

4-20-1977

## CWU Faculty Senate Minutes - 04/20/1977

Esther Peterson

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MINUTES: Regular Senate Meeting, 20 April 1977  
Presiding Officer: Helmi Habib, Chairman  
Recording Secretary: Esther Peterson

The meeting was called to order at 3:15 p.m.

#### ROLL CALL

Senators Present: All Senators or their alternates were present except Chris Graap, Charles Hawkins, Betty Hileman, Chuck McClure and Ken Winslow.

Visitors Present: Lou Bovos, Marci Baker, Dennis Combe, Edward Harrington, Don Schliesman and Jerry Jones.

#### AGENDA CHANGES AND APPROVAL

The chairman announced there were no changes to the Agenda.

#### APPROVAL OF MINUTES

The minutes of March 30, 1977 were approved as distributed.

#### COMMUNICATIONS

The following communications were received:

- A. Letter from Don Schliesman, dated April 8, regarding initiation of a program for learning opportunities related to agriculture. He is requesting Senate support of this program. This will be discussed under Executive Committee report.
- B. Letter from Jimmie Applegate, dated April 11, in answer to some concerns regarding publicity for the Symposium that Chairman Habib had. He lists the dates and substance of news releases from the Office of College Information regarding the Symposium and mentions the College Information office has also supplied him with the dates, sources of substance of some of the published information about the week long program.

#### CURRICULUM PROPOSALS

- A. Graduate Curriculum Proposals, page 85.

MOTION NO. 1599: Mr. McQuarrie moved, seconded by Ms. Young, to adopt the Graduate Curriculum Committee Proposals on page 85. Passed by a unanimous voice vote.

#### REPORTS

- A. Chairman's Report--Chairman Habib read a memorandum from Robert Yee informing the progress of Usha Mahajani, who is recovering from recent surgery. He said cards may be sent to her in care of her husband in Encinitas, California. Mr. Habib mentioned he will send her a card on behalf of the Faculty Senate expressing their best wishes.

The Executive Committee has decided that election of officers for the Executive Committee for the 1977-78 academic year will be held on May 25. A letter will be sent to Senators outlining what the procedure will be. He said a revised roster will be sent to all Senators after the May election of new Senators so that candidates may be identified before the May 25 meeting. Mr. Habib asked that Senators contact possible candidates prior to submitting their nominations to the Senate office. On May 25 nominations will also be opened from the floor at the senate meeting and the election will be held at that time.

A Central Investment Fund is being initiated jointly by a group of downtown businessmen and C.W.S.C. This is a scholarship fund to bring in good students, who are also student leaders, on campus. The majority of these funds will be used for scholarships, approximately in the amount of \$300 per award. A small percentage of these funds will be used for advertising the college in ways that are obviated by the use of State

funds. This is one of several positive steps being taken towards helping to stem the tide of decreasing student enrollment on campus. Hopefully, this will add to the student head count on campus. A large group of businessmen downtown are forming this group and are very enthusiastic about it. They want to see Central stay a viable academic institution for economic and cultural reasons. This will be an on-going program, with the fund drive for this year being carried out in May. The goal this year is \$30,000. Faculty will be expected to participate in the drive also.

The Executive Committee have decided on a two-way program for faculty: (1) A soliciting group of approximately 40 faculty, who will be asked to make a financial commitment of \$10 per month for ten months, and who will also go out, one businessman and one college faculty member to a team, and make four pre-selected contacts each. The prospective donors will have been programmed prior to the contact by letter explaining the purposes of the drive; (2) a fund drive on campus. Senators will need to talk to the faculty members in their departments about the drive, and strongly encourage their financial and moral commitment.

Mr. Brooks pointed out that this fund drive is being set up on a permanent basis and there will be fund drives every year. They are hoping to involve all of the businesses and others in the County. Joe Kelleher is serving as chairman for this drive. Mr. Brooks mentioned there are a number of things they hope to accomplish. This is a part of the general promotional effort for the college and they think they will gain favorable publicity for the college by having \$30,000 or more each year to invest in scholarships for students who show some leadership potential and also academic potential.

Ballots have been sent out and returned on the referendum relative to Program Review and Evaluation and will be counted Monday morning, April 25. The results will be reported at the May 4 meeting, or anyone may call the secretary in the Senate office after that date for the results.

