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CWU Faculty Senate Minutes - 11/07/12

Janet Shields

Central Washington University, senate@cwu.edu

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CENTRAL WASHINGTON UNIVERSITY
FACULTY SENATE

REGULAR MEETING
Wednesday, November 7, 2012, 3:10 p.m.
BARGE 412
Minutes

Meeting was called to order at 3:11 p.m.

Senators: All senators or their alternates were present except: Virginia Bennett, Peter Boyle, John Harbaugh, Eric Mayer, Robert Pritchett, Teresa Sloan, Dennis Szal, and Matthew Wilson,

Visitors: Jesse Nelson, Jan Bowers, and James Busalacchi, Dean Marji Morgan, and Dean Patricia Cutright

CHANGES TO AND APPROVAL OF AGENDA - It was moved and seconded to reschedule Michelle Adams presentation to a future meeting and to change the Faculty Legislative Report to above the General Education Committee report. Motion approved. .

MOTION NO. 12-05(approved, 1 abstention): APPROVAL OF MINUTES of October 3, 2012

COMMUNICATIONS - Holiday gift giving from President's office. Document is available for review in the Faculty Senate office.

Michelle Adams – Course packs from textbook publishers - Michelle was unable to attend today and this presentation will be rescheduled.

FACULTY ISSUES: Senator Harper brought forward a concern about e-mail going into the Spam folder. She recently realized some valid e-mails have been going to her Spam folder. Some GoCentral e-mails have been going there.

PRESIDENT: President Gaudino congratulated the students on their register and get out to vote drive. There was a big election watch party. The University started a fairly major project to upgrade the information systems. We are using an outside consultant, Cedar Crestone. They will be creating a website to be able to track the progress over the next 18-24 months. Workload and Activity electronic process is high on the priority list. President Gaudino reported that Jack Bishop, the current Athletic Director, has announced his retirement at the end of this academic year. Central will be putting together a search committee sometime after the first of the year to fill that position. The University will also be working with a consultant to look at our overall athletic programs to make sure we are servicing our students properly. The University finished a comprehensive Title IX study. That report should be available soon on the Resources and Reports web site.

PROVOST: Provost Levine shared her Wildcat Caravan Report. The Provost also shared information on academic advising. Both of these handouts are available for review in the Faculty Senate office.

OLD BUSINESS – Chair Madlem met with Jennifer Arledge, ASCWU Vice President for Academic Affairs. They spoke regarding an issue that was brought up last spring regarding wait lists. Students are bumped to the back of lists of preferred sections, if they are registered for another course during that same time. This is a subject that will be taken to the Student Academic Senate for discussion.

REPORTS/ACTION ITEMS

SENATE COMMITTEES:

Executive Committee:

Motion No. 12-06(Approved): “Ratification of 2012-13 Faculty Senate committee vacancies as attached in Exhibit A.”

Motion No. 12-07(Approved): “Approval of the 2013-14 regular Faculty Senate meetings as follows: Fall Quarter: October 2, November 6, December 4 - Winter Quarter: January 8, February 5, March 5-; Spring Quarter: April 9, May 7, June 4.”

Motion No. 12-08(Approved, 1 nay 9 abstentions): “Endorsement of the 2014-2015 Academic Calendar as shown in Exhibit B.”

