

3-1-2017

CWU Faculty Senate Minutes - 03/01/17

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Recommended Citation

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REGULAR MEETING
Wednesday, March 1, 2017, 3:10 p.m.
BARGE 412
Minutes

Meeting was called to order at 3:11 p.m.

ROLL CALL: All senators or their alternates were present except: Alison Scoville, and Teresa Sloan

Guests: Carolyn Thurston, Christopher Boone, Aaron Brown, Tayler Tahkeal, Mindie Dieu, Ian Loverro, Rose Spodobalski Brower, Anne Cubile, Steve Hackenberger, Bernadette Jungblut, Lindsey Brown, Patricia Cutright, Tim Englund, Mike Harrod, Aimée Quinn, Teri Walker, Carey Gazis, Stacey Robertson, Paul Ballard, Kelly Benson, Jan Byers-Kirsch, Therese Young, Heidi Pellett, Richard DeShields and Kande Cleary

CHANGES TO AND APPROVAL OF AGENDA – Chair Rajendran reported that item V. won't have a presentation, but there is a handout in your packet. Agenda is approved as amended.

MOTION NO. 16-45(Approved): APPROVAL OF MINUTES of February 1, 2017

COMMUNICATIONS - None

Campus Office Movements – Due to time constraints written information was provided with agenda. Copy of handout may be viewed in the Faculty Senate office.

Diversity Learning – Kande Cleary – Dr. Cleary gave a brief introduction to some of the issues around diversity on campus. Central is becoming a diverse campus and the President and Dr. Cleary have been working with a focus group of students. Dr. Cleary explained some of the issues students have brought forward. There have been examples of faculty not standing up for students in the classroom, students are being stereotyped both in the classroom and the community. Kande talked about a new diversity learning training through Diversity.edu. It is an online training that can be accessed through MyCWU. This will be a mandatory training for all faculty and staff. The course will be automatically tracked that the individual has taken it once the course is completed.

FACULTY ISSUES – Senator Hickey brought forward a concern regarding Canvas. If you use Canvas for grading and a student drops all of their information goes away. He would like to see that information stay with a withdrawal date. Senator Harper agreed that this could be a problem if the student withdraws due to plagiarism.

Senator Dormady would like to remind everyone there are faculty that have been inundated by students who are very nervous about the world around them, especially within the Latino program. Personnel committee and departments need to understand the time constraints that have been put on these faculty helping students.

Senate Chair updates – Chair Rajendran reported that Joseph Han, VP of Operations will start March 16. He has reached out to Faculty Senate even though he hasn't officially started. There is a handout regarding Waitlists with the agenda packet for Senators information. Chair Rajendran spoke with Scott Wade, Chair of the Naming Committee regarding the naming of Science 2 and he is working on it. Sathy reported on letters of recommendation. Faculty can include directory information, but if they want to include non-directory information like GPA the faculty will need to get a written waiver from the student. Provost Frank suggested that a form and procedures be developed.

PRESIDENT: President Gaudino addressed the rumor that there were ICE officers on the campus. He reported that there is no evidence they were on campus. President Guadino has been in contact with Presidents of other institutions and they have not had any reported incidents with ICE.

PROVOST: Provost Frank reported that the last budget forum is the College of Business on March 6. The information from the forums will be on the website soon. If faculty have questions or feedback, they should use newbudgetmodel@cwu.edu email. Provost Frank will be sending out a reminder regarding final exams policy. Course material deadline for summer quarter is April 1 and May 1 for fall quarter. Provost Frank indicated that if there are faculty who would still like to be involved with the Diversity and Inclusivity committee to contact the Provost or Bernadette Jungblut. The Honors Task Force is being formed. Provost Frank reported on some of the personnel changes in Student Success. Keith Champaign is moving to Athletics beginning March 6. Sara Swagger is no longer with the university. The Provost office will be sending out a revised organization chart hopefully by the end of next week. Richard DeShields will be serving as the interim Dean of Student Success. Jenna Hyatt will be the interim Associate Deans for Student Living and Aaron Brown is interim Associate Dean for Advising and Achievement.

