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## CWU Faculty Senate Minutes 01/09/13

Janet Shields

Central Washington University, senate@cwu.edu

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**REGULAR MEETING**  
**Wednesday, January 09, 2013, 3:10 p.m.**  
**BARGE 412**  
**Minutes**

Meeting was called to order at 3:10 p.m.

**Senators: All senators or their alternates were present except:** Peter Boyle, Wendy Cook, Theresa Francis, Ralf Greenwald, Jim Johnson, Suzanne Little, Cynthia Mitchell, Robert Pritchett, David Rawlinson, Cody Stoddard, Matthew Wilson and Dale Wright

**Visitors:** James Busalacchi

**CHANGES TO AND APPROVAL OF AGENDA**

**MOTION NO. 12-10(Approved): APPROVAL OF MINUTES** of November 28, 2012

**COMMUNICATIONS - None**

**FACULTY ISSUES:** Senator Bartlett brought a concern regarding the sign by Hertz Hall pointing towards the President's Residence. It is missing the apostrophe in the word "Presidents". Concern this does not create a positive image for a university campus. President Gaudino will look into the oversight before signs are posted.

**PRESIDENT:** President Gaudino welcomed faculty back from the break. The budget this year is looking good. The University is still on the flight plan and holding to that. Things are looking like we are on the pathway for a good year fiscally from an enrollment standpoint and will honor the commitments we made at the beginning of the year. The Governor's budget includes no cut for higher education. Not sure if Jay Inslee will present his own budget once he is sworn in as Governor. It will then go into the legislative process. The talk right now is that higher education has been damaged by the former cuts and they do not want to make it any worse. The capital budget looks good for Central. It includes funding for all of the capital requests including science phase II. It now will go to the legislature which is more of a political process. President gave Senators a handout on the iCat process and timeline.

**PROVOST:** The Provost introduced Jenna Hyatt who is the new Director of Student Programs. The Executive Committee will be coming to one of the next Provost Council to talk about what they are working on. ADCO spoke with them recently. Provost Council has been talking about changes in Continuing Education, Graduate Studies and Research and International programs. Provost reported that Central has hired a Dual Admissions Coordinator as well as a Director of Operations for the Centers. Provost encouraged everyone to attend the ReSource day on January 31<sup>st</sup> that is being coordinated by Stuart Boersma. Dr. Pellett will be summarizing the Strategic Plans for the Provost Council. The Provost has tasked the Deans to come up with a two year plan to add back some funds to department goods and services. The President has indicated his top priority is faculty and staff raises.

**OLD BUSINESS – None**

## REPORTS/ACTION ITEMS

### SENATE COMMITTEES:

#### **Bylaws & Academic Code Committee**

**Motion No. 12-11 (First reading of two):** Approve the addition of language to Faculty Senate Bylaws IV.A.2 as outlined in Exhibit A.

**Motion No. 12-12 (First reading of three):** Approve the renaming of the “*Academic Code*” to the “*Faculty Code*”. See Exhibit B.

**Evaluation & Assessment Committee:** Dr. Snedeker reported that for the first time ever new procedures regarding the so-called 360-degree formal evaluation of Senior and Academic Administrators have been approved. These policies can be found in Section 6-30-020 of the CWU Policy Manual. Faculty Senate is mentioned specifically as one of the constituent groups consulted for providing input in this process. Jeff thanked President Gaudino, Chief of Staff Sherer Holter and Chair Melody Madlem, as well as the President’s Cabinet for making this possible. The committee is making progress on reviewing and revising the instruments for the Faculty Assessment of Administrators. We are also reviewing some technological advantages presented by the Qualtrics software to provide more specific input. The committee plans to bring everything to the Senate Executive Committee for approval before the end of the quarter so it can be administered for a month or so beginning in early to mid-April. Dr. Snedeker thanked faculty who participated in the committee’s survey on SEOs last fall. The survey is still open and would appreciate any input faculty have. The committee is working with the Office of Assessment and Agency (a student public relations group) to inform students in particular about the SEOI process and its role and importance in the university. The committee has been encouraged to take a broader look at the evaluation of teaching and hope to examine some models that are more holistic, including roles and interaction of student, peer, supervisor and self evaluations.

