5-30-1979

CWU Faculty Senate Minutes - 05/30/1979

Esther Peterson

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MINUTES: Regular Senate Meeting, 30 May 1979
Presiding Officer: Franklin D. Carlson
Recording Secretary: Esther Peterson

The meeting was called to order at 3:10 p.m.

ROLL CALL

Senators Present: All Senators or their alternates were present except Clifford Cunha, Owen Dugmore, Eric Thurston, Donald Garrity, Tim Gillie, James Hawkins, Celia Lopez, Woodrow Monte, Darryll Olsen, Margaret Sahlstrand, and Alma Spithill.

Visitors Present: Don Caughey, Gerald Brunner, Richard Doi, Duncan McQuarrie, Dale Comstock, and Galer Beed.

CHANGES TO AGENDA

Without objection, Chairman Carlson announced he would entertain a Motion to Waive the Rules for University Curriculum Committee proposals, pages 521 through 525, to be considered under Item V. Curriculum Proposals.

APPROVAL OF MINUTES

MOTION NO. 1826: Mr. Tolin moved, seconded by Mr. Tolman, that the minutes of May 9, 1979 be approved, as distributed. Passed by a unanimous voice vote and no abstentions.

COMMUNICATIONS

There were no communications.

CURRICULUM PROPOSALS

A. University Curriculum Committee proposals, pages 516 through 520:

(1) Pages 516-517

Technology and Industrial Education
Course Additions
T-IE 464. Electronics Drafting
T-IE 476. Electronics Assembly

Program Addition
Bachelor of Science
Electronics Technology Major
T-IE 165. Engineering Drawing I
T-IE 271. Basic Electricity
T-IE 374. Basic Electronics
T-IE 376. Intermediate Electronics
T-IE 377. Instrumentation
T-IE 378. Pulse Circuits
T-IE 385. Industrial Design
S Ed 389. Occupational Safety and Health
T-IE 464. Electronics Drafting
T-IE 475. Electronic Communications
T-IE 476. Electronic Assembly
T-IE 490. Contracted Field Experience
T-IE Upper Division Electives in Technology and Industrial Education by Advisement
MS 221. Introduction to Decision Sciences
ACCT 301. Managerial Accounting Analysis
MGT 335. Principles of Production
MGT 380. Survey of Management
IR 381. Management of Human Resources
MGT 435. Production Management
CPSC 177. Data Systems Computer Programming
CPSC 320. Machine Structure and Programming
COM 345. Business and Professional Speaking
BSED 385. Business Communications and Report Writing
Program Addition
Bachelor of Science Engineering Graphics Minor
T-IE 165. Engineering Drawing I
T-IE 265. Engineering Drawing II
T-IE 363. Machine Drafting Technology
T-IE 463. Technical Illustrating
T-IE 465. Descriptive Geometry
T-IE 466. Architectural Drawing

Geography and Land Studies
Course Addition
GEOG 343. Energy Resource Alternatives

MOTION NO. 1827: Mr. Tolin moved, seconded by Mr. Burkholder, that the University Curriculum Committee's proposals on pages 516 and 517 be adopted. Passed by a unanimous voice vote and no abstentions.

(2) Pages 518-519

Technology and Industrial Education
Program Initiation
Bachelor of Science Electronics - Electricity Minor
T-IE 271. Basic Electricity
T-IE 374. Basic Electronics
T-IE 377. Instrumentation
T-IE 378. Pulse Circuits
T-IE 475. Electronic Communications
OR
T-IE 476. Electronics Assembly

Program Deletion
Bachelor of Arts Industrial Technology Major
Aerospace Studies
Course Addition
AERO 441. Studies in Aerospace Education or Aerospace Studies.

Home Economics-Family & Consumer Studies
Course Addition

Education - Special Education
Course Additions
SPED 424. Mainstreaming
SPED 441. Studies in Special Education
SPED 541. Studies in Special Education

Early Childhood Education
Course Additions
Early Childhood Services
ECS 541. Studies in Early Childhood Services
ECS 546. Program Models and Design
ECS 585. Research and Assessment in Child Services Programs

Concern was expressed regarding the appropriateness of the title of AERO 441. It was agreed to approve the concept and request the Undergraduate Dean to re-examine the wording so it will be in conformance with the 441 titles. Mr. Carlson will attach a note requesting the review of title when he signs the proposal and returns it for further processing by the committee.

