11-5-1980

CWU Faculty Senate Minutes - 11/05/1980

Esther Peterson

Follow this and additional works at: http://digitalcommons.cwu.edu/fsminutes

Recommended Citation

Peterson, Esther, "CWU Faculty Senate Minutes - 11/05/1980" (1980). Faculty Senate Minutes. 861.
http://digitalcommons.cwu.edu/fsminutes/861

This Meeting Minutes is brought to you for free and open access by the CWU Faculty Senate Archive at ScholarWorks@CWU. It has been accepted for inclusion in Faculty Senate Minutes by an authorized administrator of ScholarWorks@CWU. For more information, please contact pingfu@cwu.edu.
MINUTES: Regular Faculty Senate Meeting, 5 November 1980
Presiding Officer: Larry L. Lawrence, Chairman
Recording Secretary: Esther Peterson

The meeting was called to order at 3:00 p.m.

ROLL CALL

Senators Present: All Senators or their alternates were present except Robert Bentley, Don Garrity, Michael Green, Wilbur Johnson, James Peterson, George Stillman and Gregory Weeks.


CHANGES TO AGENDA

1. Under V. Curriculum Proposals, delete pages 557 and 558. (The three week waiting period has not yet elapsed.)

2. Under VI. Reports, change the order of the reports, with Executive Committee report becoming A, and Chairman's report becoming B.

APPROVAL OF MINUTES

MOTION NO. 1957: Ms. Sands moved, seconded by Mr. Tolman, that the Faculty Senate minutes of 8 October 1980 be approved. Passed by a unanimous voice vote and no abstentions.

COMMUNICATIONS

A. Letter from Dean Schliesman, dated 10 October 1980, requesting the Senate's approval of the Undergraduate Council's recommendation that the Admissions Office be authorized to consider both the grade point average and standardized test scores (either/or SAT, ACT, WPT) as criteria for freshman admissions, effective Fall Quarter 1981. Early action is requested so the modified policy, if approved, can be published in the next catalog edition. This will be considered as an item under New Business.

B. Letter from President Don Garrity, dated 16 October 1980, requesting that the Senate Code Committee consider deletion of the statement, "Merit increases are awarded in the same manner as promotions." (2.47 A.4.), as was recommended by the Senate Executive Committee on May 7, 1980.

C. Letter from Charles McGehee, dated 16 October 1980, expressing concern about the apparent intent to publish the catalogue on a two year basis. The requirement to plan two years in advance makes planning, evaluation and subsequent development of curriculum extremely difficult for departments. He requests the Senate schedule an inquiry and debate on this matter. This will be discussed under New Business.

D. Letter from President Garrity, dated 20 October 1980, regarding the Resolution from the Faculty Senate on direct billing of Blue Cross claims, with an attached memorandum from Bill Allison attesting to the clinics' reluctance to move in the direction suggested. President Garrity suggests that our putting on further pressure at this time would be counterproductive, but that the State Employees Insurance Board might review this matter toward the end of improving the system, finding an alternative which better serves both the physicians and the university and perhaps enriching the medical benefit package.

E. Letter from Lou Bovos, Registrar, dated 20 October 1980, expressing his concern about the Senate's questions regarding the arrangement of the quarterly class schedule. He feels the schedule should be in alphabetical order for clarity, even though departmental programs are thereby separated (e.g., Business Administration). If it is determined that complete departmental listings would be better, however, he is willing to change. The Academic Affairs Committee has been charged to consider this matter in consultation with Mr. Bovos and Dean Pappas.

F. Letter from David Lygre, dated 21 October 1980, noting that the Faculty Code specifies that members of the Faculty Grievance Committee serve two-year terms concurrently; as a result, all seven members were appointed this year and only one of them served on the
committee last year. In the interest of continuity he recommends that the Senate consider revising the Faculty Code to provide three-year terms for the regular members with one term expiring each year and three-year overlapping terms for the alternate members. This recommendation has been referred to the Senate Code Committee for consideration.

