

9-28-1977

## CWU Faculty Senate Minutes - 09/28/1977

Esther Peterson

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MINUTES: Special Senate Meeting, 28 September 1977  
Presiding Officer: John Vifian, Vice-Chairman  
Recording Secretary: Esther Peterson

The meeting was called to order at 3:15 p.m.

#### ROLL CALL

Senators Present: All Senators or their alternates were present except James Brooks, Robert Envick, George Fadenrecht, Wolfgang Franz, Helmi Habib, Larry Porter and Curt Wiberg.

Visitors Present: Dale Comstock and Gene Kosy.

#### AGENDA CHANGES AND APPROVAL

There were no changes to the Agenda.

#### COMMUNICATIONS

- A. Letter from Eugene J. Kosy, dated June 7, 1977, with a petition attached, requesting a review of Motion No. 1615 as defined in Section 1.145 A. of the Faculty Code of Personnel Policies and Procedures, revised September 1, 1976, page 17.

#### OLD BUSINESS

- A. Review of Motion No. 1615 relative to Campus Committee Structure--

Vice Chairman Vifian explained there is automatically a motion before the Senate to approve or disapprove the Senate's action last Spring quarter to change the campus committee structure. A valid petition was received with sufficient signatures to require a review in a special Senate meeting. This special meeting is to determine whether the Senate wishes to uphold its actions of last Spring quarter. The motion to be voted on is a motion to rescind.

Discussion began on the motion.

Mr. King commented that if the Senate does reverse itself on the motion, the Executive Committee would recommend the campus committee structure be referred back to them.

Mr. Vifian stated that Motion No. 1615 passed by the Senate on May 11, 1977 was to adopt the proposed changes in campus committees, along with the Addendum on Campus Committee Structure.

MOTION NO. 1638: to rescind Motion No. 1615 voted on and passed by a show of hands of 14 Yes, and 8 No.

MOTION NO. 1639: Mr. Street moved, seconded by Mr. Yee, to refer the campus committee structure back to the Senate Executive Committee. Passed by a unanimous voice vote.

#### ADJOURN

The meeting adjourned at 4:00 p.m.

## FACULTY SENATE MEETING OF

Sept. 28

## ROLL CALL

SENATORALTERNATE

Adams, Kathleen  
 Andress, Joel

Bachrach, Jay  
 Benson, William  
 Brooks, James

Carlson, Frank  
 Dickson, Rosella  
 Douce', Pearl  
 Dugmore, Owen

Envick, Robert

Fadenrecht, George  
 Franz, Wolfgang

Gries, Peter

Habib, Helmi  
 Heckart, Beverly

Hileman, Betty *Deloris Johns*

Keith, Art  
 Killorn, Erlice  
 King, Corwin  
 Klemin, V. Wayne

Mitchell, Robert  
 Porter, Larry  
 Ross, Russell  
 Sahlstrand, Margaret  
 Samuelson, Dale  
 Smith, Milo  
 Street, Warren

Tolin, Phil  
 Tolman, Rosco

Vifian, John

Wiberg, Curt

Yee, Robert  
 Young, Madge

Clayton Denman  
 Cal Willberg

Chester Keller  
 David Kaufman  
 Ed Harrington

Glenn Madsen  
 Imani Mwandishi  
 Woodrow Monte  
 Robert Nuzum

Ron Hales

William Schmidt  
 Jay Forsyth

Barbara Brummett

Don Dietrich  
 Gordon Warren  
 Deloris Johns

George Grossman  
 John Gregor  
 Roger Garrett  
 Dolores Osborn

Richard Doi  
 Karl Zink  
 Louis Kollmeyer  
 ~~Richard Gray~~  
 E Dee Torrey  
 Frank Nelson

Max Zwanziger  
 Carlos Martin

Keith Rinehart

Thomas Thelen

Tom Kerr  
 Neil Roberts

A G E N D A

SPECIAL FACULTY SENATE MEETING  
3:30 p.m., Wednesday, September 28, 1977  
Faculty Development Center  
Bonillon Building

- I. ROLL CALL.
- II. CHANGES TO AGENDA.
- III. COMMUNICATIONS
  - A. Letter from Eugene J. Kost, dated June 7, 1977
- IV. OLD BUSINESS.
  - A. Review of Motion No. 1615 relative to  
Campus Committee Structure
- V. ADJOURNMENT

M E M O R A N D U M

TO: Faculty Senate

FROM: Art Keith, Chairman  
Faculty Senate

DATE: September 23, 1977

This proposal was received after the materials were sent out regarding the Special Senate meeting.

