

11-5-2008

CWU Faculty Senate Minutes - 11/05/08

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CENTRAL WASHINGTON UNIVERSITY
FACULTY SENATE

REGULAR MEETING
Wednesday, November 5, 2008, 3:10 p.m.
BARGE 412
MINUTES

Senators: All senators or their alternates were present except: Michael Braunstein, Anthony Diaz, Elise Forier, Ralf Greenwald, Boris Kovalerchuk, Michelle Montgomery, David Shorr and Ronald Tidd

Visitors: Sheryl Grunden

CHANGES TO AND APPROVAL OF AGENDA

MOTION NO. 08-06(Approved): APPROVAL OF MINUTES of October 8, 2008

COMMUNICATIONS - None

FACULTY ISSUES:

Concern was brought about how and when curriculum changes go into effect. Sometimes course changes are needed to adhere to state mandates and currently might not go into place for two years. Senator Snedeker reviewed a meeting that took place last year on this topic. It was concluded that things needed to stay the same for now. There still needs to be some clarification if the online catalog can be the official document.

Senator Bransdorfer indicated the two year wait only applies to new programs or program changes. Everything else goes into effect as soon as it is approved. If courses are approved by February they can go into effect the next fall.

Senator Wellock expressed concern about an article in the Observer about a new application on Face book. There is a database of all Central's courses with grades. The database can be searched by course or faculty. Currently the data for Central is not accurate or complete. This kind of information could be a cause for grade inflation.

PRESIDENT: President McIntyre complemented those who were involved with homecoming this year. There was a kind of spirit on campus that hadn't been seen before. Two events are coming up the Mariachi Los Camperos De Nati Cano and Terry Tempest Williams. President McIntyre commended the President Search Committee for the good candidates. The legislative session is approaching. Recently met with the individuals in Olympia to get a sense where things stood with the budget. The revenue shortfall is nudging up toward 4 billion dollars. Won't know how things will be until after the election. The university budgeted conservatively and is currently doing a good job of maintaining costs on travel and hiring the most essential positions. The capital budget process is going well.

PROVOST: Provost Quirk talked about the Capital planning projects. The results of the scoring are out and Central came out quite well. The Hogue renovation and new building as well as the science building phase 2 are high on the list. The minor works program received the top score in that particular category. Still uncertain of the economic outlook for the state and how things will work out. The summer session advisory committee has approved the budget for summer 2009. The good news is that Central has seen growth in the summer program over the past three years. Recommendations from committee ensured that the revenues realized from summer session were distributed back to departments and colleges. The budget will be an informational item in December and a consent agenda item in February.

Presidential Search update – Jeff Snedeker: The last of the four finalists spent their last day here on the west side. The search committee is looking for input. Feel good about the four candidates, but the more information the better. Time table is for the committee to do home campus visits for each of the candidates. The search committee will meet one more time to put together the strengths and weaknesses for the BOT who will make the final decision.

OLD BUSINESS - None

REPORTS/ACTION ITEMS

SENATE COMMITTEES:

Executive Committee:

Motion No. 08-07(Approved): “Ratification of 2008-09 Faculty Senate committee vacancies as attached in Exhibit A.”

Motion No. 08-08(Approved): “Approval of the 2009-10 regular Faculty Senate meetings as follows: Fall Quarter - October 7, November 4, December 2; Winter Quarter - January 13, February 10, March 10; Spring Quarter - April 14, May 5, June 2.”

Academic Affairs Committee: No report

Academic Code and Bylaw Committee:

Motion 08-05(Second reading): “Senator Ogden moved to add the Election and Removal of Department Chairs to the Academic Code Section II.” Exhibit B.

Motion No. 08-09 (Approved): Senator Gray moved that Exhibit B be sent back to the Senate Executive Committee for review to include four amendments as presented.

Curriculum Committee: No report

Evaluation and Assessment: No report

General Education: Patsy Callaghan will be meeting with EC next week. Rather than report now she will send an email after that meeting with a full report on what happened on revising outcomes.

Faculty Legislative Representative: Dr. Pappas reported that the Council of Faculty Legislative Representatives met in October for an organizational meeting. The next meeting will be next week at Western. Several items have been discussed including defining the student pipelines over the next several decades and how those students are going to be trained. The CFR is also looking at submitting another bill that would put an emeritus faculty member on the BOT or regents for each of the public baccalaureates.

CHAIR: Chair Manweller reported that the Executive Committee has not met for the last month due to the presidential search. Chair Manweller met with Tracey Terrell about the grade inflation report and will be meeting with the Executive Committee about what is technologically possible.

CHAIR-ELECT: Support sent about presidential search link on it to the page for the feedback forms for the presidential search.

