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CWU Faculty Senate Minutes -11/06/19

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REGULAR MEETING
Wednesday, November 6, 2019, 3:10 p.m.
BARGE 412
Minutes

Meeting was called to order at 3:10 p.m.

ROLL CALL All senators, or their alternates were present except: Timothy Beng, Julie Bonner, Robert Carbaugh, Michael Johnson, Kim Jones, Tim Melborne, and Josh Welsh.

Guests: Aaron Brown, Kandee Cleary, Paul Knepper, Kevin Archer, Bret Smith, Micholas Mejia, Eric Cheney, Rebecca Lubas, Mike Harrod, Maureen Rust, Nicholas Couto, Coco Wu, and Nick Zentner.

CHANGES TO AND APPROVAL OF AGENDA - Approved

MOTION NO. 19-07(Approved): APPROVAL OF MINUTES of October 2, 2019

COMMUNICATIONS

Veteran Affairs – Ruben Cardenas – Ruben gave a brief overview of Veteran Affairs and the services they offer. They have three staff members. They assist with VA Education benefits, certifying enrollment and locating additional support for veterans and family members. The tuition and fees processed and received on behalf of students for FY 18 was \$2,397,310.04. The office supports students at all of the campus locations. They coordinate programming and events throughout the academic year such as the flag on Chestnut Mall for Veteran’s Day. The veteran population has grown since they started recruiting in 2012. The majority of the students are enrolled at the Ellensburg campus. In Fall 19 there are 667 veterans and family members that are using benefits. RCW 28B.10.057 provides for academic credit for military training. Institutions were required to adopt a policy by 12/31/15. CWU currently has 16 course equivalencies available for veterans. Kognito is an online training regarding working with students who are veterans. Course takes approximately 30 minutes to complete. Ruben is working with the health center to provide a Mental Health First Aid course. This will be an 8 hour training. Veteran’s Affairs is working with the Foundation to develop a campaign to provide scholarship opportunities for veteran students.

SENATE CHAIR REPORT – Senator Szeliga reported that all of the committees are hard at work this month. We will see some of that work on the December agenda. Walter reported that there was a Board of Trustee (BOT) retreat in October that was held in Ellensburg. As part of the retreat there was a student focused panel, breakout sessions with community and student groups. The Executive Committee (EC) also met with the BOT executive committee. Some of the BOT members attended classes. Ron Erickson, BOT Chair, indicated he would like to see more of this in the future. They approved a 4% increase for Housing and Dining. The next BOT meeting will be in February. There will be Advising listening sessions next Wednesday and Friday. There was an email sent out last week with the specific details. There are opportunities to provide feedback through the email, survey or the sessions. Distinguished faculty award nominations are due December 2, 2019. Please

take note of the BOT Distinguished Faculty award which is new this year.

FACULTY ISSUES

Senator Mitchell expressed concern that the printers have disappeared from the computer labs. Now students have to use the printing kiosks, but Faculty do not have any access to those unless they pay for them. The cost per page has doubled and students get less pages printed. Senator Dormady indicated that in L&L many of the courses are very writing intensive and there is no place to print in the building.

Senator Weber reported that the messages that are being sent by the companies we hire are getting caught in the spam filter. Students with DSS accommodations were coming from an outside source when it is from the testing center. Other faculty have had similar issues. Senator Weber asked to see if there is a way to make sure these messages don't get caught in the spam filter.

STUDENT REPORT - Nicholas reported that they hosted an event to help students who wanted to fill out their FAFSA or scholarship forms. They had a number of students attend. Office of Financial Aid and ASCWU plan to partner together to hold several more events throughout the year. November 21 will be the next one and they want to open them up to the community as well. Nicholas indicated that they have provided policy language for an inclement weather policy. Last year they presented the President with a petition with 5000 student signatures regarding the inclement weather last year and not shutting down campus. ASCWU has visited the Westside center of Lynnwood and talked to students there. They learned about resources the students have and those that are lacking. ASCWU is trying to work with them to provide the students with resources and to be more inclusive. Academic advising council will be presenting at the next SAS meeting to review the new advising model. Students will be giving feedback on the proposal. Nicholas reported that they need help filling seats on the student academic senate (SAS). If a department does not have a senator in SAS, students from that department are barred from receiving funds. Many departments have vacancies for senators and/or alternates. November 12 is the next meeting. They will be getting forms out shortly, if you have a student you think would be interested please let Nicholas know.

OLD BUSINESS

REPORTS/ACTION ITEMS

SENATE COMMITTEES:

Executive Committee

Bylaws and Faculty Code Committee - Jason Dormady reported the committee is working on language to regularize with the CBA. The committee is working on a rewrite of the Faculty Code and that will be coming forward this year in either winter or spring quarter. Jason reported there is a vacancy on the committee if someone is interested.

Budget and Planning Committee – See written report.

