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CWU Faculty Senate Minutes - 04/08/09

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REGULAR MEETING
Wednesday, April 8, 2009, 3:10 p.m.
BARGE 412
MINUTES

Senators: Gary Bartlett, Loran Cutsinger, Anthony Diaz, Jonathan Fassett, Judith Hennessy, Robert Pritchett, Andrea Sledge, Ronald Tidd and Michael Whelan.

Visitors: Audrey Huerta and Sheryl Grunden.

CHANGES TO AND APPROVAL OF AGENDA

MOTION NO. 08-41(Approved): APPROVAL OF MINUTES of March 11, 2009

COMMUNICATIONS - None

FACULTY ISSUES: None

PRESIDENT: President Gaudino reported that the budget is still being developed. The three budget proposals are being discussed in conference. One suggestion being made is increasing the institutions tuition authority up to 14%. The President indicated the university will not now any complete answers until the end of the month. The president reported there will be a budget forum tomorrow at 9:00 a.m. in the Music Building. The forum will be broadcast on channel 59 as well as web streamed live. The President has asked all the division heads to take a look at what a 10% cut would look like for their division. This is just an exercise to look at what it might look like if we are faced with a 10% cut in budget. The President reminded senators that state equipment may not be used for lobbying purposes. The Retention committee has met once a report is due in November. The focus of the group is student success, not necessarily an increase in FTE. The Hiring Process committee has been asked to review current practices to see if there is a problem and a report is due April 15th. The Diversity Summit went well.

PROVOST: Provost Quirk reported that the President will be hosting a budget forum tomorrow from 9-11. The President will be providing a good overview of what is currently looking like and the university can developing worse case scenarios and work backwards to best case scenarios. Last year online education had zero enrollees, this spring there is currently 1004 enrolled in online courses. This is 11% of the student population and the majority of these students are located at the centers. There is a concern that the university maintains academic quality and integrity in these courses and how online education fits into the university's mission. This is a discussion being had with various academic groups. Provost Quirk talked about some of the holes currently in processes. One example is General Education moving through the curriculum process. While there is a vertical approval process, at some point there needs to be horizontal process. Not necessarily in the way of approval, but as information. Graduate Council is another example, as no one is entirely sure who the committee reports to.

OLD BUSINESS - None

REPORTS/ACTION ITEMS

SENATE COMMITTEES:

Executive Committee: No report.

Academic Affairs Committee: No report.

Bylaw and Academic Code Committee: No report.

Motion No. 08-42(First reading): Recommendation to approve a change to the membership of the Curriculum Committee to add "Ex-officio, non-voting member" to the student representative as outlined in Exhibit A.

Motion No. 08-43 (First reading): Recommendation to amend Academic Code Section II.B. Emeritus Professor Appointments as outlined in Exhibit B.

Curriculum Committee:

Motion No. 08-44(Approved): Recommendation to approve new Family & Consumer Studies minor in Family Studies as outlined in Exhibit C.

Motion No. 08-45(Approved, 1 abstention): Recommendation to approve new Family & Consumer Studies minor in Program Development as outlined in Exhibit C.

Motion No. 08-46(Approved): Recommendation to accept new Communication (Anthropology, Music, Theatre Arts) Non-Profit Organization Administration minor as outlined in Exhibit D.

Motion No. 08-47(Approved): Recommendation to accept new Communication (Anthropology, Music, Theatre Arts) Non-Profit Organization Administration Certificate as outlined in Exhibit E.

Evaluation and Assessment: The committee completed it's work as promised prior to spring break. The committee presented their report to the Executive Committee and President Gaudino. The committee hopes to administer the Evaluation of Academic Administrators this spring. Senator Snedeker wanted to publically thank the members of the committee for the work they have done.

SEOI task force – Senator Snedeker reported that the task force has made some very good progress in two most recent meetings. The committee has narrowed the number of questions and have developed a very useful framework for what type of questions that should be asked and how. Full information process will take place when the committee is has completed a draft.

General Education: Senator Callaghan reported that the committee will be sponsoring a forum the last week in April regarding essential skills. Information will be sent out as plans are confirmed. Patsy reminded senators about the Wiki site that has been set up for comments. You can provide feedback online at the General Education Wiki: <http://cwu-gened.pbwiki.com/FrontPage>

Faculty Legislative Representative: No report.