The Senate will most probably be meeting every Wednesday during the month of May. On May 4, the rest of the proposed Code changes will be presented for action. Also, there will be a presentation of the recommendations relative to the General Education Program by the joint committees, Academic Affairs and Curriculum. Also, on that date the revised Campus Committee structure report which Mr. Habib and Mr. Schliesman have been working on will be presented. On May 11, there will be discussion and possibly action on the committee structure proposal and also discussion and possibly action on the General Education Proposal. Also on that date, hopefully, we will have the Code Committee recommendations relative to the president's new proposed Code changes that were distributed to Senators at this meeting. On May 18 the Senate will be asked to act on the new Code changes and, if necessary, the General Education Proposal if it wasn't acted on at the former May 11 meeting. May 25 will be election of Executive Committee officers.

- B. Executive Committee Report--Mr. Mitchell presented the report. He discussed the letter from Dean Donald M. Schliesman regarding a program being proposed to be initiated in response to requests for learning opportunities related to agriculture. It was developed by a task force consisting of several professors and has been reviewed by the Undergraduate Council and supported by that group. Six faculty members will administer the program. Mr. Mitchell pointed out that the concept of the program is one to fill a gap which was generated several years ago when the basic structure of agriculture extension agents and home economists changed. The kinds of gaps they used to fill relative to small farms have been left vacant. Therefore, the Senate Executive Committee makes the following motion:

MOTION NO. 1600: Mr. Mitchell moved, seconded by Mr. Dudley, that the Faculty Senate endorses the program proposal "Studies in Agricultural Management and Technology" and its implementation on an experimental basis for two (2) years. At the conclusion of the experimental trial period, evaluation procedures of a nature comparable to those described in "A Proposed Policy and Procedure for Review of Undergraduate Degree Programs, dated January 27, 1977 will be used to examine the program before a decision is made for the continuation of the program.

Dean Don Schliesman was present to discuss the program and answer questions from Senators. Mr. Schliesman explained that this will not be a major-minor. It is being proposed to arrange for some way for Central to respond to the expressed needs of the people in the central areas who are living on farms and ranches for courses, workshops, lectures, etc. to help them gain knowledge about some operation on their farm or ranch. This type of proposal would allow, through faculty advice, a student to complete a major through the interdepartmental programs that are already in existence. Two years will give the college an opportunity to assess the needs of the area.

MOTION NO. 1601: Mr. McQuarrie moved, seconded by Ms. Osborn, to postpone consideration of the program proposal until the May 4 meeting. Failed with a hand vote of 12 Aye, 17 Nay, and no abstentions.

Discussion resumed on the main motion.

Motion No. 1600 voted on and passed with a majority voice vote and 3 abstentions.

C. Standing Committee Reports--

1. Academic Affairs--Duncan McQuarrie reported the Academic Affairs Committee, the Senate Curriculum Committee and the General Studies Committee jointly met in an open hearing. The two Senate Committees will meet next Wednesday, April 27, at 3:00 p.m. to formulate a recommendation concerning the General Education proposal to present to the Senate at the next Senate meeting.
2. Budget Committee--no report.  
  
Mr. Habib mentioned he would communicate with the Budget Committee members and ask them to begin discussion on the distribution ratio of salary funds the College is to be appropriated by the State Legislature.
3. Code Committee--There was a meeting of the Code Committee, the Executive Committee, President Brooks and Assistant Attorney General Owen Clarke on April 15 to go over the proposed Code changes. These have been distributed and will be presented for action at the next Senate meeting.
4. Curriculum Committee--no report.
5. Personnel Committee--no report.
6. Student Affairs Committee--Owen Dugmore presented a recommendation for proposed changes in the Rules Governing the Board of Academic Appeals. Copies of the report were distributed to the Senators.

Charles McGehee was present to answer questions.

MOTION NO. 1602: Mr. Yee moved, seconded by Mr. Ross, to approve the recommended changes to the Rules Governing the Board of Academic Appeals. Passed by a unanimous voice vote and 7 abstentions.

Chairman Habib said these changes will be submitted to the President and the Board for inclusion in the Rules Governing the Board of Academic Appeals.

ADJOURNMENT

The meeting adjourned at 4:20 p.m.