Evaluation and Assessment Committee – Jeff Snedeker, Chair of the committee reported on activities of the committee. The committee is charged with addressing a few key faculty concerns and Senate activities, including the biennial Faculty Assessment of Academic Administrators, the annual Faculty Senate and Senate Executive Committee Assessments, and as of last year, giving ongoing attention to the content and use of Student Evaluation of Instruction (SEOs) and summary reports. The committee meets alternate Mondays from 3-5. The committee has begun the process of reviewing the process and instruments they have used over the past two iterations (2009 and 2011). Last year the committee asked the academic administrators for input and received some useful ideas. The committee is committed to making the questions asked of faculty to be questions that faculty can actually answer and will be asking for more input from administration along these lines in the coming weeks. Some changes the committee is considering for the 2013 evaluations are embedding statements provided by administrators in the survey itself to prompt faculty response. Administrators will be invited to send information on activities between Spring 2011 to Spring 2013 including general statements to be placed at the beginning of the survey. In the instructions to faculty, they will make stronger statements regarding the use of civil language and constructive comments. The committee will continue to seek the most secure options possible to ensure accurate and responsible participation in the assessment. The plan is to have the Assessment process open to faculty early in Spring quarter in hopes of reporting on it to the Senate in their year-end report. Jeff reported that Melody and himself met with President Gaudino and Chief of Staff Holter regarding the 360 degree evaluation policy over the summer. Policy language has been drafted regarding a formal evaluation process for academic and senior administration. There is still one hang-up—i.e., who gets to see the final summary report—but the current draft language includes consultation with the faculty Senate, which in turn make our efforts with the biennial FAAA more useful for what it is—a global perspective from faculty. Jeff thanked President Gaudino for his efforts in this process. Jeff indicated he is hopeful that these final aspects can be worked out and presented to the university soon. The committee has met with Associate Provost Pellett and Director of Assessment Henderson regarding the spring and summer SEOs in regards to the move to online delivery. There are been several ups and downs and the committee will continue to discuss concerns and problems with these administrators. The committee would also like faculty input and have utilized GoCentral to conduct three polls and provide a forum for faculty comment. The invitation to participate was sent this morning to faculty and staff. Please encourage all faculty to participate. The committee has received a few comments and inquiries regarding their report on Peer Evaluation. Jeff encouraged faculty to read it and offer any input. It is available on the Senate website.

General Education Committee - Senator Dittmer reported the committee has been working since last spring on outcomes for the basic skills and breadth areas. They are working to get the program changes to the Curriculum committee by January so it can move forward to the Faculty Senate. Senator Bartlett brought forward a concern about not having a date to end the moratorium on accepting new courses. Senator Dittmer will take this concern back to the committee.

Faculty Legislative Representative - David Rawlinson indicated there are no new updates so far. If faculty have questions or issues please use the GoingOn site to let him know.

CHAIR: Chair Madlem has put in a request to the Provost office regarding the current and past committee structures. There is a sense that over the past 5-9 years that faculty representation and contribution has diminished. Late last year the University Policy Advisory Committee (UPAC) looked at the Children in the Workplace policy. There was a lot of discussion about that version and the Executive Committee gave some input on changes as the changes seemed restrictive. What has now passed through UPAC is more flexible for faculty and staff. Chair Madlem encouraged faculty indicate their policy on children in their classroom on their syllabus.

CHAIR-ELECT: No report

STUDENT REPORT: Jennifer Arledge reported that the Student Academic Senate (SAS) helped out with the “get out the vote” campaign. It was the first time on campus to have voting assistance. There were two ballot collection boxes inside the assistance center and both were full by lunch time. The SAS is working on setting up some focus groups by the end of the quarter. Jennifer indicated they are starting several committees and would like to have faculty on these committees as well. There is also an open seat for a faculty representative on the SAS. The next SAS meeting is November 19th at 6:00 p.m. in SURC 301.

NEW BUSINESS - None

Meeting was adjourned at 4:36 p.m.

Exhibit A

Committee	Name	Department	Term
Academic Affairs Committee			
COB – 1 vacancy			10/4/12 – 6/14/15
Bylaws and Academic Code			
1 vacancy - senator	Lila Harper	English	6/15/12 – 6/14/14
Curriculum Committee			
Library – 1 vacancy	Ginny Blackson	Library	10/4/12 – 6/14/15
General Education Committee			
COB – 1 vacancy			10/4/12 – 6/14/15
CEPS – 2 vacancies	Kelly Benson	EFC	10/4/12 – 6/14/13
	Chet Claar	ITAM	10/4/12 – 6/14/14