MOTION NO. 1828: Mr. Brennan moved, seconded by Ms. Canzler, that the University Curriculum Committee's proposals, pages 518 and 519, be adopted. Passed by a majority voice vote and no abstentions.
(3) Page 520

Home Economics - Family and Consumer Studies
Course Additions
   HOCT 336. Construction of Men's Clothing
   HOCT 454. Advanced Pattern Drafting and Fitting

MOTION NO. 1829: Mr. Harsha moved, seconded by Mr. Lillard, that the University Curriculum Committee's proposals on page 520 be adopted. Passed by a majority voice vote and one abstention.

Mr. Carlson commented that additional proposals, pages 521 through 525, have been received for consideration by the Senate.

MOTION NO. 1830: Ms. Canzler moved, seconded by Mr. Harsha, to waive the three week waiting period for the Senate to consider University Curriculum Committee proposals on pages 521 through 525. Passed by a unanimous voice vote and no abstentions.

(4) Page 521

Early Childhood Education
Course Additions

Early Childhood Services
Course Additions
   ECS 550. Organizing and Operating the Child Care Program
   ECS 575. Staff Management and Development
   ECS 591. Workshop
   ECS 596. Individual Study
   ECS 598. Special Topics
   ECS 599. Seminar
   ECS 699. Project Study
   ECS 700. Thesis

Psychology
Course Addition
   PSY 531. Assessment, Observation and Evaluation of Young Children

Home Economics - Family & Consumer Studies
Course Additions
   HOCT 553. Advanced Studies in Garment Fabrication with Designer Fabrics
   HOCT 554. Professional Dressmaking

MOTION NO. 1831: Ms. Canzler moved, seconded by Mr. Tolin, that the University Curriculum Committee's proposals, page 521, be adopted.

Mr. Yee questioned the use of the word "customer" in the description of the Course HOCT 554.

MOTION NO. 1832: Mr. Hammond moved to amend by deleting HOCT 554 from page 521. Seconded by Ms. Sands. Passed by a unanimous voice vote and no abstentions.

Rationale for deletion of HOCT 554 is it relates to the problem of what "customer" is and under what conditions this course would be.

Motion No. 1831, as amended, voted on and passed by a unanimous voice vote and no abstentions.

(5) Pages 522 through 525

Early Childhood Education
Program Addition

MOTION NO. 1833: Ms. Canzler moved, seconded by Mr. Vifian, that the University Curriculum Committee's proposal on pages 522 through 525 be adopted. Passed by a unanimous voice vote and no abstentions.
REPORTS

A. Chairman—Mr. Carlson presented a brief report. He received a call last Friday from President Garrity regarding the proposed Code amendments approved by the Senate at the May 9 Faculty Senate meeting. The President's office was in the process of sending the proposals to the Board of Trustees, and President Garrity, after checking with Mr. Clarke, Assistant Attorney General, asked if the Senate had any objection to using the word "written" instead of the word "explicit" in the Code amendment that relates to faculty rankings remaining in the personnel files. According to Mr. Clarke, the word "explicit" is more ambiguous than "written." Mr. Carlson agreed to the President's suggestion.

The Code amendment on salary during professional leave will be presented to the Board of Trustees for their approval at the June 2 meeting.

The President felt that it would not be a good time to present the amendment regarding summer school salaries to the Board of Trustees at their next meeting. Mr. Carlson asked the President if he would accept the Senate's amendment as the intent of the Senate, which was to increase, gradually, faculty salaries. President Garrity accepted that as the Senate's intent.

The President's Advisory Council has met a couple of times. They have decided upon uniform office hours for the University of 8:00 a.m. to 5:00 p.m. Another thing the Board of Trustees will be asked to approve at their meeting next Saturday, June 2, is the policy that relates to substitute house bill 319 which allows the institution, at its discretion, to adopt some kind of policy that allows people to attend classes and waive the fees. This institution will allow employees to take up to 5 credits per quarter and not more than five hours per week. The PAC has also increased salary for continuing education and adjunct faculty.

