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CWU Faculty Senate Executive Committee Minutes - 03/14/1979

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MINUTES

Faculty Senate Executive Committee
March 14, 1979

The meeting was called to order at 3:10 p.m. by the chairman, Frank Carlson, in the Senate office. All members of the committee were present except Mr. Tolman.

Mr. Carlson announced that the Executive Committee has been asked by the administration to suggest two faculty members for a search committee for an Alumni Director. It was decided that they should come from departments with an active involvement in alumni affairs.

The Executive Committee discussed the administration's request to propose four faculty members for a search committee for EOP staff positions and some names were considered. Two of the four will be appointed to the search committee.

Mr. Carlson mentioned that faculty members are needed for academic advising of students who are on probation.

There was considerable discussion of the Arts and Humanities Deanship search committee matter. The Executive Committee is awaiting a letter from Vice President Harrington requesting that such a committee be set up. Once his letter has been received, Mr. Carlson will contact the chairmen in the School of Arts and Humanities to obtain members for the search committee. Each department will have at least one representative; and the larger departments, two. The problem of representation of a member of the School who is not a member of a department was not fully resolved.

The Executive Committee next discussed the formation of a screening committee for Distinguished Professorships, one member of which is to be appointed from each School. Lists of possible nominees were compiled, and they will be contacted at the beginning of Spring Quarter.

The Executive Committee decided that vacancies on Senate committees will be filled during Spring Quarter.

Mr. Carlson announced that Bill Benson may come to the April 4th Senate meeting to discuss the Senate Curriculum Committee's recommendations concerning "special courses." He also announced that descriptions of campus committees are being received, that he has sent a letter to Dean Ball re joint appointments in the School of Business and Economics and that he has communicated with Dr. Carlton re Senate concurrence with the Academic Affairs Committee's statement about a proposed School of Education at CWU.

The meeting adjourned at 4:30 p.m.

1978-79 FACULTY SENATE
COMMITTEES

SENATE STANDING COMMITTEES

Senate Executive Committee

Frank Carlson, Chairman
Corwin King, Vice Chairman
Peter Burkholder, Secretary
Rosco Tolman, at-large member
John Vifian, at-large member

Senate Curriculum Committee

Tom Blanton
Gordon James
*Robert Lapen
*Mike Lopez
*Joe Schomer (Chairman)

Senate Academic Affairs Committee

*Walter Emken
*Cliff Cunha
Carlos Martin
*Phil Tolin
*Ken Hammond (Chairman)

Senate Personnel Committee

*Lillian Canzler (Chairman)
*George Fadenrecht
*James Hawkins (Chairman, with other)
William Schmidt
Dorothy Shrader

Senate Budget Committee

Darwin Goodey
George Grossman
*Clair Lillard
Victor Marx (Chairman)
*Robert Mitchell

Senate Student Affairs Committee

*Peter Gries
*Erlice Killorn
Robert Miller
*Woodrow Monte
Max Zwanziger

Senate Code Committee

*Kathleen Adams
*James Brennan
*Ken Harsha (Chairman)
Nancy Lester
Larry Sparks

FACULTY STANDING COMMITTEES

Faculty Grievance Committee

Regular Members:

Robert Benton
Colin Condit
Laura Appleton

Alternate Members:

E. E. Bilyeu
David Lygre
John Pearson
Dan Unruh

AD HOC COMMITTEES

Council Faculty Representatives

George Grossman
Rosco Tolman
Ken Harsha

CFR Salary Task Force

George Grossman

* Senators

PARLIAMENTARY PROCEDURE

- I Main Motion - Primary proposals for group action.
- II Secondary Motions (24) - Come after or arise in the course of discussion of a main motion.

Subsidiary Motions (7) - Direct involvement with main motions and procedures for handling them.

- (12) Motion to postpone indefinitely - used to avoid direct vote on main motion or to test relative strength of contending views.
- (11) Motion to amend - used to revise language of main motion to achieve greater precision and clarity of meaning or to modify the substance of the main motion. Only one amendment to an amendment is permitted.
- (10) Motion to refer - used to refer main motion to a committee for study and investigation.
- (9) Motion to postpone to definite time - used to defer action on a main motion, usually to connect discussion of the motion with some other relevant activity of the assembly. Debate only merits of postponing.
- (8) Motion to limit or extend debate - used to control the length of discussion by limiting or extending the time permitted each speaker. (2/3), amendable, not debatable.
- (7) Motion to close debate - used to terminate discussion of one or more pending questions and request immediate vote. (2/3), not debatable.
- (6) Motion to lay on the table - used to suspend discussion of a motion temporarily when more urgent matters arise, but presupposes the resumption of business at point of suspension. Not amendable nor debatable.