**General Education Committee:** The General Education Committee completed their revision of the current General Education requirements. The proposal is currently before the Curriculum Committee and should come to the Faculty Senate in February or March. One request will be that the proposal is given thumbs up or thumbs down as a whole, rather than pulling it apart. This revision will not include any specific courses. This proposal is outcomes based. The current courses will not be grandfathered and will need to go through re-submittal. These changes are needed to fix some of the current problems.

**Faculty Legislative Representative:** See written report. Senator Rawlinson has set up a GoCentral forum to keep people posted during the legislative session.

**CHAIR:** Chair Madlem reported that the next two Senate meetings will include the General Education proposal and many curriculum proposals. Please make sure you encourage your department faculty to review the curriculum summary logs. All faculty have been batch loaded into the GoCentral program. We can now begin the quarter to semester (Q2S) conversation on GoCentral. Melody and Eric will be trying to meet with all department senators this quarter. Janet will be contacting senators to set up these meetings. We would like to find out what you think the Senate is doing well and what needs to be worked on. What you might envision for the Senate in the future. Melody attended the Student Academic Senate in December. They are doing excellent work and their conversations are really serious about the role and mission

of helping students.

**CHAIR-ELECT:** No report.

**STUDENT REPORT:** Brian reported that the Student Academic Senate meeting is Friday at 8:00 a.m. in the SURC. They are looking for faculty to sit on student committees. They are looking into how to expand ways to fund students going on trips. They are working with the S&A committee on ways they can use funds for equipment rental through the university. The Student Academic Senate has created a General Education committee to research the General Education Program. One comment has been about the inconsistency in UNIV 101. Some courses have established curriculum and some courses don't appear to have as established of curriculum.

**NEW BUSINESS** - None

Meeting was adjourned at 4:08.

## Exhibit A

The Bylaws and Academic Code Committee wishes to propose that the following language be added to the Faculty Senate Bylaws IV.A.2:

- h. Any standing committee member who, in a single academic year, is absent for three (3) committee meetings, or for two (2) consecutive committee meetings, shall inform the committee chair of the reason for the absences. If the member does not provide such a reason, or if the committee chair deems the reason inadequate, or if the member does not provide assurance that the absences will cease and if member refuses to resign, the committee chair may ask the Executive Committee to move to have the member removed from the committee. If a majority vote in the Senate approves the removal, the committee seat shall be declared vacant. The committee chair shall then inform the former member's department or program in writing of the removal. Committee members are reminded that if they cannot participate fully, they should inform the committee chair of their need to be absent or resign.

## Exhibit B

The BAAC wishes to propose that the “Academic Code” be re-titled the “Faculty Code”.

Such a change would actually return the Code to something closer to its former (pre-CBA) title, when it was known as the “Faculty Code of Personnel Policy and Procedure”.

While the historical fact in itself is perhaps not a reason for changing the title, we also see two substantive reasons in favor of the change, as follows:

- (1) The phrase “Academic Code” is often used (albeit informally) to refer to other policies, such as the Student Code of Conduct. Changing the title of the Academic Code to “Faculty Code” would remove such confusion.
- (2) We feel that “Faculty Code” is more descriptively apt than “Academic Code”. This in itself is for two reasons:
  - (a) In one way “Academic Code” is too *broad*. The Code specifically concerns faculty matters. The term “academic” does not convey that specificity, for it is commonly also applied to student matters. (This is obviously related to point (1).)
  - (b) In another way “Academic Code” is too *narrow*. The word “academic” connotes scholarly matters, yet the Code concerns not just scholarly matters but also administrative procedure: for example, the election of department chairs, and the composition and running of the Senate.