The Board of Trustees will have three major items at their meeting Saturday, June 2; one is personnel matters, tenure and promotions; another will be a report on the Health Center reorganization; and another will be the off-campus programs and specifically how they have been affected by CPE.

B. Executive Committee—Mr. King reported that the Executive Committee attended the Code Committee Hearing on Wednesday, May 23rd. Mr. Harsha, chairman of the Senate Code Committee will present a report on that later in the meeting.

The Executive Committee, at their last meeting, reallocated at-large positions to the Senate. As a result of the split into departments of the School of Business and Economics, the at-large position that once existed in that School is now being re-assigned to the English Department.

Another item at the last Executive Committee meeting was a report from Mr. Carlson regarding recommendations from the Budget Committee for salary allocations for next year. The Legislature still has not come up with a budget, and until they do it is difficult for the Budget Committee to make salary recommendations; therefore, the recommendations may need to come from the Budget Committee after the end of the current academic year.

RECESS

The Regular Senate Meeting recessed at 4:00 p.m. for a Special Senate Meeting.

SPECIAL SENATE MEETING

The Special Senate Meeting convened at 4:05 p.m. for the purpose of election of Executive Committee Officers for 1979-80.

Mr. Carlson announced that the election results would be decided by plurality vote.

Mr. Yee questioned whether it would be wise to run the election by plurality vote rather than majority vote; suggesting that the person elected to the chair would feel more secure if elected by a majority vote.

MOTION NO. 1834: Mr. Yee moved, seconded by Mr. Harsha, that the election of officers be by majority vote. Passed by a majority voice vote and no abstentions.

Mr. Carlson turned the chair over to Mr. Burkholder to conduct the election.
ELECTION OF OFFICERS FOR 1979-80

MOTION NO. 1835: Mr. Vifian moved, seconded by Mr. Tolin, to vote on each officer separately. Passed by a unanimous voice vote and no abstentions.

1. Chairperson nominees:
   Frank Carlson
   Ken Hammond
   There were no other nominations from the floor.
   Ken Hammond was elected as chairman on the first ballot.

2. Vice-Chairman nominees:
   Corwin King
   Robert Lapen
   There were no other nominations from the floor.
   Corwin King was elected as Vice-Chairman on the first ballot.

3. Secretary nominees:
   John Vifian
   Richard Doi
   Clair Lillard
   There were no other nominations from the floor.
   Clair Lillard was elected Secretary on the second ballot.

4. At-Large Executive Committee Officers (2) nominees:
   Rosco Tolman
   Larry Lawrence
   Victor Marx
   Peter Gries
   Laura Appleton
   Phil Tolin
   Ken Harsha
   John Vifian
   There were no other nominations from the floor. John Vifian withdrew his name as a nominee.
   Rosco Tolman and Phil Tolin were elected at-large officers on the second ballot.

ADJOURNMENT

The Special Senate meeting adjourned at 4:40 p.m.

RECONVENE REGULAR SENATE MEETING

The regular Senate meeting reconvened at 4:45 p.m.

REPORTS (continued)

C. Standing Committees

1. Code Committee--

MOTION NO. 1836: Mr. Harsha moved, seconded by Ms. Canzler, to move the Code Committee report and action on the Code to the top of the Agenda at this time. Done without objection.

Mr. Harsha distributed revised proposed changes to the Faculty Code as suggested at the last Senate meeting. Mr. Harsha stated he was presenting these Code changes at this time due to the fact that there is something in the proposal in Section 3.03 that is pressing in terms of Department Chairman. Other sections in the proposal are 2.30 and 2.85
MOTION NO. 1837: Mr. Brennan moved, seconded by Mr. Tolin, to adopt the report. Passed by a unanimous voice vote and no abstentions.

Mr. Carlson announced these Code proposals will be transmitted to the Administration.

Mr. Harsha reported on the Faculty Senate Code Committee Hearing on the Layoff Plan held May 23 at 3:00 in Sub 204-205. A transcript of the hearing is available in the Senate office and Mr. Harsha’s office and anyone wishing to look at it may do so. A response will be sent to President Garrity. Mr. Harsha suggested next year’s Code Committee be assigned to review the Layoff Policy.

