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CWU Academic Affairs Committee Minutes - 04/ 14/16

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Academic Affairs Committee
April 14, 2016
Minutes

Present: Rodney Bransdorfer, Dan Lipori, Jason Underhill, Thomas Tenerelli, Penglin Wang, Danielle Neal, Clem Ehoff, Lindsey Brown

Absent: David Martin, Janet Finke and George Drake

Guest(s): None

Meeting was called to order at 3:34 p.m.

Jason moved to approve the March 10, 2016 minutes. Danielle seconded and the minutes were approved as presented.

Chair updates – Dan reported that the Faculty Senate last week passed the motion of transfer credits for international baccalaureate. The policy will be passed on to ASLC. Several policies are being sent back to the committee.

Committee went over the 5-90-040(19) and CWUP 5-90-040(25). Lindsey let the committee know that the incomplete comments show up on transcript. That is why they the comment box was removed from PeopleSoft. The committee asked Lindsey if it could be built in to give 6 weeks' notice to faculty before the Incomplete is set to turn to F. Then send another reminder closer to the date.

Rodney moved to include the language "A copy of this agreement must be filed with the department/program.". Danielle seconded and motion was approved. This will be placed in second paragraph of CWUP 5-90-040(25).

Statute of Limitations on Grade Changes - change Academic Appeals Committee to Deans.

Danielle moved to amend the language to read: "All types of grade changes require both instructor and department chair signatures. Any request for a grade change after one quarter also requires the dean's signature. By rare exception, a request for a grade change after one year will be submitted to the academic dean for approval/denial and must include a detailed description/justification of the grade change. No grade change will be allowed after two years from the date the original grade was issued. (Put in policy language regarding that grades are frozen when degree is awarded). Rodney seconded and motion was approved.

Interdisciplinary program – The committee is to review policy language that was formerly in curriculum policy prior to the next meeting.

Online Teaching guidelines – The committee asked for clarification from the Executive Committee on what they would like on this policy. Dan will get clarification.

Meeting was adjourned at 5:01 p.m.