G. Letter from Dale Otto, dated 27 October 1980, addressed to the University Curriculum Committee with a copy to the Senate, objecting to the University Curriculum Committee decision (October 16, 1980) to defer consideration of 441 proposals until criteria have been established. Early Childhood Education, as well as other departments, have a need to utilize 441 course offerings; furthermore, the Senate last year approved a system of interdepartmental review for 441 proposals which is in place and apparently is working. He suggests the UCC either approve all 441 proposals which come before them or insist that all 441 numbers be removed from all departments and programs which currently have them. The Senate Curriculum Committee is currently considering this matter.

H. Letter from Vice President Harrington, dated October 27, 1980, informing Department Chairs and Program Directors that the new title of the group that works most closely with him (formerly Vice President's Advisory Council) is "Council of Academic Deans" (COAD). This title is more appropriate, given the recent move to decentralize and to invest more authority and responsibility in the deans' offices. Another important change is the addition of the Faculty Senate Chairman to the Council. This should provide for better communication between the Faculty Senate and the Administration.

I. Letter from Raymond Soltero, Chairman, Academic Senate, Eastern Washington University, dated October 24, 1980, noting that the increasingly numerous and complex problems facing institutions of higher education are shared in common among the state universities and colleges. He suggests it could be mutually helpful to know how our sister institutions are solving problems and, to such an end, proposes a regular exchange of minutes of our Senate meetings. He has enclosed such material for our information and would appreciate receiving minutes of our Senate meetings. With the Senate's approval, the other state four-year institutions are being added to our mailing list.

CURRICULUM

A. University Curriculum Committee proposals, page 556.

(1) CHEMISTRY--COURSE ADDITIONS


MOTION NO. 1958: Ms. Sands moved, seconded by Mr. Lapen, that the University Curriculum Committee proposal, CHEM 590, Contracted Field Experience (1-15), be approved. Passed by a unanimous voice vote and no abstentions.

b. CHEM 699. Non-thesis option project. (1-6).

The chair noted this would be taken up under the report of the Senate Curriculum Committee, which has a recommendation pertaining to use of this number.

REPORTS

A. Executive Committee--Mr. Tolman presented the following report:

1) In February the Senate approved a change of title of Aerospace Studies to Aeronautic Sciences program. Copies of correspondence have been received between Vice President Harrington and Dean Williams in which they recommend a further change of title to "The Aeronautical Sciences Program." Unless there is objection, the Executive Committee will indicate that the Senate approves of that change of title.

2) The results of the recent at-large election are: Charles Vlcek as at-large senator from the library, replacing Victor Marx for the one-year term remaining; Duncan McQuarrie as at-large alternate for Alma Spithill from the Department of Psychology.

3) Standing Committee chairmen have been selected and are as follows: Academic Affairs Committee, Corwin King; Budget Committee, George Grossman; Code Committee, Owen Pratz; Curriculum Committee, Robert Dean; and Personnel Committee, Tom Kerr.
4) The Executive Committee has been working on the Senate By-Laws and should be able to present them in written form at the next meeting or two. They will be recommending that the Faculty Senate keep most of the procedures in the old Code. They will also recommend that the adoption of any subsequent change in the By-Laws require a two-thirds majority vote.

B. Chairman--Mr. Lawrence commented on the following matters:

1) Blue Cross Resolution--Action on the Resolution unfortunately seems to be in abeyance at this time. The chairman read his reply to the President's letter of October 16, expressing his disappointment that so little effort to persuade the clinics had been made and his belief that the matter should be pursued. However, Chairman Lawrence has agreed to delay further action until Mr. Allison can seek the aid of SEIB. If that agency can persuade the local clinics, then the intent of the Resolution will have been fully realized. If not, further action should be taken.

2) Membership on COAD--He attended the first meeting on October 27, at which the results of a survey on library utilization were presented by Dean Schneider. Considerable discussion followed about library assignments, library utilization by faculty and students, and research. No actions were taken or decisions made at that time.

3) Mr. Lawrence has been attending other committee meetings as well, representing the faculty and the Senate. Some of these are as follows:

a) Budget Advisory Committee met on October 28 regarding preliminary planning on possible cuts for the next biennium. The University has hopes of maintaining current biennium levels, but will not know until the new governor presents his budget for the next two years.

