MINUTES: Regular Senate Meeting, 1 December 1976
Presiding Officer: Helmi Habib, Chairman
Recording Secretary: Esther Peterson

The meeting was called to order at 3:15 p.m.

ROLL CALL

Senators Present: All Senators or their alternates were present except Larry Porter, Russell Ross and Madge Young.

Visitors Present: Lou Bovos, Bernard Martin and Don Caughey.

AGENDA CHANGES AND APPROVAL

There were no changes to the Agenda.

APPROVAL OF MINUTES

The minutes of November 17 were approved with the following correction: Under Roll Call delete Joel Andress as not being present.

COMMUNICATIONS

The following communications were received:

A. Letter from Jay Bachrach, dated November 19, resigning from the Faculty Senate.

B. Letter from Chester Keller, dated November 22, informing the Senate that John Utzinger was elected as Senator for the Department of Philosophy.

C. Letter from Don Schliesman, dated December 1, 1976, regarding a draft attached to it of a statement of mission and roles for Central Washington College which will become part of a long range plan now being developed. He asks the Senate to consider this and give him some of their reactions which could be incorporated as the plan is developed.

D. Letter from Vice President Harrington, dated November 29, regarding finalizing proposed plans for Summer Session 1977. He asks that the Senate Academic Affairs Committee and the Faculty Senate act immediately on the review and present him with their recommendations by December 3, 1976 so that he may finalize the budget and authorize contracts and a schedule.

CURRICULUM PROPOSALS

A. Undergraduate Curriculum Committee Proposals, pages 443 through 445.

MOTION NO. 1543: Mr. Keith moved, seconded by Mr. Hawkins, that the Senate approve the Undergraduate Curriculum Proposals on page 443, the Course Addition--Drama 471 on page 444, and all of page 445.

There was considerable discussion concerning the exclusion of the Course Addition--English 100, on page 444, from the motion.

Motion No. 1543 passed with a unanimous voice vote.

MOTION NO. 1544: Mr. Vifian moved, seconded by Mr. Mitchell, to approve the Course Addition--English 100, as described on page 444 of the Undergraduate Curriculum Committee Proposals.

There was considerable discussion on the motion. Mr. Bovos, Registrar, informed the Senate that if the course does not meet the requirements of graduation, the course description should be changed to clearly state that fact.

MOTION NO. 1545: Mr. McQuarrie moved, seconded by Ms. Lester, to amend the Course Addition description by changing the last sentence to read "The course will not meet requirements for graduation." Passed with a unanimous voice vote and one abstention.
Discussion resumed on Motion No. 1544, as amended.

Motion No. 1544, as amended, passed with a unanimous voice vote and 4 abstentions.

REPORTS

A. Chairman--Mr. Habib discussed the letter and report from Vice President Harrington regarding plans for Summer Session 1977, and the request for the Senate to review the plans and present him with recommendations by December 3. One reason for the hurry on it is that it was apparently not generally known that the Academic Affairs Committee was charged to handle that particular type of problem. In order to prevent re-occurence of situations such as this, the chairman has sent a memorandum to Department Heads, Deans, Department Chairmen and Program Directors as follows:

"The 1976 version of the Faculty Code contains provisions that make it somewhat different from previous Codes. In order to avoid as many difficulties as possible, including unnecessary confrontations with the Faculty Senate, I urge you to read carefully the current Code. In particular, please note the defined duties and range of responsibilities of the various Senate Standing Committees and the various Faculty Committees. I would also like to call your attention to the various categories of faculty rank and their carefully defined usage (including Professor of the College, Distinguished Service Professor, and Distinguished Teaching Professor), to the various kinds of professional leave (Professional leave and Quarterly Scholarship leave), and to the procedures and criteria established for promotion, merit, tenure, re-appointment, etc."

Mr. Habib mentioned that implicit in his memo is the promise that the Senate will take care of matters in a reasonable amount of time.

The letter and attachment from Dean Schliesman is submitted to the Senate as an information item, and is a draft and not the final copy. Before the final copy is put together there will be considerable discussion with the Senate and especially with the Senate Academic Affairs Committee. He said the Senate Academic Affairs Committee will be reviewing the draft and will meet with Dr. Schliesman to discuss possible suggestions that can be incorporated in the final draft.

B. Executive Committee--Vice Chairman Keith reported that the Executive Committee met with Dr. Don Guy, Acting Dean of Student Development, concerning the writing of a policy statement for the College regarding student records. At the present time students have the right to examine most of the records, although there are some they can't. There needs to be a procedure established if a student observes something in his record he wants removed or changed, and the request is denied, that the procedure can be heard by an appeal board or a hearing board of some kind. The Executive Committee recommended that Mr. Guy draft a proposal and submit it to the Executive Committee for transmission to the Student Affairs Committee and then to the Senate. This will be presented sometime in January to the Senate.

Regarding the letter from the Associated Students of Central regarding the Faculty Senate supporting university status for Central, no record has been found as yet of where the Senate may have stated their position for university status for CWSC. Under Old Business at the next meeting the Executive Committee will make a motion to ask for the Senate's current feelings so there will be some kind of record of it.