STUDENT REPORT – Ryan reported that HB 1433 that would decouple student service and activity fees from tuition is moving forward. The Student Academic Senate (SAS) has created a couple of new committees. Course scheduling is one the areas of concern that they will be working on. Students have had problems getting a good schedule because of course overlap. They will be gathering data this year and looking at trends next year. An email from both the ASCWU and Faculty Senate went out to students encouraging them to fill out SEOs. There was a Veteran Memorial meeting yesterday. There is an account set up to start raising the additional funds needed. The draft of the General Education revision received positive feedback from students.

OLD BUSINESS - None

REPORTS/ACTION ITEMS

SENATE COMMITTEES:

Executive Committee

Motion No. 16-41(Failed 21 yes, 25 opposed and 3 abstentions): Approve the amendment to Faculty Senate Bylaws Section II A. Executive Committee Composition as outlined in Exhibit A

Motion No. 16-46(Approved, 2 abstentions): Ratify 2016-17 committee vacancies as outlined in Exhibit B.

Motion No. 16-46a(Approved, 2 abstentions): It was moved and seconded to move Thomas Tenerelli to the three year term for the General Education Committee.

General Education Redesign Team

Motion No. 16-47(Approved as amended): Recommend approval of the General Education Framework as outlined in Exhibit C.

Motion No. 16-47a(Approved as amended): Senator Garcia moved to change Community Engagement pathway to Civic Engagement. Sorey seconded.

Motion No. 16-47b (Approved): Senator Stoddard moved to change Community Engagement pathway to Civic and Community Engagement. Motion was seconded.

Motion No. 16-47c (Failed): Senator Brown moved to amend the row Science & Technology to Science, Math and Technology. Motion was seconded.

Motion No. 16-55 (Failed): Senator Hackenberger moved to delay Motion No. 16-47 until the April 5 Senate meeting. Motion was seconded.

Academic Affairs Committee

Motion No. 16-48(Withdrawn by committee): Recommend amending CWUP 5-90-020 Undergraduate Admissions as outlined in Exhibit D.

Bylaws & Faculty Code Committee

Motion No. 16-49(First reading of two): Recommend amending Senate Bylaws Section III. C. 2. and 5. as outlined in Exhibit E.

Motion No. 16-50(First reading of two): Recommend amending Senate Bylaws Section II. C. 1 and 2 as outlined in Exhibit F.

Budget & Planning Committee - Written report available in the Faculty Senate office for review.

Curriculum Committee

Motion No. 16-51(Approved): Recommend approval of a new certificate Type B in Captive Primate Care as outlined in Exhibit G.

Motion No. 16-52(Approved, 1 nay): Recommend approval of new BS in Sport Management and three specializations: Sport Business Specialization, Sport Coaching Specialization and Physical Activity and Recreation Programming Specialization as outlined in Exhibit H.

Motion No. 16-52a(Approved): Senator Stoddard moved to strike the words “and Recreation” out of specialization title Physical Activity and Recreation Programming Specialization. Senator Finke seconded.

Motion No. 16-53(Approved): Recommend approval of new BA in Dance as outlined in Exhibit I.

Motion No. 16-54(Approved, 2 abstentions): Recommends amending CWUP 5-50-080 Teacher Certification Programs and CWUR 2-50-080 Teacher Certification Programs as outlined in Exhibit J.

Evaluation & Assessment Committee – Senator Bisgard reported that the Faculty Assessment of Academic Administrators will start in early April. This quarter there are no pop ups in Canvas for students the first week of SEOs.

General Education Committee – Written report available in the Faculty Senate office for review.

Faculty Legislative Representative – Written report available in the Faculty Senate office for review.

CHAIR: Chair Rajendran mentioned that the Executive Committee is looking into going paperless with the Senate agendas next year.

CHAIR-ELECT: Chair-Elect Stoddard indicated they had a good trip to Olympia with the FLR, Steve Hackenberger. There is an open EC meeting next Wednesday, March 8 at 3:10 p.m. in the Grupe Faculty Center.

NEW BUSINESS - None

Meeting was adjourned at 5:17 p.m.

Exhibit A

II. Executive Committee

A. Composition

1. Membership

The Executive Committee shall consist of the following voting members: the chair of the Senate, the chair-elect, the other ~~five~~ six elected members, and the immediate past Senate chair. If the immediate past Senate chair is unable to serve on the Executive Committee, the most recent past Senate chair available shall serve. The past Senate chair (immediate or appointed) will serve as a voting member, even if not a current member of the Senate.