At that same meeting there was discussion about the Summer School budget. With the Senate's approval, Jean Putnam will be at the next meeting to report to the Senate on Summer School planning and new programs and to discuss any questions that may arise.

b) CIF--Approximately $34,000 has been raised this year. Applications will be screened soon for students for next year. Mr. Lawrence pointed out that GPA's and retention of CIF students have been impressive, and urged everyone to participate in the new drive starting in April.

c) The President's Discussion Group will begin its meetings for the year on November 14, with a report by the Admissions and Records office. Chairman Lawrence will be attending.

4) A joint letter, signed by Jerry Jones and Mr. Lawrence, has been sent to all faculty with background information on the plight of higher education in the state. Later on, when the legislature is meeting, faculty members may be called upon to express their views and wishes in telephone calls and letters to the legislature.

5) Business pending--

a) Sometime this year the Senate will be presented with an early retirement--phase-out proposal from the University Retirement Committee.

b) Another probable item of business will be reconsideration of the hours required for workshops, with a proposal forthcoming from the Undergraduate Council.

6) The announcement in the Weekly Bulletin on delay in use of the new Code need cause no alarm. There was simply a small discrepancy between the table of contents and the text of the Code. The Code, as distributed, is correct. The mag cards are being corrected, and a new table of contents will be distributed.

C. Standing Committees

1. Academic Affairs Committee--Mr. King reported that the committee is currently working on the proposal to re-organize the quarterly Class Schedule so that all courses offered under departments, such as Business Administration, are listed in one section rather than spread out under different headings through the schedule. The committee hopes to have a recommendation before the Senate at the next meeting.
2. Budget Committee--George Grossman reported that the committee met and discussed primarily the Council on Postsecondary Education draft on faculty compensation, schedules, surveys and recommendations for 1981-83.

3. Code Committee--Owen Pratz reported that the committee has been considering the charge of eliminating administrative people from the Faculty Senate. A letter from John Purcell, dated September 1976, points out that since few administrative people are eligible for Senate membership, they would just as soon be deleted from the Faculty Senate.

The Committee is also considering possible deletion of a redundancy in Section 2.10 regarding promotion of people lacking the necessary academic qualifications.

Another item they are working on is the request from President Garrity that there be more intermediate steps in the disciplinary actions that are listed in the Code.

A public hearing will be held on some of these matters later in the year.

4. Curriculum Committee--Robert Dean reported the committee will soon have a proposal on the charge of recommending a better procedure for moving curriculum proposals through the Senate--the object being to see that the Senate is better informed on proposals, does not re-do the work of the University Curriculum Committee, speeds up the process, and yet maintains its rightful control over curriculum.

Another charge was to improve liaison between the University Curriculum Committee; Dolores Osborn, chair of the UCC, has met with the Senate Curriculum Committee regarding this.

A third charge is to devise guidelines for the UCC to help distinguish between new courses and extensive changes in old courses. A proposal will be presented soon on this item.

A fourth charge is to establish guidelines or policy on the establishment of 441 and 541 courses. Dolores Osborn also met with the Senate Curriculum Committee regarding this. A proposal to be presented soon will include (1) a statement saying under what conditions a department should be allowed to have a 441 or 541 course which should meet certain restrictions; and (2) a procedure for implementation.

A fifth charge was to recommend a modification in requirements for Douglas Honors College students, as requested by Warren Street in a communication dated October 6. When the program was presented several years ago, the Senate added a restriction that these students, unlike others, could not satisfy breadth requirements with courses in their minors. The Senate was asked to reconsider this restriction.

**MOTION NO. 1959:** The Senate Curriculum Committee moved that the Senate remove the restriction that the Douglas Honors College students may not use courses in their minor for breadth requirements. Passed by a unanimous voice vote and no abstentions.

A sixth charge was to investigate a letter that came from Dean Comstock on January 21, 1980 concerning the 699 courses, and to establish a uniform policy on 600 and 700 numbers.

**MOTION NO. 1960:** The Senate Curriculum Committee moved that the Senate approve the recommendation that 699 numbers be reserved for non-thesis option numbers, and not used as a seminar number.

Dean Comstock was present to discuss the proposed motion with Senators and discussion ensued.

Motion No. 1960 passed by a unanimous voice vote and no abstentions.

**MOTION NO. 1961:** Mr. Dean moved, seconded by Ms. Sands, that the Senate accept the CHEM 699, non-thesis option project, as proposed by the University Curriculum Committee on page 556. Passed by a unanimous voice vote and no abstentions.