Curriculum Committee - Michael Goerger reported that so far this year, the curriculum process is working. The committee is monitoring the process to try and make sure we don't run up against the deadlines this year. Michael reported that the Program

Discontinuation workgroup has been working on the Program Discontinuation policy and procedure. They hope to have this to Senate in December or January. The committee is working on the forms in Curriculog. Michael asked Senators to let him know if they have specific issues with the forms. There are two vacancies on the committee, one from COTS and one in CEPS if you know of anyone that is interested.

Evaluation and Assessment Committee – See written report. Greg Lyman reported that the committee is drafting policy language regarding SEOs and their role as well as the role of incentives for student completion. The committee would like feedback from faculty and can be sent to Martin Kennedy who is the committee chair.

General Education Committee – Becky Pearson reported that the first meetings of the committee have involved working through the structure of two subcommittees that have very different charges and mandates. The committee is working hard to merge upcoming tasks of planning for, and developing, assessment strategies and tools with the more standard charges of reviewing student petitions and course proposals. Becky has been working with departments around scheduling questions and concerns for the First Year Experience 184 courses and the Culminating Experience requirement. She is working to make sure we have the right number of CWU 400 sections to provide for students who will need it to graduate this year. She is still working on the 184 description options. Becky reported that in addition to the regular work the committee is doing with student petitions, they are making decisions on rules that can be used for all students vs. one-time specific cases. As the General Education Director, Becky is working on non-committee work as well. She is working on making faculty development a priority. The conversations she has shown the need for connection and coherence of support. She is working closely with the Provost and others to plan a pilot in spring embedding “Academic coaches” in a grouping of 184 sections. Becky asked Senators let her know if they are interested in hosting a coach in their section. There are two events next Friday, November 15th for Rubric Development. The morning session will be 8:30 – 11:30 a.m., and will work on K1: Academic Writing II and K2: Community, culture & Citizenship. There is room for 40 individuals and faculty need to RSVP. The afternoon session will be from Noon – 3:00 p.m. and will focus on K7: Physical & Natural World. Becky is attending Transfer Symposiums this week. The General Education Committee has determined to remove the pre-requisite for 184s this year as it was not added to the prefix specific courses consistently.

Faculty Legislative Representative – See written report. Bret remind the Senators that this is his last year to serve as the FLR if someone is interested. Requests this year will be on the operating side of the budget. Things like remote technology for teacher education to be able to observe students in remote areas. Salary compression for police force. Other requests on the Capital side will be around public safety. Electronic locking systems, video security and upgrades to the blue phone system. The Council of Faculty Representative (CFR) held a retreat on October 19 at Central. Several of their guests were Linda Schactler and Alex Ybbara. The bill that was passed regarding religious accommodations, opened the door and will probably be tested in some way. The absences don’t have to be verified. Bret asked to provide any data back to Bret that he can provide to the legislature on this bill.

PRESIDENT: No report.

PROVOST: The Provost indicated that the BOT session she enjoyed the most was the

panel discussion on Generation Alpha. The Provost office has opened the Transfer center and the Center for Teaching Excellence or maybe the Center for Transformational Teaching and Learning. They are currently doing an internal search for the director. They have six finalists for the Transfer Center director. The Provost reported that they would like to eliminate the free standing development courses in Math and English. The Provost has initiated a workgroup for each of the areas. This is a national trend of mainstreaming students into the regular curriculum. The Stretch Program is the gold standard for mainstreaming. The first year writing course is stretched from one quarter to two. The Provost indicated there are faculty development and budget issues with this proposal. She indicated they would like to make a final decision by the end of this year to have something in place next year. It is not clear if Central will be able to eliminate the free standing development math courses completely. The Advising Council is at the end stage of a proposal and at the middle stage of budgeting. There will be listening sessions next week. Joel Klucking and the Provost have been doing walking around sessions with academic departments. They started with the College of Business and all the departments in CEPS have either been completed or scheduled. RCM/ABB has been the topic of discussion. It has been indicated that this model does not incentivize initiatives or innovations. They will be looking at proposed a revision to the model. The Budget and Planning Committee and the President's Budget Advisory Council are working on this as well. The Strategic Plan will be updated this year. Some of the goals over the next 3-5 years are retention, advising, transformational teaching and learning. Are these the goals we want or is there something that should be added? The Provost would like any feedback.

CHAIR-ELECT: Chair-Elect Delgado reported there will be an open Executive Committee meeting next Wednesday, November 13, 2019 for the first hour, 3:00-4:00 in the Grupe Faculty Center.

NEW BUSINESS - None

Meeting was adjourned at 4:30 p.m.

Faculty Senate Report
Budget and Planning Committee
10/24/19

Lad Holden is the BPC representative on the Budget Allocations Sub-Committee (BASC); Katharine Whitcomb serves on both BPC and BASC. BASC is responsible for evaluating financial plans proposed by allocated units during budget development and for organizing the Budget Summits. That group has been busy planning summits and arranging timelines and templates. If you have comments, please feel free to speak to Lad, Katherine, or any member of the BPC.