2. Representation

During Spring quarter, full-time tenured and tenure-track faculty from designated colleges shall elect their member(s) of the Executive Committee from the eligible senators in the following manner:

- a. Two (2) faculty each from College of Arts and Humanities, College of Education and Professional Studies, and College of the Sciences; and ~~with the exception of the one~~ (1) each from the College of Business and the Library, ~~which shall share one representative.~~

This change would go into effect FY2017/18.

Exhibit B

Committee	Name	Department	Term
Budget & Planning			
1 CEPS vacancy	Vacant		6/15/16 – 6/14/18
General Education Committee			
2 CB vacancies	Thomas Tenerelli	Finance & SCM	6/15/16 – 6/14/18
	Vacant		6/15/16 – 6/14/19
1 COTS vacancies	James Johnson	Biological Sciences	6/15/16 – 6/14/18

Exhibit C

DRAFT 3- CWU General Education Framework

I. Engage: First Year Experience

Students are required to take one course in each row (for a total of 13-14 credits) during their first year.

	Credits
Special Topics Seminar	(4 credits)
Academic Writing I: Critical Reading & Responding	(5 credits)
Quantitative Reasoning	(4-5 credits)

II. Explore & Connect

These courses can be taken any year. Students are required to take at least 3 courses in the same pathway (i.e., columns in the table) so that they begin to see connections between knowledge areas. They can choose to take 5 or more of their courses in the same pathway to earn a certificate. All students must take one course in each of the areas of knowledge in the rows in the table.

	Health & Well-being	Civic & Community Engagement	Sustainability	Social Justice	Perspectives on Current Issues	Ways of Knowing
Academic Writing II: Reasoning & Research						
Physical & Natural World						
Science & Technology						
Individual & Society						
Community, Culture, & Citizenship						
Global Dynamics						
Creative Expression						

Humanities						
<p>III. Connect, Create, & Empathize: Culminating Experience <i>Students will be required to complete one of the culminating experience options during their junior or senior year. Culminating experiences may be part of students' major requirements.</i></p>						
<p>Culminating Experience (Must complete one)</p>	<p><i>Opportunities may include: A capstone course in the major, civic engagement, internship, presentation at SOURCE, service learning, or study abroad</i></p>					

Exhibit D

CWUP 5-90-020 Undergraduate Admission

(5) International Students

(A) International students must meet the following minimum requirements for admission purposes:

1. Evidence of completion of the academic course work and national examinations that would qualify the student to apply to colleges and universities in their native country.
2. CWU requires students whose first language is not English to demonstrate a high level of English language proficiency. This is demonstrated through one of the following:
 - a. TOEFL Test of English as a Foreign Language exam minimum score 525 paper based, or 195 computer based, or 71 internet based.
 - b. IELTS International English Language Testing System exam minimum overall band score of 6.0
 - c. PTE Academic Pearson Test of English exam minimum score 50
 - d. CAE Cambridge English: Advanced grade of A
 - e. CPE Cambridge English: Proficiency grade of C or better
 - f. SAT ~~Evidence-Based Reading and Writing score of 530 for admissions. For placement into ENG 101 English courses, SAT Reading score of 27 and Writing and Language score of 26~~ ~~critical reading score 500 or higher on reading~~
 - g. ACT reading score of 19
 - h. International Baccalaureate (IB) Higher Level English grade of 5 or better
 - i. Cambridge English a GCE/GCSE/IGSCE or A-level result of C or better on the English/First language exam
 - j. Completion of two English department approved composition courses each with a minimum grade of 3.00 or equivalent rating from a regionally accredited U.S. college/university or an approved university partner
 - k. Completion of CWU's University English as a Second Language program or an approved university partner

Additions to the above items of English language proficiency must be approved by CWU's English department in consultation with the Office of International Studies and Programs.

Students can petition for acceptance of English language proficiency through coursework taken at secondary level in their home country. These students must demonstrate high achievement in English language courses through submission of official high school transcripts. These cases will be evaluated and approved by CWU's English language department in consultation with the Office of International Studies and Programs.

SAT/ACT* Students graduating from a foreign high school are not required to submit SAT/ACT exam scores for admissions purposes.