5. Personnel Committee--Tom Kerr reported the committee has been considering the question of summer contingency contracts, with regard to whether or not the policy is being uniformly applied across campus. A report will be submitted at the next meeting.
D. Council of Faculty Representatives--George Grossman reported on the CFR meeting he attended on October 18 and commented on the sheet distributed at this Senate meeting regarding CFR Resolutions commending CPE for its recommendations for a state salary schedule with step increments, and establishing an inter-institutional Task Force on Retirement (one faculty member from each of the six campuses) charged with considering possible improvements in the TIAA-CREF retirement system that would include, but not be restricted to, the following:

1. early retirement
2. transfer between retirement systems
3. cost-of-living adjustments
4. contribution levels

Chairman Lawrence stated that a faculty member from CWU will be appointed to that Task Force by the Senate Executive Committee.

OLD BUSINESS

There was no old business.

NEW BUSINESS

A. Acceptance of SAT scores for admission--

Don Schliesman and Jim Pappas were present to explain the proposal to add standardized test scores as an additional criterion for Freshman Admissions requirements to CWU beginning next academic year.

MOTION NO. 1962: Mr. Tolman moved, seconded by Mr. Hawkins, to authorize the Admissions Office to prepare a new admissions policy allowing both test scores and GPA.

Discussion ensued on the motion, with concern expressed about minority students, effect upon EOP, other implications, and procedures.

MOTION NO. 1963: Mr. Hawkins moved, seconded by Ms. Spithill, to refer the proposal to accept SAT scores for admission to CWU to the Senate Academic Affairs Committee for consideration. Passed by a majority voice vote.

B. Two-year catalog--

There was considerable discussion about the concern expressed by some faculty regarding the intent to publish the catalog on a two-year basis. Many departments fear that the requirement to plan two years in advance makes planning, evaluation and subsequent development difficult. No action was taken at this time.

ADJOURNMENT

The meeting adjourned at 4:55 p.m.

The next regularly scheduled meeting will be November 19, 1980, at 3:00 p.m., in SUB 204-205.
FACULTY SENATE MEETING
3:00 p.m., Wednesday, November 5, 1980
SUB 204-205

AGENDA

I. ROLL CALL

II. CHANGES TO AGENDA

III. APPROVAL OF MINUTES OF October 8, 1980

IV. COMMUNICATIONS
   A. Letter from Dean Schliesman, dated 8 October 1980
      re: use of test scores for admissions
   B. Letter from Dr. Harrington, dated 13 October 1980
      re: Code amendment
   C. Letter from Charles McGehee, dated 16 October, 1980
      re: two year catalog
   D. Letter from President Garrity, dated 20 October 1980
      re: resolution on Blue Cross
   E. Letter from Lou Boyce, dated 22 October 1980
      re: format of course schedule book
   F. Letter from David Lygue, dated 21 October 1980
      re: terms on Faculty Grievance Committee
      re: University Curriculum Committee action on 441 proposals
   H. Letter from Dr. Harrington to Department Chairman, dated 27 October 1980
      re: membership on COAD
   I. Letter from Raymond Soltero, Chairman, Academic Senate, EWU
      re: exchange of minutes