Please read these materials before September 28 and bring them with you to the Special Senate meeting.

CENTRAL WASHINGTON STATE COLLEGE

ELLENSBURG, WASHINGTON

98926

DEPARTMENT OF BUSINESS EDUCATION  
AND ADMINISTRATIVE MANAGEMENT

RECEIVED

SEP 21 1977

FACULTY SENATE

September 21, 1977

Dr. J. Art Keith, Chairman  
Faculty Senate  
Central Washington University  
Campus

Dear Art:

As you requested, we are submitting some alternatives to the Change in Campus Committees adopted by the Faculty Senate for deliberation by the Faculty Senate at their meeting on September 28. We are particularly concerned with Items E and F, page 2, since we feel very strongly that this section does not provide for faculty representation in keeping with the democratic concept of one man, one vote.

According to the most recent data that could be obtained from the Vice-President of Academic Affairs office or the Faculty Senate office, there were 369 individuals classified in 1976-77 as voting faculty. If these were broken down by school, they would read as follows:

	<u>Faculty</u>	<u>Percent of Total Faculty</u>
School of Arts and Humanities	73	21%*
School of Business and Economics	21	6%*
School of Natural Science and Mathematics	55	16%*
School of Professional Studies	105	31%*
School of Social and Behavioral Sciences	71	20%*
Library	19	6%*
Administrative	12	
Counseling and Testing	8	
International Studies	7	

\*This percentage figure is based on a total voting faculty of 348 (excluding Administrative, 12; Counseling and Testing, 8; International Studies, 1)

Dr. J. Art Keith, Chairman  
Page 2  
September 21, 1977

Proposal I, Item E-2, Page 2

In keeping with the above distribution, we recommend changing the Undergraduate Council to consist of 15 members as follows:

School of Arts and Humanities	21% of faculty = 3 members
School of Business and Economics	6% of faculty = 1 member
School of Natural Science and Mathematics	16% of faculty = 2 members
School of Professional Studies	31% of faculty = 5 members
School of Social and Behavioral Sciences	20% of faculty = 3 members
Library	6% of faculty = 1 member

Proposal II, Item E-3, Page 2:

Teacher Education Council to consist of 11 members, six from the School of Professional Studies, one from the School of Natural Science and Mathematics, two from the School of Social and Behavioral Sciences, and two from the School of Arts and Humanities. The faculty members selected to serve on the council must come from:

1. a department that has a teacher education major.
2. the individual selected must be involved in the teacher education major.
3. the individual selected must teach a teacher education professional course such as methods, curriculum, etc.

Proposal III:

That two councils, Arts and Sciences Council and Teacher Education Council, replace the present Graduate Council, Undergraduate Council, and Teacher Education Council. Each council to be representative of the faculty.

The Teacher Education Council to consist of 15 members and the Arts and Sciences Council to consist of 15 members.

Teacher Education Council to be apportioned according to the one man, one vote concept with representation coming from those departments and faculty who are actively making a major contribution to teacher education. The Arts and Sciences Council to be apportioned according to the one man, one vote concept with representation coming from those departments and faculty who are actively making a major contribution to the Arts and Sciences program.

Proposal IV:

Retain the present Graduate and Undergraduate Council as a policy-making and review body. The curriculum functions to be removed from these councils and vested in School Curriculum Committees that would process curriculum matters for

Dr. J. Art Keith, Chairman  
Page 3  
September 21, 1977

institutional coordination through the Faculty Senate Curriculum Committee.  
This would eliminate the need for Item F-1, page 2, and expedite the flow of  
curriculum matters.