2. Academic Affairs Committee--

Mr. Hammond reported that the Academic Affairs Committee met with Phil Dumas, Academic Planner and they had a discussion regarding Mr. Dumas’ thinking thus far and what progress he is making. Mr. Dumas asked the Committee to send to him a letter commenting on one of their suggestions that there be written into the planning process a system for better utilizing existing faculty on the campus. Mr. Hammond will present a motion under Old Business.

3. Budget Committee-- Mr. Marx commented he will present a motion under Old Business.

4. Curriculum Committee-- Mr. Lapen presented the report:

The Senate Curriculum Committee recommends the following in response to Motion 1814, related to the proposal for review of all "open ended" courses:

The committee has unanimously agreed that the April 25, 1979 letter of Dean Applegate fulfills the spirit of the committee proposal. In that letter, Dean Applegate reports that he and Dean Williams agree that the academic deans have the responsibility to review "open ended" courses and are responsible for alleviating "the potential for conflict by sharing information leading to a mutually agreeable solution."

Indeed, the committee believes that it is and always has been the responsibility of the academic deans to monitor "open ended" courses. Dr. Harrington's letter of April 25 affirms that responsibility.

The committee recommends that the Senate endorse the principle expressed in Dean Applegate's letter, but wishes to add the request that academic deans keep on file for three years the course numbers, titles and descriptions of all "open ended" courses and that these files be made available for faculty review.

Mr. Lapen commented that the committee felt that the only people that are capable of determining whether a course is encroaching someone else's area are actually faculty and should have some way to monitor "open ended" courses, and monitor them "after the fact," not necessarily before.

There was considerable discussion on the Senate Curriculum Committee's report. The suggestion was made that copies of Dr. Harrington's and Dr. Applegate's letters be distributed to Senators. The Chair will do this and will also inform those concerned of the Curriculum Committee's recommendations.

5. Personnel Committee--no report.

6. Student Affairs Committee--no report.

OLD BUSINESS

A. Motion by Academic Affairs Committee on Report Regarding CWU Participation in Grants and Contracts.

MOTION NO. 1838: Mr. Hammond moved, seconded by Ms. Canzler, that the Senate endorse the recommendations in the report on Faculty Participation in Grants and Contracts--May 1979, and in the name of the Senate forward them to President Garrity, Vice President Harrington, and each of the Deans for their consideration. Passed by a unanimous voice vote and no abstentions.
MOTION NO. 1839: Mr. Hammond moved, seconded by Mr. Tolin, that the Senate Executive Committee provide a charge to the Senate Academic Affairs Committee of 1979-80 to report to the Senate during the next academic year on the status of the recommendations made in the Report on Faculty Participation in Grants and Contracts. Passed by a unanimous voice vote and no abstentions.

MOTION NO. 1840: Mr. Marx moved, seconded by Mr. Tolin, that the Senate authorize the Senate Budget Committee to continue meeting after adjournment of the Faculty Senate and prepare a budget recommendation which shall be submitted to the Senate Executive Committee and the Senate Executive Committee is to act on behalf of the Faculty Senate on the salary issue. Passed by a unanimous voice vote and no abstentions.

ADJOURNMENT

The meeting adjourned at 5:00 p.m.
AGENDA

REGULAR FACULTY SENATE HEARING
3:10 p.m.

SPECIAL SENATE MEETING
4:00 p.m.

May 30, 1979
Psychology Building, Room 471

I. ROLL CALL

II. CHANGES TO AGENDA

III. APPROVAL OF MINUTES of May 9, 1979

IV. COMMUNICATIONS

V. CURRICULUM PROPOSALS
   A. University Curriculum Committee proposals,
      pages 516 through 520

VI. RECESS at 4:00 p.m. for Special Meeting for purpose of electing
    1979-80 Senate Officers

VII. RECONVENE REGULAR SENATE MEETING

VIII. REPORTS
   A. Chairman
   B. Executive Committee
   C. Standing Committees
      1. Academic Affairs
      2. Budget
      3. Code
      4. Curriculum
      5. Personnel
      6. Student Affairs

IX. OLD BUSINESS
   A. Motion by Academic Affairs Committee on Report regarding CWU
      Participation in Grants and Contracts
   B. Proposed changes to Faculty Code