V. CURRICULUM PROPOSALS
   A. University Curriculum Committee proposals, pages 556, 557, 558

VI. REPORTS
   A. Chairman
   B. Executive Committee
   C. Standing Committees
   D. CFR

VII. OLD BUSINESS

VIII. NEW BUSINESS
   A. Acceptance of SAT scores for admission
   B. Two-year catalog
<table>
<thead>
<tr>
<th>SENATOR</th>
<th>ALTERNATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Appleton, Laura</td>
<td>David Kaufman</td>
</tr>
<tr>
<td>Bentley, Robert</td>
<td>Don Ringe</td>
</tr>
<tr>
<td>Brennan, James</td>
<td>Lawrence Lowther</td>
</tr>
<tr>
<td>Briggs, Kenneth</td>
<td>Karen Jenison</td>
</tr>
<tr>
<td>Canzler, David</td>
<td>Thomas Blanton</td>
</tr>
<tr>
<td>Carlson, Frank</td>
<td>Daryl Basler</td>
</tr>
<tr>
<td>Dean, Robert</td>
<td>Barney Erickson</td>
</tr>
<tr>
<td>Duncan, Clint</td>
<td>John Meany</td>
</tr>
<tr>
<td>Forsyth, Jay</td>
<td>Patrick O'Shaughnessy</td>
</tr>
<tr>
<td>Garrity, Don</td>
<td>Edward Harrington</td>
</tr>
<tr>
<td>Green, Michael</td>
<td>Sidney Nesselroad</td>
</tr>
<tr>
<td>Gries, Peter</td>
<td>Helen Rogers</td>
</tr>
<tr>
<td>Grossman, George</td>
<td>Betty Evans</td>
</tr>
<tr>
<td>Hawkins, James</td>
<td>Mary Ellen Matson</td>
</tr>
<tr>
<td>Henniger, Michael</td>
<td>Gerald Brunner</td>
</tr>
<tr>
<td>Hill, Edwin</td>
<td>Makiko Doi</td>
</tr>
<tr>
<td>Johnson, Wilbur</td>
<td>Ken Hammond</td>
</tr>
<tr>
<td>Jones, Robert</td>
<td>Robert Jacobs</td>
</tr>
<tr>
<td>Kaatz, Martin</td>
<td>Roger Garrett</td>
</tr>
<tr>
<td>Kerr, Tom</td>
<td>Connie Roberts</td>
</tr>
<tr>
<td>King, Corwin</td>
<td>John Shrader</td>
</tr>
<tr>
<td>Klemin, V. Wayne</td>
<td>Keith Rinehart</td>
</tr>
<tr>
<td>Lapen, Robert</td>
<td></td>
</tr>
<tr>
<td>Lawrence, Larry</td>
<td></td>
</tr>
<tr>
<td>Morris, Kathleen</td>
<td></td>
</tr>
<tr>
<td>Nylander, James</td>
<td>Wells McInelly</td>
</tr>
<tr>
<td>Peterson, James</td>
<td>Deloris Johns</td>
</tr>
<tr>
<td>Pratz, Owen</td>
<td>Max Zwanziger</td>
</tr>
<tr>
<td>Sands, Catherine</td>
<td>Clayton Deman</td>
</tr>
<tr>
<td>Schactler, Carolyn</td>
<td>Bette Jeanne Sundling</td>
</tr>
<tr>
<td>Shrader, Dorothy</td>
<td>Calvin Greatsinger</td>
</tr>
<tr>
<td>Spithill, Alma</td>
<td>Duncan McQuarrie</td>
</tr>
<tr>
<td>Stillman, George</td>
<td>Kenneth Cory</td>
</tr>
<tr>
<td>Tolman, Rosco</td>
<td>Nancy Lester</td>
</tr>
<tr>
<td>Utzinger, John</td>
<td>Peter Burkholder</td>
</tr>
<tr>
<td>Weeks, Gregory</td>
<td>Clair Lillard</td>
</tr>
<tr>
<td>Wheeler, Raymond</td>
<td>Richard Jensen</td>
</tr>
<tr>
<td>Wood, Richard</td>
<td>Dale Samuelson</td>
</tr>
<tr>
<td>Worsley, Stephen</td>
<td>Esbeck, Edward</td>
</tr>
<tr>
<td>Vlcek, Charles</td>
<td>Ann McLean</td>
</tr>
</tbody>
</table>
FACULTY SENATE

VISITORS PLEASE SIGN

Gregory Trujillo

Jason Thompson

Kris Wood

LT Col. Dave Hubbard

Mike Lopez

Jim Vappas

PLEASE RETURN TO THE RECORDING SECRETARY
October 10, 1980

Dr. Larry Lawrence
Chairman
Faculty Senate
CWU
Campus

Dear Dr. Lawrence:

During its meeting of October 8, 1980 the Undergraduate Council approved the following motion:

It was moved and seconded that the Undergraduate Council recommend to the Faculty Senate that the Admissions Office be authorized to consider both the grade point average and standardized test scores (either/or SAT, ACT, WPT) as criteria for freshman admissions, effective Fall Quarter, 1981.

If possible, we would like to have early action by the Senate so that the modified policy, if approved, can be published in the next catalog edition. Dean Pappas and I are available for further information at your request.