## A G E N D A

REGULAR FACULTY SENATE MEETING  
3:10 p.m., Wednesday, April 20, 1977  
Faculty Development Center  
Bouillon Building

- I. ROLL CALL
- II. CHANGES TO AGENDA
- III. APPROVAL OF MINUTES of March 30, 1977
- IV. COMMUNICATIONS
  - A. Letter from Don Schliesman, dated April 8, 1977
  - B. Letter from Jimmie Applegate, dated April 11, 1977
- V. CURRICULUM PROPOSALS
  - A. Graduate Curriculum Proposals, page 85
- VI. REPORTS
  - A. Chairman
  - B. Executive Committee
  - C. Standing Committees
    - 1. Academic Affairs Committee
    - 2. Budget Committee
    - 3. Code Committee
    - 4. Curriculum Committee
    - 5. Personnel Committee
    - 6. Student Affairs Committee
- VII. OLD BUSINESS
- VIII. NEW BUSINESS
- IX. ADJOURNMENT

CENTRAL WASHINGTON STATE COLLEGE

Dean of Undergraduate Studies

ELLENSBURG, WASHINGTON

98926

April 8, 1977

RECEIVED

APR 12 1977

FACULTY SENATE

Dr. Helmi Habib, Chairman  
Faculty Senate  
C.W.S.C.  
Campus

Dear Dr. Habib:

The purpose of this letter is to share with you and the Faculty Senate the attached description (Attachment A) of a program we would like to initiate in response to requests for learning opportunities related to agriculture. It was developed by a task force consisting of Professors Gaines, Beed, Brown, Fairburn, Ressler, Applegate, Patton, myself and several others who met with us once or twice. We believe it is the most appropriate way for Central to respond because it (1) is sufficiently flexible to allow us to offer courses which meet the needs of a wide variety of potential students, (2) affords an opportunity to respond with minimum financial investment, (3) would not require outside review, (4) allows for development of courses which can be taught by currently employed faculty (may need adjunct professors), and (5) provides an opportunity to assess student interest with very little cash outlay.

It is proposed that the program be "administered" by a six member group of faculty consisting of Professors Robert Gaines, John Carr, Galer Beed, Wayne Fairburn, Kenneth Hammond and Duane Patton. The committee's responsibilities include: (1) identifying needs, (2) locating instructors, (3) developing needed courses or programs, (4) advising students, and (5) developing program publicity. I will be working with the group and providing limited support services.

The proposal has been reviewed by the Undergraduate Council and is supported by that group.

Attachment B contains responses to the question, "Which courses planning to be offered spring quarter, 1977, relate to this program?". It is provided for your information.

We would appreciate Senate support of this activity.

Sincerely yours,



Donald M. Schliesman  
Dean of Undergraduate Studies

cc: Vice President Harrington

enclosures

Attachment A  
(Catalog Copy)

Studies in Agricultural Management and Technology

The purpose of the program is to serve the agriculture education needs of people living within the central portion of Washington state. Problems related to agriculture management such as economics and taxation, land use and development, the environment, and energy sources are addressed by the program. Technology courses such as carpentry, welding, small engine repair, and basic electricity are included. Workshops and short courses dealing with alternatives to traditional practices are offered. Within the resources of the faculty, attempts are made to meet all knowledge and/or skill development needs of full or part-time agriculturalists on a college credit or non-credit basis.

Lectures, short courses, workshops and regular courses are offered during the day time or evening, on weekends or weekdays. Extended study programs may be developed on an individual student basis for one or more years, through the bachelor's degree. Courses are taught both on the campus and at sites away from campus.

Listed below are titles of courses recently offered in the program: Soils; Vegetable and Fruit Gardening; Horticultural Technique; Ornamental Trees and Shrubs; Range Management; Small Business Management; Introduction to Agriculture Economics; Organic Gardening and Conservation; Low Energy Living; Land Development; Machine Woodworking; Beginning Metals; Engineer Drawing; Small Engines; Metal Machining; Foundry; Basic Electricity; Welding; Wood and Metal Finishing; Residential Construction; and Architectural Drawing.

Bachelor's degree programs have been approved through the Inter-departmental Major Program with the following titles: Agri-Business; Environmental Studies; Food Processing Management; Land Studies; Design in Nature; and Regional Planning.

For additional information please contact \_\_\_\_\_,  
Central Washington State College.



