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## CWU Budget and Planning Committee Minutes - 03/03/16

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**Budget & Planning Committee**  
**March 3, 2016**  
**Minutes**

Present: Lene Pedersen, Sathy Rajendran, Aimeé Quinn, Carey Gazis, Cathy Anderson, George Drake, Ian Loverro, Kenneth Smith, Michael Young, Kathy Temple, Janet Finke, Wendy Cook, and Tim Englund

Absent: Brian Carroll and Raj Nataraja

Guest(s): Joel Klucking and James Avey

Meeting was called to order at 1:00 p.m.

George moved to approve the February 18, 2016 minutes. Janet seconded and minutes were approved as presented. (5 abstentions)

Agenda approved as presented.

Discussion with Joel Klucking – The committee spoke to Joel about what types of data he could provide. Joel indicated that the financial system changed in 2001. The committee asked about looking at summer funding and how it has been funded over time. How have the allocations worked? James asked where we are at with RCM? Joel explained that RCM is a management philosophy. Currently they have not made any significant changes to how budgets are allocated. This will not be changing for Fiscal Year 17. President Gaudino would like to move to anticipated revenues being allocated to colleges. However, there are issues with divisions that would need to be subvented. Joel will speak with his office staff to see how and when they can provide data to the committee. Lene asked about benchmarks or goals for the Development office and if they are meeting those benchmarks. Joel indicated they have done well and are above the 5% benchmark every year. Lene talked about faculty computers not being budgeted and needs to be a sustained funding line.

Procedure manual – The committee will do the approval by email.

Kathy reported that Faculty Senate went fine.

Meeting times for spring quarter. The committee was asked to tentatively keep Thursday from 1:00-2:00 open for spring quarter. Kathy & Aimeé will do a doodle poll to see if there is a better time for everyone.

The meeting was adjourned at 2:01 p.m.