Sincerely,

Donald M. Schliesman
Dean of Undergraduate Studies

cc: Vice President Harrington
    Dean Pappas
    Dr. Ringe
October 13, 1980

Dr. Donald L. Garrity  
President  
CWU, Campus

Dear Dr. Garrity:

On May 7, 1980, the Faculty Senate Executive Committee recommended that the statement, "Merit increases are awarded in the same manner as promotions." (2.47 A 4), be deleted from the Faculty Code. I agree and suggest the matter be referred as quickly as possible to the Code Committee for action.

Sincerely,

Edward J. Harrington  
Vice President for Academic Affairs

cc: Dr. Lawrence
Prof. Larry Lawrence, Chairman  
Faculty Senate  
Campus  

Dear Prof. Lawrence:

I wish to register concern about the apparent intent to publish the catalogue on a two-year basis. While the motives, which I assume to be financial, may be laudable, we find the requirement to plan two years in advance particularly stifling. We, as many departments, are in the throes of major curriculum change, and such a requirement makes planning, evaluation and subsequent development extremely difficult.

Would the Senate, therefore, schedule an inquiry and debate on this matter with the end of promoting program development?

Thank you for your consideration.

Sincerely,

Charles L. McGehee  
Associate Professor and Chairman
October 20, 1980

Dr. Larry Lawrence
Chairman, Faculty Senate
Central Washington University
Campus

Dear Larry:

You transmitted to me on behalf of the Faculty Senate a resolution regarding direct billing of Blue Cross claims. I have received today through Vice President Jones a copy of a memorandum from Bill Allison regarding Blue Cross Claim procedures and the problems which would be associated with moving in the direction which is indicated.

You will see from Mr. Allison's memo that the clinics are reluctant to move in the direction suggested. It would be my sense that at this time putting further pressure on the clinic would be counterproductive. I believe this is particularly the case since the operations of Blue Cross are running so far behind.

I am asking that SEIB review this matter toward the end of improving the system, finding an alternative which better serves both the physicians and us.

From a purely personal perspective, I believe we might start with improving the benefit package to eliminate the $50.00 deductible and the 10% paid by the subscriber. If this were to occur, it would be my sense that the whole billing operation would be considerably simplified.

At any rate, if you wish to discuss this further with me, I will be happy to do so.

Cordially,

Donald L. Garrity
President

Enclosure

cc: C. Jones
    B. Allison
    W. Snyder
Memorandum
Courtney S. Jones
October 13, 1980
Page 2

The SEIB is aware of the delay by Blue Cross in making the payments. Blue Cross is trying to speed up its processing procedure by instituting new computer programs and new methods of handling the billings. They have established a goal of turnaround time of three weeks for processing of billings.

With regard to the Employee Benefits office getting involved and trying to force the local clinics to file claims for the faculty, I believe this would be taking a large bureaucratic agency and applying pressure on an independent local business which would end up harming the town/gown relationships which we are trying to improve.

gc

cc: Wadell Snyder
MEMORANDUM

TO: Courtney Jones
   Vice President for Business & Financial Affairs

FROM: F. W. Allison
   Business Manager

SUBJECT: Blue Cross Claim procedures.

This is in response to the resolution passed by the Faculty Senate to Dr. Garrity, October 9, 1980.

I have discussed this matter with the Business Officers, Mr. Gil Tracy at the Taylor-Richardson Clinic and Mr. Elmer Begalka of the Valley Clinic. They have informed me that this would create the following problems:

1. There would be a need for additional staff to handle the billing procedure.
2. They feel that the commitment for the charge is between the Clinics and the Blue Cross subscriber individual—not them and the insurance carrier. Currently they do not file claims for any agency including Medicare.
3. When the State provided Washington Physicians as our health plan, the Clinics did file with them because they have a local office which afforded close communication. The Clinics encountered problems when they were filing the claims such as finding the individual had not fulfilled the $50 deductible requirement, or the treatment was not covered by the insurance plan. Then they had to bill the subscriber who was often slow in making the payment or would not make the payment because the subscriber felt it should have been covered by Washington Physicians. In some cases, the subscriber would require the Clinics to rebill to Washington Physicians. Even now when a claim is filed by the subscriber and he/she authorizes Blue Cross to make the payment directly to the Clinic, there is still the 10% portion of the bill to be paid by the subscriber after the $50 deductible is satisfied.