## Attachment B

Courses to be offered spring quarter, 1977 which relate to the program include:

Course		Time	Place	Instructor
BISC 498	SOILS, 5 cr., MWF Lab - M	12-12:50 2-5:00	Dean 241 Dean 237	Wiberg Wiberg
BISC 498	VEGETABLE & FRUIT GARDENING, 2 cr., W	7-9:50	Yakima	Carr
BOT 301	HORTICULTURAL TECHNIQUE, 3 cr., MWF	8-8:50	Dean 265	Carr
BOT 301.1	HORT TECH. LAB, 2 cr., T	1-4:50	Dean 237	Carr
BOT 350	ORNAMENTAL TREES/SHRUBS, 3 cr., MWF	1-1:50	Dean 265	Barker
BOT 481	RANGE MGT., 6 cr., MWF Lab - Th	9-9:50 1-4:50	Dean 241 Dean 237	Wiberg Wiberg
BSAD 471	SMALL BUS. MGT., 3 cr., TTH	1-2:30	Sh-Sm 225	Fairburn
ECON 398	INTRO TO AGRIC. ECON., 5 cr. Daily	10-10:50	Sh-Sm 323	Cocheba
GEOG 342	ORGANIC GARDENING & CONS., 3 cr., MW	12-1:50	Sh-Sm 112	Andress
GEOG 398	LOW ENERGY LIVING, 3 cr., TTh	12-1:50	Sh-Sm 112	Ressler
GEOG 402	LAND DEVELOPMENT, 5 cr., Daily	1-1:50	Sh-Sm 107	Eberhart
TIE 145	MACHINE WOODWORKING, 4 cr.	8-9:50	HOT 115	Calhoun
TIE 151	BEG. METALS, 4 cr.	10-11:50	HOT 120	Envick
TIE 165	ENG. DRAWING I, 4 cr.	1-3:50	HOT 219	Dudley
TIE 215	SMALL ENGINES, 4 cr.	7-9:50	HOT 220	Staff
TIE 255	METAL MACHINING, 4 cr.	8-10:50	HOT 119	Beed
TIE 257	FOUNDRY, 4 cr.	1-2:50	HOT 120	Envick
TIE 271	BASIC ELECTRICITY, 5 cr.	3-3:50	HOT 215	Brunner
TIE 357	WELDING, 4 cr.	3-4:50	HOT 120	Envick
TIE 441	WOOD & METAL FINISHING, 3 cr.	10-11:50	HOT 115	Calhoun
TIE 445	RESIDENTIAL CONSTR., 5 cr.	2-4:50	HOT 115	Calhoun
TIE 466	ARCH. DRAWING, 4 cr.	8-9:50	HOT 219	Dudley



Feb. 1977

FACULTY SENATE MEETING OF

Apr. 20

ROLL CALL

SENATOR

ALTERNATE

✓ Adams, Kathleen

✓ Andress, Joel

✓ Brooks, James

✓ Carlson, Frank

✓ Dickson, Rosella

~~Dietz, Richard~~

✓ Douce, Pearl

✓ Dugmore, Owen

~~Enck, Robert~~  
*Enck, Robert*

✓ Fadenrecht, George

✓ Franz, Wolfgang

✓ Gulezian, Allen

✓ Gregor, John

~~Harp, Chris~~

✓ Habib, Helmi

✓ Hawkins, Charles

✓ Hileman, Betty

✓ Jensen, Richard

✓ King, Corwin

✓ Keith, Art

✓ Lester, Nancy

✓ Mahajani, Usha

✓ McClure, Chuck

✓ McQuarrie, Duncan

✓ Mitchell, Robert

✓ Osborn, Dolores

✓ Porter, Larry

✓ Ross, Russell

✓ Sahlstrand, Margaret

✓ Samuelson, Dale

✓ Smith, Milo

✓ Street, Warren

✓ Utzinger, John

✓ Vifian, John

✓ Warren, Gordon

✓ Wiberg, Curt

✓ Winslow, Ken

✓ Young, Madge

\_\_\_\_\_ Clayton Denman

\_\_\_\_\_ Cal Willberg

\_\_\_\_\_ Ed Harrington

\_\_\_\_\_ Glenn Madsen

\_\_\_\_\_ Imani Mwandishi

\_\_\_\_\_ Woodrow Monte

\_\_\_\_\_ Robert Nuzum

\_\_\_\_\_ Ron Hales

\_\_\_\_\_ William Schmidt

\_\_\_\_\_ Jay Forsyth

\_\_\_\_\_ Larry Danton

\_\_\_\_\_ Bill Hillar

~~Dietz~~  
\_\_\_\_\_ Don Dietrich

\_\_\_\_\_ David Kaufman

\_\_\_\_\_ Deloris Johns

\_\_\_\_\_ Bonalyn Bricker Smith

\_\_\_\_\_ Roger Garrett

✓ \_\_\_\_\_ George Grossman

\_\_\_\_\_ Dieter Romboy

✓ \_\_\_\_\_ Robert Yee

~~Dietz~~  
\_\_\_\_\_ Max Zwanziger

\_\_\_\_\_ (No alternate)