Exhibit E

C. Membership

2. The membership of the Academic Affairs Committee shall consist of:
 - a. two (2) faculty from each college with the exception of the Library,
 - b. one (1) student selected by ASCWU,
 - c. one (1) ex officio non-voting representative of the provost, and
 - ~~d.~~ one (1) ex officio non-voting representative of the registrar, and
~~e.~~ the chair of the Academic Department Chairs Organization (ADCO) as an ex officio non-voting member.

5. The membership of the Evaluation and Assessment Committee shall consist of five (5) faculty members (one from each college plus one from the library), nominated and ratified to staggered terms. One (1) student selected by ASCWU, non-voting.

Exhibit F

C. Officers

1. Terms of office: Election to the position of chair-elect assumes a three-year commitment to the Executive Committee: the first year as chair-elect, the following year as chair, and the third year as immediate past chair. Service to the Executive Committee takes priority over any existing terms of office and the chair-elect remains a voting member of Senate for the three year commitment.

2. Chair

The chair is the chief executive officer of the Senate. The chair's powers and duties are set out in the Code, Section IV.C.3. The chair's department may elect an interim senator for one year to represent the department during the chair's term of service.

Exhibit G

Captive Primate Care Certificate Type B

<https://cwu.curriculog.com/proposal:1201/form>

Exhibit H

BS Sports Management

<https://cwu.curriculog.com/proposal:1574/form>

BS Sport Management: Sport Business Specialization

<https://cwu.curriculog.com/proposal:1797/form>

BS Sport Management: Sport Coaching Specialization

<https://cwu.curriculog.com/proposal:1789/form>

BS Sport Management: Physical Activity and Recreation Programming Specialization

<https://cwu.curriculog.com/proposal:1589/form>

Exhibit I

BA Dance

<https://cwu.curriculog.com/proposal:1778/form>

Exhibit J

CWUP 5-50-080 Teacher Certification Programs

The Teacher Certification Program is administered through [the college of education and professional studies \(CEPS\)](#), [the school of education \(SOE\)](#), and the teacher education executive council ([TEEC](#)). ~~The provost/vice president for academic and student life in collaboration with the CEPS dean appoints faculty to serve on the teacher education advisory council, which advises the teacher education executive council on program policies. Teacher education executive council oversees all teacher certification programs.~~ All programs leading to a teaching certificate and endorsements must meet current Washington State requirements. Additionally, all teacher preparation majors and minors must conform to the credit requirements appropriate for the degree. Programs leading to teaching certification require the [successful completion of the Professional Education Program \(PEP\)](#) in addition to the endorsement program. [Any course substitution or alternative program to the PEP must be defined in a written formal agreement \(Memorandum of Understanding\) and approved by the curriculum, supervision and education leadership department \(CSEL\), TEEC, the executive director of the school of education, and the dean of CEPS. To ensure the quality and integrity of the certification process, all approved course substitutions and alternative programs must be reviewed and go through the school of education approval process every four years.](#)

~~(1) Specific Teaching Programs~~

~~Endorsements in content specific areas (e.g., English/Language Arts, History, and Physics) are the responsibility of the content specific departments (e.g., English, History, and Physics Departments respectively).~~

~~(2) Teaching Endorsement Programs~~

~~Endorsements in such areas as Bilingual, Early Childhood, Elementary, English as a Second Language, Reading, and Special Education are the responsibility of the respective department within the College of Education and Professional Studies.~~

[Responsibility: Faculty Senate; Authority: Katherine Frank, Provost/VP for Academic & Student Life; Reviewed/Endorsed by Provost's Council 08/09/2016; Cabinet/UPAC; Review/Effective Date: 10/21/2016; Approved by: James L. Gaudino, President]

[CWUR 2-50-080 Teacher Certification Programs](#)

[All memorandums of understanding associated with new curriculum or revisions pertaining to CWUP 5-50-080 must be attached to the relevant course substitution or alternative program proposal in Curriculog.](#)

[Responsibility: Faculty Senate; Authority: Katherine Frank, Provost/VP for Academic & Student Life; Reviewed/Endorsed by Provost's Council xx/xx/2017; Cabinet/UPAC; Review/Effective Date: xx/xx/2017; Approved by: James L. Gaudino, President]