Filing a claim with Blue Cross is not difficult. It merely requires attaching the information from the Clinics to a form with your name and address on the form and sending it to Blue Cross. The problem which had occurred is that Blue Cross is taking up to four months to make the payments.
October 20, 1980

Larry Lawrence
Faculty Senate
Edison Hall

Dear Larry,

I was rather distressed over the comments made at the last Senate Meeting regarding the arrangement of the quarterly class schedule. I'm sorry but I do not share those views.

The class schedule is arranged in alphabetical order by the four digit abbreviations given to each course prefix. It has been arranged in this order for as long as I can remember. The concerns of the Business Administration department are valid. I shared my philosophy on the class schedule when the department decided to add other prefixes. My suggestion to them was to keep the BA prefix and add the new letters to the existing prefix. For example, Financial Administration would not be FIN as it is currently listed but instead it would be BAFA (Business Administration Financial Administration). Industrial Relations would not be IR but BAIR. The department, however, felt a complete break was better for their needs.

I would like to call your attention to Administrative Office Management, Business Education and Distributive Education which are all courses in the Business Education Department. They appear in different sections of the class schedule. Others in the same category are Biological Science (Zoology), Education (Special Education), Foreign Language (German, Spanish) and T.I.E. (Safety Education). Only two departments have separated their courses and still appear together in the schedule. They are Home Economics and Physical Education. Please note that the first letters of the prefix have not changed.
I feel the schedule should be in alphabetical order for clarity. To keep the departments together would be hard to read. Several years ago the University Catalog was divided by schools. The format became too hard to follow by students and by faculty and it was changed the following year.

I welcome your suggestion on how to make the class schedule a better publication. I am always looking for ways to improve. If it is determined that departmental listings would be better I am willing to change.

Sincerely,

Louis H. Bovos
Registrar

LHB:mlw
October 21, 1980

Professor Larry Lawrence, Chairperson
Faculty Senate
Campus

Dear Larry:

According to 3.56C of the Faculty Code, members of the Faculty Grievance Committee are to be appointed by the Senate and serve two-year terms, with no limit on the number of terms they may serve. The two-year terms for the three regular members and four alternate members are concurrent; as a result, all seven members were appointed this year and only one of them served on the committee last year.

I think this lack of continuity is unfortunate, particularly in a committee that has to deal with rather sensitive matters. Consequently, I'd recommend that you consider revising our terms to parallel those used for many other campus committees: three-year terms for the regular members with one term expiring each year, and three-year overlapping terms for the alternate members. If this change is made, the terms of the current members could be revised by lottery, though I'd be pleased to volunteer for the one-year slot. 😊

Sincerely,

David G. Lygre, Chairperson
Faculty Grievance Committee

cc: President Garrity
FGC Members (T. DeVietti, K. Gamon, M. Bicchieri, E. Bilyeu, D. Osborn, D. Unruh)
TO: University Curriculum Committee

FROM: Dale Otto

DATE: October 27, 1980

SUBJECT: 441 Course Proposals

I noted that in the minutes of the University Curriculum Committee meeting of Thursday, October 16, 1980, the motion to not consider 441 proposals until "...criteria has (sic) been established..." was approved.

We in Early Childhood Education have the same need to utilize 441 course offerings as do other departments which have the 441 number in their offerings. Further, the university has a system of interdepartmental review for 441 proposals which is in place and apparently is working. Dean Applegate has been circulating proposed 441 offerings among all departments and programs for some time now.

The criteria of fairness and reason indicate to me that you have only two choices available in making your decisions about 441 course proposals: either approve all 441 proposals which come before you or insist that all 441 numbers be removed from all departments and programs which currently have them.

cc: Anne Denman
    Faculty Senate
    Dean Applegate
Department Chairmen and Program Directors
Central Washington University
Campus

Colleagues:

Following the recent academic reorganization, the deans and I have discussed the role and title of the group that works most closely with me (formerly Vice President's Advisory Council). As a result of that discussion, we have drawn up a new description of the council which reflects the change in composition of the group and defines its role more clearly.