\_\_\_\_\_ Blaine Wilson

\_\_\_\_\_ Richard Doi

\_\_\_\_\_ Karl Zink

\_\_\_\_\_ Louis Kollmeyer

\_\_\_\_\_ Richard Gray

\_\_\_\_\_ E. Dee Torrey

\_\_\_\_\_ Phil Tolin

\_\_\_\_\_ Chester Keller

\_\_\_\_\_ Keith Rinehart

✓ \_\_\_\_\_ James Brennan

\_\_\_\_\_ Thomas Thelen

~~Dietz~~  
\_\_\_\_\_ Neil Roberts

VISITORS

PLEASE SIGN THIS SHEET

Faculty Senate Meeting

James Brennan

Low Bovos

Marci Baker

Dennis Combs

Edward J. Harrington

Alan Schleisman

Gerry L. Jones

*Initiated  
Dudley*

## MOTION

### PROPOSED MOTION

Executive Committee Motion relative to the experimental program proposal "Studies in Agricultural Management and Technology" as described in correspondence of April 18, 1977 from Donald M. Schliesman, Dean of Undergraduate Studies.

MOTION: The Faculty Senate endorses the program proposal "Studies in Agricultural Management and Technology" and its implementation on an experimental basis for two (2) years. At the conclusion of the experimental trial period, evaluation procedures of a nature comparable to those described in "A Proposed Policy and Procedure for Review of Undergraduate Degree Programs" dated January 27, 1977 will be used to examine the program before a decision is made for the continuation of the program.

RECEIVED  
APR 20 1977  
FACULTY SENATE

DATE: 18 April 1977

TO: Department Secretaries  
FROM: R. Yee, Political Science  
RE: A Follow-up Report on Usha Mahajani

Please inform people in your Department or area, especially those who are friends of Prof. Mahajani that a large brain tumor was removed last Friday afternoon, which was diagnosed "secondary malignant, highly localized," at Scripps Memorial Hospital, LaJolla, Calif.

All tests do not show any other detectable tumor and she will soon be undergoing chemotherapy. She is otherwise functioning normally.

Messages, etc., may be sent to her by way of her husband,

Dr. Vijay S. Sharma  
343 Trailview Road  
Encinitas, Calif. 92024



RECEIVED

APR 21 1977

FACULTY SENATE

The Student Affairs Committee recommends that the Faculty Senate approve these changes in the RULES GOVERNING THE BOARD OF ACADEMIC APPEALS:

1. Change Paragraph IIIc

To reflect the change in the structure of student government that has occurred since December 1973.

The five students on the Board of Academic Appeals are to be chosen by the Joint Committee on Committees from students who are not on the Board of Control.

2. Change Paragraph IIId

To provide staggered two-year terms for the five faculty members on the Board of Academic Appeals to preclude the faculty membership on the Board entirely changing from year to year.

3. Change Paragraph VIa

To simplify and clarify the appeals procedure.

After the specified preliminary contacts between the parties have failed, the complainant (a) obtains the appeals form from the Dean of Student Development Services, (b) confers with the advisor assigned by the Dean, and (c) files the appeal through the Dean's office. The Dean notifies the chairman of the Board of Academic Appeals, and the chairman notifies the person against whom the complaint is lodged.

4. Change the present final section, Section XII (Enabling & Amending), to Section XIV.

5. Add as new Section XII the description as to how the Dean of Student Development Services is to coordinate and administer the affairs of the Board of Academic Appeals: (a) house records, (b) advise students as to the Board's functioning, and (c) insure required procedures are followed in the appeal process.

6. Add as new Section XIII the description of the duties of the advisor (appointed by the Dean of Student Development Services): (a) to insure the complainant has completed all informal prerequisites, (b) to help the complainant complete the appeals form, and (c) to make recommendations to the complainant concerning presentation of necessary information to the Board.