C. Standing Committees

Chairman Habib informed the Senate that he has asked the chairmen of the Standing Committees to submit their reports and if they wish to make motions that they submit the motions to the Executive Committee, who will put them on the following meeting's Agenda under New Business. All of these action items will be attached to the Senators' Agenda for the meeting after the report is submitted. He said he would make an exception for the Academic Affairs Committee this one time due to the urgency of Dr. Harrington needing the Senate's recommendations by December 3.

1. Academic Affairs--Duncan McQuarrie, chairman, presented the following report:

The Academic Affairs Committee has met with Dr. Larry Helms, Assistant Vice President for Off-Campus Programs to discuss the suggested summer session schedule.
The Committee, as a result of that meeting, believes that the proposed schedule has been given as reasonable consideration as can be expected given the time constraints imposed upon the planning process.

We have been assured that the 1977 Summer Session schedule is proposed as an experimental program and as such would be given careful evaluation and review. The results of such an evaluation would be presented to the Academic Affairs Committee as part of the planning for Summer Session 1978.

Dean Bernard L. Martin was present and discussed the proposed plan with the Senate.

MOTION NO. 1546: Mr. McQuarrie moved, seconded by Mr. Keith, that the Faculty Senate approve the proposed summer schedule for 1977 and that the Senate urge all departments to cooperate in the implementation and evaluation of it.

There was considerable discussion on the motion.

Motion No. 1546 passed by a hand vote of 14 Aye, 7 Nay, 6 Abstain.

2. Budget Committee--No report at this meeting.

3. Code Committee--No report at this meeting.

4. Curriculum Committee--Warren Street, chairman, said a Report is being presented to the Executive Committee and three matters will be presented to the Senate at its next meeting. The report will be attached to the Agenda for that meeting.

5. Personnel Committee--Dolores Oshorn, chairman, will have a report and motion to be distributed for the next meeting.

6. Student Affairs--No report at this meeting.

OLD BUSINESS

None for this meeting.

NEW BUSINESS

None for this meeting.

ADJOURNMENT

The meeting adjourned at 4:30 p.m.
VISITORS

PLEASE SIGN THIS SHEET

Faculty Senate Meeting

Last person signing please return to the Recording Secretary
AGENDA
FACULTY SENATE MEETING
3:10 p.m., Wednesday, December 1, 1976
Faculty Development Center
Bouillon Building

I. ROLL CALL

II. CHANGES TO AGENDA

III. APPROVAL OF MINUTES of November 17, 1976

IV. COMMUNICATIONS

A. Letter from Jay Bachrach
B. Letter from Chester Keller

V. CURRICULUM PROPOSALS

A. Undergraduate Curriculum Proposals, pages 443 through 445

VI. REPORTS

A. Chairman
B. Executive Committee
C. Standing Committees

1. Academic Affairs
2. Budget Committee
3. Code
4. Curriculum
5. Personnel
6. Student Affairs

VII. OLD BUSINESS

VIII. NEW BUSINESS

IX. ADJOURNMENT

NOTE: There will be no more Senate meetings in December.
The next Regular Senate Meeting will be January 5, 1977.
**FACULTY SENATE MEETING OF**

**Dec. 1, 1976**

**ROLL CALL**

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Nov. 22, 1976

Dr. Helmi Habib, Chairman
Faculty Senate
Campus

Dear Helmi:

Upon receipt of a copy of Professor Bachrach's letter of resignation from the Senate, the Department met and duly elected Professor John Utzinger as Senator for the Department of Philosophy.

Sincerely,

[Signature]

Chester Keller
pda
cc

Nov. 19, 1976

Dr. Helmi Habib, Chairman
Faculty Senate
Campus

Dear Helmi:

I hereby resign from the Faculty Senate.

Sincerely,

[Signature]

Jay E. Bachrach
pda

cc Chester Keller
Dear Dr. Habib:

Attached is a draft statement of mission and roles for Central Washington State College which will become part of a long range plan now being developed. The plan includes strategies for future implementation of the mission and roles.

I would appreciate receiving reactions from the Senate which could be incorporated as the plan is developed. Thank you for your cooperation.

Sincerely yours,

Donald M. Schliesman
Dean of Undergraduate Studies
Central Washington State College is part of a publicly supported system of higher education created by the Washington State Legislature and governed by a five-member lay board of trustees. The powers and duties of the Board of Trustees and several roles of Central Washington State College are identified in the Revised Code of Washington, R.C.W., Chapter 28B.40. Further definition of the mission and roles may be found in the Planning and Policy Recommendations for Washington Postsecondary Education 1976-1982, published by the Council for Postsecondary Education, State of Washington. Broadly stated, Central's mission is to provide educational services to the citizens of the State of Washington, with particular, but not exclusive, attention to the residents of the area we serve (King, Pierce, Snohomish, Chelan, Kittitas, Yakima, Benton, Klickitat, Douglas, Grant, Okanogan and Walla Walla counties). The prime function is academic; all other areas of the college organization complement that function. First and foremost, we must provide quality education in any aspect of fulfilling our mission. We direct this education toward all those who meet our admission standards.