STUDENT REPORT: Caitlin Baldwin reported it has been a busy month for the students with Wellington’s Wildfire and Homecoming. ASCWU is looking into student club insurance along with insurance for students traveling for academic reasons. The Academic Senate will be meeting tomorrow. They have e-mailed department chairs for departments who do not currently have a

senator.

NEW BUSINESS - None

Meeting adjourned at 3:58 p.m.

Exhibit A

| Committee | Name | Department | Term |
|------------------------------------|--------------------|-------------------|-------------------|
| General Education | | | |
| CEPS Member | Duane Dowd | Family Studies | 11/5/08 – 6/14/10 |
| | | | |
| Evaluation & Assessment | | | |
| CEPS Member | Christine Bernadas | ITAM | 11/5/08 – 6/14/11 |
| COTS Member | Vacant | | 11/5/08 – 6/14/11 |
| | | | |
| Bylaws and Academic Code | | | 11/5/08 – 6/14/11 |
| Still need 2 senators | Vacant | | |
| | | | |
| Curriculum Committee | | | |
| CAH Member | William Folkestad | Art | 10/8/08 -6/14/09 |
| | | | |

Exhibit B

Section II

A. Election and Removal of Department Chairs

1. Election of Chairs

- A. For internal searches, each department holds an election to select its Chair at a meeting presided over by the appropriate Dean. The election of a Chair is subject to the approval of the Dean, the Provost/Senior Vice President for Academic Affairs, the President, and the Board of Trustees.
- B. Only eligible faculty in a department shall vote. Eligible faculty included tenured, tenure-track, and non-tenure-track faculty holding the title of assistant professor and senior lecturer in that department as defined by the CBA. All eligible faculty shall be given a minimum of five (5) business days notice of the meeting date. Reasonable effort should be made to include by proxy vote or absentee ballot, eligible faculty who are in off-campus positions or on leave.
- C. The election result shall be determined by simple majority vote of those eligible faculty casting ballots, either in person, by certified proxy or by absentee ballot.
- D. In cases where no candidates achieve a majority vote in an election, the dean may appoint an acting chair or chairs for a period not to exceed two (2) years.
- E. In consultation with the Provost/Senior Vice-President for Academic Affairs, a Dean may initiate an external search for a Chair. An external search for a Chair must follow university hiring policy and procedure.
- F. Departments elect Chairs for a term of four years; however, all Chairs, whether elected or appointed, are subject to periodic review based on terms of the Collective Bargaining Agreement.

2. Removal or Replacement of Chairs

- A. At any time, a simple majority of eligible faculty within a department may petition in writing to the appropriate Dean for a review of the Chair's effectiveness.
- B. If after the review, the appropriate Dean determines that a vote to recall and/or remove a department chair is warranted, the Dean shall assure that a vote is conducted by secret ballot. The chair shall not participate in the balloting. All eligible faculty shall be given a minimum of five (5) business

days notice of the ballot date. Reasonable effort should be made to include by proxy vote or absentee ballot, eligible faculty who are in off-campus positions or on leave.

- C. The appropriate Dean may remove a chair at any time following consultation with the chair and the eligible faculty of the department if in the judgment of the Dean, said removal is in the best interest of the department or the university.

3. Filling Temporary Chair Vacancies

- A. When a chair is to be absent from the campus for a quarter or more, the department shall elect an acting chair within its ranks, in accordance with Section II.A.1. If for any reason the department is unable to elect an acting chair, the dean can appoint an acting chair for no more than one quarter.
- B. An elected acting chair may serve for a period of up to two (2) years.
- C. When the chair is to be on leave for more than two (2) academic years, the chair must resign and a new chair be elected.

B. Emeritus Professor Appointments

Appendix

Recommended amendments to Exhibit B.

Suggestions for Clarifying "Election and Removal of Department Chairs"

A.1.B. Revise third sentence.

All eligible faculty shall be given a minimum of five (5) business days' notice of the ~~meeting~~ ballot date.

Reason: There may not be a meeting. "Ballot date" is also used in A.2.B.

A.1.E. Revise the first sentence.

If a subsequent election (i.e. after the term of an Acting Chair) is unsuccessful or if no one runs for the position of Chair, the appropriate dean in consultation with the Provost/Senior Vice-President for Academic Affairs, may initiate an external search for a Chair.

Reason: The revised sentence establishes the conditions under which the appropriate dean could initiate a search.

A.1.F. Revise the first sentence.

Departments generally elect Chairs for a term of no more than four years.

Reason: Some departments may prefer to have a two- or three-year rotation.

A.2.C. Revise the sentence.

If the majority of eligible faculty vote to remove the chair, the appropriate Dean may do so at any time following consultation with the chair and the eligible faculty of the department as long as the Dean judges said removal to be in the best interest of the department or the university.

Reason: The revised sentence establishes the conditions for removal.