- e. changes in pre-professional programs other than teacher education
- f. changes in course number
- g. changes in programs

delete

7. Proposals of the following types, if approved by the University Curriculum Committee, are forwarded to the Faculty Senate:

- a. course changes which are so substantial as to constitute a new course
- b. course additions
- c. program initiations
- d. program deletions
- e. *chg in programs*

add

The proposals shall be considered for approval at the first regular Senate meeting which occurs three weeks or more after distribution of the proposals. Proposals which are approved by the Faculty Senate are sent to the Dean of Undergraduate Studies or the Dean of Graduate Studies, as appropriate, for incorporation in the next catalog and to the Registrar for implementation.

8. Proposals rejected at any level of review are to be returned to the department or program of origin with a letter of explanation. Copies of the letter of explanation are to be sent to each committee and/or dean previously approving the proposal.

9. All courses and program changes, additions, and deletions should be considered in terms of their effect upon the academic mission of the university and their adherence to curriculum policy as outlined in this Curriculum Guide. Care should be exercised to avoid needless duplication and to assess the effects of curriculum changes on departments which may be affected.

10. Whenever questions of curriculum policy are raised by curriculum proposals, the Faculty Senate Curriculum Committee should be consulted.

11. Whenever questions or concerns of an administrative nature are raised, the appropriate dean should be consulted: for teacher education course and programs, consultation should be with the Dean of Professional Studies; for undergraduate and graduate courses and programs, consultation should be with the Dean of Undergraduate Studies or Dean of Graduate Studies, respectively.

February 22, 1984

DRAFT OF PROPOSED SENATE BY-LAWS CHANGES

I. Membership

A. Composition (Faculty Code, 1980, 1.25)

The Faculty Senate shall be comprised of the following voting members:

- (1) One senator and an alternate elected from each academic department and from each of the following: administrative faculty defined in Section 1.01 A(2): library faculty; ~~staff of the Washington Center for Early Childhood Education~~; faculty of the Ethnic Studies Program; and combined membership of the Counseling and Testing Services;

I. B. Procedures for election

Senators representing departments and at-large senators shall be elected in the following manner:

- (1) Senators representing departments shall be nominated and elected by departments during ~~Spring~~ Winter Quarter and the Senate informed of results by ~~May 10~~ February 15. Only faculty members ...
- (2) Senators elected at-large shall be nominated and elected during ~~Spring~~ Winter Quarter but no later than ~~May 10~~ February 15. Only faculty members ...

V. Conduct of Business

In the conduct of business at its meetings, the Faculty Senate will be governed by Robert's Rules of Order and Sturgis Code of Parliamentary Procedure, with the exceptions, alterations, and additions recorded elsewhere in these By-laws:

VI. Records

B. Minutes

The Secretary to the Office of the Faculty Senate shall be responsible for recording and distributing the minutes of each Faculty Senate meeting to all faculty, academic administrators, members of the Board of Trustees, chairs of other University senates and to others by request.

1. Minutes shall include: *at least the following:*

- a. Roll Call
- b. Agenda Changes
- c. Previous minutes approval
- d. Summary of Correspondence
- e. Summary of Chairman and Committee Reports
- f. Old Business - Verbatim transcriptions of motions approved with motions following numbered sequence.
- g. New Business - Verbatim transcriptions of motions approved with motions following numbered sequence.
- h. Adjournment and notice of next meeting.