Amy Claridge, Walter Szeliga, and Eric Cheney serve both on BPC and the President's Budget Advisory Committee (PBAC). This enables the BPC to contribute to discussions on subjects such as RCM model changes, tuition waivers, computer purchase, and the dissemination of departmental budget data. Again, if you have comments please consult Amy, Walter, Eric, or any member of the BPC.

The BPC recommended changes last June to the BASC calendar to include presidential budget direction and percent distribution of funds across support and academic divisions. A subset of BPC's recommendations were endorsed by PBAC and sent to the President for consideration. He has approved the recommendations. We have notified BASC to amend the budget calendar accordingly. We continue to press for full transparency in modeling and assumptions.

BPC is currently discussing the following topics:

- Committee charge revisions and updating of the Faculty Code
- Budget model changes
- BPC survey compilation and analysis
- Campus student advising proposals
- General education funding
- Problems with college and department level data
- Faculty morale in a RCM context

As always, please feel free to contact one of us if you have budget-related questions or concerns.
Respectfully submitted,
Roxanne Easley, Chair

To: Faculty Senate

From: Evaluation and Assessment Committee

Date: November, 4th 2019

Subject: Report for November 6th, 2019 Faculty Senate Meeting

1. This committee is in the final stages of drafting policy language regarding the role of SEOIs in teaching assessment. We will send this to the FS Executive Committee for review soon. Topics in the draft language include:
 - a. Verbiage providing clarity on the administration of SEOIs in various class sizes and modalities. (e.g. enrollment <5, and x9x courses)
 - b. A policy regarding extra credit or other grade incentives for SEOI completion
 - i. **REQUEST:** If you have any input regarding grade incentives (or any incentives) for student completion of SEOIs or if you would like to voice your opinion to the Evaluation and Assessment Committee regarding this issue, please email the committee chair, Martin Kennedy (Martin.Kennedy@cwu.edu). Should incentives be allowed?
2. A draft policy regarding students who have failed a course, but have not been removed, and whether they should be allowed to complete an SEOI is being developed.
3. Annual assessment of Faculty Senate and Faculty Senate Executive Committee members will be conducted during Spring quarter. We will review/revise questions for the assessment.
4. We are working on determining the best place to disseminate and house the open access journal statement drafted by this committee last AY.



LEARN. DO. LIVE.

TO: Faculty Senate
FROM: Bret Smith, Faculty Legislative Representative
DATE: November 6, 2019
RE: Faculty Legislative Representative update

Dear colleagues,

The Council of Faculty are working to prepare for the short 2020 session, where the supplemental budgets will be presented and various policy issues take the forefront. We met at CWU October 19 for our annual planning retreat, and were grateful for the participation of Faculty Senate leaders, CWU's chief of staff Linda Schactler, Chris Mulick from WSU, and 13th District Representative Alex Ybarra.

While some of this is somewhat speculative, we anticipate activity in several areas:

- Continued focus on student mental health/anxiety, etc. This could play out in degree program support to train practitioners, as well as in support for services for our students.
- Career-connected learning and the input of business-sector groups like the Washington Roundtable. The new B&O tax from HB 2158 was unpopular with the Republican caucus, and as those funds were earmarked for higher education, there may be sentiment toward value for that 'investment' and some engagement and interest of working between university and private sector.
- Each of our public institutions is facing different scenarios in terms of their supplemental budget requests and general priorities; WWU brought up deferred maintenance, Evergreen is in an enrollment pinch with buyouts and a 16 FTE cut in faculty, EWU is also grappling with enrollment and budget concerns, WSU is growing into itself as "one campus geographically dispersed," and I mentioned the CWU President's priorities on retention and diversity, as well as the concern for housing.

As far as specific bills, we anticipate that the effort to include faculty on the governing boards of the RIs may come back. There is some work toward getting the State Attorney General to rule on some elements of the state ethics law that are unclear and problematic. We may see the Ed.D degree for regionals come back, and we want to work with the library deans and other stakeholders to try to find a way to address the problem of rising journal costs. Given the recent NCAA ruling, we may not get athlete endorsement compensation coming back as a bill.

One request from COF to you is to please note and let me know if there are any oddities or unexpected results from the religious accommodations bill that passed. We received information

from the Provost's office about syllabus language, etc., but we suspect this law may be tested in some way, or might need to be refined, if there are unusual events. So since the faculty perspective is unique to the teaching classroom and research endeavor, our stories would be important.

Please feel free to call (1548) or email (Bret.Smith@cwu.edu) with questions or comments. It's an honor to represent you and I'm looking forward to another busy and interesting time in the capital starting in January.

Bret