CHAIR: Chair Manweller reported that the Executive Committee has been having conversations regarding online courses. There have been discussions about the possibility of developing an online curriculum committee. Senate will be taking nominations at the May meeting for the Executive Committee At-Large position with the election being held at the June meeting. Senators may be nominated by another senator or self-nominate.

CHAIR-ELECT: No report.

STUDENT REPORT: Caitlin Baldwin reported that there was a forum on a Greek life system at Central. The BOD is reviewing all the information and how such a system would affect students a Central. The Academic Senate Executive Board met and is reviewing relationships between department representatives and department chair. The Academic Senate would like to develop a better communication system between the department representative and the department as well as the students in the department. Encouraging students to request funds. Caitlin is working on a project to communicate student's rights.

NEW BUSINESS - None

Meeting was adjourned at 4:28 p.m.

Exhibit A

IV. Senate Standing Committees

A. Standing Committees

Powers, Duties and Membership

The Faculty Senate standing committees have powers and duties as described (Academic Code Section III-D) below:

- a. The Faculty Senate Curriculum Committee shall be concerned with the study, development, and improvement of the curriculum, educational programs, and academic policy (section 5-10 of the CWU Policies manual, Curriculum Policies and Procedures) of at the university, shall cooperate with other individuals, groups or committees at the university in carrying out its duties, and shall do such other things as may be requested by or approved by the Senate Executive Committee. The membership of the Curriculum Committee shall consist of:
 1. two (2) faculty from the College of the Arts and Humanities,
 1. two (2) faculty from the College of Business,
 2. two (2) faculty from the College of Education and Professional Studies,
 3. two (2) faculty from the College of the Sciences,
 4. one (1) faculty from the Library,
 5. one (1) student selected by ASCWU (ex-officio, non-voting member)

Exhibit B

Section II: OTHER FACULTY APPOINTMENTS

The specific rights and responsibilities of faculty working in special roles shall be delineated in the agreement and/or contract with the appointing authority, subject to the terms of the Collective Bargaining Agreement, e.g., interdisciplinary program director, academic program director within a department or graduate program director.

B. ~~Emeritus Professor~~ Faculty Appointments

1. Faculty, as described in the CBA, ~~members~~ who are retiring from the university, may be retired with the honorary “Emeritus” title ascribed to their highest attained rank of Emeritus Professor. The Emeritus title is recommended by departmental action for a faculty member whose teaching, scholarly, and service record is ~~meritorious~~ exemplary for their appointment. The normal criteria for appointment to the emeritus faculty are ten (10) years of full-time service as a member of the teaching faculty. However, the Board of Trustees may grant emeritus status to any faculty member at their discretion.
2. Emeritus ~~Professor~~ status is a privilege and is subject to state ethics laws and the Washington State Constitution. University-related activities that are not part of any part-time employment at the university as described in the CBA are considered “volunteer hours.” These volunteer hours must be reported to the university payroll office by the any Emeritus Professor Faculty member every quarterly to the university payroll office for insurance purposes and for Department of Labor and Industries reporting.
3. The Emeritus title ascribed to the faculty member’s highest rank provides for the listing of their names of members in the university catalog, use of the library and other university facilities, and participation in academic, social and other faculty and university functions. In addition, Emeritus faculty:
 - a. Shall be issued staff cards and parking permits each year without charge, if budget permits;
 - b. Shall have the same library and computer services, including an email account, as regular faculty;
 - c. Shall receive university publications without charge;
 - d. Shall qualify for faculty rates at ~~athletic and other~~ university events, if available;
 - e. May be assigned an office, if space permits;
 - f. May have clerical support, if budget permits;
 - g. May serve on any committee in ex officio, advisory, or consulting capacity according to expertise and experience.
3. The Board of Trustees may grant the ~~rank status~~ of emeritus faculty professor posthumously to faculty members deceased during their term of service to the university.