Have a nice day,



Eugene J. Kosy

tkm

copies:

Dr. Harrington  
Dr. Schliesman  
Courtney Jones  
Dr. Erickson  
Dr. Jerry Jones  
Dr. Ron Frye  
Dr. Carlton  
Executive Committee



CENTRAL WASHINGTON STATE COLLEGE

DEPARTMENT OF BUSINESS EDUCATION  
AND ADMINISTRATIVE MANAGEMENT

ELLENSBURG, WASHINGTON

98926

June 7, 1977

RECEIVED

JUN 7 1977

FACULTY SENATE

Dr. Art Keith, Chairman  
Faculty Senate  
Edison Hall  
Campus

Dear Art:

1.145  
I am attaching the petition signatures in compliance with the Faculty Code of Personnel Policies and Procedures revised September 1, 1976, Page 17, Paragraph 1.1415, Review by Faculty (A). You will note that there are 57 faculty signatures which exceeds the minimum required to petition the review. Additional signatures could have been obtained; however, because of the time factor, I obtained signatures only of those with whom I have immediate contact. Therefore, no evaluation should be made as to the origin of the individuals signing the petition.

This petition was initiated because of the following:

1. The original proposed changes in campus committees dated May 3, 1977 was routed to departments so that it could have been discussed with their respective Senators, and, in many cases, I believe it was. However, on the date of the passage of the motion, a changed document was presented to the Senate and faculty did not have the privilege of reacting to these changes.
2. I believe I am safe in saying that none of the petitioners are opposing the reorganization and re-evaluation of the faculty committee structure, but rather endorse change. There is no evidence that any other proposal for committee reorganization was considered by the Senate. We think there should have been more dialogue on alternatives.
3. The proposed changes in campus committees as outlined do not represent the faculty when the allocations are based on schools (i.e. three per school, two per school, etc.). Another method would seem to be more desirable since one school has 23 faculty, another school 104, and the other three schools falling in between.

Mr. Art Keirk

Page 2

June 7, 1977

4. Although protocol is addressed in the proposal, there appear to be numerous implementation details which have been omitted and which have significant bearing on the effectiveness of the committee structure. For example, how many members will actually be on the Graduate Council according to the committee structure change E.1?

I fully appreciate the difficulties presented to the Senate because of the late passage of Senate Motion No. 1516, but that should not in any way influence the faculty prerogative of initiating a petition.

I would be very happy to discuss any of the items relative to this proposal if you desire at your convenience.

Have a nice day,

  
Eugene J. Roay  
Chairman

1615

lkm

cc: Vice President Harrington  
Dean Schliesman  
Dean Erickson  
Wayne Klemm

\* Cover letter only



# CENTRAL WASHINGTON UNIVERSITY

Ellensburg, Washington 98926

Affirmative Action/Equal Employment Opportunity/Title IX

FACULTY SENATE

Edison 102 (101D-E)

Telephone 963-3231

## MEMORANDUM

TO: Faculty Senate  
FROM: Art Keith *AK*  
DATE: September 19, 1977  
RE: Campus Committee Structure

A special Faculty Senate meeting will be held at 3:10 p.m., Wednesday, September 28, to review Senate Motion 1615 concerning committee structure. Please come prepared to discuss the issues and make a decision. We cannot act to appoint new committee members until the structure is finalized.

The Faculty Senate, on May 11, 1977, approved a new committee structure for 1977-78. Essentially the changed structure eliminated some committees, consolidated others, and re-structured the Graduate Council, Undergraduate Council, and Teacher Education Council.

On June 7, 1977 a valid petition requesting review of Senate Motion 1615 was received. Page 18 of the Faculty Code records the status of items when a petition has been filed "until the determination of the outcome of the vote of the faculty on the action under review, the Faculty Senate may not undertake action concerning or affecting the original action of the senate under review."

Our options at the Senate meeting of September 28 are as follows:

1. We would re-affirm Senate Motion 1615. A ballot by faculty would then be required and results of that ballot would not be available until October 7.
2. We could reverse the decision on Senate Motion 1615.

I have spent considerable time this summer reviewing the committee structure. My recommendations are shown on the attached pages. If the Senate chooses Option 2 above, the attached recommendations could be considered.

Action taken by the Senate on the issue of committee structure becomes a recommendation to the Vice President for Academic Affairs.

## CAMPUS COMMITTEES

### REPORTING TO THE PRESIDENT

**Athletics:** (re-instate) (possibly should report to the Dean of Professional Studies or Vice President for Academic Affairs) acts on policies, procedures and problems relating to the college athletic program.