X. NEW BUSINESS

XI. ADJOURNMENT
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Faculty Senate
VISITORS PLEASE SIGN

Richard Z. Del
Karl E. Bumgar
William L. Doye
Don Caughe
Dale Cornstock

PLEASE RETURN TO THE RECORDING SECRETARY.
APRIL 20, 1979
CURRICULUM PROPOSALS APPROVED BY
THE UNIVERSITY CURRICULUM COMMITTEE
AND FORWARDER'D TO THE SENATE

TECHNOLOGY AND INDUSTRIAL EDUCATION

COURSE ADDITIONS

T-IE 464. Electronics Drafting. (4). Prerequisites, T-IE 165,
T-IE 376 or permission. Drafting techniques and types of
drawings used in the design and construction of electronic
equipment. Two hours lecture and four hours of laboratory
per week.

Design and assembly criteria for fabricating electronic
sub-assemblies. Two hours lecture and four hours of laboratory
per week.

PROGRAM ADDITION

BACHELOR OF SCIENCE
ELECTRONICS TECHNOLOGY MAJOR

This major prepares graduates for occupations related to the
electronics industry. Job titles might fall into the following
areas: manufacturing, research and development, assembly, sales,
computer support and service. Students selecting this major should
have a basic background in industrial education, mathematics,
chemistry and physics. In the absence of this background, the
student may find it necessary to take one or more of the following:
T-IE 151, MATH 161, 163.1, 163.2; PHYS 111; or CHEM 111, 111.1.

CREDITS

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DEPARTMENT OF SCIENCE

BACHELOR OF SCIENCE

ENGG. PERKINS CIVIL ENGINEERING

C-16: 184, Engineering Practice I
C-17: 185, Engineering Practice II
C-18: 186, Engineering Practice III
C-19: 187, Technical Illustrating
C-20: 188, Technical Illustrating
C-21: 189, Architectural Drawing

GEOG. 400 AND LAND STUDIES

COURSES OFFERED

GEOG. 703, Energy Resource Alternatives: The Solar, Wind, Water Bomb Decides an Alternatives to Additives: Energy Resources. An overview of global production, distribution, transportation, agriculture and policies affecting these developments. Open to students with credit in GEOG 706 LOW Energy Living.
TECHNOLOGY AND INDUSTRIAL EDUCATION
PROGRAM INITIATION

BACHELOR OF SCIENCE
ELECTRONICS - ELECTRICITY MINOR

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CREDITS

PROGRAM DELETION

BACHELOR OF ARTS
INDUSTRIAL TECHNOLOGY MAJOR
(Please see page 305 of the 1976-79 Undergraduate catalog)

AEROSPACE STUDIES
COURSE ADDITION

AERO 441. Studies in Aerospace Education or Aerospace Studies (1-6). Affords experienced educators and aerospace personnel the opportunity of pursuing a definite aerospace education or aerospace studies course in relation to school, district, industry, agency or individual needs.

HOME ECONOMICS - FAMILY & CONSUMER STUDIES
COURSE ADDITION

EDUCATION - SPECIAL EDUCATION

COURSE ADDITIONS

SPED 424. Mainstreaming. (5). Prerequisite, teaching experience or permission of instructor. Basic skills essential for integration of handicapped children to regular classroom teachers and other special services personnel.

SPED 441. Studies in Special Education. (1-6).

SPED 541. Studies in Special Education. (1-6)
Prerequisite, teaching experience or permission of instructor.

EARLY CHILDHOOD EDUCATION

COURSE ADDITIONS

EARLY CHILDHOOD SERVICES


ECS 546. Program Models and Design. (5). Representative child care and development program models, program components and resources, and their interrelationships. Application through student-created designs and critiques.

ECS 585. Research and Assessment in Child Services Programs. (4).
HOME ECONOMICS - FAMILY AND CONSUMER STUDIES
COURSE ADDITIONS

HOCT 356. Construction of Men's Clothing. (3). Prerequisites, HOCT 150 and HOCT 350 or permission. Construction of men's trousers and casual jacket, using advanced sewing skills, including both traditional and ready-to-wear techniques. Six hour of lab per week.