I am pleased to share that description with you for dissemination to your department or program members. Please note that we have a new title, "Council of Academic Deans" (COAD). This title is more appropriate given our recent move to decentralize and to invest more authority and responsibility in the deans' offices.

Another important change is the addition of the Faculty Senate Chairman to the Council. This should provide for better communication between the Faculty Senate and the administration.

Please share my letter to you with your faculty.

Sincerely,

Edward J. Harrington
Vice President for Academic Affairs

jm

cc: Dr. Garrity
COAD
COUNCIL OF ACADEMIC DEANS

The Council of Academic Deans (COAD) has a permanent membership composed of the Dean of the College of Letters, Arts and Sciences; Dean of the School of Business and Economics; Dean of the School of Professional Studies; Dean of Graduate Studies and Research; Dean of Undergraduate Studies; Dean of Admissions and Records; Dean of Library Services; Assistant Vice President for Off-Campus Programs; and the Vice President for Academic Affairs, who serves as chairperson of the Council. The Faculty Senate Chairperson serves as an ex-officio member.

The Council of Academic Deans advises the Vice President for Academic Affairs in the development and review of university policies and procedures relating to the entire academic program, including, but not limited to, personnel and personnel practices, budgets, curriculum, quality of teaching, research, public service, academic planning, academic calendars, library services, admissions, registration, and continuing education. Recommendations concerning those areas in the Vice President for Academic Affair's purview e.g., procedural changes, may be proposed by the Council and approved by the Vice President.

Proposals for changes in existing policy or proposals for new policies will be recommended by the Council and the Vice President for Academic Affairs to the President's Council or to the Faculty Senate as appropriate.

The Council meets bi-weekly or upon call of the chairperson.

10/27/80
Dr. Larry Lawrence
Chairman of the Faculty Senate
Central Washington University
Edison 102(101D-E)
Ellensburg, WA 98926

Dear Dr. Lawrence:

Each year the problems facing institutions of higher education seem to become more complex and numerous. Many of these challenges are shared in common among the state universities and colleges. The various faculty policy-making bodies grapple with the issues, each in its own way. For example, last year the Academic Senate at Eastern Washington University dealt with such topics as shared governance, conflict of interest (nepotism), and energy-saving alternatives. Perhaps the Faculty Senate at Central also considered these or similar matters. I feel it could be very helpful to all of us to know how our sister institutions are solving such problems, and, to such end, it may be to our mutual advantage to regularly exchange minutes of our Senate meetings.

I have enclosed the following material for your information: a copy of the minutes of our most recent Senate meeting, Regulations Governing the Academic Senate of Eastern Washington University, a summary of 1979-80 Senate considerations and a graphical representation of the structure of our Faculty Organization. We would appreciate receiving similar information from you, as well as being placed on the mailing list to receive minutes of your Senate meetings.

I look forward to hearing from you.

Sincerely,

Raymond A. Soltero
President, Faculty Organization
Chairman, Academic Senate

RAS:mt

Enc.
RESOLUTIONS ADOPTED BY THE COUNCIL OF
FACULTY REPRESENTATIVES
OCTOBER 18, 1980

RESOLVED, That Gail Norris and his staff, and especially Jackie Johnson, be commended for the manner in which CPE responded to concerns and interests of the faculty relative to salary. Further, that the CFR felt that the salary report and its addendum represented responsible and solid research.

RESOLVED, That the Legislature be urged to enact legislation that would implement the recommendations contained in the CPE salary report (Faculty Compensation Schedules, Surveys, and Recommendations for 1981-83) and its addendum.

RESOLVED, That the Legislature authorize step salary increments for higher education personnel in the operating budget, including a minimum of 3.1% for faculty at the public four-year universities and The Evergreen State College.

RESOLVED, That the Legislature and others should address the issue of state policy regarding access to higher education and that higher education be funded at a level to insure quality education in the State of Washington.

MOTION PASSED BY THE CFR, October 18, 1980

MOTION: To establish a CFR Task Force on Retirement (one faculty member from each of the six campuses) charged with the responsibility of studying the TIAA-CREF retirement system and to consider ways of improving the system.

The charge to the Task Force on Retirement would include, but not be restricted to, the following:

1. early retirement
2. transfer between retirement systems
3. cost-of-living adjustments
4. contribution levels