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## CWU Faculty Senate Minutes - 11/28/12

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**REGULAR MEETING**  
**Wednesday, November 28, 2012, 3:10 p.m.**  
**BARGE 412**  
**Minutes**

Meeting was called to order at 3:10 p.m.

**Senators: All senators or their alternates were present except:** Virginia Bennett, Jonathan Fassett, Barbara Flannagan, Ralf Greenwald, John Harbaugh, Robert Pritchett, Teresa Sloan, Dennis Szal, Teri Walker, Matthew Wilson Dale Wright and Ke Zhong

**Visitors:** Toni Čuljak, Jesse Nelson

**CHANGES TO AND APPROVAL OF AGENDA** – Agenda approved with the change of Chris Schedler's presentation to GoCentral.

**MOTION NO. 12-09(Approved): APPROVAL OF MINUTES** of November 7, 2012

**COMMUNICATIONS** - None

**Michelle Adams – Course packs from textbook publishers** – Michelle spoke briefly regarding course packs. There has been a publisher coming on campus looking at the course packs that Central publishes and approaching the instructors about publishing them cheaper and faster off campus. Instructors would also get a percentage of the sales. Michelle indicated there is nothing illegal about what they are doing, but some of the information is misleading. Her service is to make it easier for faculty to legally create course packs for their courses. They are a self-support operation. They are not to make money or lose money. She suggested faculty please speak with her first when publishing course packs as she can help give them some guidance through the process. If you have questions, please feel free to contact Michelle at the Wildcat Shop.

**Linda Schactler – Distinguished Faculty picture wall** – Linda presented some ideas on a better way to showcase the Distinguished Faculty than the current hall of heads. She would like to see about creating a digital display that could not only include the award recipient's picture, but information about what they are doing in the classroom and possible video clips. Some of this could also be made portable and used for recruiting, alumni and donor events. Portions of this digital display could also be used on department websites. Melody conducted a straw poll to see if the senators were in favor of Linda's office pursuing funding to work on this project. The straw poll was overwhelming in favor.

**Chris Schedler – GoCentral** – Chris explained that the name of the software company is GoingOn and it is being branded as GoCentral on campus. It is now available on the website main page in the drop down menu. It is private and secure, easy to build communities or discussions and to update. It is a way to create groups of interest. You can broadcast information to members of your group with targeted e-mails. It is more directed communication than Central Today. You can create collaborative workgroups for committees, department and larger university groups. Chris showed some examples of different types of groups that can be created. Your personal commons is the list of all the groups you are part of. If you have questions or would like help setting up a group, please contact Chris.

**FACULTY ISSUES:** - Senator Loverro expressed concern about being encouraged to cancel classes for the faculty development Resource Day. Ian hoped that these presentations and sessions would be recorded and made available on the website for those unable to attend.

Senator Doanhoe shared a concern with the online SEOs causing problems with faculty personnel files. In

some cases, faculty only have two SEOs out of a class of 20 that they are being evaluated on. There is also no specific criteria for SEOs. It used to be included at the department and college level, but language has been omitted.

Senator Loverro - professional development activities. Like the idea of resource day and give value. Didn't like the idea of individual faculty encouraged to cancel classes. Hope these will be recorded, could be placed on faculty development website for all faculty could view that might not be able to come.

**PRESIDENT:** President Gaudino announced that there will be a memorial for Dar, the chimpanzee who passed away from a sudden heart attack. The holiday gift program is ongoing to collect presents for youth in our community. If you are participating the deadline for returning the gifts is this Friday. There will be a Board of Trustees meeting on Friday, December 7<sup>th</sup>. The iCat program is beginning and will have a web page up by January. The state now has a Governor and is putting together a transition team. The House and Senate are beginning to establish committee structures and membership. President Guadino suggested that faculty be as noisy as they are comfortable being with the legislature this session. I502 will not have any impact on campus policies. It is still a category A drug and could put our federal dollars at risk since marijuana is illegal at the federal level. The University is a drug and alcohol free campus and this will apply to everyone, faculty, staff and students.

**PROVOST:** Provost Levine reported on having a fruitful meeting with the General Education Committee. She is looking forward to seeing the outcomes and the larger discussion. She has been meeting with departments and have had really great conversations. She is working on following up with questions that have been asked. She is looking into lowering enrollment caps on remedial English and Math courses.

**OLD BUSINESS** - None

## **REPORTS/ACTION ITEMS**

### **SENATE COMMITTEES:**

**Academic Affairs Committee** – Michael Whelan, Chair of the Academic Affairs committee gave a brief report. The committee has met four times this quarter and will be having their fifth and final meeting tomorrow for this quarter. The committee has had several guests: Eric Cheney and Sandy Colson. The committee will be working on policies and procedures as their main focus next quarter. The committee will be using GoCentral to help facilitate conversation with the committee members.

**Bylaws & Academic Code Committee** - Gary Bartlett, Chair of the Bylaws & Academic Code committee gave a brief report. The committee is making progress of their current 11 charges. Currently four have been completed and sent on to the Executive Committee. Several that will be moving forward will be empowering committee chairs to request removal of faculty who are consistently absent from committee meetings. They will be proposing that the Academic Code be re-titled Faculty Code. They are revising language in both the Bylaws & Academic Code on various powers of Faculty Senate, specifically hearings, forums, initiatives, etc. The committee will begin work on Section V concerning Dispute resolution to line it up with changes made last year.

**Curriculum Committee** – Kathy Temple gave the report for committee chair Jeff Dippmann. The committee has spent time this fall looking at electronic curriculum management software. The committee will be working on current policy separating procedure from policy. The committee will also be looking at catalog deadlines and policy on how they are implemented.

**Faculty Legislative Representative** - David Rawlinson reported he has put some things up on GoCentral Faculty Legislative Representative page. The legislature will get into full swing in January.

**General Education Committee** - Toni Čuljak, chair of the Curriculum Committee reported that the committee has met six times this quarter as the committee meets biweekly. The goal of this quarter is to complete the analysis and create a proposal to repair some of the problems with the current General Education requirements. This will go towards fixing what is not right with the program and then the

committee will move forward to re-imagine the program. The committee will be finalizing the rationale and then the proposal will go to the Curriculum Committee before it comes to the full Senate.

**CHAIR:** Chair Madlem reported on her meeting with the President and Provost last week. The President has agreed to support additional workload units to hire faculty to take on additional responsibilities for issues the Senate is working on. One how idea the Executive Committee is looking at is how departments handle advising within majors and how we can strengthen that advising. If Senators have ideas or issues they would like to see the Senate take on, please contact Melody. Distinguished Faculty award nomination letters are due December 7<sup>th</sup>.

**CHAIR-ELECT:** No report

**STUDENT REPORT:** The student representative gave a report on some of the things the Student Academic Senate is working on. One of the biggest topics is the Q2S (Quarter to Semester) conversation. They will be surveying students to get their opinion. They will be talking about some changes students would like to see in the General Education program. They will be working on filling the student seats on the Faculty Senate committees.

**NEW BUSINESS** – Bret Smith, Assessment Coordinator is working on how we can automate some of the assessment tasks. There are new functions within BlackBoard that can collect data for outcomes. If you would like more information, please contact Bret.

Meeting was adjourned at 4:36 p.m.