HOCT 454. Advanced Pattern Drafting and Fitting. (4). Sp. Prerequisite, HOCT 350. Principles of advanced pattern drafting techniques with an emphasis on application and fitting problems. Two hours of lecture and four hours of lab per week.
### Early Childhood Education Course Additions

**ECS 550.** Organizing and Operating the Child Care Program. (4). Prerequisite, permission of program director.

**ECS 575.** Staff Management and Development. (3). Prerequisite, permission of program director. Selection, management and inservice education of child care program personnel.

**ECS 591.** Workshop. (1-6). No more than two workshops for a combined maximum of six credits can be applied toward the Master's degree.

**ECS 596.** Individual Study. (1-6). Prerequisite, permission of program director. May be repeated.

**ECS 598.** Special Topics. (1-6).

**ECS 599.** Seminar. (1-5). May be repeated.

**ECS 699.** Project Study. (1-6). Grade will be either S or U.

**ECS 700.** Thesis. (1-6). Grade will be either S or U.

### Psychology Course Additions

**PSY 531.** Assessment, Observation and Evaluation of Young Children. (3). Prerequisite, PSY 309 and 362 or equivalent. Recording and analyzing data on the child's physical, mental, social and emotional status. Interpreting the data in terms of the child's needs in a classroom or other child care setting.

### Home Economics - Family & Consumer Studies Course Additions

**HOCT 553.** Advanced Studies in Garment Fabrication with Designer Fabrics. (4). Prerequisites, HOCT 450, 454, 455, 550 or permission. Analysis of fabric content and structure as they relate to their behavioral characteristics. Application of theory to construction problems. Creation of technique samples and specified garments.

**HOCT 554.** Professional Dressmaking. (4). Prerequisite, HOCT 553. Fitting analysis in relationship to unique body types. Special problems in custom garment construction. Includes actual work with a customer.
MAY 17, 1975
CURRICULUM PROPOSALS APPROVED BY PAGE 533
THE UNIVERSITY CURRICULUM COMMITTEE AND FORWARDED TO THE SENATE

EARLY CHILDHOOD EDUCATION
PROGRAM ADDITION

MASTER OF SCIENCE
EARLY CHILDHOOD SERVICES

Director: Dale Otto
Kebler 100

Professor:
Dale Otto, Ph.D.

Associate Professor:
Rosella Dickson, Ph.D.

Assistant Professors:
Jacqueline Bates, M.A.T.
Lillian Clark Cansler, Ed.D.

Teaching Associates:
Fran Brocas, M.S.
Sue Darst, M.A.
Edith Greathsinger, M.A.
Joyc Seibert, B.A.
Mary Helen Watson, M.S.
Barbara Miller, M.A.
Jo Bennett Mitchell, B.A.
Gertrude Rodine, M.A.
Jan Silva, B.A.

PROGRAM ADMISSION REQUIREMENTS

In addition to general regulations for admissions to a Master's degree program, the student desiring admission to the Master of Science Degree Program in Early Childhood Services is required to meet the following criteria:

- possession of a Bachelor's Degree with emphasis in early childhood, child development, child psychology, or a similar related subject matter area;

- at least one year of post-baccalaureate work experience in the field of child care or early childhood.

Other candidates may be considered but will be required to complete any admissions requirement deficiencies within the first year of study.

Recommendation of acceptability into the Master of Science Program will be made by the Graduate Committee of the Program upon evaluation of application materials from the Graduate Office.
Program Coordinator: Dale Otto
Kellerer 100

The Early Childhood Services Program is designed to provide professional preparation to persons working, or intending to work, in one of the following specialities:

- day care/child development program management, operation or administration;
- instruction of adults, pre-service or in-service, working in day care/child development programs;
- social service agency personnel who are engaged in child care program licensing, supervision and/or consultation.

Prerequisites:
(1) upper-division coursework in statistics for the behavioral sciences 3 credits
(2) Child Growth and Development course 4 credits

Program:
The student shall complete at least 45 credits as outlined in an approved Course of Study filed with the Office of Graduate Admissions and Records. The program offers flexibility and the opportunity for the student to concentrate in one of two options: Administration or Instruction. In consultation with her/his advisor and the Early Childhood Services Graduate Committee, the student will develop a program of coursework best suited to her/his background and professional aims.