The mission is manifest through various roles. First, instruction is provided in the liberal arts and sciences and in the professions and applied fields through the bachelor's and master's degree levels. This multi-dimension requires a careful mix of each element, ensuring that each contributes to the other in appropriate and effective ways. The mix may change as our capabilities change and our student population varies, but we must
always serve both those who want training to earn a living and those who want education to live more fully.

Second, Central is a receiving institution for transfer students from area community colleges. Currently about one-half of the campus enrollment consists of students who transferred from other institutions. Academic programs are designed to permit easy articulation and built on learnings gained in the community college.

Third, less than baccalaureate programs are provided to meet the needs of those students who intend to transfer into professional programs at another institution or enter the work force after one or two years of study. To a large extent, the contents of these programs are set by the colleges or universities to which students transfer, certifying groups or employing agencies.

Fourth, the College serves as a cultural center for the surrounding community. Informal education is provided through sponsoring art exhibits, musical and dramatic performances, special lectures and other events.

Fifth, Central assumes the role of an educational resource by providing instruction, research and service activities to residents of the state at sites away from Ellensburg. Faculty knowledge and skill is provided to meet the needs of inservice education for people employed in many professions and to help solve problems encountered by various communities. We see this role as one of providing academic services, within limitations of faculty and fiscal resources, to meet general public off-campus needs.
We must continue to be responsive to our publics by altering services to meet their needs. We must keep in mind that the long term value of the College rests with being able to provide quality education, with careful selection of viable new options for service and continued evaluation of existing programs.

Donald M. Schliesman
Dean of Undergraduate Studies
Dear Helmi:

The two universities, the University of Washington and Washington State University, have both placed cost-of-living adjustments as their top priority item for retirement legislation to be sought from the 1977 legislative session. Quoting from page 2 of the October 8 letter from Irving Shain, Provost and Vice President for Academic Affairs at the University of Washington, written to the Academic Vice Presidents at the four-year state colleges,

"In reexamining the merits of providing a cost-of-living adjustment for present retirees and eligible surviving spouses, administrative and faculty representatives have been concerned that in spite of the increased supplemental benefits authorized by the July, 1974 retirement improvements, the actual retirement income of present retirees has steadily deteriorated because of continuing increases in the cost of living. Indeed, data supplied by TIAA/CREF indicates that investment returns on both TIAA and CREF have yielded annuities that have failed to maintain parity with cost-of-living increases over corresponding periods of time."

"In view of this concern, Mr. Thomas Bleakney of Milliman and Robertson, Inc. was retained jointly by the University of and Washington State University to up-date 1975 cost-of-living alternatives: . . . . . ." 

These two alternatives included applying cost-of-living adjustments only to the universities' supplementary payments, called Proposal A and a second plan, called Proposal B, which would apply any cost-of-living adjustments to the retiree's original "adjusted goal". In the case of the University, Proposal A would have an annual financial impact of $371,497 and Proposal B would cost $681,520 per year. The University has decided that although Proposal B would cost $681,520 per year, nevertheless it should be the primary goal because it provides the greatest degree of equity to retirees and their surviving spouses.
Dr. Habib  
P. 2  
11-5-76

I do not know what Proposal B would cost Washington State University, but I have been informed that both universities are seeking enabling legislation for Proposal B and are also requesting the necessary funds to support these cost-of-living adjustments.

I hope that we are not caught quite unprepared. In 1947 the University and Washington State College both got supplementation up to a ceiling of 50%. The colleges of education waited 27 years for this privilege. With our new governor, an academician who understands the importance of this legislation, it is quite possible Proposal B will move. If it does move, I hope we can ride on the coat tails of the two universities. If the universities obtain such adjustments for their retirees during the coming session and the state colleges and community colleges do not, there could be a long, long wait.

I would be most appreciative if you would look into this matter and see what steps we might take so that Central and the other state institutions of higher education are included and furnished funds for this necessary change in our retirement program.

Sincerely,

[Signature]

W. N. Newschwander  
Chairman  
Ad Hoc Faculty Retirement Committee

cc: Members of Ad Hoc  
Faculty Retirement  
Committee
Dr. Helmi Habib, Chairman  
Faculty Senate  
Campus

Dear Dr. Habib:

As you know from our discussions the pressure to finalize the plans for Summer Session, 1977 has been intense. The deans are now in the process of preparing a final budget request.

Attached is the proposal that has been developed by Dr. Helms and the School Deans. This proposal has been discussed by Dr. Helms with each department or department chairman. As of last Monday (November 22) I approved the basic concept of the plan as being "sound" and asked that final planning for a budget start.

While I understand and appreciate your request to have the proposal reviewed by the Academic Affairs Committee, I trust you will appreciate my request that they and the Faculty Senate act immediately on the review. May I have their recommendations by December 3, 1976 please so that I may finalize our budget and authorize contracts and a schedule?

If this seems like a sudden request it is! It is also about par for the course in these harried and uncertain days.

Thank you for your cooperation in this matter.

Sincerely,

Edward J. Harrington  
Vice President for  
Academic Affairs

tct

cc: Dr. Helms  
V.P. Advisory Council