Privileged Motions (5) - Lack direct relation to a pending main motion and refer to procedures. Purpose is to protect the rights of members and insure the integrity and welfare of the whole assembly.

- (5) Call for orders of the day - call attention to departure from established agenda or order of business. Can interrupt speaker, cannot be amended and is not debatable. (2/3) negative vote required to defeat the call.

- (4) Question of rights and privileges - used to call attention to urgent matters which affect rights of individuals. May interrupt a speaker.
- (3) Request for recess - used to request a brief suspension of business for or until a specified time for any number of reasons. Can debate only the length of recess.
- (2) Motion to adjourn - used to terminate a meeting immediately. Not amendable or debatable.
- (1) Motion to fix time for an adjourned meeting - used to establish the time and place of the next meeting of the assembly in the situation in which pending business must be considered before the next regular meeting. Can be amended as to time & place of meeting.

Incidental Motions (9) - Deal strictly with procedural problems and usually take the form of requests by a member to be acted on by the chairperson.

Request for information

Parliamentary inquiry - used to request assistance with ongoing parliamentary situation.

Point of order - used to call attention of the chair and assembly to an infraction of procedure rules.

Objection to consideration - used to suspend discussion of a matter which members believe unsuitable.

Appeal from the decision of the chair - used to require the chair to submit its ruling to the assembly for approval. Debatable if motion to which it is incidental is debatable.

Division of the question - used when a motion consists of more than one part and a member believes it appropriate to vote them separately.

Division of the assembly - used to require a count or recount when chair's report is questioned.

Withdraw a motion - must be voted upon if objected to.

Suspension of the rules - (2/3)

Restorative Motions (3) - Return to previous business.

Motion to take from the table - priority over subsidiary but not privileged or incidental motions

Motion to reconsider - used to recall a previous motion during the same meeting or succeeding day in sessions running longer than one day. May interrupt a speaker and has priority over subsidiary and privileged motions, including even the motion to adjourn.

Motion to rescind and/or expunge - Previously adopted motion can be rescinded in whole or in part.

FACULTY SENATE OPERATING PROCEDURES 1977-78

1. Robert's Rules of Order will be the principal procedural operation.
2. Committee reports will be automatically accepted. If there is an action item that the Committee desires on any report, it is to be separately stated as a motion and the motion will then come before the Senate for discussion and debate. The Committees will be asked to submit a report and written copies of any motion or action that they would like to have taken.
3. On discussion rules, the Senate will continue to use the procedure of seeking recognition from the Chair if they want to debate an issue. Discussion on arguments for and against the issue will be alternated. Visitors will be given recognition if the floor is yielded to him by a Senator. If no Senator desires to speak and a visitor has a point he wants to make, the Chair will recognize the person. If a visitor has made a preliminary request to the Senate office for an opportunity to speak, he will be recognized, or if the Chair invites a person to speak.
4. The "No Smoking" rules will apply during actual meeting time.
5. Adjournment time will be at 5 o'clock, unless a motion for suspension of the rules is made and passes by a two-thirds majority vote.

MINUTES

Faculty Senate Executive Committee
May 16, 1979

The meeting was called to order at 3:00 p.m. by the chairman, Frank Carlson, in the Senate office. All members of the committee were present.

Mr. Carlson announced that two at-large Senators need to be elected. The English Department will have the position that was in Business. The ballots will be counted by Mr. Carlson and Mr. Burkholder.

Mr. Carlson indicated that because the State budget has not been passed, salary recommendations may need to come from the Budget Committee after the end of the current academic year.

Mr. Carlson announced that the Code Committee will hold a hearing on the proposed Layoff Plan on May 23. Members of the Executive Committee will attend.

The committee discussed some of the reservations and observations expressed by certain members about the proposed Layoff Plan. The reservations and observations include the following:

1. Combining all formal hearings of layoffs into a "community session" may place an undue burden on the hearing officers, so they perhaps could not decide individual cases equitably.
2. Faculty members who are laid off should receive pay for a full academic year after the academic year in which they receive their layoff notice.
3. Faculty members who are in danger of layoff perhaps should receive retraining leaves.
4. If layoffs are due to changes in educational policy, the changes should be demonstrably bona fide, should occur only because of clearly demonstrated need, and should have faculty concurrence. If such changes are to occur, faculty members should know about the changes long in advance, so they would have time to anticipate the changes and make plans in accordance with them.
5. Seniority within a department or program should determine the order of layoff within that department or program. Layoff should not be based on considerations such as incompetence, for such considerations are handled elsewhere in the Code.

The meeting adjourned at 4:30 p.m.