6 faculty (includes faculty athletics representative)  
3 students  
2 ex-officio—men's and women's athletic directors

Computer Services Advisory Committee: (re-instate and transfer to Reporting to Vice President for Business Affairs). The committee is responsible for serving as a sounding board for the Director of Computer Services and users of the Center. The committee also advises and assists the Director in setting policy and reviewing services to insure the most effective and efficient service possible within the capabilities of the physical and human resources.

### REPORTING TO THE VICE PRESIDENT FOR ACADEMIC AFFAIRS

Long Range Planning: (Senate Motion) The committee provides leadership in academic and related long-range planning through developing procedures and guidelines. It serves as a catalytic agent to the college community in planning and gives planning assistance to administration, departments, and other groups. The committee serves as an advisory group to the Office of Institutional Studies and the Vice President for Academic Affairs.

3 faculty  
1 administrator  
1 Civil Service  
1 student  
3 ex-officio, Senate Chairperson, Director of Institutional Research, and Dean of Undergraduate Studies

Star Steering Committee: (no change) 4 persons. Recommends curriculum and programs to be offered at Central for retired and pre-retired persons.

1 ex-officio, Coordinator of STAR

Professional and Scholarship Leave (add Scholarship to title): makes recommendations to the Faculty Senate and administration with respect to professional leave policies. It receives and evaluates applications for professional leaves and makes recommendations to the Vice President for Academic Affairs.

6 faculty (1 from each school and library)

Campus Space (re-instate as separate committee): chaired by the Planning and Research Assistant, assists with assignment of existing building space, except classrooms, to all departments. Specifically those room types assigned by the committee for permanent use are (1) offices for administration, faculty, graduate assistants and staff (civil service), (2) laboratories, and (3) storage rooms. In addition, the committee also rules on requests for carpeting and remodeling including physical changes to classroom space.

Campus Space (continued)

- 2 ex-officio--Director of Physical Plant and Space Analyst
- 1 administrator
- 4 faculty
- 1 Civil Service

REPORTING TO VICE PRESIDENT FOR BUSINESS AND FINANCIAL AFFAIRS

Campus Safety (unchanged): organized with the assistance of the State Department of Labor and Industries, consists of representatives from the faculty, the administration, the classified staff employees, and the students. This committee advises the Vice President for Business Affairs on safety items.

- 1 ex-officio, Business Manager
- 1 administrator
- 3 faculty
- 3 Civil Service
- 1 student

Retirement and Insurance: (change composition -- eliminate Senate ad hoc committee) advises the Vice President for Business and Financial Affairs on the retirement and insurance systems for the college:

- 2 ex-officio -- Business Manager and Retirement & Insurance Officer
- 1 administrator
- 3 faculty
- 3 Civil Service

Bookstore (unchanged): the committee advises the Bookstore Manager and informs him of student and faculty needs.

- 2 ex-officio -- Director of Auxiliary Services and Bookstore Manager
- 4 faculty
- 3 students

Parking and Traffic: (transfer from Dean of Student Development and add Parking) recommends policies for parking fees, enforcement of regulations, and development of parking areas on campus.

- 2 ex-officio--Director of Physical Plant and Chief of Police
- 3 faculty
- 2 Civil Service
- 2 students

Campus Site and Development: (re-instate as separate committee) The committee advises the Vice-President for Business and Financial Affairs by providing a continuing program on the development of the campus. This is with the aid of the Director of Facilities Planning and Construction, and architects and committees from appropriate college units. All building planning and programming committees are subcommittees of the Campus Site and Development Committee.

- 3 ex-officio -- Director of Facilities Planning and Construction, Director of Physical Plant and Space Analyst
- 1 administrator
- 4 faculty
- 1 Civil Service
- 1 student

Energy Conservation Advisory Board: (new Committee) provides support of the stated educational mission of the College since the educational process is dependent upon a controlled environment which utilizes energy. Further, to provide adequate environmental quality while maintaining expenditures for energy.

- 1 ex-officio (and Chairman) -- Assistant Director, Physical Plant
- 1 administrator
- 3 faculty
- 2 students
- 1 Civil Service employee

Computer Services Advisory Committee: (re-instate and transfer from Reporting to President to Reporting to Vice President for Business and Financial Affairs). The committee is responsible for serving as a sounding board for the Director of Computer Services and users of the Center. The committee also advises and assists the Director in setting policy and revising services to insure the most effective and efficient service possible within the capabilities of the physical and human resources.