The student wishing to prepare herself/himself to assume a licensing and regulatory role in a state Social and Health Services Agency will select the area of greatest personal interest. Further, with advisement, she/he will enroll in a minimum of two seminars in Regulatory Administration and complete a minimum of 4 credits in these seminars.

Required Courses:

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>PSY 552, Human Growth and Development, Advanced</td>
<td>3</td>
</tr>
<tr>
<td>HOPW 545, Advanced Studies in Developmental Nutrition</td>
<td>4</td>
</tr>
<tr>
<td>ECS 546, Program Models and Design</td>
<td>5</td>
</tr>
<tr>
<td>ECS 545, Research and Assessment in Child Service Programs</td>
<td>4</td>
</tr>
</tbody>
</table>
Curriculum Component, Year One:
- ECS 541, Studies in Early Childhood Services...
- HBD 491, Developmental Health Appraisal...
- ECE 491, Workshop: Portfolio A...

Curriculum Component, Year Two:
- ECS 541, Studies in Early Childhood Services...
- NOEC 491, Applied Nutrition in Child Care Programs...
- ECE 491, Workshop: Portfolio B...

The student concentrating in Administration will complete the following two required courses during the two Summer Components:
- ECS 550, Organizing and Operating the Child Care Program...
- ECS 575, Staff Management and Development...

The student concentrating in Instruction will complete the following two required courses during the two Summer Components:
- PSY 531, Assessment, Observation and Evaluation of Young Children...
- ECS 599, Adult Instruction in Early Childhood Services...
- ECE 700, Thesis (or option)...

Elective Courses:
- Select with advisement a minimum of 6-9 credits of coursework which is consistent with the area chosen (Administration or Instruction)...

Total Minimum Credits Required: 45

Thesis:
The student will select from the two options listed:
NOMINATIONS FOR EXECUTIVE COMMITTEE

CHAIRMAN
Robert Tolman

Frank Garrison
Ken Hammond

VICE-CHAIRMAN
Corwin King
Robert Lapsen

SECRETARY
John Vifian
Richard Roji
Clair Lillard

AT-LARGE OFFICERS (Two Positions)

Heace Tolman
Larry Lawrence
Victor Marx
Peter Gries
Laure Appletan
Phil Tolin

Ken Harsha
John Vifian
2.30 Procedure for Determining Promotions (p. 30)

(4) ... The dean or director will notify each eligible faculty member in writing indicating what his priority ranking is and whether or not he is being recommended for promotion. This information shall remain in the personnel files only upon the explicit written consent of the faculty member.

2.85 Application for Professional Leave (pp. 42-43)

Code committee recommends the retention of present code language and stipulations.

3.03 Selection Appointment of Department Chairmen (pp. 50-51)

A. Each department holds an election to select its chairman at a meeting presided over by the appropriate dean. The election is by-majority-vote-of-those-faculty-members voting-at-such-meeting (see Section 1.05; eligibility to vote). All department members shall be given appropriate and reasonable notice of the meeting date. Every reasonable effort should be made to include by proxy vote or absentee ballot department members who are in off-campus positions or on leave. The election is by a majority vote of those faculty voting at such a meeting along with a tabulation of proxy and absentee ballots, if any exist (see Section 1.05; eligibility to vote). The election of a chairman is subject to the approval of the dean, the vice president for academic affairs, the president and ultimately the Board of Trustees. Service is for four (4) years. Chairmen may be re-elected. If a new chairman is to be elected, candidates may be solicited both from within and without the university. The administration may remove a chairman at any time following consultation with the chairman and the department. Such dismissal may be for disability, incompetence, negligence, or equivalent causes, if in the judgment of the administration the best interest of the department or the university requires such a change. A simple majority of the faculty within a department may petition in writing to the appropriate dean for a review of the chairman's effectiveness at any time. When a department chairman is to be on leave from the campus for less than one (1) academic year, the dean, in consultation with the chairman, shall name an acting chairman to serve in the chairman's absence. When the chairman is to be on leave, when a chairman is to be absent from the campus for an academic quarter or more, the department may shall elect an acting chairman within its ranks. An acting chairman may serve for a period of up to two (2) years.
When the chairman is to be on leave for more than two academic years, the chairman must resign and a new chairman be elected.