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CWU Curriculum Committee Minutes - 05/05/ 16

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**Curriculum Committee
Minutes
May 5, 2016**

Present: Jan Byers-Kirsch, Teri Walker, Toni Sipic, Coco Wu, Michael Groeger, Maria Sanders, Jon Fassett, Raymond Hall, Ginny Blackson, Rose Spodobalski-Brower and Amy Claridge

Absent: Linda Hoff, Kathy Whitcomb, Jeff Stinson, Mike Harrod, Ethan Bergman, Martha Kurtz and Michele Reilly

Guest(s): None

Meeting was called to order at 3:12 p.m.

The FCSC course hold was resolved.

Ginny moved to approve the agenda with the change of removing the Hold hearing. Raymond seconded and motion was approved.

April 21, 2016 minutes Ginny moved to approve the April 21, 2016 minutes. Toni seconded and minutes were approved as presented.

Approval log - BA English Professionals & Creative Writing has not been approved. Ginny moved the BA English Professionals & Creative Writing to the approval log from the hold list. Teri seconded and motion was approved.

FCSC 371 - The parties came to an agreement on the name "Real World Finance. Rose will make the change in the catalog.

1-5 Ginny moved to approve 1-5a: BS Business Administration, Personal Financial Planning Specialization; BA Non-profit Organization Management; Structures for Data Analytics for IT Managers Minor or Certificate Type A; Educating Highly Capable Learners Minor; MA English; Online Professional and Creative Writing; MS Family and Child Life. Raymond seconded and motion as approved.

Program change - Ginny moved to approve the BA English: Professionals and Creative Writing. Teri seconded and motion was approved.

New Courses # 6 & 7

Ginny moved to put #6 BUS 510 and #7 BUS 511 on hold. Teri seconded and motion was approved. The Aviation Department is not sure they will be using these courses for their major.

Teri moved #10 SCM 310A #11 SCM 425A and #12 SCM 435A be held pending response from department. Maria seconded and motion was approved.

#8, 9, 13-28 Teri moved to approve #8 PUBH 298, #9 PUBH 398, 13-28: EDEL 401, 405, 410, 415, 425, 430, 435, 450, 455, ENG 504, 564, 565, 566, 568, 572 and 585. Maria seconded and motion was approved.

Special Topics - 29-30

Ginny moved to approve # 29 PUBH 298 Campus-based Peer Health Promotion and #30 PUBH 398 Community Food Strategies: Campus Garden. Jan seconded and motion was approved.

Course change or conversion

31-40 Teri moved to approve #31-40: COM 306, 309, 310, 321, 322, 322LAB, 327, 337, 346, 347, 348, 356, 357, 372, 422, 430, 431, 440, 441, 442, 447, 456, 460, 462, 467, 470, 492; ENG 472, 404, 464, 465 466, 468; ENST 460; ETSC 530 and GEOG 445. Michael seconded and motion was approved.

Review Log

Program changes - BA Physics is over credits. Courses in the program are not yet approved. No justification for being over credit. Ginny moved to remove #1 from the log pending clarification of credits and approvals as well as courses that have not been approved yet that are included in the proposal. Raymond seconded and motion was approved.

New courses 3, 8, 11, 12

2, 4, 5, 6, 7, 9, 10 Teri moved to keep on the log #2 GEOG 383, #4 HPE 574, #5 LIS 191/291/391/491, #6 PUBH 409, #7 PUBH 412, #9 PUBH 424 and #10 PUBH 465. Jan seconded and motion was approved.

#2 GEOG 383 & #3 GEOG 483 - No difference between 300 and 400 level courses. They are equivalent courses. Exact description, exact learner outcomes and same pre-regs. Description does indicate that the 400 level will have to do a research paper and take leadership role in the class. Send back to the department.

Teri moved to take #2 GEOG 383 off the approval log and on committee hold pending resolution of outstanding issues. Raymond seconded and motion was approved.

#8 PUBH 420 - One of the assessments has questions marks in it. They didn't finish filling out form. Send back to the department for clarification.

#8 Jan moved to keep on log pending resolutions of assessments. Toni seconded and motion was approved.

#2-3 Ginny moved to place #2 GEOG 383 and #3 GEOG 483 on hold. Teri seconded and motion was approved.

Special Topics

#11 LIS 191 - Learner outcomes and assessments are not aligned. Prefix needs to be changed on the log.

#12 PUBH 499 - Seminars expire in three years.

Jan moved to keeps #11 and 12 on the log pending resolution of the issues. Maria seconded and motion was approved.

Course Changes or Conversions -

#11-19 Toni moved to keep #11-19: CTE 310A, 310B, 310C, 311A, 311B, 311C, CTE 311D, 432, and 440 on the log. Coco seconded and motion was approved.

#7 - 10

#7 ART 262 will remain 5 credits. They are not changing credits. Catalog is wrong should be 4 credits. Justification was not very clear. Current this is causing problems with students scheduling the class. This course was determined to be okay.

#20 CTE 492 Practicum - Need to have learner outcomes and assessments. Send back for outcomes and assessments since it is not just a pre-fix change.

Teri moved to keep #7 ART 252, #8 ART 362, #9 ART 360C, #10 ART 346C and #20 CTE 492 pending resolution of issues. Maria seconded and motion was approved.

Curriculog Issues - Janet brought forward issue of printing out of Curriculog. Rose asked when the last meeting is for the year.

Deadlines - Changes have been made and still needs to go to Executive Committee and Provost.

Financial information for program reactivation - Currently there is not a form in Curriculog for program reserve or reactivation. Maybe put on new form and put a designation that this is a reactivation. Need to change policy. Work up changes 5-50-030 2-50-060 where it would go and look at the next meeting.

Policy/Procedure – The committee reviewed 5-50-080. The committee will do a review of what has been approved so far at the next meeting.

Need to elect a chair-elect for next year.

Meeting adjourned at 5:04 p.m.