- 1 ex-officio -- Director of Computer Services
- 3 administrators
- 3 faculty

#### REPORTING TO THE DEAN OF GRADUATE STUDIES AND RESEARCH

Graduate Council: (Senate Motion) 10 faculty.

The main graduate policy recommending group of the college, acts on behalf of the faculty on matters of graduate education, and advisory group to the dean. Members serve a three-year term and the chairman is elected each year.

- 10 faculty (1 each from programs graduating 15 or more yearly, rest at large from areas involved in graduate programs)

Faculty Research: (Senate Motion) 5 faculty.

Advisory to the dean on matters of faculty research, encourages the research and scholarly aspirations of the faculty, reviews grant requests for separately budgeted research funds.

5 faculty (1 from each School)

1 ex-officio - Coordinator of Grants and Contracts

#### REPORTING TO DEAN OF UNDERGRADUATE STUDIES

Undergraduate Council: (Senate Motion) 15 faculty.

Recommends policy on all college matters related to the undergraduate academic programs. Assists with development of undergraduate program.

15 faculty (2 from each school plus 5 at-large)

Interdepartmental Major: (No change) 5 faculty.

Reviews and approves proposals on interdepartmental majors.

5 faculty (1 from each school)

#### REPORTING TO DEAN OF PROFESSIONAL STUDIES

Teacher Education Council: (Senate Motion) Assists with the study and development of curriculum and coordinates with the other curriculum committees on matters of mutual concern.

10 faculty

2 ex-officio - Director of Teacher Education, and Chairman of Department of Education

#### REPORTING TO DEAN OF LIBRARY SERVICES

Library Advisory Committee: (Senate Motion)

Advises the Dean of Library Services on the development of library and instructional materials collections and services.

5 faculty (1 from each school)

#### REPORTING TO DIRECTOR OF INFORMATION

Student Publications: (No change)

Works with the advisors of student publications to determine policy, select editors, and approve the annual budget of the Crier.

Student Publications (continued)

3 faculty  
3 students  
1 ex-officio -- Advisor to Student Publications

REPORTING TO DEAN OF STUDENT DEVELOPMENT

Academic Standing: (No change) The committee serves as a final appeal board for students who have been suspended from College for academic difficulties.

9 faculty  
5 students

College Union Board: (No change) Assists the Director of the College Union in policy and program planning. There are subcommittees of the Union Board for creative arts, music, recreation and games, and hospitality.

3 faculty  
1 ex-officio -- Associate Dean for Student Union and Activities

Campus Judicial Council: (No change) The council is the highest tribunal in the campus judiciary hierarchy and is authorized to hear complaints against students and student organizations.

4 faculty  
7 students

Student Financial Assistance: (No change) The committee facilitates administration of regular procedure in processing student application for loans, scholarships and work assignments.

3 faculty  
1 ex-officio -- Director of Financial Counseling and Financial Aid

Joint Student Fees: (Change from reporting to Vice-President for Academic Affairs) Makes recommendations regarding the allocation of Student Fees monies into the following budget areas: Bond Redemption, Reserves, Long Range Activities, Samuelson Union Building and the Associate Students of Central. The committee's recommendations are transmitted to the office of the Vice President for Academic Affairs. Upon his approval the proposed budgets are sent via the President to the Board of Trustees for review and approval.

3 faculty  
3 students  
1 ex-officio -- Controller



Board of Academic Appeals: (No change)

provided for the filing and redress of grievances with due procedural guarantees for any student against any other student, or member of the faculty, staff or administration, or any faculty member against any student in matters concerning academic welfare.

- 5 faculty
- 5 students

REPORTING TO THE DEAN OF SOCIAL AND BEHAVIORAL SCIENCES

Social Science: (Senate Motion--eliminate)

Purpose is to (1) to supervise major, minor and other instructional social science programs which are interdisciplinary in nature; (2) to assist students applying for and participating in such programs to develop their individual programs of study; and (3) to facilitate the spread of information concerning new developments in the Social Studies instruction. The committee is comprised of representatives from disciplines generally recognized as social sciences (Anthropology, Economics, Ethnic Studies, Geography, History, Political Science, Psychology and Sociology), and representatives from the department principally concerned with social studies teacher preparation (Education).