Rationale:

The CBA delineation of Faculty (Article 8 “Appointments”) indicates that the term is inclusive, listing both tenure-track ranks/titles and non-tenure-track titles. Likewise, Articles 9 & 10 (Tenure and Tenure-track Faculty” & “Non-tenure Track Faculty” respectively) places no restrictions on broadening the use of the emeritus honorific title. Therefore, adjusting the language of Section II.A of the Academic Code to be inclusive of other emeritus faculty rankings will allow for the awarding of such status to meritorious tenured and non-tenured faculty.

However, Article 8.1.3 of the CBA, only recognizes the honorary title of “Emeritus Professor.” This will need to be amended in the present round of collective bargaining (Faculty Senate should request this be addressed by both bargaining teams) in order to allow for recognition of emeritus status ascribed to the faculty member’s highest rank at CWU at the time the honorary title is awarded.

Exhibit C

Family and Consumer Sciences

Family Studies Minor

Required Courses

FCSF 101	Skills for Marriage	3
FCSF 235	Relationship and Personal Dev.	3
FCSF 234	Introduction to Family Studies	4
FCSF 336	Parent Education and Guidance	3
FCSF 334	Family Problems and Mediation	4
FCSF 433	Family Life Education	4

Total **21**

Family and Consumer Sciences

Program Development Minor

Required Courses

FCSG 220	Leadership in Human Development	4
FCSG 230	Program and Event budgeting	2
FCSG 320	Program Management and Planning	4
FCSG 379	Professionalism and Internship Planning	3
FCSG 419	Applied Research and Evaluation	3
FCSG 420	Program Promotion and Advertising	5
Choose one course from the following:		2-3
	UNIV 309 Civic Engagement (2)	
	FCSG 490 Cooperative Education (2)	
	UNIV 509 Civic Engagement (3)	

Total **23-24**

All of these courses are a part of Family & Consumer Sciences programs and are scheduled to be offered on an annual basis. Requests for a minor program have facilitated the identification of courses that would collectively complement other university majors.

Exhibit D

Communication (Anthropology, Music, Theatre Arts) Non-Profit Organization Administration Minor

The minor in non-profit organization administration is an interdisciplinary minor designed to provide an understanding of the organization, financing, and management issues in non-profit organizations. It is designed to complement majors in artistic, advocacy and educational endeavors. The minor provides practical, hands-on skills as well as discussion of the issues facing non-profit organizations.

Required Courses:

ACCT 301	Financial Accounting Analysis	5
COM 312	Introduction to Non-Profit Leadership	3
COM 427	Grant Writing/Fund-raising	3
Choose one of the following:		4-5
COM 470 Applied Public Relations (5)		
COM 475 Public Relations and Advertising Mgmt (4)		
Choose one of the following:		5
ANTH 490 Cooperative Education (5)		
ART 490 Cooperative Education (5)		
COM 490 Cooperative Education (5)		
MUS 490 Cooperative Education (5)		
TH 490 Cooperative Education (5)		

Areas of Interest

Choose any of the following for a total of at least 9 credits		9
ANTH 360 Intro to Museum Studies (4)		
ANTH 361 Museum Exhibit Design (4)		
COM 370 Public Relations Writing (4)		
COM 487 Public Relations Prof. Seminar (3)		
MUS 482 Music Business (3)		
TH 350 Theatre Management (3)		
TH 351 Theatre Management (3)		
TH 360 Stage Management (3)		

Total **29 - 30**

Exhibit E

NEW CERTIFICATE:

Communication (Anthropology, Music, Theatre Arts) Non-Profit Organization Administration Certificate

For non-matriculating students.

The certificate in non-profit organization administration is an interdisciplinary approach designed to provide an understanding of the organization, financing, and management issues in non-profit organizations. It is designed to complement majors in artistic, advocacy and educational endeavors. The courses provide practical, hands-on skills as well as discussion of the issues facing non-profit organizations.

Required Courses:

ACCT 301	Financial Accounting Analysis	5
COM 312	Introduction to Non-Profit Leadership	3
COM 427	Grant Writing/Fund-raising	3
Choose one of the following:		4-5
COM 470 Applied Public Relations (5)		
COM 475 Public Relations and Advertising Mgmt (4)		
Choose one of the following:		5
ANTH 490 Cooperative Education (5)		
ART 490 Cooperative Education (5)		
COM 490 Cooperative Education (5)		
MUS 490 Cooperative Education (5)		
TH 490 Cooperative Education (5)		
Total		20-21