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CWU Curriculum Committee Minutes - 04/07/ 16

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**Curriculum Committee
Minutes
April 7, 2016**

Present: Jan Byers-Kirsch, Teri Walker, Toni Sipic, Coco Wu, Michael Groeger, Maria Sanders, Raymond Hall, Ginny Blackson, Linda Hoff, Kathy Whitcomb, Mike Harrod, Rose Spodobalski-Brower and Amy Claridge

Absent: Jon Fassett

Guest(s): None

Meeting was called to order at 3:11 p.m.

Teri reported on the Faculty Senate meeting. The General Education proposal did not pass by a super majority at the Faculty Senate meeting.

Toni moved to approve the agenda. Ginny seconded and motion was approved.

Ginny moved to approve the March 17, 2016 minutes. Ray seconded and minutes were approved.

3/17/16 Approval log

#57 GEOG 330 & #60 GEOG 308 Ginny moved to approve GEOG 330 and GEOG 308. Toni seconded and motion was approved.

#63 GEOG/GEOL 417 & #64 GEOG/GEOL 404 - Toni moved to approve #63 and #64. Coco seconded and motion was approved.

#35 COM 431 needs to be sent back for additional information.

Math 360 Ginny moved to take the Math 360 off of hold and approve course. Coco seconded and motion was approved.

Review log

Program and Narrative Changes Committee discussion on #4, 5, 6, 9,

#1-3, 7, 8, Coco moved to keep #1 Digital Journalism: Journalistic Writing & Reporting Specialization, #2 Digital Journalism: Broadcast Journalism Specialization, #3 BS Environmental Geological Sciences, #7 Screenwriting minor and #8 Cinema Studies minor on log. Maria seconded and motion was approved.

#4 BS Recreation, Tourism and Events: Tourism Mgmt Specialization - Core credits are incorrect. Clean copy prefix changes aren't there. Need clerical corrections.

#5 BS Recreation: Planning Specialization - Same as #4.

#6 BS Recreation: Recreation management specialization – Same as #4.

Ginny moved to keep #4, 5, and 6 on the log pending resolution of issues. Coco seconded and motion was approved.

#9 Teacher Certification Program - There is no strike out and clean copy. Doesn't identify what the process the students need to do for the program. Need to define "the process" and what that entails. Ginny moved to keep #9 on the log pending resolution of the issues. Coco seconded and motion was approved.

New courses

Toni moved to approve #10 IT 365 & #11 IT 425 for the log. Ginny seconded and motion was approved.

Special Topics

#12 DHC 299 - Ginny indicated this minor appears to be a duplication of Ecology and Culture. Ginny moved to keep #12 on the log pending approval and letter to Registrar office. Coco seconded and motion was approved.

Course Change or Conversion – Committee discussion #13, 17, 18, 19, 24, 21
14-16, 20, 22, 23 Toni moved to keep #14 COM 322, #15 COM 341, #16 COM 346, #20 CTE 310, #22 HED prefix to PUBH, #23 PESH 431 on approval log. Ginny seconded and motion was approved.

#13 COM 321 - learner outcomes are weak. 17, 18 19 are the same as 13. Since these are only pre-req changes, the learner outcomes are okay.

#21 CTE 422 - submitted a change for prefix and title and approved on last log. This change only changes the prefix and there is no pre-req. Send back to department and clarify what changes they want.

#24 HED 471, 324 - Says prefix change, but there is not a new prefix.
471 - should be PUBH. Okay with corrections.

13, 17, 18, 19 - Toni moved to move forward for the approval log. Coco seconded and motion was approved.

#21 #24 - Ginny moved to keep these #21 and #24 on the log pending correction of issues. Coco seconded and motion was approved.

Reserve or Reactivate #26

#26 GEOG 448 is an old course. The department needs to update the learner outcomes and they current ones are not measurable.

Coco moved to keep #25 MPA Professional Accountancy on the review log. Toni seconded and motion was approved.

Toni moved to keep #26 on the log pending resolution of the update to the learner outcomes. Michael seconded and motion was approved.

Curriculog issues – Rose reported that the Registrar’s office is currently reviewing courses that have not been taught for three years. They are sending out notices to departments that these courses will be placed on reserve. Currently in Curriculog they have all the forms turned off except new course and new program as the deadline has passed for fall quarter. There are a list of proposals that are not moving through the system so those will be deleted and the departments notified. The Curriculum committee needs to approve the curriculum deadlines for next year and needs to be put on the agenda.

Policy/Procedure

The committee reviewed 2-50-060 and 5-50-060 and made some changes. Once the committee gets through all of the policy and procedure changes, they will be moving them forward to the Executive Committee

The committee discussed the possibility of putting financial information on the reactivation course. Library resources could be affected. Janet was asked to put this on the next agenda.

Rose indicated that the program course types and don’t line up between PeopleSoft and Curriculog and may be changing this in policy.

Ginny moved #40 FCSC 371 of the approval log be put on hold. Toni seconded and motion was approved.

Adjourned at 5:01 p.m.